



State of the Town Address for Loxahatchee Groves March 2026

Introduction

Good evening, residents, business owners, and partners of Loxahatchee Groves,

A year ago, I stood here and gave you a simple message: we were looking for solutions so we could move forward. I told you that knowing what we don't want—unchecked growth and suburban sprawl—was no longer enough. I promised that we would stop building plans only to leave them on a shelf. That we wanted to bring solutions to problems.

Tonight, I am here to report that we didn't just make a plan—we changed our behavior. We moved from “visioning” to execution. We are slowly and surely bringing the solutions forward.

More importantly, we are fulfilling the promises made nearly twenty years ago when this Town incorporated. The founders planned for this moment—protecting boundaries, protecting infrastructure, and protecting identity—and we are delivering on their legacy.

As we celebrate the Groves' 20th anniversary alongside America's 250th, it is a powerful reminder that local self-determination matters. We incorporated to protect something special. And tonight is proof that we are honoring that decision with action. We promised to get back to basics—and we did it by making the hard choices first.

Fiscal Health & Transparency

We're running this Town like a business, but we're protecting it like a sanctuary.

We faced the disappearance of the surtax and one-time revenues head-on. We reduced our budget and shifted to structural, recurring-revenue discipline so we stop relying on temporary dollars to fund permanent operations. In this year's budget, we adjusted our rates for the first time in 8 years and we are still among the lowest in the County, especially for what we oversee and govern. We also reduced costs, increased reserves, and finished projects that had stalled for years.

We took what I call a **"Capital Pause"**— because our Capital Improvement Program (CIP) took the biggest hit in funding this year. We have made real progress, though—we're still out there doing the work. We have completed most of the **\$1.5 million state funded project** for culvert & catch basin replacements--what isn't done today will be finished by April.

Tonight, we are awarding a bid to complete the long-awaited **A Road project**. We did it correctly by completing the necessary prep work, collecting easements, installing drainage, and restoring canal banks and slopes before finally paving the road. With the contracts awarded, we can see A Road completed before summer.



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Hopefully, we will also approve proceeding with a solid waste contract tonight that saves our residents about \$200 per year beginning October 1st next year—and for the six years thereafter. That’s approximately \$1,400 in savings over seven years for our people.

Because of careful management—including savings on the PBSO contract—we now have over \$400,000 in one contingency account and through a 5% set aside of budgeted funds, we have a similar amount in an operational contingency. *Both are only available for use by Council direction.* Decisions such as these will enable us to consider some of these savings for what we do next year—hopefully, to tackle North Road.

We completed our Vulnerability Assessment and modeled storm events so we can identify control structure upgrades. This modeling is the foundation for positioning the Town for continued Resilient Florida funding. As we look toward next year’s budget, we are identifying the top four to five neighborhood drainage strategies--planning for approximately \$150,000 in cost sharing projects, and prioritizing major structure repairs—including weirs, pumps, and gates—and building funding pipelines beyond Resilient Florida.

We have applied for more grants each year because we know it’s a long game. We continue pursuing competitive and no-match funding because this is a marathon, not a sprint—and we are playing to win. For instance, we have applied for trails grants several times and this year our FRDAP application to complete the North Road trail was recommended by FRDAP for funding —bringing true connectivity to our trail system. We are also working on a resolution to create a linear park along our canal system, further connecting trails in a way that fits our rural character and for which we will continue to apply for as many grants as possible.

We aim to make transparency easy for everyone to see. But transparency only works if people can actually use it. We are re-working our website and our messaging so that tracking, reporting, notifications, and access to information—from permits to financial data—is readily available and easy to find and easy to use. For instance, our new finance tool on the website allows residents to see invoices, contracts, and expenditures directly—same as if they were in the actual accounting system, yet without needing any training to use.

Protecting Our Boundaries

The founders incorporated this Town to protect our boundaries from being swallowed by surrounding development.

After years of persistence with the County and the MPO, we now have a formal seat at the table for the Countywide Transportation Master Plan as well as for the Okeechobee improvement planning. These issues are intertwined, yet separate. Nothing happened by accident. Our involvement is the result of many years and months of **deliberate and often daily interaction** with the County at every



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level. We didn't just ask once; we kept the heat up until we were heard. And for this, we owe a great debt of gratitude to our local lobbyist.

Our vision remains clear: Okeechobee must remain a **rural parkway** with a traffic-calming, rural look and feel. We are working to allow for reduced traffic stacking by fixing access management, but we will not compromise on the character of that road.

On Southern Boulevard, we secured a state grant to design our gateway corridor—setting our own standards for buffers, branding, safety, and rural character.

The pressures around us aren't slowing down—but we are no longer unprepared.

Protecting Rural Living

We promised to protect our lifestyle, and that meant finally holding everyone to the same standard.

Proactive Code Compliance:

We created Community Standards because to keep this place unique, everyone has to uphold the rules. Compliance is the goal, but accountability is the tool.

Our crackdown in code enforcement is allowing us to find partners to restore and retrofit overutilized properties. And, this Council finally gave staff the 'teeth' they've asked for to handle unpermitted activities. We passed the Civil Citation, strengthened the rules on waiving Fines and Penalties, and implemented a process for Foreclosures. We aren't saying 'pretty please' anymore. We are aggressively bringing properties into compliance and standing firm against unauthorized industrial creep. We are enforcing the standards this community adopted. And we are coordinating with Palm Beach County—Property Appraiser, Building and Zoning, and Code Enforcement—when jurisdiction overlaps.

We have at least 20 active code cases on Okeechobee and another dozen in hard conversations regarding unpermitted uses.

We have authorization to foreclose on properties owing the Town upwards of \$1 million in total.

We have identified over two dozen conservation easements, and at least five or six require tree mitigation calculations.

We are enforcing sign codes to protect rural character.

We are not just enforcing codes—we are reforming how the code works. Staff training continues across all functions. Standards are being standardized through checklists—from permitting to inspections to enforcement.

Livestock Waste: We are finally addressing livestock waste with real, sustainable solutions. To keep this way of life available, we have to manage it responsibly. Sometimes that means a **pilot program**



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to see if an idea works—like our attempts with RVs—and sometimes it means a study to satisfy the law. But for there to be action, we must do it the right way. We still need solutions, and we still need to keep the heat up. No more delays. It's time to move forward with purpose.

Protecting our rural living means being accountable—and that only works if it is fair, consistent, and transparent. This is about fairness and protecting those who follow the rules.

Recognizing Positive Change

- **Staffing:** We promised a more efficient government, and we delivered by building a strong, resilient, and talented staff. We are implementing succession planning to protect institutional knowledge beyond any single individual.
- **FDA Revamp:** We've overhauled the process to reduce applicant burden and at the same time, we changed engineers so we could get a more personal approach to reduce frustration. We also made **three key accommodations** to allow residents to reduce or avoid the full-blown process for normal fill storage, minor projects, and sand ring maintenance. We are continuing to evaluate and streamline this process
- **User-Friendly Innovation:** We have been methodically updating our **SOPs and checklists** and making our website more friendly for users.
- **Legal:** We transitioned our legal team, saving money while clearing a backlog of issues dating back to 2021 and even before.
- **Committees:** Our committees have been busy making headway in all areas. A special thanks to **RETGAC**—that PSA at Seminole Palms was a fabulous example of our committees and lobbyists working in sync. The group said they wanted to get good stuff done and they are---they have been instrumental in at least half a dozen grants, one which we have a good chance of receiving as noted above. Currently, **PZB** is looking at how we can better allow for the growth in equestrian estates. If we do not create a path, the development will find ways to occur; it is better that we get out in front of it and have the code ready. ULDC is looking at what we can do to be ready for updating the code and implementing our at long last formalized Rural Vista guidelines as soon as the restrictions imposed by the state through SB 180 are lifted.

Meanwhile, **six months of unfiltered Council workshops** surfaced real issues and priorities for Town. In February, Council produced a preliminary list which gives us the platform to update our strategic plan—not by reinventing it, but by building on the Town's previous plans responsibly. Strategic planning should reflect where you are and where you are going—and that is exactly what we are doing as we head into the next budget

Gratitude & The Final Charge

Loxahatchee Groves is a promise we make to each other.



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Thank you to the residents—especially those who look past the rumor mill and help us move ahead responsibly.

Thank you to property owners, rural businesses, farmers, and newcomers.

Thank you to our committees.

Thank you to our staff—the most talented, committed, professional team we have ever had. They love this Town fiercely.

Thank you to our lobbyists—local and state. They have been invaluable in securing funding and building our presence. They have gotten our funding to the Governor's office every year—and since he cut us last year... let's hope he funds us this year.

And thank you to my fellow Council Members—current and past.

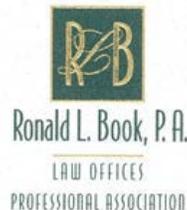
Twenty years ago, people stood up and said this place matters. Tonight, we proved that promise still holds.

As we approach the Groves' 20th anniversary—alongside America's 250th—we have an opportunity to unite our community. This anniversary is not just a celebration—it is a chance to leave visible markers of who we are. If you care about this Town's future, we need you—on our committees, at workshops, and engaged in the process.

We have momentum. We have discipline. We have tools.

No more delays. It is time to move forward with purpose.

Thank you.



Session 2026 Week 7

With only two weeks remaining in the 60-day session, the Legislature is still in the early stages of **budget negotiations**, with key allocation decisions still pending. Adjustments to member project funding levels occur through negotiations during the budget conference process; however, the conference has not yet begun as House and Senate leadership continue negotiating overall allocation levels. These allocations determine how much funding each major budget area, such as Health Care, Transportation, Education, Agriculture, Criminal Justice, Environment, etc., will receive. Once these allocations are set, the conference process can begin, and only then can the legislature begin reconciling the differences between the House and Senate budget proposals. Meaning there is no change to the funding request status.

This continued delay in finalizing allocations compresses the remaining schedule and increases the likelihood that the session may extend into overtime to complete work on the budget.

LEGISLATIVE ISSUES: While several bills filed this Session impact local governments, however, the following highlight the most significant areas of concern. Please let us know if you have questions on issues included in this report, or on any other issue of concern.

LEGISLATIVE ISSUES:

- HB 145 Suits Against the Government (Sovereign Immunity)
- SB 1366 Claims Against the Government (Sovereign Immunity)
- HB 103 Local Business Taxes (SB 122)
- SB 1434 Infill Redevelopment (HB 979)
- Condominium Law Revisions: SB 1498, SB 908, SB 906, SB 638, HB 255, HB 657
- SB 840 Land Use Regulations for Local Governments Affected by Natural Disasters
- Property Tax Reform

HB 145 Suits Against the Government (Sovereign Immunity)

No change this week, this bill passed the full House on 1/15. HB 145 increases the statutory caps on recoverable damages against governmental entities. For claims accruing between October 1, 2026, and September 30, 2031, the bill raises the limits to \$500,000 per person (from \$200,000) and \$1,000,000 per incident (from \$300,000). For claims accruing on or after October 1, 2031, the caps further increase to \$600,000 per person and \$1,200,000 per incident. The applicable limits are those in effect at the time the claim accrues.

The bill authorizes state subdivisions to settle claims or judgments exceeding statutory limits without requiring additional legislative approval. Beginning October 1, 2026, it prohibits insurance policies from conditioning payment or liability coverage on the enactment of a claim bill. HB 145 also revises statutes of limitation and pre suit procedures related to certain claims against governmental entities.

SB 1366 Claims Against the Government (Sovereign Immunity)

SB 1366 will be heard in its last Senate committee this week on 3/3. Senator Brodeur has filed an amendment that would raise the per-claim and total liability caps from \$200,000 to \$350,000 and \$300,000 to \$500,000, change the deadline for written notice from 3 years to 18 months, shorten the time for final disposition from 6 months to 4

months, limit attorney fees to 25 percent of recovered funds, and allow sexual offense victims under age 16 to present claims anytime if not time barred before October 1, 2026.

HB 103 Local Business Taxes

HB 103 has passed all committees, and SB 122 has passed its first committee but has not been heard since 12/10. We have continued to advocate for local governments regarding the detrimental effects of doing away with LBT.

This bill repeals Chapter 205, F.S., effectively eliminating the ability of cities and counties to collect local business tax. There are three exemptions in this legislation, one of which affects Miami-Dade County. This would allow the County to continue to collect the additional local business tax that the County dedicates as funding for the Beacon Council.

SB 1434 Infill Redevelopment by Senator Calatayud and HB 979

SB 1434 has passed its last committee. The senate bill is designed to address the shortage of residential housing in urban areas by facilitating the expedited development of environmentally impacted land. The bill applies to parcels of at least five acres situated within an urban growth boundary in counties that have more than 1.475 million residents and at least ten municipalities.

This would apply to Miami-Dade, Broward, and Palm Beach Counties, only apply to 5-acre parcels categorized as environmentally impacted land, and is within an urban growth boundary.

Local governments must permit these qualifying parcels to be developed at the highest density and intensity of any adjacent residential zoning district within that jurisdiction. If a parcel is not adjacent to such a district, the local government is mandated to allow single-family homes or townhouses with a density of at least 30 units per acre and a height of at least 40 feet, while being prohibited from requiring more than one parking space per unit or lot sizes larger than 1,250 square feet.

The act would also preempt local regulations retroactively, and would apply to any local law, ordinance or regulation that is contrary to this newly created section. Lastly, it requires each local government to maintain a specific policy on its website detailing the procedures for this administrative approval process. The bill also imposes specific financial and procedural requirements on developers of parcels formerly used for recreational facilities, including the payment of double the standard impact fees for parks to compensate for the loss of open space.

HB 979 is largely similar but does differ from the senate bill in that it is somewhat less restrictive. Both bills must be reconciled to pass. HB 979 will be heard by the full House on 3/4.

Condominium Law Revisions:

A number of condominium associations and community associations bills have been filed, however, only one has been heard in a committee, lowering the likelihood that the legislature will address these bills. SB 1498 has been heard in one committee (summarized below). The remaining bills related to condominium revisions (summarized in previous reports) have not been heard: HB 255, SB 638, SB 908, SB 906.

HB 657 is a community association bill that has passed all committees, there is no Senate companion bill.

HB 657 address community association governance by streamlining homeowners' association (HOA) dissolution, revising board and dispute resolution rules, and creating a specialized "community association court program" with added judges to handle related cases. It also clarifies statutory governance for new and existing associations, defines financial disclosure duties for directors, and sets procedures and penalties under a new Homeowners' Association Dissolution and Accountability Act.

SB 840 Land Use Regulations for Local Governments Affected by Natural Disasters

Known as the SB 180 “fix” of sorts, SB 840 revises language passed through SB 180 last Session, (Session 2025), which amended post-hurricane local land use restrictions. The bill narrows the geographic scope of limits on counties and municipalities near hurricane tracks from those within 100 miles to those within 50 miles and requires inclusion in a federal major disaster declaration. The bill allows impacted local governments to enforce a moratorium if imposed to address stormwater or floodwater management, potable water supply, or sanitary sewer systems; prohibits impacted local governments from enforcing changes to their development review process that are intended to give them more time to review and take effect after landfall. Lastly, it reduces the timeline during which counties may not enact new moratoriums or land use restrictions and moves the expiration date for these provisions from 2028 to 2026.

However, the House companion bill, HB 1465 has not been heard in committee, making passage unlikely this Session.

Property Tax Reform: No action was taken this week regarding this topic, and both the Senate and the Governor have indicated that they’re developing proposals, but no details have been released. Additionally, both the Senate President and Governor have indicated that they would prefer to address this after the regular session. There is a strong possibility that this will carry over into late spring or early summer.

HJR 203, as summarized below, is the sole proposal that has passed the full House with a vote of 80 – 30. This is more than the 3/5 vote required. Members in both the House and Senate have acknowledged that a constitutional amendment will appear on the ballot this fall, however, even with the passage of HJR 203 in the House, no single version has emerged as the preferred option.

➤ Summaries of each of the eight (8) House property tax proposals:

<p>HJR 203 Phased Out Elimination of Non-school Property Tax for Homesteads by Miller Exempts homestead property from non-school property taxes and prohibits local governments from reducing funding for first responders below specified prior-year levels.</p> <ul style="list-style-type: none"> • Eliminates most of the current partial non-school ad valorem exemptions and provides a full exemption for homestead property from non-school property taxes. Removes provisions for annual inflation adjustments and optional local exemptions for certain senior homeowners previously allowed under existing law. • Prohibits counties and municipalities from lowering total funding for law enforcement, firefighters, and other first responders below the highest amount budgeted in either the 2025-2026 or 2026-2027 fiscal year. 	<p>Passed the full House with a vote of 80 – 30</p>
<p>HJR 201 Elimination of Non-school Property Tax for Homesteads by Steele, Miller Proposes a constitutional amendment that would exempt homestead property from all ad valorem taxes other than school district levies and prohibit local governments from reducing law enforcement funding below an established benchmark.</p> <ul style="list-style-type: none"> • Exempts homestead properties from all ad valorem taxes, other than those levied by school districts. • Establishes a new prohibition preventing counties and municipalities from lowering their total budgeted law enforcement funding below the higher level from either the 2025–2026 or 2026–2027 fiscal year. 	<p>Passed 2 committees.</p>
<p>HJR 205 Elimination of Non-School Property Tax for Homesteads for Persons Age 65 or Older by Porras Proposes a Constitutional Amendment that would exempt homestead property of persons age 65 or older from non-school related ad valorem taxes and prevent local governments from reducing law enforcement funding below specified levels.</p> <ul style="list-style-type: none"> • Creates a statewide homestead exemption from all ad valorem taxes other than school district levies for owners who have attained age 65, striking prior optional exemptions. • Prohibits counties and municipalities from cutting overall local law enforcement funding below the greater of their 2025-2026 or 2026-2027 budgeted amounts, beginning with the 2027-28 local fiscal year. 	<p>Passed 2 committees.</p>

