

TOWN OF LOXAHATCHEE GROVES
TOWN HALL COUNCIL CHAMBERS
155 F. ROAD, LOXAHATCHEE GROVES, FL 33470
UNIFIED LAND DEVELOPMENT CODE REVIEW COMMITTEE

AGENDA
APRIL 29, 2025 – 4:00 PM



Jo Siciliano (Seat 1)- Chair
Robert Austin (Seat 4) – Vice Chair
Brian Zdunowski (Seat 3)
Karen Plante (Seat 2)
Sarah Palmer (Seat 5)

Administration
Town Manager Francine L. Ramaglia
Town Clerk Valerie E. Oakes
Committee Staff Liaison: Jeff Kurtz, Project Coordinator

Civility: Being "civil" is not a restraint on the First Amendment right to speak out, but it is more than just being polite. Civility is stating your opinions and beliefs, without degrading someone else in the process. Civility requires a person to respect other people's opinions and beliefs even if he or she strongly disagrees. It is finding a common ground for dialogue with others. It is being patient, graceful, and having a strong character. That is why we say "Character Counts" in Town of Loxahatchee. Civility is practiced at all Town meetings.

Special Needs: In accordance with the provisions of the American with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall within three business days prior to any proceeding, contact the Town Clerk's Office, 155 F Road, Loxahatchee Groves, Florida, (561) 793-2418.

Quasi-Judicial Hearings: Some of the matters on the agenda may be "quasi-judicial" in nature. Town Council Members are required to disclose all ex-parte communications regarding these items and are subject to voir dire (a preliminary examination of a witness or a juror by a judge or council) by any affected party regarding those communications. All witnesses testifying will be "sworn" prior to their testimony. However, the public is permitted to comment, without being sworn. Unsworn comment will be given its appropriate weight by the Town Council.

Appeal of Decision: If a person decides to appeal any decision made by the Town Council with respect to any matter considered at this meeting, he or she will need a record of the proceeding, and for that purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes any testimony and evidence upon which the appeal will be based.

Consent Calendar: Those matters included under the Consent Calendar are typically self-explanatory, non controversial, and are not expected to require review or discussion. All items will be enacted by a single motion. If discussion on an item is desired, any Town Council Member, without a motion, may "pull" or remove the item to be considered separately. If any item is quasi-judicial, it may be removed from the Consent Calendar to be heard separately, by a Town Council Member, or by any member of the public desiring it to be heard, without a motion.

OPENING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

PUBLIC COMMENTS

A limited public audience can be accommodated in our Town Council chambers with mandatory facemasks and socially spaced seating. Public Comments for all meetings may be received by email, or in writing to the Town Clerk's Office until 12:00 p.m. (noon) day of the meeting. Comments received will be "received and filed" to be acknowledged as part of the official public record for the meeting. The meeting will be live-streamed and close-captioned for the general public via our website, instructions are posted there.

REGULAR AGENDA

- [1.](#) Continued Review and Discussion of the Sign Code

COMMITTEE MEMBER COMMENTS

CONFIRM NEXT MEETING DATE

ADJOURNMENT

TOWN OF LOXAHATCHEE GROVES

155 F Road Loxahatchee Groves, FL 33470



AGENDA MEMO

TO: UNIFIED LAND DEVELOPMENT CODE REVIEW COMMITTEE

FROM: JEFF KURTZ, PROJECT COORDINATOR

DATE: April 29, 2025

SUBJECT: CONTINUED REVIEW AND DISCUSSION OF THE SIGN CODE

Background:

At the conclusion of the April 14th Committee meeting, the members were asked to review and make their own observations of signs in Town and be prepared to discuss their recommendations of what the appropriate number, size and type of signs should be permitted within the AR zoning district. As was noted in our initial discussions concerning the sign code the AR district is rather unique because in the midst of the single-family residential district there are large number of businesses many of which are agricultural and the farm signs are not subject to the Town's sign code.

Please be prepared to discuss the number of signs that would be allowed on a property and whether the maximum number should be different depending on the size of the property. What the appropriate maximum size of signs should be, and what structural type of signs should be allowed.

The Committee itself will lead the discussion as staff is seeking direction on these matters.

Recommendation:

Committee review, discussion, and direction.