<p>HJR 207 Assessed Home Value Homestead Exemption of Non-school Property Tax by Abbott Adds an additional homestead exemption for certain non-school property taxes and prohibits local governments from reducing law enforcement budgets below a specified threshold.</p> <ul style="list-style-type: none"> • Introduces a new 25% homestead exemption for levies other than school district levies, applied after existing exemptions. • Excludes this 25% exemption from the annual inflation adjustment provision. • Creates a requirement prohibiting counties and municipalities from lowering total law enforcement funding below the highest level budgeted in either the 2025–2026 or 2026–2027 local fiscal year. 	<p>Passed 1 committee.</p>
<p>CS/HJR 209 Property Insurance Relief Homestead Exemption of Non-school Property Tax by Select Committee on Property Taxes, Busatta Proposes a Constitutional Amendment that would increase the homestead exemption from non-school ad valorem taxes by \$200,000 for insured properties and prohibit local governments from reducing law enforcement funding below a set budget level.</p> <ul style="list-style-type: none"> • Would add a new exemption tier for homestead properties carrying comprehensive multiperil insurance, increasing the exempt amount by \$200,000 on non-school ad valorem taxes. • Would prevent counties and municipalities from lowering total law enforcement funding below the higher of their 2025-2026 or 2026-2027 budgeted levels. 	<p>Passed 3 committees, ready for the House floor.</p>
<p>HJR 211 Accrued Save-Our-Homes Property Tax Benefit for Non-school Property Tax by Overdorf Proposes a Constitutional Amendment that would increase the maximum value of Save-Our-Homes portability for non-school ad valorem levies and prohibit local governments from reducing law enforcement funding.</p> <ul style="list-style-type: none"> • Removes the \$500,000 cap on the transferable Save-Our-Homes benefit for county and municipal levies, allowing the full accrued benefit to apply upon establishing a new homestead. • Prohibits counties and municipalities from lowering total law enforcement budgets below the higher of their 2025–2026 or 2026–2027 levels. 	<p>Passed 2 committees.</p>
<p>HJR 213 Modification of Limitations on Property Assessment Increases by Griffitts This HJR was amended and now Modify limitations on property tax assessment increases for both homestead and non-homestead property and prohibit local governments from reducing first responder funding below specified levels.</p> <ul style="list-style-type: none"> • Require that homestead property taxes for non-school levies be reassessed once every three years, capped by the lower of 3% or inflation over that three-year span. • Retain an annual reassessment limit for school property taxes at either 3% or inflation, whichever is lower. • Increase the annual reassessment cap on non-homestead property from 10% to 15%, and apply reassessments once every three years instead of annually. • Prohibit local governments from cutting their total funding allocated for law enforcement, firefighters, and other first responders below the highest level of certain prior fiscal years. 	<p>Passed 3 committees, ready for the House floor.</p>
<p>HB 215 Ad Valorem Taxation by Alber Would revise Save-Our-Homes portability benefits for married persons establishing a joint homestead and prohibit increasing the prior year's millage rate without a two-thirds vote.</p> <ul style="list-style-type: none"> • Allowing a married couple to combine each spouse's prior homestead difference toward their new homestead, up to a combined \$500,000 limit. • Requires a two-thirds vote of the governing body to increase the prior year's adopted millage rate. • Authorizes the Department of Revenue to adopt emergency rules to implement these changes. 	<p>Passed 1 committee.</p>

From: Francine Ramaglia <framaglia@loxahatcheegrovesfl.gov>
Date: March 2, 2026 at 1 21 11 PM EST
To: TownCouncil <TownCouncil@loxahatcheegrovesfl.gov>
Subject: Fwd: Session Update

FYI see below. We can try again next year
Sent from my iPhone

Begin forwarded message:

From: Sam Peltier <sam@pittman-law.com>
Date: March 2, 2026 at 1:19:33 PM EST
To: Francine Ramaglia <framaglia@loxahatcheegrovesfl.gov>
Cc: Sean Pittman <Sean@pittman-law.com>, Kasey Denny <kasey@pittman-law.com>
Subject: Session Update

Hi Francine-

Hope you're well. I believe Rana will be sending over the comprehensive session update, but here is a quick bullet update on the local bill

- Firework Restriction Local Bill
 - Barring an additional meeting of the House Intergovernmental Affairs Subcommittee, the bill will not be heard this legislative session.

Thanks and please let me know if you have any questions.

Best,
Sam



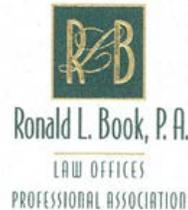
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WEEK 7 UPDATE – SESSION 2026

Sovereign Immunity / Lawsuits Against the Government
Local Business Taxes (LBT)
Infill Redevelopment
Natural Disaster Land Use Regulations (SB 180 “fix”)
Rural Renaissance
Property Tax Reform
Budget status / update

Sovereign Immunity / Lawsuits Against the Government

There are 2 bills filed that address raising the caps on lawsuits against the government, with different approaches. HB 145 and SB 1366. The Senate bill is more moderate in effect.

HB 145 Status: Passed the full House on January 15. But not being entertained by the Senate.

- The House bill increases statutory damage caps against the government to **\$500,000 per person and \$1 million per incident** for claims starting October 2026.
- By 2031, those limits further increase to **\$600,000 and \$1.2 million**.
- It allows local governments to settle large claims (above the caps) without specific legislative approval and prevents insurance companies from conditioning payments on the passage of a claim bill.
- Governor’s comments - Incentivizing Lawsuits: By raising the potential payouts and removing certain legislative hurdles, the Governor has expressed concern that it might encourage a specialized or **"niche" sector of the legal industry** to focus specifically on filing claims against the government for high financial gain. Because of this concern, it is likely the Governor would veto this.
- **Key Point:** The Senate is considering a version (**SB 1366**) with lower caps and a limit on attorney fees to potentially mitigate these issues.

SB 1366 Status: Scheduled for its final Senate committee hearing on March 3.

The Senate bill differs from the House bill:

- Includes lower caps of **\$350,000 per claim and \$500,000 total**.
 - Shortens the notice window for claims from 3 years down to **18 months** and caps attorney fees at 25%.
-

Local Business Taxes (LBT)

- **HB 103 Status:** Passed the House - This legislation would **repeal Chapter 205**, ending the authority of cities and counties to collect local business taxes.
 - **SB 122 Status:** Stalled; has not been heard since December 10 - Despite the House progress, the Senate companion has not moved forward, the Senate has said they would like to have a more concrete picture of the property tax issue before eliminating the LBT.
-

Infill Redevelopment

- **SB 1434 Status:** Passed its final committee.
 - Targets **environmentally impacted land** (at least 5 acres) in urban areas of **Miami-Dade, Broward, and Palm Beach Counties**.
 - Requires local governments to allow development at the **highest density** of any adjacent residential zone, or at least **30 units per acre** with a 40-foot height.
 - It would **retroactively preempt** local laws that conflict with these new standards.
- **HB 979 Status:** Scheduled to be heard by the full House on March 4.
 - This version is slightly **less restrictive** than the Senate version; both must be reconciled before final passage.
- **Key Point:** It is important to note that both bills include the newly created section 163.2525, Florida Statutes, which establishes the definition of “qualifying parcels” to which the bill applies. Qualifying parcels are as follows:

(a) applies to environmentally impacted land consisting of at least 5 acres adjacent to a parcel of land within the same jurisdiction which is zoned for residential uses as of right and which is within a county that meets **both** of the following requirements:

1. The county has a population of more than 1.475 million people according to the most recent decennial census. (Specifically - Palm Beach, Broward, Miami-Dade Counties)
2. There are at least 15 municipalities within the county.

(b) This newly created section does not apply to any of the following:

1. Designated agricultural land.
2. Land owned or operated by a local government for public park purposes.
3. Land outside an urban growth boundary.
4. Land within one-quarter mile of a military installation identified in s. 163.3175(2).
5. Land that is owned, or that was owned at any time within the 15 years preceding the effective date of this act, by a public utility as defined in s. 366.02.

Natural Disaster Land Use Regulations (SB 180 “fix”)

- **SB 840 Status: Passed the Senate** (intended as a "fix" for SB 180 (2025))
 - Narrows the area where local land use restrictions are limited following a hurricane from 100 miles to within **50 miles of the track**.
 - It also moves the expiration of these emergency provisions from 2028 up to **2026**.
 - **HB 1465 Status: Not heard in committee;** passage is unlikely.
 - Because the House version has stalled, these proposed changes will likely not pass this year.
-

Rural Renaissance:

- Priority of Senate President Albritton, from Hardee County, a rural, fiscally constrained county in central Florida.

Summary: This bill will expand support for rural communities by creating new offices and programs, revising funding distributions, allocating specific funding amounts for various programs, and enhancing infrastructure, economic, and educational initiatives.

Property Tax Reform

- **HJR 203 Status: Passed the full House (80–30).**
 - This is the only major property tax proposal to pass the House - nothing has been heard by the Senate at this time. (Summary below).

The Governor and Senate President have indicated they prefer to address specific property tax proposals in **late spring or early summer**, after the regular session ends.

Process: Important to understand the process for constitutional amendments put on the ballot by the legislature.

Key Points:

- Any constitutional amendment must pass the House and Senate by 3/5 vote and would then be placed on the ballot.
- The Governor has no role (either for approval or veto) in this process. However, he does have a large media presence that can affect the outcome.
- The Governor has said that he would rather take time to get the proposal right, and the Senate President has agreed.
- This could mean that the legislature meets through the spring and even early summer to finalize a proposal for the ballot.
- Early August is the deadline to go to print with something that will be on the November ballot statewide.

HJR 203 Summary: HJR 203 Phased Out Elimination of Non-school Property Tax for Homesteads

Exempts homestead property from non-school property taxes and prohibits local governments from reducing funding for first responders below specified prior-year levels.

- Eliminates most of the current partial non-school ad valorem exemptions and provides a full exemption for homestead property from non-school property taxes. Removes provisions for annual inflation adjustments and optional local exemptions for certain senior homeowners previously allowed under existing law.
 - Prohibits counties and municipalities from lowering total funding for law enforcement, firefighters, and other first responders below the highest amount budgeted in either the 2025-2026 or 2026-2027 fiscal year
 - Passed with a vote of 80 – 30 (more than the 3/5 required).
-

Budget Status / Update

Key Point: No changes in the funding levels in the House and Senate proposed budgets at this time.

Reason: Budget conference has not begun.

- Two weeks remain in the 60-day session. (scheduled to end March 13)
- Budget negotiations are still in early stages; allocations are not yet finalized – House and Senate leadership continue allocation talks.
 - Allocations are the total dollar amounts that go to fund sections of the budget such as Health Care, Education, Transportation, Environment, Criminal Justice, etc.
- Once allocations are set, the budget conference between House and Senate can proceed.
- Member project funding adjustments occur during the budget conference.

Overtime? The continued delay in finalizing allocations compresses the remaining schedule and increases the likelihood that the session may extend into overtime to complete work on the budget.

Below is the status of the two funding requests in the proposed House and Senate budgets. Only 1 of the two received funding and therefore that is the project that is eligible for the budget conference negotiations.

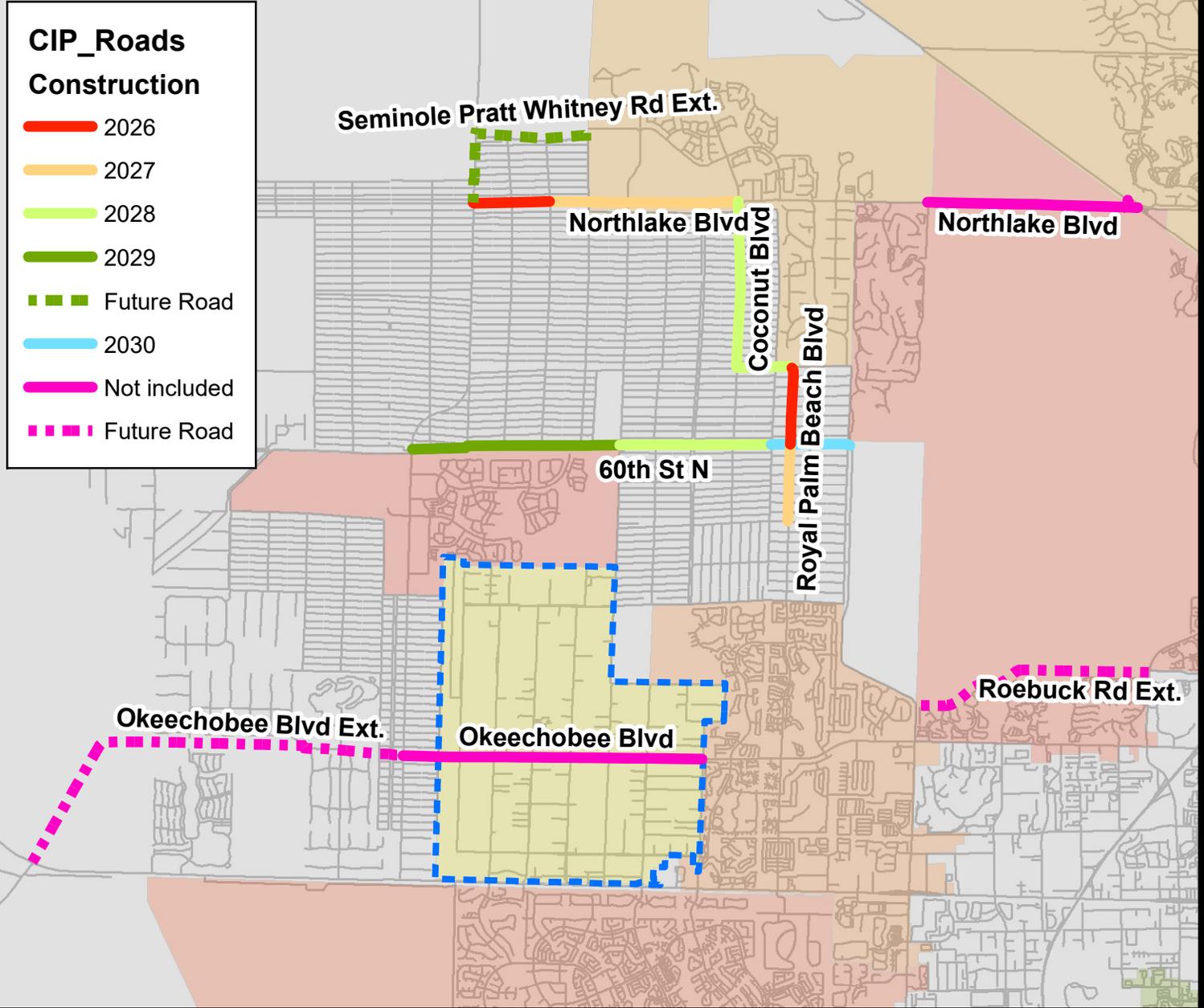
Project	House proposed funding	Senate proposed funding
Loxahatchee Groves Control Structure Resiliency Improvements (LFIR #2065, HSE #1771) Requested: \$750,000 Match: 50% Sponsors: Senator Harrell, Representative Weinberger	\$0	\$0
Loxahatchee Groves Stormwater System Rehabilitation Phase III (LFIR #2066, HSE #1772) Requested: \$750,000 Match: 50% Sponsors: Senator Harrell, Representative Weinberger	\$375,000 Line 1774	\$0



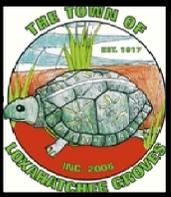
Town of Loxahatchee Groves

Palm Beach County 2026

Roadway Capital Improvement Projects



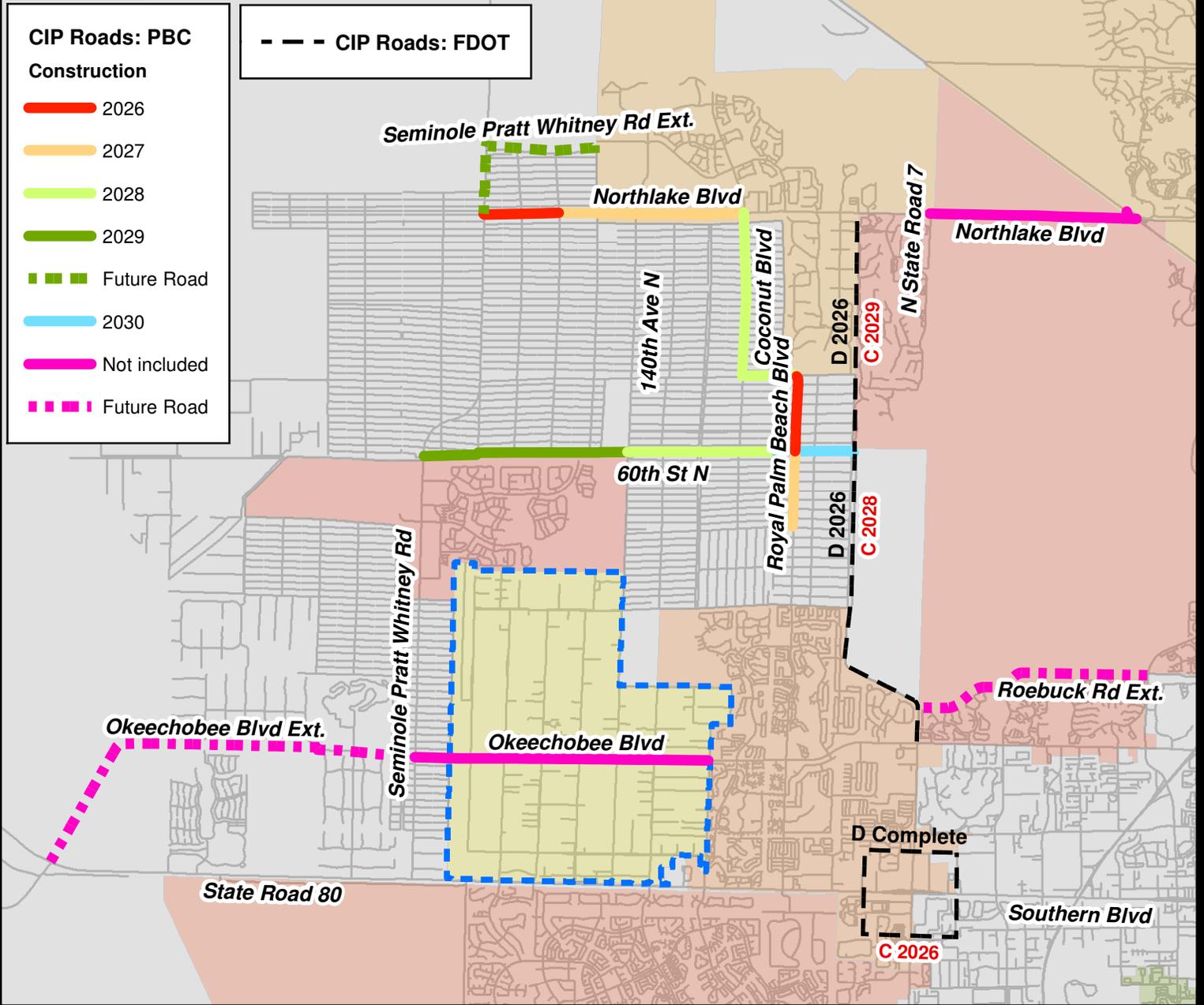
PBC_PRJ_ID	Project	Length	Description	Design	Construction
1.1	60th Street North	2.7	4 L	2026	2029
1.2	60th Street North	2	5 L	Complete	2028
1.3	60th Street North	0.9	5 L	2026	2030
2	Coconut Boulevard	1.3	5 L	Complete	2028
3.1	Northlake Boulevard	1	4/6 L	Complete	2026
3.2	Northlake Boulevard	2.4	4/6 L	Complete	2027
3.3	Northlake Boulevard	2.7	6 L	2026	Not included
4	Okeechobee Boulevard	4	Study and Possible Widening	2026	Not included
5	Okeechobee Boulevard Extension	5.8	Alignment Study	2026	Not included
6	Roebuck Road Extension	3	4 L	2030	Not included
7.1	Royal Palm Beach Boulevard	1.1	5 L	Complete	2027
7.2	Royal Palm Beach Boulevard	1	5 L	Complete	2026
7.3	Royal Palm Beach Boulevard / Orange Boulevard	1.6	5 L	Complete	2028
8	Seminole Pratt Whitney Road Extension	2.6	4 L	2026	2029



Town of Loxahatchee Groves

Palm Beach County 2026

Roadway Capital Improvement Projects



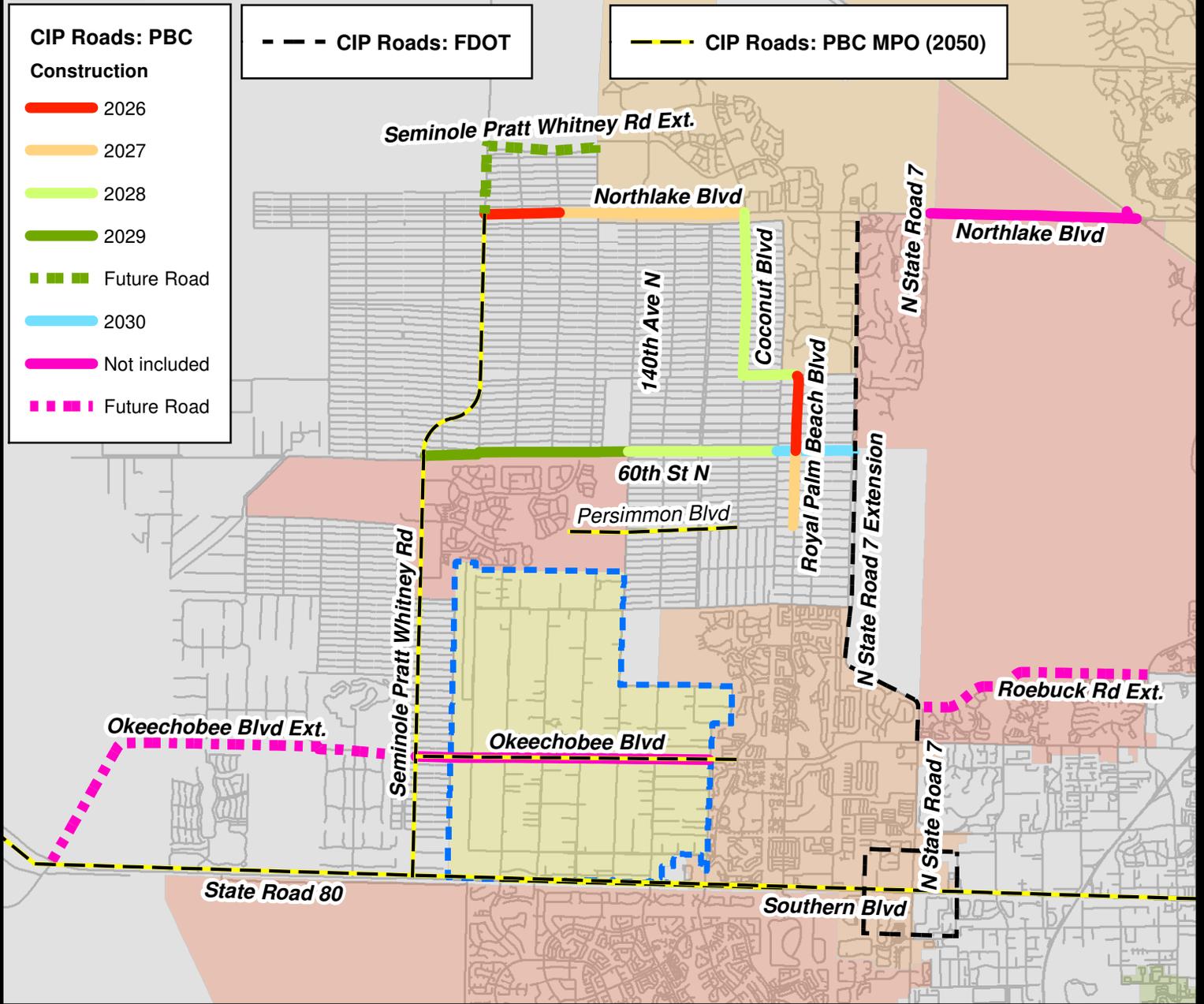
PBC_PRJ_ID	Project	Length	Description	Design	Construction
1.1	60th Street North	2.7	4 L	2026	2029
1.2	60th Street North	2	5 L	Complete	2028
1.3	60th Street North	0.9	5 L	2026	2030
2	Coconut Boulevard	1.3	5 L	Complete	2028
3.1	Northlake Boulevard	1	4/6 L	Complete	2026
3.2	Northlake Boulevard	2.4	4/6 L	Complete	2027
3.3	Northlake Boulevard	2.7	6 L	2026	Not included
4	Okeechobee Boulevard	4	Study and Possible Widening	2026	Not included
5	Okeechobee Boulevard Extension	5.8	Alignment Study	2026	Not included_
6	Roebuck Road Extension	3	4 L	2030	Not included_
7.1	Royal Palm Beach Boulevard	1.1	5 L	Complete	2027
7.2	Royal Palm Beach Boulevard	1	5 L	Complete	2026
7.3	Royal Palm Beach Boulevard / Orange Boulevard	1.6	5 L	Complete	2028
8	Seminole Pratt Whitney Road Extension	2.6	4 L	2026	2029_



Town of Loxahatchee Groves

Palm Beach County 2026

Roadway Capital Improvement Projects



PBC_PRJ_ID	Project	Length	Description	Design	Construction
1.1	60th Street North	2.7	4 L	2026	2029
1.2	60th Street North	2	5 L	Complete	2028
1.3	60th Street North	0.9	5 L	2026	2030
2	Coconut Boulevard	1.3	5 L	Complete	2028
3.1	Northlake Boulevard	1	4/6 L	Complete	2026
3.2	Northlake Boulevard	2.4	4/6 L	Complete	2027
3.3	Northlake Boulevard	2.7	6 L	2026	Not included
4	Okeechobee Boulevard	4	Study and Possible Widening	2026	Not included
5	Okeechobee Boulevard Extension	5.8	Alignment Study	2026	Not included_
6	Roebuck Road Extension	3	4 L	2030	Not included_
7.1	Royal Palm Beach Boulevard	1.1	5 L	Complete	2027
7.2	Royal Palm Beach Boulevard	1	5 L	Complete	2026
7.3	Royal Palm Beach Boulevard / Orange Boulevard	1.6	5 L	Complete	2028
8	Seminole Pratt Whitney Road Extension	2.6	4 L	2026	2029_

Palm Beach County's Five-Year Road Program

Annual Update (Fiscal Year 2027)



PBC Five-Year Road Program

- PBC CIP Plan
 - Seeking Town Input on County Roads and Intersections (within Town Limits)
 - Okeechobee Boulevard
 - Folsom Road
 - Town Response Due March 17, 2026
-

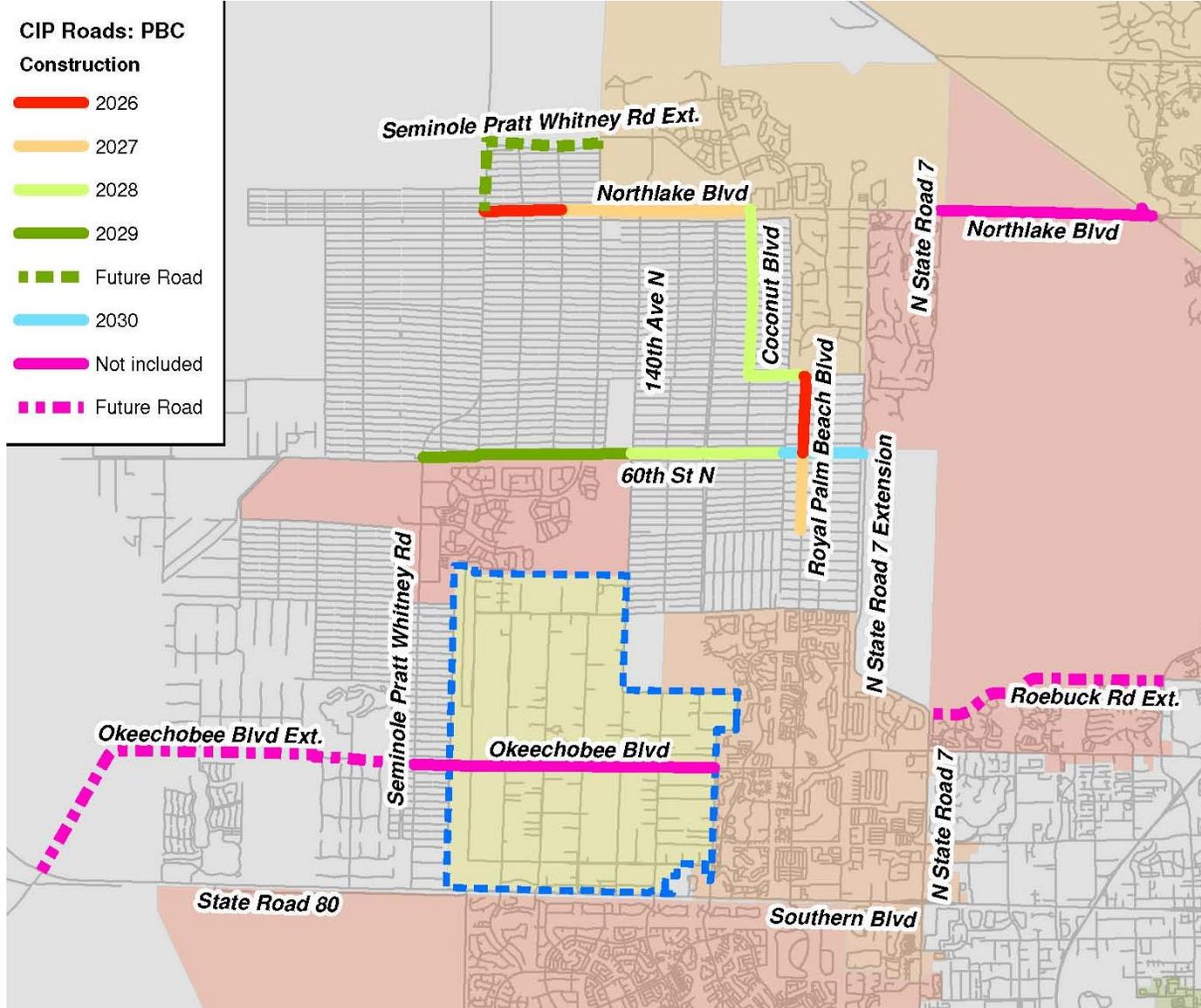
PBC Five-Year Road Program

Project	Starting	to_	Ending	Length	Description	Design	Construction
60th Street North	Seminole Pratt Whitney Road	to	140th Avenue North	2.7	4 L	2026	2029
60th Street North	140th Avenue North	to	120th Avenue North	2	5 L	Complete	2028
60th Street North	East of 120th Avenue North	to	North of State Road 7	0.9	5 L	2026	2030
Coconut Boulevard	South of 78th Place North	to	South of Northlake Boulevard	1.3	5 L	Complete	2028
Northlake Boulevard	East of Seminole Pratt Whitney Road	to	East of Hall Boulevard	1	4/6 L	Complete	2026
Northlake Boulevard	East of Hall Boulevard	to	Coconut Boulevard	2.4	4/6 L	Complete	2027
Northlake Boulevard	State Road 7	to	Bee Line Highway	2.7	6 L	2026	Not included
Okeechobee Boulevard	Seminole Pratt Whitney Road	to	Folsom Road	4	Study and Possible Widening	2026	Not included
Okeechobee Boulevard Extension	Southern Boulevard (SR80)	to	Seminole Pratt Whitney Road	5.8	Alignment Study	2026	Not included_
Roebuck Road Extension	State Road 7	to	Jog Road	3	4 L	2030	Not included_
Royal Palm Beach Boulevard	North of Persimmon Boulevard	to	North of M Canal	1.1	5 L	Complete	2027
Royal Palm Beach Boulevard	M Canal	to	South of Orange Boulevard	1	5 L	Complete	2026
Royal Palm Beach Boulevard / Orange Boulevard / Coconut Boulevard	South of Orange Boulevard	to	South of 78th Place North	1.6	5 L	Complete	2028
Seminole Pratt Whitney Road Extension	Northlake Boulevard	to	Avenir Drive (connection to Beeline Highway)	2.6	4 L	2026	2029_

CIP Roads: PBC

Construction

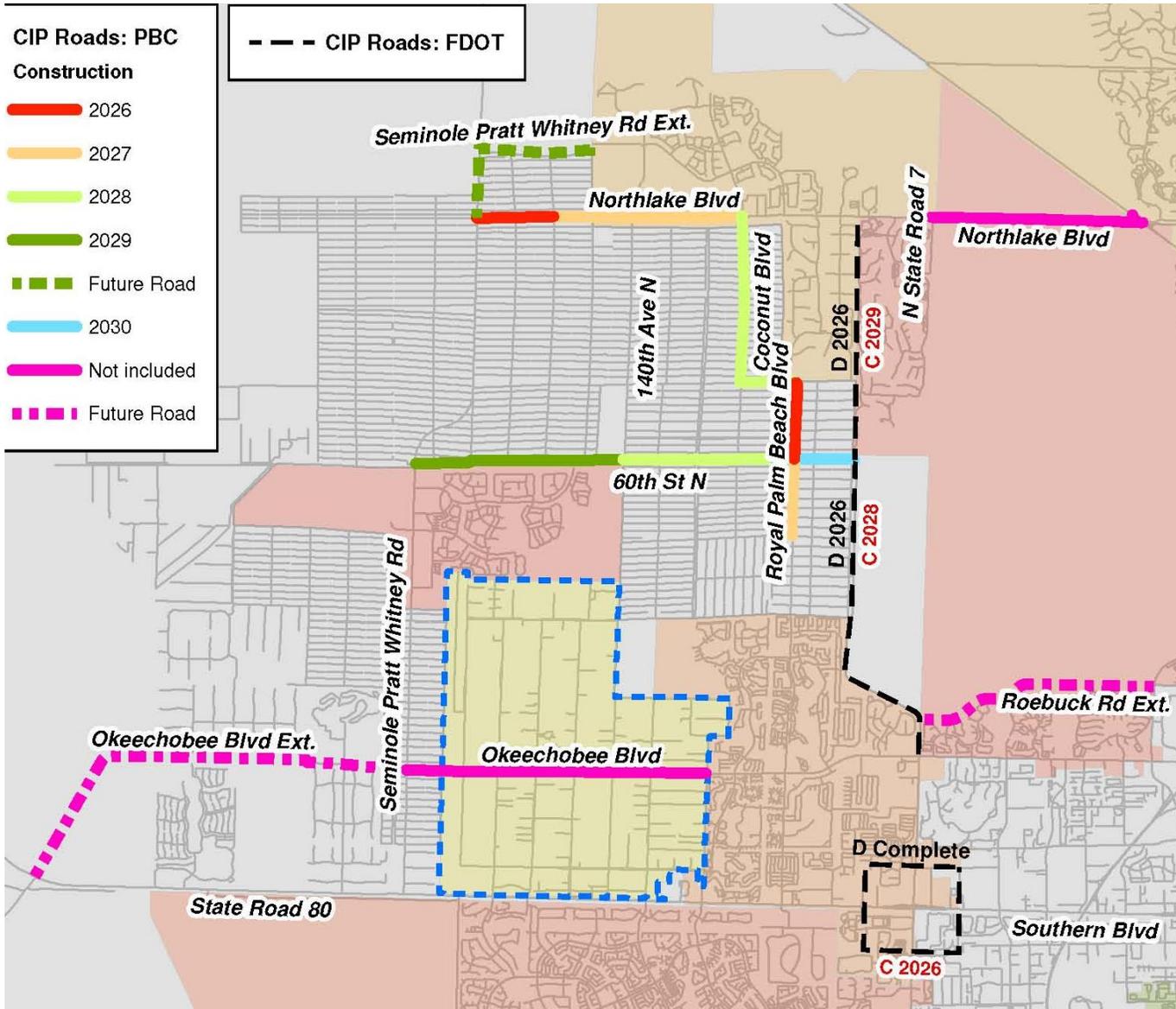
- 2026
- 2027
- 2028
- 2029
- Future Road
- 2030
- Not included
- Future Road



Palm Beach County Five-Year Road Program

FDOT Five-Year Road Program

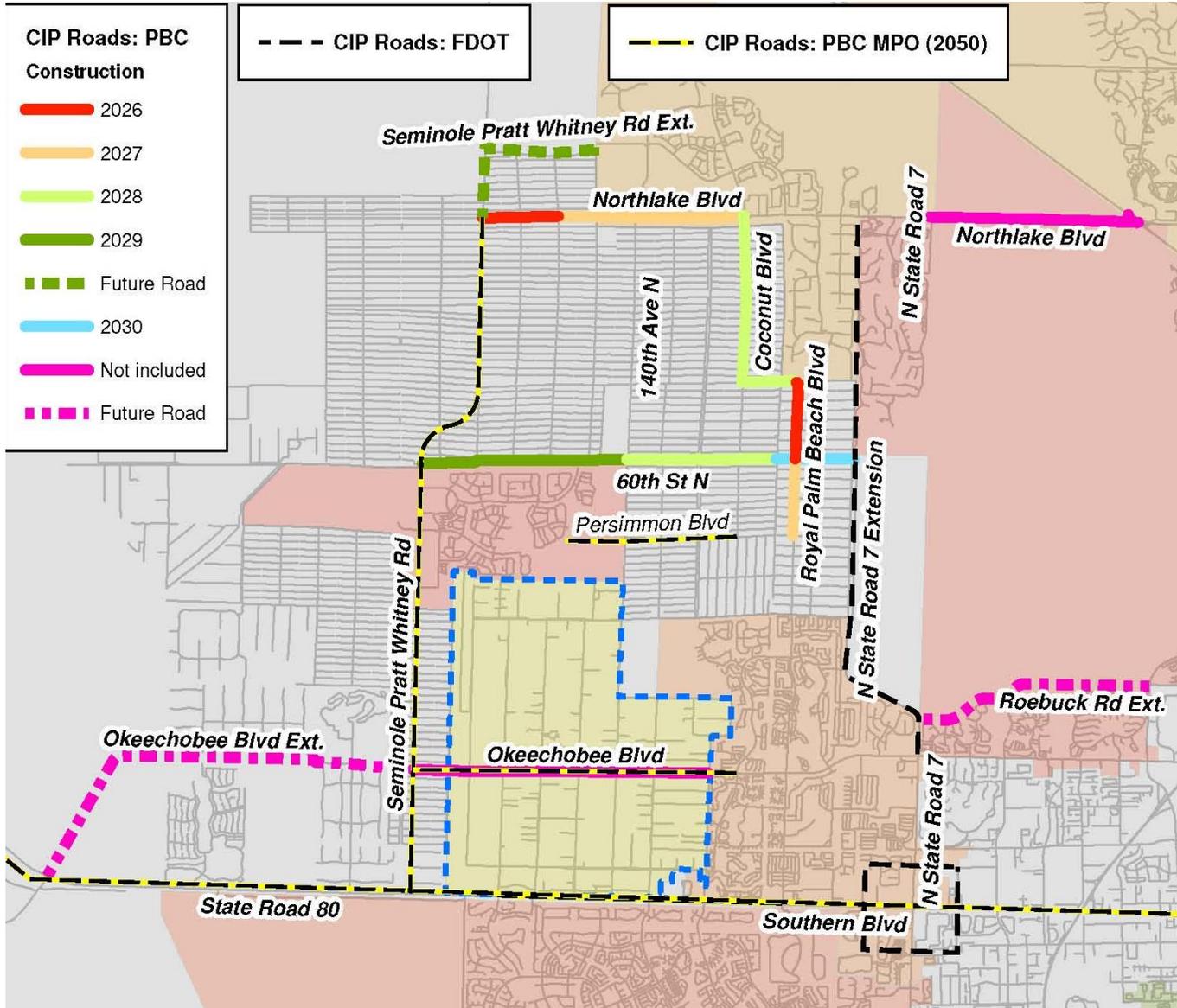
FDOT_PRJ_ID	Project	Starting	to_	Ending	Length	Description	Design	Construction
1.1	SR 7	60th Street North	to	Northlake Boulevard	4.1	New Road	2026	2029
1.2	SR 7	Okeechobee Boulevard	to	60th Street North	4.4	Add Lanes	2026	2028
1.3	SR 80	SR 7	to	SR 7		Add Turn Lanes	Complete	2026



Palm Beach County & FDOT Five-Year Road Program

PBC MPO Master Plan

PBCMPO_PRJ_ID	Project	Starting	to_	Ending	Description	Construction
1.1	SR 80	B Road	to	Royal Palm Beach Boulevard	8 L	2050
1.2	SR 80	US 27	to	US 1	New Passenger Service	2050
	SR 80				Highway Capacity / Corridor Management	
1.3	Okeechobee Boulevard	Seminole Pratt Whitney Road	to	Crestwood Boulevard	4 L	2050
3.1	Seminole Pratt Whitney Road	SR 80	to	Northlake Boulevard	6 L	2050
3.2	Persimmon Boulevard	Seminole Pratt Whitney Road	to	Coconut Boulevard	Roadway Extension	2050



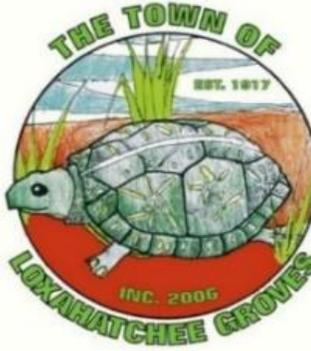
Palm Beach County, FDOT & PBC Master Transportation Plan



Action Items

Town of Loxahatchee Groves Response to Palm Beach County

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**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL
COMMUNITY DISCUSSION
MEETING MINUTES
TOWN HALL COUNCIL CHAMBERS – 155 F. Road, Loxahatchee Groves, FL 33470
Tuesday, August 5, 2025**

CALL TO ORDER

Mayor Kane called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Mayor Kane led the Pledge of Allegiance followed by a moment of silence.

ROLL CALL

Mayor Anita Kane, Vice Mayor Margaret Herzog, Councilmember Paul Coleman, Councilmember Lisa El-Ramey, Councilmember Todd McLendon, Town Manager Francine Ramaglia, Town Attorney Glen Torcivia (via Zoom), Public Works Superintendent, and Project Coordinator Jeff Kurtz were present.

OPEN DISCUSSION

Mary McNicholas provided an update regarding the Northlake Boulevard closure, noting that the Town and surrounding community have coordinated effectively to ensure a smooth transition. She thanked the Public Works Director and Town Manager for the assistance and stated that the construction project is progressing on schedule. Ms. McNicholas reported that there were a couple of minor accidents at Southern Boulevard and C Road, and at Southern Boulevard and D Road which may have been weather-related. She indicated that traffic is moving well despite the high volume, referring to the current flow as streamlined congestion. She invited anyone with questions or concerns to speak with her following the meeting.

Robert Austin addressed the Town Council regarding ongoing concerns with the increased number of occupied RVs, illegal apartments, and non-residential uses within single-family residential areas. He expressed frustration that these issues have persisted for years without meaningful resolution and appear to be worsening. Mr. Austin stated that numerous recreational vehicles and tiny homes are now occupied year-round throughout the Town, often advertised on social media for full-time rental, contrary to the original intent of allowing limited, equestrian-related occupancy during season. He also referenced illegal apartments still operating at full capacity and actively recruiting new tenants online.

He emphasized that such uses would not be permitted in other municipalities and urged the Town to enforce restrictions on year-round RV occupancy, foreclose on chronic violators, and limit permits to legitimate equestrian-season applicants. Mr. Austin further expressed safety concerns, citing incidents of strangers photographing children, and stated that some residents have resorted to keeping their garages closed and dogs on guard for protection. He concluded by urging the Town to take stronger enforcement action to restore safety and residential integrity in the community.

Victor Lehto expressed appreciation for the update provided by Mary McNicholas regarding the Northlake Boulevard closure and acknowledged the coordinated efforts between the Town, public works, and surrounding agencies. He commended the cooperation that had contributed to maintaining traffic flow and ensuring safety during the project. Mr. Lehto emphasized the importance of continued communication between the Town and residents throughout the construction period and expressed confidence that the project would be completed on schedule. He thanked staff and law enforcement for their active involvement and responsiveness to community concerns.

ADJOURNMENT

There being no further business before the Council, Mayor Kane adjourned the meeting at 6:10 PM.

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Town Clerk

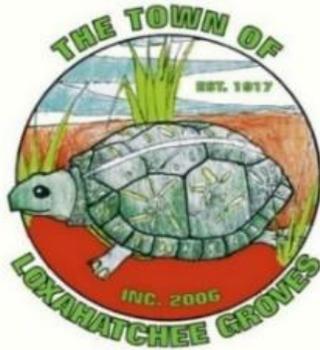
Mayor Anita Kane, Seat 3

Vice Mayor Margaret Herzog, Seat 5

Councilmember Todd McLendon, Seat 1

Councilmember Lisa El-Ramey, Seat 2

Councilmember Paul T. Coleman II, Seat 4



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL REGULAR MEETING MINUTES
TOWN HALL COUNCIL CHAMBERS – 155 F. Road, Loxahatchee Groves, FL 33470
Tuesday, August 5, 2025**

TOWN COUNCIL AGENDA ITEMS

CALL TO ORDER

Mayor Kane called the meeting to order at 6:20 PM

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Mayor Kane led the Pledge of Allegiance followed by a moment of silence.

ROLL CALL

Mayor Anita Kane, Vice Mayor Margaret Herzog, Councilmember Paul Coleman, Councilmember Lisa El-Ramey, Councilmember Todd McLendon, Town Manager Francine Ramaglia, Public Works Superintendent Craig Lower, Town Attorney Glen Torcivia (via zoom), and Project Coordinator Jeff Kurtz were present.

ADDITIONS, DELETIONS AND MODIFICATIONS

Mayor Kane called for any additions, deletions, modifications or approval of the agenda.

**MOTION: COUNCILMEMBER MCLENDON/COUNCILMEMBER COLEMAN
MOVED TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED
UNANIMOUSLY (5-0).**

Councilmember El-Ramey requested to pull Consent Agenda Item Nos. 1, 2, 5, and 9 for discussion.

**MOTION: COUNCILMEMBER MCLENDON/COUNCILMEMBER COLEMAN
MOVED TO APPROVE THE CONSENT AGENDA WITH MODIFICATIONS.
MOTION PASSED UNANIMOUSLY (5-0).**

Public comment received from Brian McNeil. Town Council discussion ensued.

MOTION: VICE MAYOR HERZOG/COUNCILMEMBER MCLENDON MOVED TO APPROVE THE AGENDA WITH CONSENT AGENDA ITEMS NO. 1, NO. 2, NO. 5, AND NO. 9 PULLED FOR DISCUSSION. MOTION PASSED UNANIMOUSLY (5-0).

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Public Comments can be found within the August 5, 2025 Community Discussion Minutes.

CONSENT AGENDA

1. Consideration of Approval on **Resolution No. 2025-62**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPOINTING ARLENE WHITE TO THE BOARD OF LOXAHATCHEE GROVES LOCAL PLANNING AGENCY (LPA)/ PLANNING AND ZONING BOARD; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

Item No. 1 pulled for discussion.

MOTION: COUNCILMEMBER MCLENDON/COUNCILMEMBER COLEMAN MOVED TO APPROVE RESOLUTION NO. 2025-62. MOTION PASSED (4-1 with COUNCILMEMBER EL-RAMEY DISSENTING.)

2. Consideration of Approval on **Resolution No. 2025-63**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING THE TOWN CLERK’S OFFICE POLICY AND PROCEDURES FOR PUBLIC RECORDS REQUESTS; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

Item No. 2 pulled for discussion.

MOTION: COUNCILMEMBER EL-RAMEY/COUNCILMEMBER MCLENDON MOVED TO APPROVE RESOLUTION NO. 2025-63. MOTION PASSED UNANIMOUSLY (5-0).

3. Consideration of Approval on **Resolution No. 2025-64**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA AUTHORIZING THE PAYMENT OF INVOICES RECEIVED FROM TORCIVIA, DONLON, GODDEAU & RUBIN, P.A. FOR LEGAL SERVICES RENDERED DURING THE MONTH OF JUNE 2025; AND PROVIDING AN EFFECTIVE DATE.

APPROVED ON CONSENT

4. Consideration of Approval on **Resolution No. 2025-65**: RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, RECOGNIZING THE FLORIDA DEPARTMENT OF TRANSPORTATION AS THE AGENCY RESPONSIBLE FOR THE DESIGNATION MARKERS; SUPPORTING THE CONSTRUCTION OF HONORARY DESIGNATION MARKERS ON A PORTION OF SOUTHERN BOULEVARD IN PALM BEACH COUNTY IN HONOR OF FALLEN

DEPUTY SHERIFFS CORPORAL LUIS PAEZ, DEPUTY RALPH "BUTCH" WALLER AND DEPUTY IGNACIO "DAN" DIAZ, AND ON A PORTION OF SOUTHERN BOULEVARD IN PALM BEACH COUNTY IN HONOR OF PRESIDENT DONALD J. TRUMP; PROVIDING SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

APPROVED ON CONSENT.

5. Consideration of Approval on **Resolution No. 2025-66**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA APPROVING A CONTRACT WITH HY-BYRD INSPECTION SERVICES LLC FOR BUILDING INSPECTION SERVICES; AUTHORIZING THE TOWN MANAGER AND TOWN ATTORNEY TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE THE CONTRACT; PROVIDING FOR CONFLICTS, PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Item No. 5 pulled for discussion.

MOTION: COUNCILMEMBER COLEMAN/COUNCILMEMBER EL-RAMEY MOVED TO APPROVE RESOLUTION NO. 2025-66. MOTION PASSED UNANIMOUSLY (5-0).

6. Consideration of Approval on Amended **Resolution No. 2025-54**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, RELATING TO THE PROVISION OF RESIDENTIAL SOLID WASTE COLLECTION SERVICES AND FACILITIES AND PROGRAMS ("SOLID WASTE COLLECTION SERVICES") IN THE TOWN OF LOXAHATCHEE GROVES, FLORIDA; PROVIDING FOR PURPOSE AND DEFINITIONS; PROVIDING FOR LEGISLATIVE DETERMINATIONS; ESTABLISHING THE ESTIMATED RATE FOR THE SOLID WASTE COLLECTION SERVICES ASSESSMENT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

APPROVED ON CONSENT.

7. Consideration of Approval on Amended **Resolution No. 2025-56**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA ADOPTING A PROPOSED OPERATING MILLAGE RATE OF 3.500 FOR GENERAL OPERATING BUDGET PURPOSES FOR FISCAL YEAR 2025/2026; RECOGNIZING THE ROLLED BACK MILLAGE RATE FOR FISCAL YEAR 2025/2026; APPROVING AND AUTHORIZING TRANSMITTAL OF THE FORM DR-420 TO THE PROPERTY APPRAISER; PROVIDING FOR THE ESTABLISHMENT OF AND SETTING FORTH THE DATE, TIME AND PLACE OF THE PUBLIC HEARING TO CONSIDER THE FISCAL YEAR 2025/2026 PROPOSED MILLAGE RATE AND TENTATIVE

BUDGET; PROVIDING FOR CONFLICTS;

APPROVED ON CONSENT

8. Consideration of Approval on Amended **Resolution No. 2025-DD07**: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LOXAHATCHEE GROVES WATER CONTROL DISTRICT, A DEPENDENT DISTRICT OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, RELATING TO THE PROVISION OF DISTRICT SERVICES, INCLUDING WATER CONTROL MAINTENANCE AND REPAIR OF DRAINAGE AND ROADWAYS WITHIN THE GEOGRAPHICAL BOUNDARIES OF THE DISTRICT; ESTABLISHING THE ESTIMATED ASSESSMENT RATE FOR DISTRICT SPECIAL ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025; DIRECTING THE PREPARATION OF AN ASSESSMENT ROLL; AUTHORIZING A PUBLIC HEARING AND DIRECTING THE PROVISION OF NOTICE THEREOF; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

APPROVED ON CONSENT

9. Quarterly Reports - Receive & File

Item No. 9 pulled for discussion.

(Attachment for Item No.9 hereto attached as Exhibit A.)

MOTION: COUNCILMEMBER EL-RAMEY/COUNCILMEMBER COLEMAN MOVED TO RECEIVE AND FILE THE QUARTERLY REPORTS. MOTION PASSED UNANIMOUSLY (5-0).

REGULAR AGENDA

10. Consideration and Approval of Agreement for Town Attorney Legal Services

Town Manager Ramaglia introduced Item No. 10.

Public comment received from Cassie Suchy. Town Council discussion ensued.

MOTION: VICE MAYOR HERZOG/COUNCILMEMBER MCLENDON MOVED TO CHOOSE JEFF KURTZ AS THE IN-HOUSE TOWN ATTORNEY. MOTION PASSED (3-2 with COUNCILMEMBER COLEMAN AND COUNCILMEMBER EL-RAMEY DISSENTING.)

By consensus, the Town Council agreed not to include a severance provision in the in-house attorney contract for Jeff Kurtz. The Council agreed to proceed without establishing severance terms, acknowledging that any potential contractual damages would be addressed as applicable under standard contract law.

MOTION: VICE MAYOR HERZOG/COUNCILMEMBER MCLENDON MOVED TO APPROVE THE EMPLOYMENT AGREEMENT WITH JEFF KURTZ AS THE IN-HOUSE TOWN ATTORNEY, AS AMENDED TO INCLUDE AN ANNUAL COST-OF-LIVING ADJUSTMENT (COLA) CONSISTENT WITH OTHER TOWN EMPLOYEES EFFECTIVE EACH OCTOBER 1, AND TO REMOVE ANY REFERENCE TO A SEVERANCE PROVISION. MOTION PASSED (3–2 with COUNCILMEMBER COLEMAN AND COUNCILMEMBER EL-RAMEY DISSENTING.)

11. Presentation on the FY 2026 Preliminary Operating Budget

The Council received presentations on the FY 2026 Preliminary Operating Budget.

Public comment received from Cassie Suchy and Manish Sood. Town Council discussion ensued.

12. Consideration of Approval on *Ordinance No. 2025-08* on First Reading: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, REPEALING ORDINANCE NO. 2024-11; ADOPTING THE ANNUAL UPDATE TO THE CAPITAL IMPROVEMENTS ELEMENT OF THE COMPREHENSIVE PLAN CONSISTENT WITH CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

Project Coordinator Jeff Kurtz read the title of Ordinance No. 2025-08 into record on first reading.

No public comment.

MOTION: COUNCILMEMBER MCLENDON/VICE MAYOR HERZOG MOVED TO APPROVE ORDINANCE NO. 2025-08 ON FIRST READING. MOTION PASSED (4–1 with COUNCILMEMBER EL-RAMEY DISSENTING.)

13. Discussion of Amendments to Capital Improvement Plan and adoption of Ordinance No. 2025-XX repealing Ordinance No. 2024-11 and adopting the annual update to the Capital Improvements Element of the Comprehensive Plan.

Item No.13 was discussed in tandem with Item 12.

14. Consideration of Approval of *Ordinance No. 2025-09* on First Reading: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, REORGANIZING AND AMENDING CHAPTER 14 “CODE ENFORCEMENT”, BY ADDING ARTICLE I “IN GENERAL” AND ARTICLE II “LIEN REDUCTIONS AND RELEASES”; AMENDING SECTION 14-4 “APPLICATION FOR RELIEF FROM CODE ENFORCEMENT LIEN” TO PROVIDE GENERAL PROVISIONS APPLICABLE TO LIEN/FINE REDUCTIONS AND RELEASES; TO ADOPT SECTION 14-5 “SPECIAL MAGISTRATE LIEN REDUCTIONS AND RELEASES” TO ADDRESS REDUCTIONS BY SPECIAL

MAGISTRATE; TO ADOPT SECTION 14-6 “OTHER LIEN RELEASES” TO ADDRESS PARTIAL RELEASES OF LIENS AND RELEASES OF UNENFORCEABLE LIENS AND FOR OTHER PURPOSES; PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Project Coordinator Jeff Kurtz read Ordinance No. 2025-09 into record.

Community Standards Director Caryn Garden-Young presented Item No. 14.

Public comment received from Cassie Suchy and Virginia Standish. Town Council discussion ensued.

MOTION: COUNCILMEMBER COLEMAN/COUNCILMEMBER MCLENDON MOVED TO APPROVE ORDINANCE NO. 2025-09 ON FIRST READING. MOTION PASSED (4-1 with COUNCILMEMBER EL-RAMEY DISSENTING.)

DISCUSSION

15. Discussion on the Nominees and Scope of Review for the Charter Review Committee

Mayor Kane introduced Discussion Item No. 15.

MOTION: COUNCILMEMBER _____ COLEMAN/COUNCILMEMBER MCLENDON MOVED TO EXTEND THE MEETING AT 10:06 PM. MOTION PASSED UNANIMOUSLY (5-0).

The Town Council, Town Manager, Town Attorney, and Project Coordinator discussed this item in detail.

16. Discussion on Stormwater Drainage and Status of Water Control Plan

By consensus, the Town Council agreed to move Item No. 16 to the next meeting due to the anticipated length of the presentation.

TOWN STAFF COMMENTS

Town Manager had no report.

Town Attorney stated that it had been a pleasure representing the Town over the past several years and he extended congratulations to Jeff Kurtz and offered best wishes to both Mr. Kurtz and the Town moving forward.

Public Works Director had no report.

TOWN COUNCILMEMBER COMMENTS

Councilmember Todd McLendon inquired about the status of a resolution previously discussed concerning health and life safety measures for code enforcement, intended to allow the Town to take a more proactive approach. Project Coordinator Jeff Kurtz responded that the matter would fall under the responsibility of the attorney and explained that preparing such a resolution would be complex. He stated he would aim to bring it back by September 2, 2025, but would provide an update as progress continued. Councilmember McLendon emphasized the importance of identifying solutions rather than obstacles to address the issue. He further discussed anticipated financial challenges the Town may face in the coming year and the resulting limitations on projects previously promised to residents. He noted that while the Town has made significant progress, particularly with infrastructure projects such as Hyde Park and the upcoming F Road and Collecting Canal improvements, many residents remain unaware of these accomplishments. He suggested improving communication with the public, including the use of the Town's social media platforms, to highlight completed and ongoing projects and to ensure residents remain informed about the Town's efforts and investments in the community.

Councilmember Lisa El-Ramey stated that while infrastructure improvements are being completed, they are now being done on a much larger scale than in the past, which contributes to increased costs. She observed that previous projects, such as road and canal work, were never completed to the same scope as current efforts; referenced the resiliency grant and related planning initiatives, cautioning that although large-scale master plans had value, they often resulted in funding needs that were not financially realistic. She encouraged the Town to consider scaling future projects to more practical and achievable levels based on available financial resources.

Councilmember Paul T. Coleman II agreed with Councilmember McLendon's earlier remarks, noting that the coming months, possibly the next year, would present financial challenges for the Town. He emphasized the need for fiscal restraint and careful management of resources to address necessary projects while maintaining stability. He acknowledged that some infrastructure issues, such as deteriorated culverts, required ongoing attention but commended staff for taking a proactive approach to repairs and project planning. Mr. Coleman explained that recent concerns about Public Works working on the Recreational Vehicle (RV) park were unfounded, clarifying that staff had been stockpiling dirt on Town property at the end of C Road to avoid increased costs after a scheduled price adjustment from the material supplier. He praised the proactive efforts of staff, particularly Public Works Superintendent Craig Lower, for anticipating future project needs and acting ahead of the price change. He also recognized the department's efforts to improve storm preparedness through recent trimming and maintenance work. Mr. Coleman encouraged continued teamwork and forward progress, congratulating Jeff Kurtz on his new role as Town Attorney and expressing optimism for the Town's success moving ahead.

Vice Mayor Marg Herzog inquired whether any action was being taken regarding a fence located on F Road that appeared to be falling down. She noted that one section looked as though it could fall into the roadway and added that the property was currently for sale. Staff responded that the matter was already under code enforcement review. Vice Mayor Herzog commented that work was progressing on A Road and that efforts were underway to widen the area so it could be paved, noting that the project was long overdue and that staff was doing a good job. She congratulated Jeff Kurtz on his appointment as Town Attorney.

Mayor Anita Kane thanked everyone for a productive meeting and expressed appreciation to staff

for the hard work over the past several weeks. She shared that the recent visit to the emergency command center was very impressive, noting that staff demonstrated drone capabilities that allowed live viewing of specific roads upon request. Mayor Kane stated that the command center team had been invited to bring the mobile command bus to the Town’s next celebration. She remarked on the quality of the meeting discussion, noting that although opinions differed, the dialogue remained thoughtful and respectful and expressed appreciation for the public comments received, describing them as sincere and constructive.

ADJOURNMENT

There being no further business before the Council, Councilmember McLendon moved to adjourn the meeting at 10:28 PM, which was seconded by Councilmember Coleman and passed unanimously (5-0).

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Town Clerk

Mayor Anita Kane, Seat 3

Vice Mayor Margaret Herzog, Seat 5

Councilmember Todd McLendon, Seat 1

Councilmember Lisa El-Ramey, Seat 2

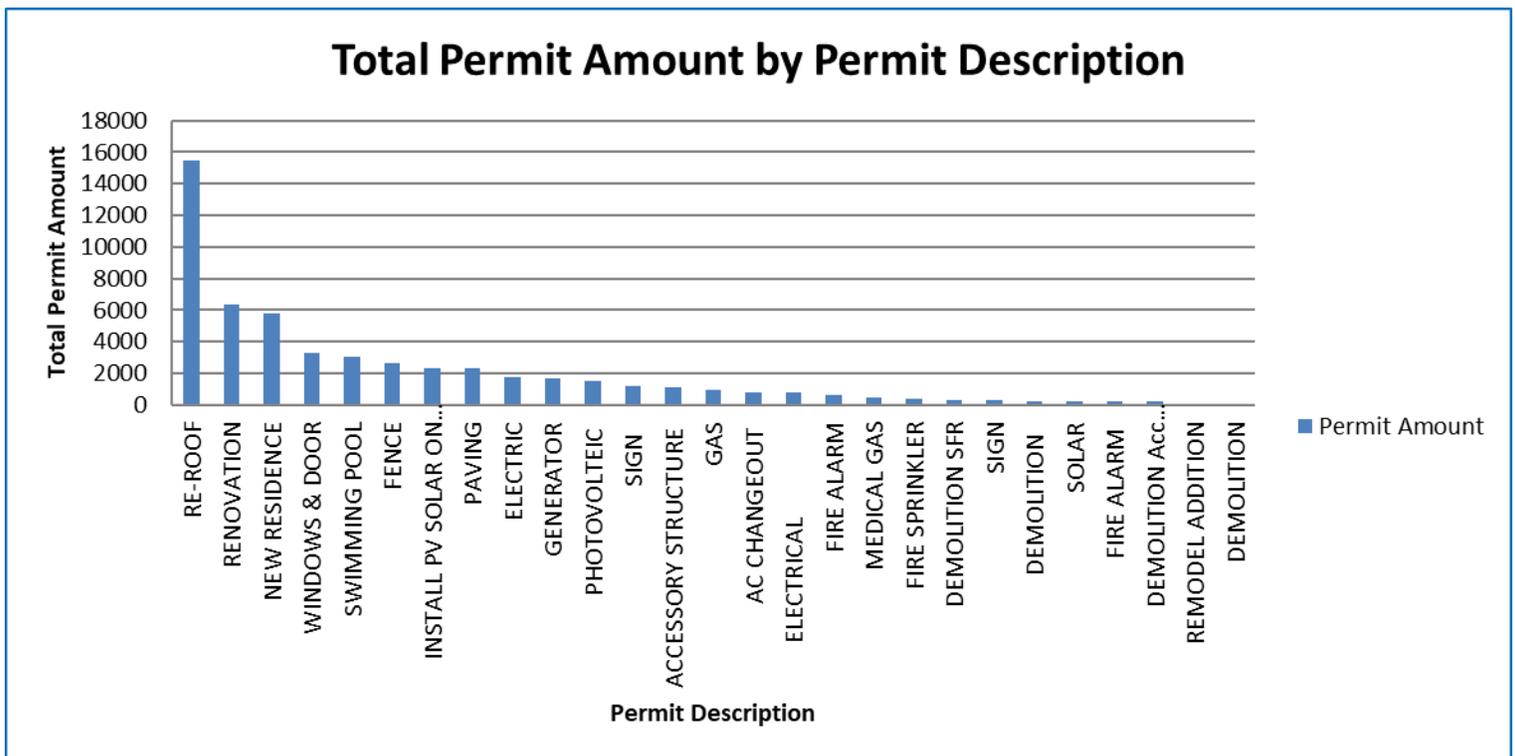
Councilmember Paul T. Coleman II, Seat 4

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The Building Department quarterly report is intended to inform the Town Council and the residents of various permitting activities, as well as the most recent improvements in the overall permitting and customer services

BUILDING PERMIT ACTIVITIES THIS QUARTER

- Received 230 Applications
- Issued 85 Building Permits for the total construction value of \$2,825,794.86
- Performed 164 Plan Reviews
- Performed 390 Inspections
- Collected \$106,501.09 in Building Permit and Related Fees
- Registered 106 RVs with \$7,200.00 of RV Permit Fees Collected.

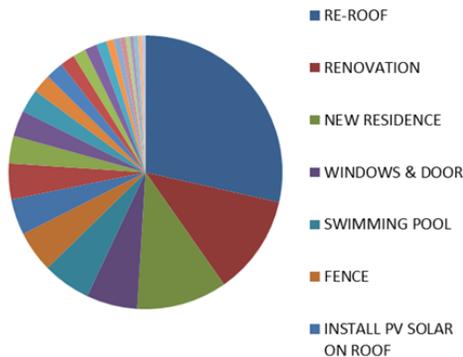


Permit Summary by Type and Revenue:

- The permit type generating the **highest revenue** is **Re-Roof**, with a total of **\$15,445.54**, which accounts for a significant portion of all permit revenue.
- **Renovation** permits follow in second place, contributing approximately **\$6,363.41**.
- **New Residence** permits are also a major contributor, bringing in **\$5,796.38**.

Building Department^{3rd} Quarter 2025 Report – Apr 1- June 30, 2025

Permit Amount Percentage by Permit Description

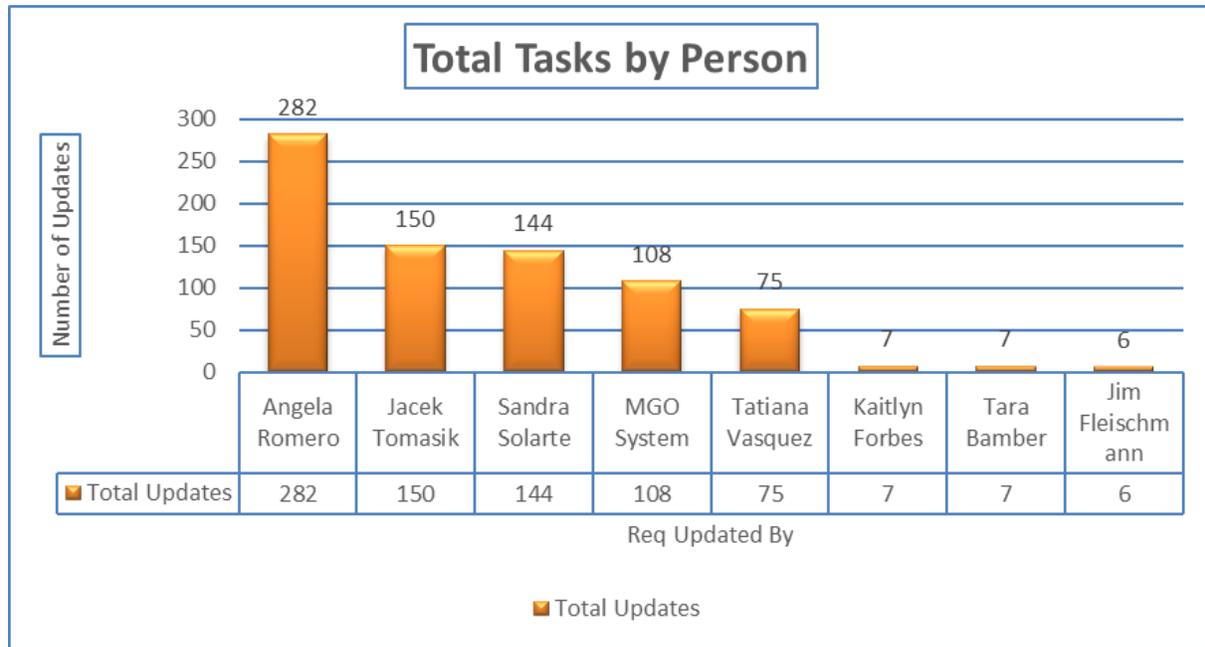


- Other notable permit types include:
 - **Windows & Doors:** \$3,265.54
 - **Swimming Pool:** \$3,081.69
 - **Fence:** \$2,639.05
 - **Install PV Solar on Roof:** \$2,297.61
 - **Paving:** \$2,288.65
 - **Electric:** \$1,774.15

✓ These top 9 permit types together account for the **majority of the revenue** in the dataset, indicating that roofing, renovations, and new construction are driving the permit activity in this period.

BUILDING PERMIT AND RELATED FEES					
Transaction		FMS/GL		Total	
2nd Re-inspection		001-01-32-329-32900		\$300.00	
Actual Permit Fee		001-01-32-329-32900		\$4,283.98	
AG Exemption Processing		001-01-32-329-32900		\$200.00	
Application Sufficiency Review		001-01-32-329-32900		\$1,200.00	
Certificate of Conformity - Lot Splits/Combinations		001-01-32-329-32900		\$250.00	
Credit Card Convenience Surtax		001-01-34-341-34100		\$2,488.03	
DBPR Surcharge		001-01-32-329-32900		\$704.77	
DCA Surcharge		001-01-32-329-32900		\$502.52	
Discount GL		106-310.000-322.200		(\$162.00)	
Escrow (\$2,000)		001-20-51-515-53490		\$6,000.00	
Land Clearing Waiver Application		001-20-51-515-53490		\$250.00	
Pre-application Meeting		001-01-32-329-32900		\$550.00	
Renew or Extend Permit or Application		001-01-34-341-34000		\$400.00	
Revision (per Resubmittal)		001-01-32-329-32900		\$300.00	
Right-of-Way - Drainage Connection to R/W Line		001-20-51-515-53490		\$2,500.00	
Right-of-Way - Driveway Connection to R/W Line		001-20-51-515-53490		\$500.00	
Right-of-Way - Utility, Comm.		001-20-51-515-53490		\$1,000.00	
RV Registration		001-20-51-515-53490		\$7,200.00	
Sign (Including Temporary) Permit Application		001-20-51-515-53490		\$500.00	
Site Development - Floodplain Development		001-20-51-515-53490		\$500.00	
Status Inspection - 1st Re-inspection		001-01-32-329-32900		\$50.00	
TCO		001-20-51-515-53490		\$300.00	
Valuation Range Fees		001-01-32-329-32900		\$68,183.79	
Vegetative Removal/Land Clearing Permit		001-20-51-515-53490		\$8,000.00	
Zoning Confirmation Request Application		001-20-51-515-53490		\$500.00	
Payment Type Summary					
CASH	CHECK	CREDIT CARD	ONLINE PAYMENT	REF UN	TOTAL
	\$41,899.85		\$64,601.24		\$106,501.09

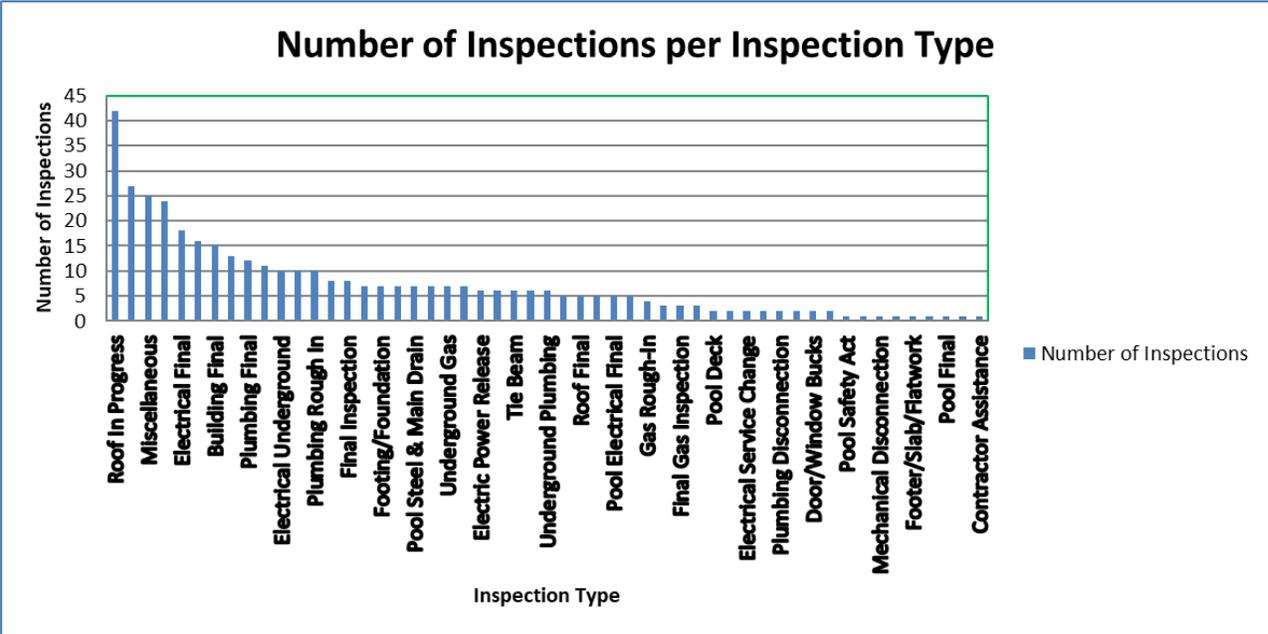
TASKS PERFORMED BY THE BUILDING DEPARTMENT STAFF EXCLUDING PHONE AND WALK-IN CUSTOMERS, EMAIL AND VIDEO COMMUNICATION AND MEETINGS,



TASK DETAILS

Task Description+L25AA1:K9	Angela Romero	Jacek Tomasik	Jim Fleischmann	Kaitlyn Forbes	MGO System	Sandra Solarte	Tara Bamber	Tatiana Vasquez	Staff Member	Total
Add Fees	2					15	0	4	Angela Romero	282
Application Accepted	89					40	0	34	Jacek Tomasik	150
Building Plan Review	0	23							Sandra Solarte	144
Certificate OC Issued	5								MGO System	108
Close Project	5								Tatiana Vasquez	75
Code Case Verification	84					39		34	Kaitlyn Forbes	7
Customer Uploaded File	34	2				8		1	Tara Bamber	7
Electrical Plan Review		21							Jim Fleischmann	6
Engineering Plan Review		3					7			
Fire Plan Review Received	2	3								
Floodplain Review		2								
Gas Plan Review		7								
Mechanical Plan Review		7								
NOC	2					1				
Permit Issued	7					5				
P&Z Review				1						
Plumbing Plan Review		3								
Pre Site-Dev, Meeting		1								
Send Invoice Customer	45					22		2		
Affidavit and Pictures Review	3	24				4				
Structural Plan Review		52								
Vegetation Waiver			1							
Verify Fees Paid	3				108	10				
Verify Impact Fees Paid	1									
Zoning Plan Review		2		6						

390 INSPECTIONS PERFORMED



Inspection Type	# of Inspections
Roof In Progress	42
Re-Roof Final	27
Miscellaneous	25
Electrical Rough In	24
Electrical Final	18
Insulation	16
Building Final	15
Mechanical Rough In	13
Plumbing Final	12
Pool Perimeter Plumbing	11
Electrical Underground	10
Framing	10
Plumbing Rough In	10
Window/Door Final	8
Final Inspection	8
Pool Bonding/Light Niche	7
Footing/Foundation	7
Roof Sheathing	7
Pool Steel & Main Drain	7
In-Progress Inspection	7
Underground Gas	7
Drywall Screw/Fastening	7
Electric Power Release	6
Mechanical Final	6
Tie Beam	6
Early Power Release	6

+R28+A28:B55+A28:A28:B5	# of Inspections
Underground Plumbing	6
Wire Lath	5
Roof Final	5
Truss Engineering	5
Pool Electrical Final	5
Roof Underlayment	5
Gas Rough-In	4
Window Buck	3
Final Gas Inspection	3
Status Inspection	3
Pool Deck	2
Pre Slab	2
Electrical Service Change	2
Fire Damper	2
Plumbing Disconnection	2
Pool Barrier	2
Door/Window Bucks	2
Wall/Sheathing	2
Pool Safety Act	1
Electrical Disconnection	1
Mechanical Disconnection	1
Tie Beam Second Lift	1
Footer/Slab/Flatwork	1
Tie Beam First Lift	1
Pool Final	1
Columns	1
Contractor Assistance	1

BUILDING DEPARTMENT QUARTERLY REVENUE							
	1ST QUARTER REVENUE	2nd QUARTER REVENUE			3rd QUARTER REVENUE		
TASK	December GOV EASY	January Gov Easy & MGO	February Gov Easy & MGO	March Gov Easy & MGO	April MGO	May MGO	June MGO
Apps Rcvd	NOT AVAILABLE	53	56	60	103	50	77
Permits Issued	NOT AVAILABLE	8	16	26	24	21	42
Inspections	NOT AVAILABLE	19	21	40	78	102	150
Permit Fees	\$62,685.66	\$22,834.55	\$14,043.14	\$36,149.30	\$67,486.40	\$23,366.07	\$25,649.02
Quarterly revenue	\$62,685.66	\$73,026.99			116,501.49		
Annual revenue	\$252,214.14						

Building Department Quarterly Summary – 3rd Quarter 2025

During the third quarter of 2025, the Building Department remained committed to providing efficient and high-quality services to support the Town’s vision for a safe, vibrant, and well-maintained community.

 **Key Activities and Achievements:**

- The department **received 230 permit applications**, reflecting steady construction and property improvement activity throughout the Town.
- A total of **85 building permits** were issued this quarter, representing a combined construction value of **\$2,825,794.86**.
- Plan review efforts were significant, with **164 plan reviews** performed to ensure compliance with applicable codes and standards.
- Inspections continue to be a core function, and this quarter the department conducted **390 inspections** to verify that work performed meets safety and quality requirements.
- Department **collected \$116,501.09 in building permit and related fees**, demonstrating the substantial contribution of permitting activities to Town operations.

The Building Department reported strong activity in the first 3 Quarters of 2025.

- **408 permit applications** were received, and **135 permits** were issued across various project types.
- Staff conducted a total of **510 inspections** to ensure compliance with building standards.
- Permit fee collections totaled **\$162,138.34**, providing crucial funding for Town operations.

 **Key Trends:**

- The **highest volume of applications** was recorded in **April (103 applications)**, reflecting a surge in construction and renovation interest.
- **June** saw the **most permits issued (40)**, while **May** recorded a **peak of 162 inspections**, reflecting active project progress.
- **April generated the highest monthly revenue**, contributing **\$67,486.40** in permit fees.
- This period demonstrates the department’s commitment to facilitating growth while ensuring compliance and safety through diligent reviews and inspections. Annual revenue is on track with projected goals.

Code Compliance Division

Quarterly Report – April 1 to June 30, 2025

Mission Statement

To protect the health, safety, and welfare of residents, visitors, and property through education, cooperation, and voluntary compliance.

Code Compliance Operations Summary

The Code Compliance Division’s primary focus is to achieve voluntary compliance through education and communication. Given the Town’s rural character – with large, fenced parcels – initial outreach is primarily through Courtesy Letters and/or phone calls. Notices of Violation (NOV) / Notices of Hearing (NOH) are issued when compliance cannot be achieved through cooperation and voluntary compliance.

Code compliance is a vital function that ensures compliance with the Codes listed for the Town to ensure life, health, and safety values. Our performance is often assessed by the violations issued, number of inspections, and cases closed, however; voluntary compliance remains the goal of the Code Compliance Division.

While the Code Compliance Division is complaint driven, code officers are also empowered to act when they observe violations in the field. The Town Council has directed staff to take a proactive approach regarding critical / life safety items which include but are not limited to:

- Floodplain Development Activities (FDAs)
- Unauthorized clearing or construction
- Manure violations
- Life, Health, & Safety Violations
- Unpermitted Commercial Vehicle Use

Town staff regularly resolves issues through communication with phone calls and emails, meetings, and outreach. Educating and communicating with residents and business owners is key to resolving violations.

Anonymous complaints are not accepted pursuant to Florida Statue 162.21 unless there is an imminent threat to public health, safety, or environment. The Town may verify the identity of complainants as all information becomes public record.

Enforcement Statistics

	Q1 FY 25	Q2 FY 25	Q3 FY 25	Q4 FY 25	YTD 25
Cases open at Start of Period	132	114	135		381
New Cases Opened During Period	42	627	80		749
Cases Opened from Citizen Complaints	42	627	80		749
Cases Closed During Period	60	549	98		707
Cases Closed Due to Compliance	56	483	97		636
Cases Remaining Open at End of Period	114	135	117		366
Initial Inspections Conducted	41	627	81		749
Re-inspections	51	456	127		634
Total inspections	92	1083	208		1383

Magistrate Cases by Violation Type

	Q1 FY 25	Q2 FY 25	Q3 FY 25	Q4 FY 25	YTD 25
Floodplain Development (FDA)	5	71	2		78
Recreational Vehicle / Trailer	9	199	57		265
Business Tax Receipt	1	128	0		129
Building Permits Required	3	68	3		74
Zoning	3	27	4		3
Bulk Trash	0	11	0		11
Right-of-Way Violations	1	0	0		1
Tree Removal (Unpermitted)	2	22	0		24
Commercial Vehicles / Trailers	1	8	0		9
Garbage / Trash Violations	0	11	0		11
Equipment Screening	0	59	0		59
Sign Violation	2	0	0		2
Property Maintenance	3	0	1		4
Misc Violations (Nuisance, outdoor stor,etc)	11	17	3		31
Manure Violations	1	6	2		9

Note that during 3rd quarter, a Full Time Code Officer did not start until May 2025

This quarter, we observed a decrease in code compliance actions compared to Q2 FY25 for the following reasons:

- Reduced staffing and hours from part-time personnel – one part-time code officer position became vacant in the 3rd Quarter; however, we are in the process of hiring a replacement.
- Additional office time was required to address Standard Operating Procedures for Code and making sure the processes for code compliance are appropriate for Loxahatchee Groves.
- Additional office time was required to review all existing code case files to update them accordingly. This required time to research the foundation of the cases and to compare the computer case files to the physical files in the office.
- Implementation of MGO, a new case management system, temporarily slowed data entry and reporting, which affected short-term metrics. We have provided all the necessary letters, notices, affidavits, etc. for the go-live date of July 1, 2025.
- Continued compliance with the many RV cases that were implemented in Q2 FY25 has taken a considerable amount of staff time based upon the implementation of the new process and the sheer numbers of RVs noted.

Despite the drop in numbers, the Code Compliance Division has focused on high-impact cases, community engagement, and voluntary compliance – often resolving issues without formal action.

We are monitoring the trend closely. We are addressing challenges and exploring ways to balance enforcement volume with quality outcomes. Staff continues to manage significant caseloads and demands.



155 F Road Loxahatchee Groves, FL 33470

TO: Town Council of Town of Loxahatchee Groves
FROM: Jeff Kurtz, Project Coordinator
DATE: August 5, 2025
SUBJECT: 3rd Quarter Financial Reports and Budget Presentation

Background: David DiLena, with Projected Point, the Town's Finance Director will be appearing by zoom at the August 5th Council meeting and providing a review of the 3rd Quarter Financials and a Budget Presentation with respect to FY2026. The presentation materials are being refined to take into consideration comments and discussion with the FAAC on Monday July 28th. The updates will be distributed under separate cover.

Individual meetings between Mr. DiLena, staff, council members and their FAAC appointments are being scheduled to occur over the course of the next two weeks. The staff is reaching out to schedule a FAAC meeting on Monday August 18th at 4 pm and a Council budget workshop for Wednesday August 20th.

Recommendation:

Review and discussion

TOWN OF LOXAHATCHEE GROVES

155 F Road Loxahatchee Groves, FL 33470



AGENDA ITEM MEMORANDUM – OFFICE OF THE TOWN MANAGER

TO: Town Council, Town of Loxahatchee Groves

FROM: Information Technology Services – NODE0IT

VIA: Francine L. Ramaglia, Town Manager

DATE: August 5, 2025

SUBJECT: Quarterly Report – (April 2025 – June 2025)

Background:

The Information Technology Services team remains committed to enhancing the technological infrastructure of the Town to ensure operational efficiency and effectiveness across all departments. This report highlights our accomplishments during this quarter, as well as our ongoing and future initiatives.

This quarter, we successfully replaced a couple of machines for both Public Works and Town Hall. Additionally, we assisted with the recovery of the Adobe accounts, ensuring continued access and functionality for staff who rely on those tools.

Looking ahead, we are preparing to implement network equipment upgrades for Town Hall, pending approval and installation of the new switch. These upgrades will enhance connectivity and reliability for municipal operations.

We continue to monitor and support cybersecurity training efforts for all Town employees. There has been a marked improvement in awareness of phishing scam attempts, particularly among the Town Administration.



Palm Beach County Fire Rescue

Loxahatchee Groves

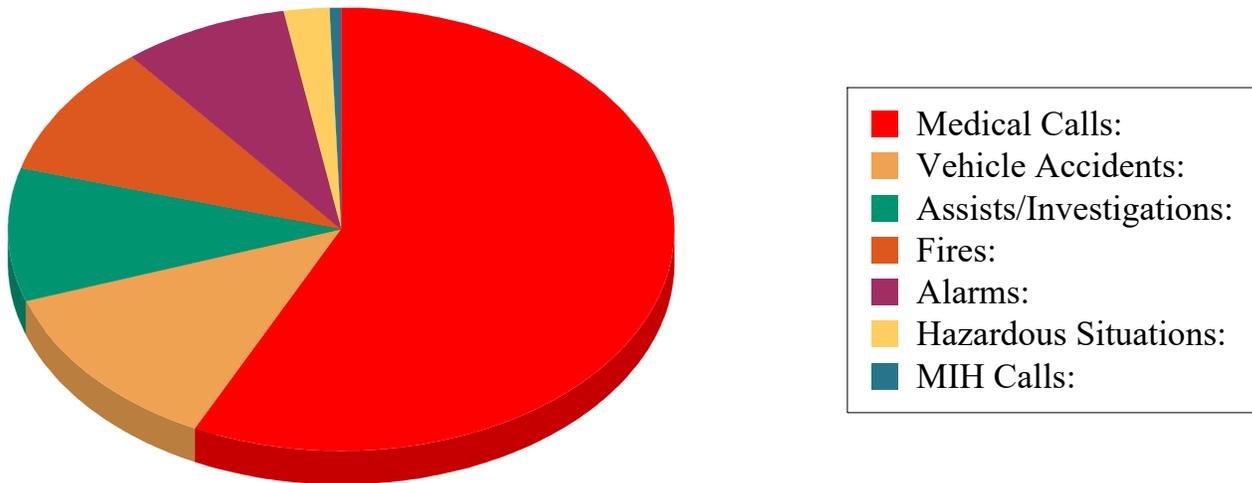
04/15/2025 to 07/06/2025

Average Response Times	Disp Hand	Turnout	Travel	Resp Time
Emergency Calls:	<u>0:00:44</u>	<u>0:00:43</u>	<u>0:06:20</u>	<u>0:07:48</u>

<u>Type - Situation Dispatched</u>	<u># of Incidents</u>	<u>%</u>
Medical Calls:	100	57.14%
Vehicle Accidents:	22	12.57%
Assists/Investigations:	17	9.71%
Fires:	17	9.71%
Alarms:	14	8.00%
Hazardous Situations:	4	2.29%
MIH Calls:	1	0.57%
Total	<u>175</u>	<u>100.00%</u>

Calls by Situation Dispatched

Loxahatchee Groves

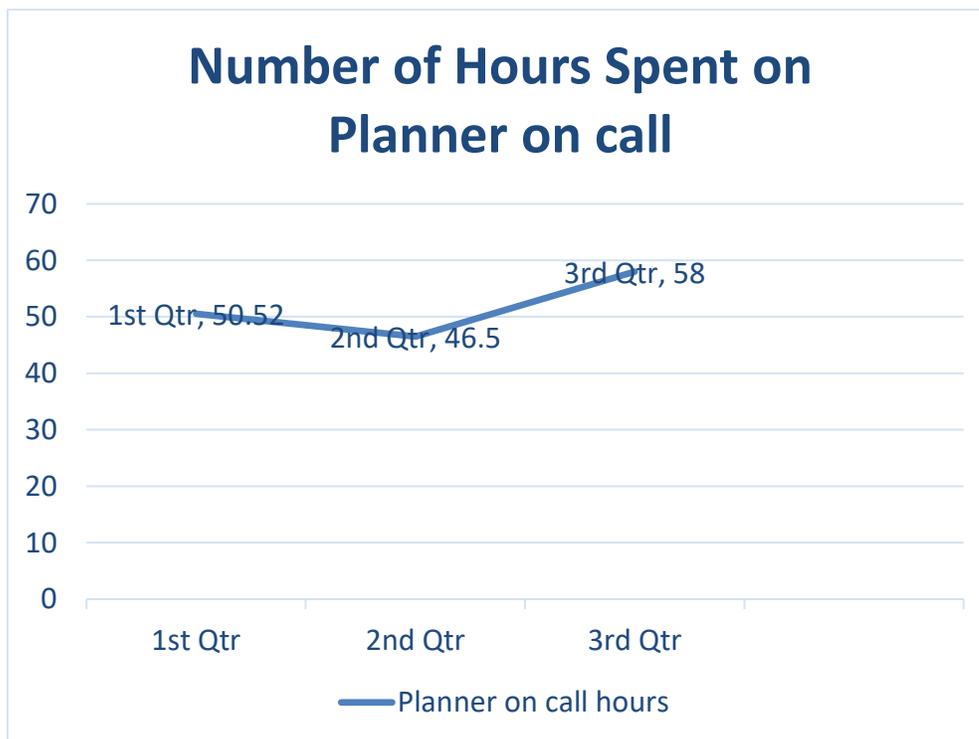


Planning and Zoning Division

The Planning and Zoning Division quarterly report is intended to inform the Town Council and the residents of various Planning and Business Tax Receipt activities, as well as the most recent improvements in the overall processing and customer services

I. Planner on Call

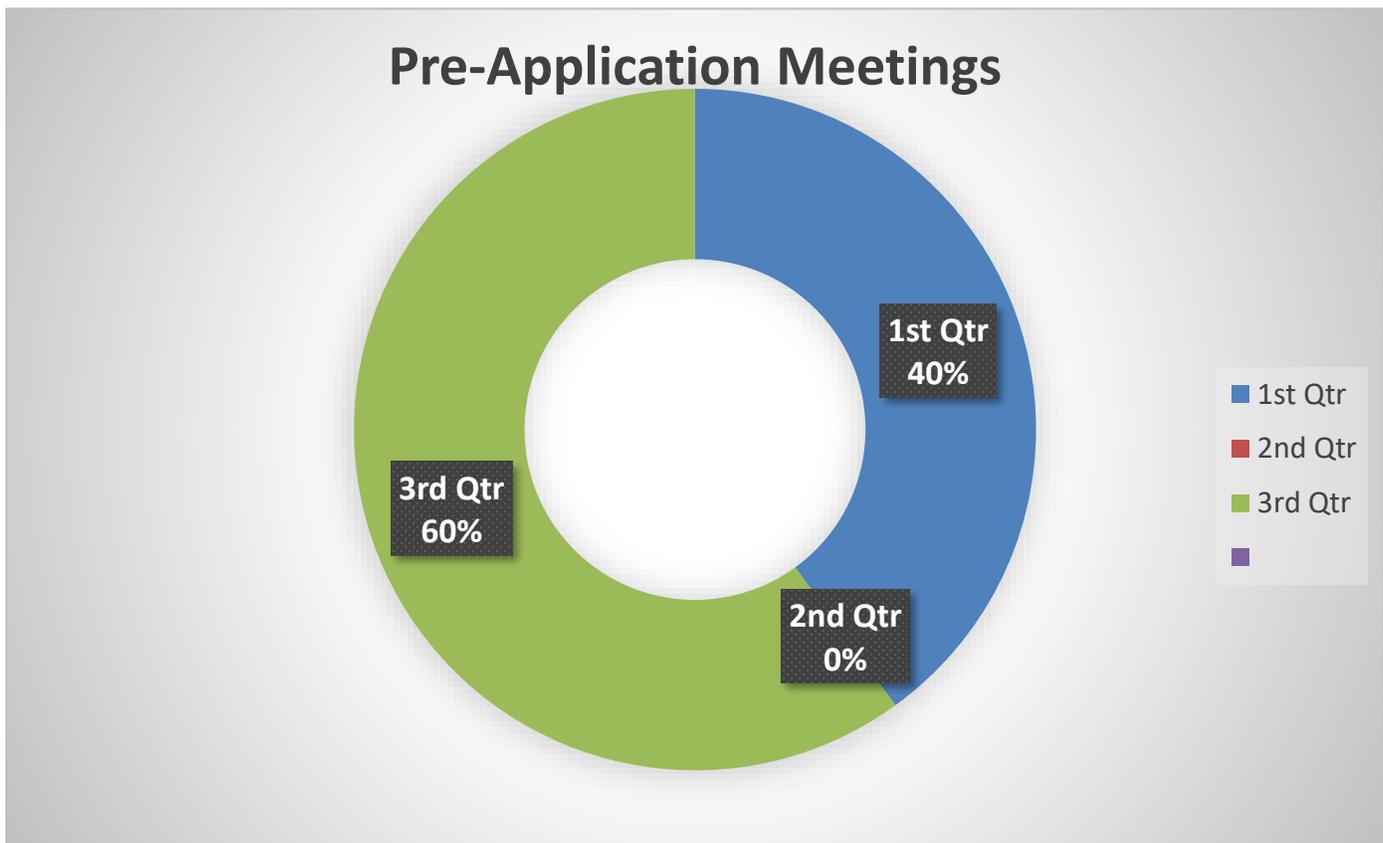
Planner-On-Call is a customer service provided to answer questions and assist citizens regarding the Town’s Comprehensive Plan, Unified Land Development Code, and other planning topics. A staff member is available to meet with citizens who walk in the office, call on the phone, or email questions to the Planner on call. This service is available Monday through Friday from 8:30 a.m. to 4:30 p.m.



2. Pre-Application Meeting Held Quarterly

The purpose of the Pre-Application Meeting is to offer applicants an interdepartmental staff review of preliminary or conceptual design applications. These meetings are intended to provide a better understanding of the Town’s permitting process, and through early

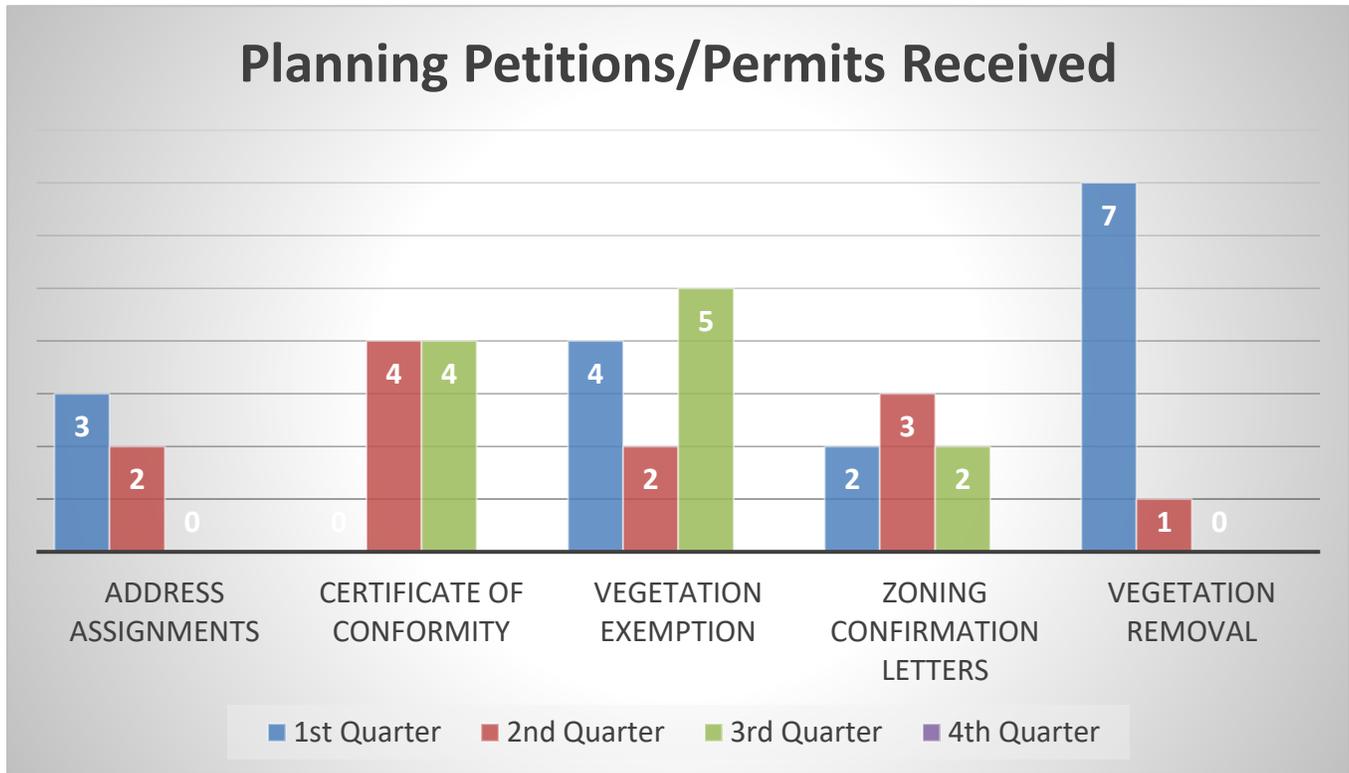
consultation, troubleshoot project issues for potentially complex development proposals. Planning application fee estimates may be provided to applicants based on the submitted project description. During the Pre-Application Meeting, the Community Standards Director serves as the lead facilitator; discussions after the meeting may involve additional staff to support progress toward submitting a complete application.



Petitions heard at Pre-Application meetings during the 3rd Quarter

- 15239 Southern Blvd – Groves Town Center (Panda Express)
- Panda Express 14779 Southern Blvd – Pep Boys
- Groves Medical Plaza

3. Planning Petition and Permits by Type



Eleven (11) Permits/Applications were filed during the Third Quarter.

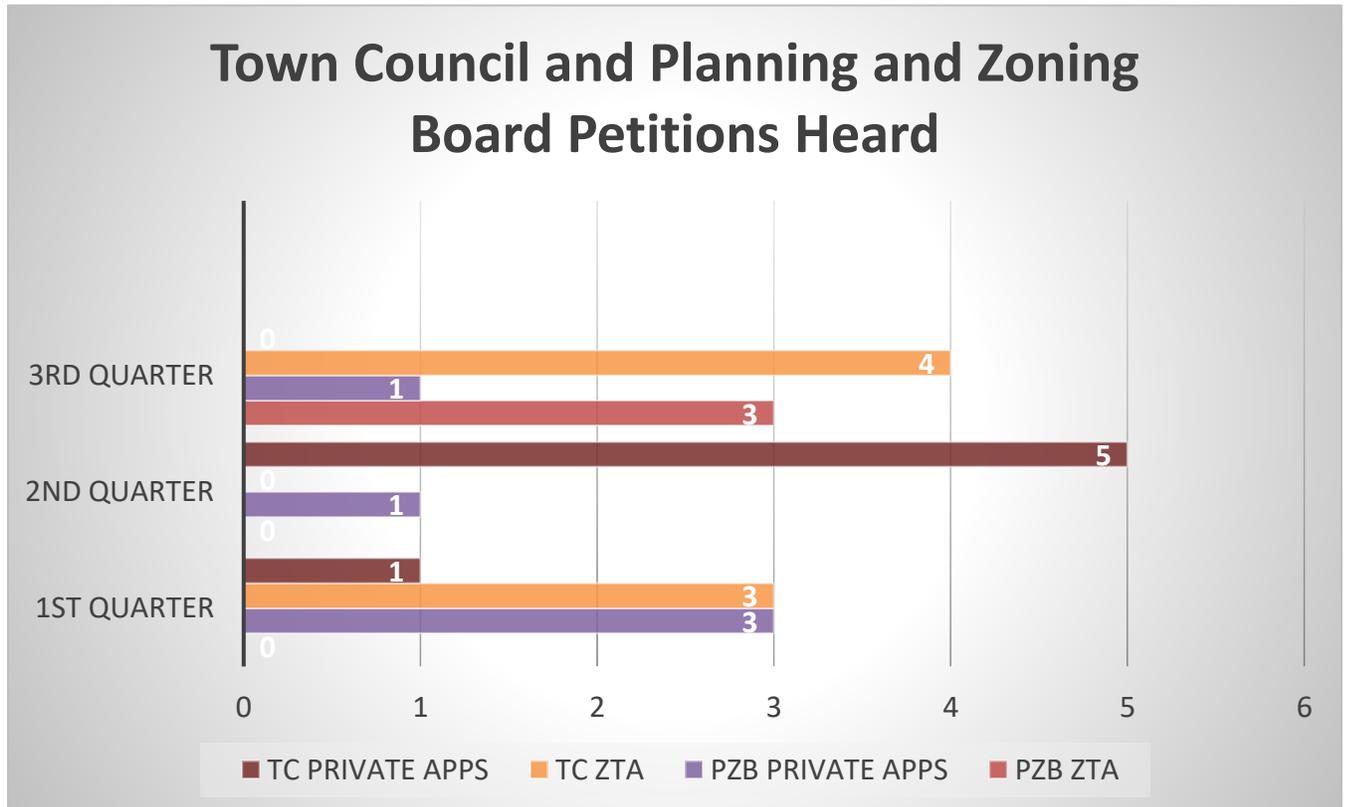
4. Development Review Committee Meeting Held April – June 2025

The Development Review Committee (DRC) ensures that development requests are processed with a minimum amount of delay, and that applicants are kept advised as to the status of their project. The DRC review is a three-step process. The first step determines if your application is complete and ready for review. The second step is for the applicant to explain their project to the DRC and answer any questions the DRC members may have and for the DRC members to review the project to generate any comments and provide a recommendation to the Planning and Zoning Board and/or Town Council. The last step is for the Project Manager to provide draft recommendations and conditions to the applicant and discuss with the applicant on agreement of the recommendations and/or conditions.

Petitions heard by the DRC during the 3rd Quarter:

- 15239 Southern Blvd – Groves Town Center (Panda Express)

5. Town Council and Planning and Zoning Board Hearings

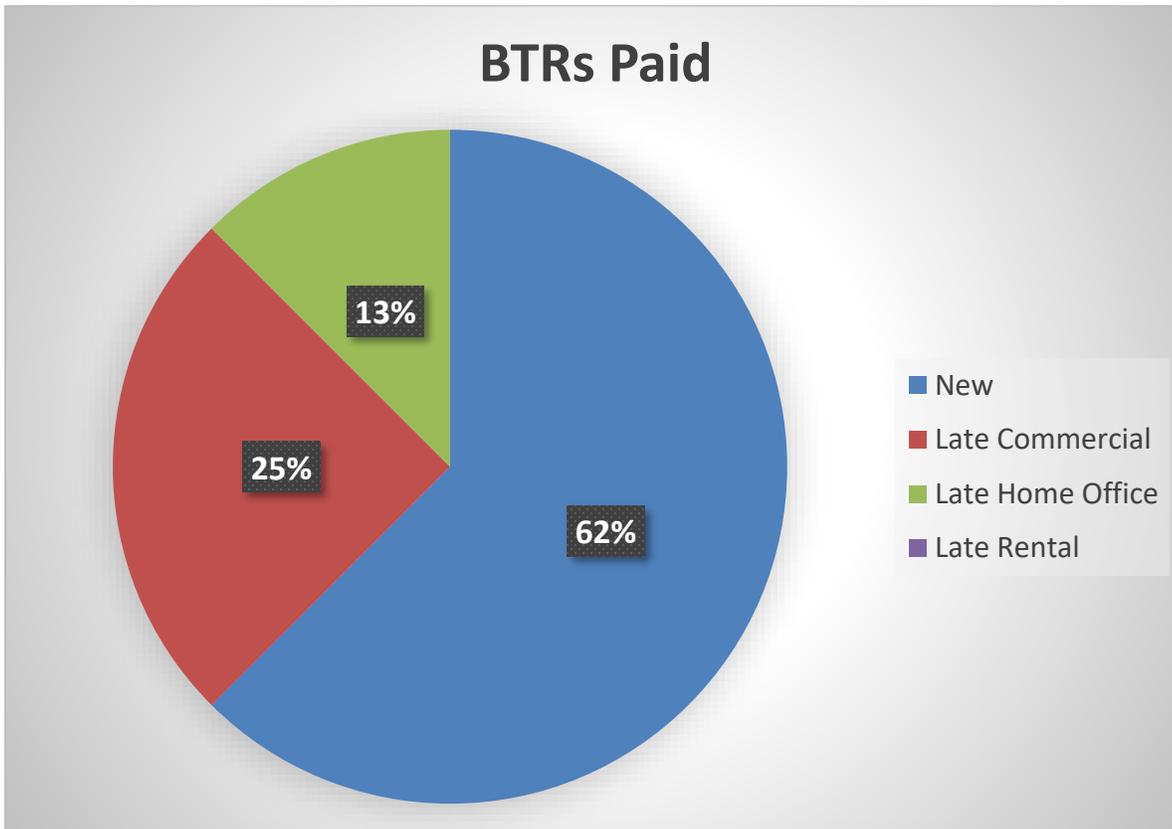


During the Third Quarter there were a total of ten (10) Public Hearings held by the Planning and Zoning Board and Town Council. Four Public Hearings were Zoning Text Amendments (Fireworks and Building Height), and six Public Hearings were Private Applications (Bove RV Park and Hotel at Groves Town Center).

Business Tax Receipt Division

The Town's Code of Ordinances states, a local Business Tax Receipt is required before engaging in any business in Loxahatchee Groves including home based businesses and rental properties. Any person who maintains a permanent business location or branch office within Loxahatchee Groves or engages in or manages any business in Loxahatchee Groves must complete and apply to obtain a BTR. Such application shall be made by the owner, partner, or an officer of the business. Business Tax Receipts need to be renewed annually if the business is still active.

I. Business Tax Receipt Applications Paid for During the 3rd Quarter



For the 3rd Quarter, there were five (5) new businesses:

- Vila’s Nursey (2241 A Road) – plants for sale
- Shello FP Car Wash (14745 Southern Blvd) – mobile car wash
- Strategic Endeavors LLC d/b/a Dolphin Roofing and General Contractors (556 B Road) - home occupation for Roofing and General Contractor office
- Hurricane Windows LLC (556 B Road) - home occupation for impact windows and doors office
- RJT Mechanical d/b/a Koolray Air Conditioning (15212 Williams Drive) – home occupation for HVAC office

Planning and Zoning and BTR Division Quarterly Summary – 3rd Quarter 2025

During the third quarter of 2025, the Planning and Zoning and Business Tax Receipt Divisions remained committed to providing efficient and high-quality services to support the Town's vision for a safe, vibrant, and well-maintained community.

Key Activities and Achievements:

- The Business Tax Receipt Division sent out all Renewal Notices to Existing Business by the deadline of July 1st
- The Business Tax Receipt Division is in the process of implementing an online filing program. We are hoping to be completely online by October 1st.
- The Business Tax Receipt Division started an initiative to locate businesses operating without a license so when we switch to MGO the records will be as accurate as possible. Since the beginning of this fiscal year, this has resulted in 31 commercial businesses filing their BTR late, 19 home businesses filing their BTR late and 13 rental businesses filing their BTR late for a total of 63 businesses bringing their BTR account current.
- The Planning and Zoning Division has been involved with several meetings regarding the Southern Corridor parcels (Southern to Collecting Canal)
- The Planning and Zoning Division updated the Town's website to include Live Local Act language, and to provide an explanation on the Development Review Committee and Pre-Application processes,
- The Planning and Zoning Division is in the process of updating petitions including converting to a Universal Application process to make the submittal of petitions clearer and easier.

Key Trends:

- The highest number of Planning and Zoning applications were landscaping related - Vegetation Exemption and Removal.
- The number of Planning and Zoning petitions has increased by quarter and as we enforce the ULDC the trend will continue.

Public Works Quarterly Report for the Second Quarter 2025

Richard Gallant CDM – Public Works Director
Craig Lower CDM – Public Works Superintendent

The Public Works Department is responsible for maintaining safe, quality roadways and drainage infrastructure for residents and visitors who live, work and travel throughout the Town. The purpose of this report is to highlight the projects and maintenance conducted throughout the Town during the second quarter of 2025. The department's responsibilities encompass performing all needed repairs & maintenance related to roadway system including right-of-way/easement mowing, tree trimming, (excluding privately owned roads), traffic control, bridges, drainage system & structures, and responding to emergencies in order to keep the roadways and drainage infrastructure safe and operational. Additionally, the Public Works Department is responsible for the emergency management function of the town including overseeing storm related debris removal and recovery functions. The Public Works Department relies on our vendors to provide products and cooperation and patience from the residents during construction projects. Public Works staff would like to acknowledge those residents who were affected by our work to improve the drainage and transportation needs of the Town.

Grading:

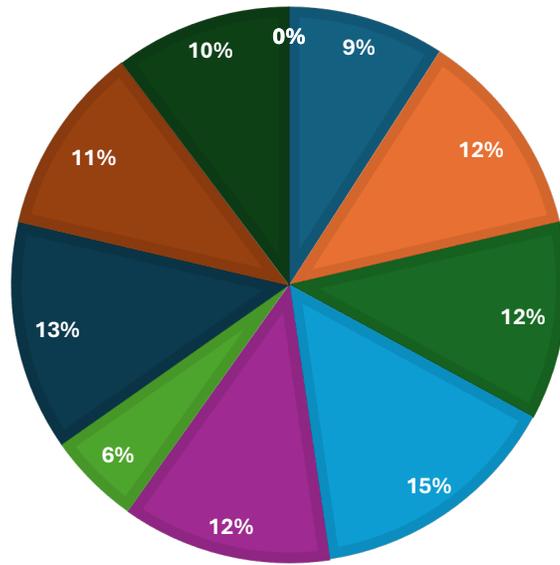
In order to ensure the road grading frequency is in line with the needs of the residents, Public Works management has modified the grading schedule to ensure all of the roads are graded a minimum of twice a month. The grading miles to date and schedules for the second quarter appear below.

Town of Loxahatchee Groves Public Works Grading Report 2025 (in miles)

October	November	December	January	February	March	April	May	June	July	August	September
54.851	73.752	69.379	88.817	73.043	32.772	80.481	66.503	61.872	0.000	0.000	0.000
197.982			194.632			208.856			0.000		

FY 2025 GRADING MILES

- October
- November
- December
- January
- February
- March
- April
- May
- June
- July
- August
- September



July 2025

June '25							August '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7						1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9
15	16	17	18	19	20	21	10	11	12	13	14	15	16
22	23	24	25	26	27	28	17	18	19	20	21	22	23
29	30						24	25	26	27	28	29	30
							31						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1 GRADING ZONE 1 ROADS BI-WEEKLY	2 GRADING ZONE 2 ROADS BI-MONTHLY	3 GRADING ZONE 3 ROADS BI-MONTHLY	4 Independence Day	5
6	7	8 GRADING ZONE 1 ROADS BI-WEEKLY	9 GRADING ZONE 4 ROADS BI-MONTHLY	10 GRADING ZONE 5 ROADS BI-MONTHLY	11 GRADING ZONE 1 ROADS BI-WEEKLY	12
13	14	15 GRADING ZONE 1 ROADS BI-WEEKLY	16 GRADING ZONE 6 ROADS BI-MONTHLY	17 GRADING ZONE 2 ROADS BI-MONTHLY	18 GRADING ZONE 1 ROADS BI-WEEKLY	19
20	21	22 GRADING ZONE 1 ROADS BI-WEEKLY	23 GRADING ZONE 2 ROADS BI-MONTHLY	24 GRADING ZONE 3 ROADS BI-MONTHLY	25 GRADING ZONE 1 ROADS BI-WEEKLY	26
27	28	29 GRADING ZONE 1 ROADS BI-WEEKLY	30 GRADING ZONE 4 ROADS BI-MONTHLY	31 GRADING ZONE 5 ROADS BI-MONTHLY	1 GRADING ZONE 1 ROADS BI-WEEKLY	2
3	4	<p>NOTICE: The above schedule is tentative in nature and due to weather or other unscheduled factors, the road sections and anticipated work load are subject to change without notice.</p>				

- 1. Collecting Canal - A Rd - B Rd - E Rd (N) - G West - G East - 25th - Lower North - Folsom TOTAL 5.16 Miles
- 2. 40th St N - 42nd St N - 44th St N - 40 St N - 40th St N - 41st Rd N - 42nd Rd N - 43rd Rd N - Global Tr - 148th Terr N TOTAL 4.76 Miles
- 3. Morrow Ct - W B Rd - 17th Rd N - 24th Cir N (C) - 24th Ct N (C) - April Dr - Forest Ln - Karen Ln - Roberts Way - Scotts Pl - Snail Tr - Timberlane W C Rd - Williams Dr - 25th Pl N (C) - 131 Terr N - Hyde Park Rd - Rackley Rd TOTAL 4.01 Miles
- 4. 11th Terr - 21st Rd N - 25th Pl N (D) - 34th Pl N - Bunny Ln - W D Rd - 11th Terr N (D) - 12th Pl N - 13th Pl N - 14th Pl N - 22nd Rd N (F) - 24th Ct N (E) 30th Ct N - Edith Rd - Farley Rd - Fox Tr - Kerry Ln TOTAL 3.63 Miles
- 5. 22nd Rd N (E) - 23rd Ct N (E) - 24th Ct N (E) - 35th Pl N - Biddix Rd - Kazee Rd - March Cir - Ian Tr TOTAL 1.77 Miles
- 6. C Rd - Orange Ave - Tangerine - Temple - Valencia - W D Rd - Citrus - Loxahatchee - 6th Ct N - Jewel Ln TOTAL 4.09 Miles

August 2025

July '25							September '25							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5			1	2	3	4	5	6
6	7	8	9	10	11	12	7	8	9	10	11	12	13	
13	14	15	16	17	18	19	14	15	16	17	18	19	20	
20	21	22	23	24	25	26	21	22	23	24	25	26	27	
27	28	29	30	31			28	29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29 GRADING ZONE 1 ROADS BI-WEEKLY	30 GRADING ZONE 4 ROADS BI-MONTHLY	31 GRADING ZONE 5 ROADS BI-MONTHLY	1 GRADING ZONE 1 ROADS BI-WEEKLY	2
3	4	5 GRADING ZONE 1 ROADS BI-WEEKLY	6 GRADING ZONE 6 ROADS BI-MONTHLY	7 GRADING ZONE 2 ROADS BI-MONTHLY	8 GRADING ZONE 1 ROADS BI-WEEKLY	9
10	11	12 GRADING ZONE 1 ROADS BI-WEEKLY	13 GRADING ZONE 3 ROADS BI-MONTHLY	14 GRADING ZONE 4 ROADS BI-MONTHLY	15 GRADING ZONE 1 ROADS BI-WEEKLY	16
17	18	19 GRADING ZONE 1 ROADS BI-WEEKLY	20 GRADING ZONE 5 ROADS BI-MONTHLY	21 GRADING ZONE 6 ROADS BI-MONTHLY	22 GRADING ZONE 1 ROADS BI-WEEKLY	23
24	25	26 GRADING ZONE 1 ROADS BI-WEEKLY	27 GRADING ZONE 2 ROADS BI-MONTHLY	28 GRADING ZONE 3 ROADS BI-MONTHLY	29 GRADING ZONE 1 ROADS BI-WEEKLY	30
31	1	<p>NOTICE: The above schedule is tentative in nature and due to weather or other unscheduled factors, the road sections and anticipated work load are subject to change without notice.</p>				

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- 6. C Rd - Orange Ave - Tangerine - Temple - Valencia - W D Rd - Citrus - Loxahatchee - 6th Ct N - Jewel Ln TOTAL 4.09 Miles

September 2025

August '25							October '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2				1	2	3	4
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30	31	
						31							

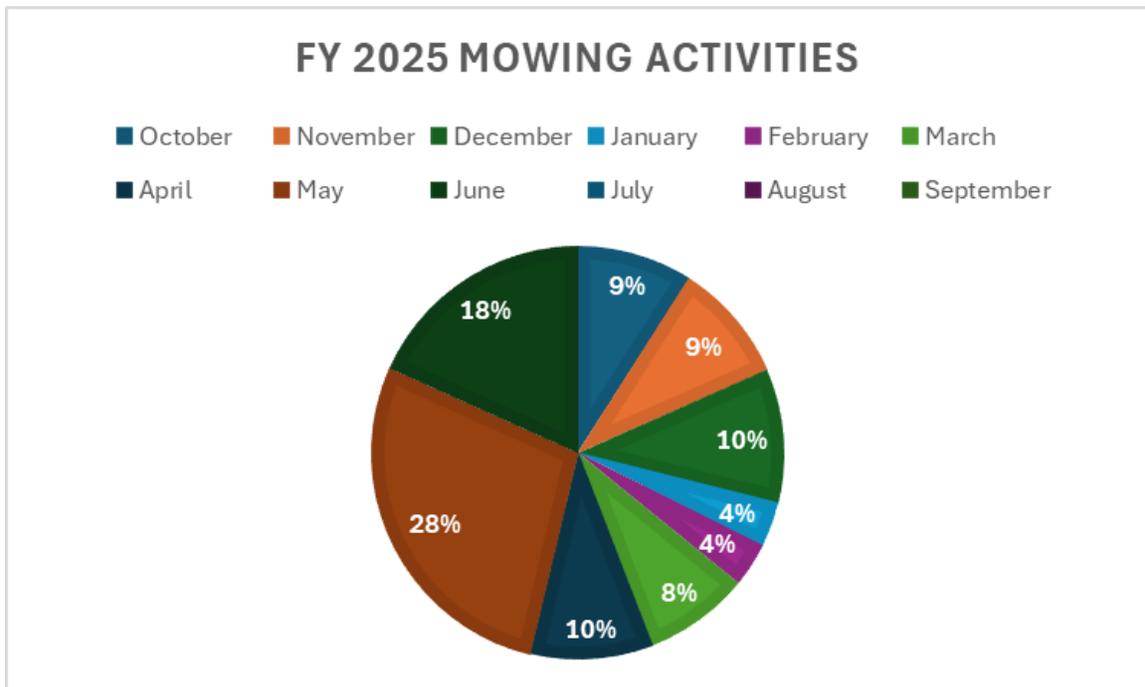
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 Labor Day	2 GRADING ZONE 1 ROADS BI-WEEKLY	3 GRADING ZONE 4 ROADS BI-MONTHLY	4 GRADING ZONE 5 ROADS BI-MONTHLY	5 GRADING ZONE 1 ROADS BI-WEEKLY	6
7	8	9 GRADING ZONE 1 ROADS BI-WEEKLY	10 GRADING ZONE 6 ROADS BI-MONTHLY	11 GRADING ZONE 2 ROADS BI-MONTHLY	12 GRADING ZONE 1 ROADS BI-WEEKLY	13
14	15	16 GRADING ZONE 1 ROADS BI-WEEKLY	17 GRADING ZONE 3 ROADS BI-MONTHLY	18 GRADING ZONE 4 ROADS BI-MONTHLY	19 GRADING ZONE 1 ROADS BI-WEEKLY	20
21	22	23 GRADING ZONE 1 ROADS BI-WEEKLY	24 GRADING ZONE 5 ROADS BI-MONTHLY	25 GRADING ZONE 6 ROADS BI-MONTHLY	26 GRADING ZONE 1 ROADS BI-WEEKLY	27
28	29	30 GRADING ZONE 1 ROADS BI-WEEKLY	1 GRADING ZONE 2 ROADS BI-MONTHLY	2 GRADING ZONE 3 ROADS BI-MONTHLY	3 GRADING ZONE 1 ROADS BI-WEEKLY	4
5	6	<p>NOTICE: The above schedule is tentative in nature and due to weather or other unscheduled factors, the road sections and anticipated work load are subject to change without notice.</p>				

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- 6. C Rd - Orange Ave - Tangerine - Temple - Valencia - W D Rd - Citrus - Loxahatchee - 6th Ct N - Jewel Ln TOTAL 4.09 Miles

Mowing activities on Town roads and canal banks

The mowing crew has adopted a methodology to mowing to ensure all of the parts of Town that they are responsible for is completed before moving to a different section. This methodology includes beginning on the A Rd canal and working across the Town based on staffing. The use of this methodology has increased efficiency and improved the appearance of the Town canals and swales. During the winter months, due to slow growth of native materials, mowing is reduced to concentrate on backlogged items throughout the Town.

Town of Loxahatchee Groves Public Works Mowing Report 2025 (in miles)											
October	November	December	January	February	March	April	May	June	July	August	September
129.65	135.15	150.02	51.40	49.65	119.23	137.34	402.55	262.70			
414.82			220.28			802.59			0.00		



Canal, Swale, and Culvert Maintenance

A component of the FY24 paving project included providing for drainage along those roads. Following the installation of the multiuse trails along Gruber Lane and East Citrus Drive, staff began the process of improving the drainage swales along the seven improved road sections that encompassed the project. The preliminary work that can be completed by staff with the current equipment has been completed. A contract was entered into, and purchase order approved to complete the section of 161st Terrace North so our crews can begin the rebuilding process for the canal banks on A Road South of Okeechobee Blvd. The use of a contractor to complete this work will serve to expedite the project, reduce the wear and tear on town-owned equipment, and provide the ability for Public Works staff to work on other pressing projects.

The rehabilitation portion of the Hyde Park Rd project has been completed. The scope of this project included removing trees that had fallen during Hurricane Milton and reforming the swales and drainage system damaged by uprooted noxious exotic species. The project also included the replacement of damaged culvert pipes under Hyde Park Rd and the F Rd canal bank. Staff has obtained a preliminary design for replanting the pond bank and will be holding a meeting with the residents prior to replanting the pond area to ensure they are satisfied with the replanting plan. This project has been submitted to FEMA for reimbursement.

Roads Repairs:

The Public Works Department continues to monitor the conditions of the existing pavement and will repair the asphalt as needed. Staff took time to facilitate temporary repairs to Upper North Road near A Rd. A number of the potholes in that road were removed and repaired as best as our staff could to facilitate with equipment the town owns. During the second quarter of 2025 Town staff replaced 115 sign posts and sleeves. Public Works staff also installed a total of 248 road

signs. These signs included stop signs, stop ahead signs, warning arrows, and object markers. Any signs that were in good condition but dirty were cleaned to preserve their life and save the town money. There was a total of 121 signs cleaned in the last quarter removing silt and other impurities to the signs, preserving their lives and saving the Town money to replace the signs.

Solid Waste:

There were forty total complaints to Coastal between April 1, 2025, through June 30, 2025. Of the forty complaints, three were general service complaints, eighteen of the complaints were from missed pickups. Two of the complaints were deemed invalid after Coastal reviewed their video and determined the containers were indeed picked up as scheduled. Nineteen of the forty complaints were from yard waste calls. All of the yard waste complaints were due to resident piles being larger than the permitted six cubic yards. The missed pickup complaints were resolved within twenty-four hours. None of the complaints resulted in a contract violation and therefore no fines were assessed. The table below outlines the amount of vegetation removed from the Town since the start of the fiscal year.

RESIDENTIAL CREDIT BY TONNAGE	
SCHEDULE OF ADJUSTMENTS	
2024/2025	VEG TONS
TOTAL VEG	3,085.69
OCTOBER 2024	103.69
NOVEMBER 2024	100.61
DECEMBER 2024	198.00
JANUARY 2025	272.14
FEBRUARY 2025	241.90
MARCH 2025	263.23
APRIL 2025	115.23
MAY 2025	209.91
JUNE 2025	356.84
JULY 2025 (Credit if Applicable)	
AUGUST 2025 (Credit if Applicable)	
SEPTEMBER 2025 (Credit if Applicable)	
	0.00
BALANCE REMAINING	1,224.14

Public Works management conducted the Town of Loxahatchee Groves Vegetation Amnesty Days in preparation for hurricane season. The initial dates set for the amnesty days were June 14, 2025 and July 19, 2025, both Saturdays. The cost of these amnesty days were going to cost the Town over \$26,000. The Public Works Director reviewed the contract and the amount of vegetative credits available from Coastal and realized the Town could hold the amnesty period for the entire month of June and cost the Town nothing. Town staff sent out mailer to all of the residents of public record and also posted this information on our Facebook and Instagram pages. The average amount of vegetative debris removed from the town from October to May has been 188.09 tons per month. During the month of June, Coastal removed 356.84 tons. The intent of the program is to remove the overgrowth on public right of ways adjacent to residents' homes. The vegetation amnesty program yielded an additional 168.75 tons of vegetative debris removed from the Town.

Facility Maintenance

The Public Works Department has installed cameras in Town Hall. The cameras are intended to aid in the security of the facility for our staff and visitors. Additional cameras have been procured for the exterior of the building and will be installed soon. Town staff cleaned up to the drainage ponds to restore them to their regular capacity and reestablish the connection between them.

Town hall staff installed new irrigation around the flag pole and veteran's memorial as there was none installed and the vegetation was dying.

Capital Improvements

FY 24 Paving Plan: The FY 24 paving portion of the project is complete. All road sections that are to be paved are complete and have been inspected. All of the legally required signs have been installed and the multiuse trails that were planned have been completed. The drainage work that

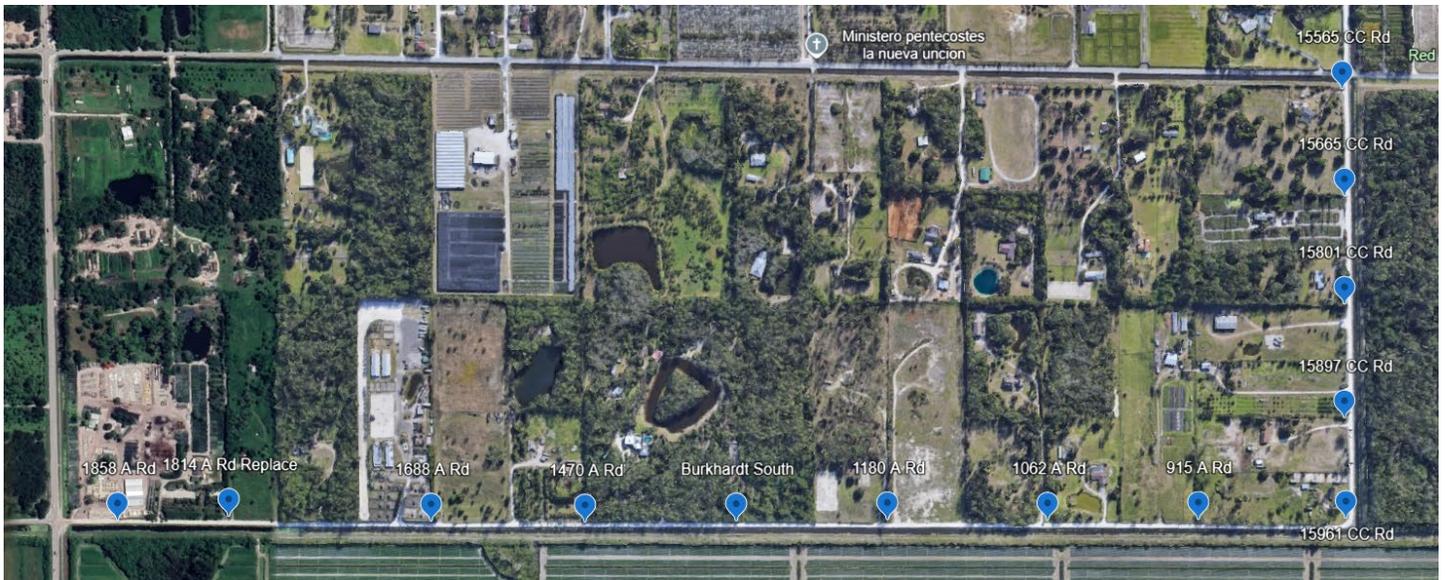
is remaining is in the process of being completed. The contractor completing this work is mobilizing and procuring the material to complete the project.

FY 25 Paving Plan: Paving A Rd. from Collecting Canal Rd. to North Rd. This project will also include all of the gap sections that were excluded in the FY23 paving project. Notices have been sent out to the residents regarding the easements and community meetings have been held to discuss the project. This project will commence in stages. The first stage is to obtain the easements for the project. Staff are still working on obtaining all of the required easements. At this time nine of the required easements have been obtained. The attempt to contact residents continues and individual meetings are still being set up for them to discuss the project and complete the easement process. Staff have begun the process of realigning the A Rd Canal bank in preparation for the drainage work. The plan to begin the installation of the catch basins and culverts under A Rd after the vegetation is removed for the drainage to be installed once all the easements are secured. Once the road is completely prepped, it will then be paved.

FY25 Culvert Replacement: The Town has awarded the FY25 culvert replacement and continuing contract to Huurr Homes headquartered in Broward County. The Notice to Proceed has been issued and the preconstruction meeting held. The contractor has submitted all the planned submittals which have been approved. All work associated with the first four work orders is set to commence on or about May 15, 2025. A Notice was sent to all property owners the week of April 28, 2025 as the project will require the closure of F Rd/Collecting Canal/6th Ct N for approximately a month and required temporary closure Folsom Rd and 25th St N. The scope of the project is to include Work Order 1 – F Rd and Collecting Canal, Work Order 2 – Kerry Ln and F Rd Work Order 3 – Folsom Rd and 25th Place North, and Work Order 4 – Bunny Ln and D Rd.

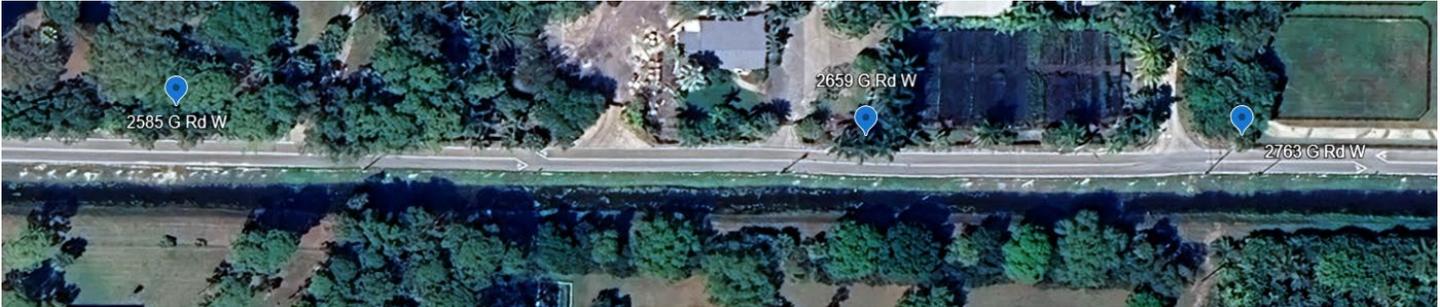
The contractor started at the intersection of Bunny Ln and D Rd. About a week into the project, the contractor found a buried FPL cable that was not marked by the contractor designated by FPL to locate their infrastructure. At that point it was decided to pull off that job and relocate to Folsom Road and 25th Place North. That project is in its finishing stages and should be completed by the end of July. The contractor was scheduled to move to F Rd and Collecting Canal Rd but with the impending CSX closure, it was decided to move back to Bunny Lane as FPL removed their cable. While the project has suffered some delay, it is getting back on track and should be completed soon.

The contractor has submitted Task Order 5 associated with the installation of 13 catch basins and culverts along A Rd and Collecting Canal Rd. The Task Order includes all of the catch basins and culverts required for the FY25 Paving Project. The purchase order was approved by council and once all of the easements required are obtained, the contractor will move forward.



The contractor has submitted Task Order 6 associated with the first 18 catch basins that need to be installed as part of the FY23 and FY24 paving projects that were not installed after the culverts were installed under the previous administration. The images below illustrate where

those catch basins are to be installed. A purchase order was approved by council and the contractor has submitted the submittal for the drainage boxes. Once they build the boxes, this part of the project will commence.



TOWN OF LOXAHATCHEE GROVES CAPITAL PLAN

Description	Status	Budgeted Amount	Encumbered	Expected Completion	
Road Paving Plan (overlay program)					
A South	1.25 miles	Obtaining Easements	\$363,688.00		October 2025*
Collect Canal	3.25 miles	Obtaining Easements	\$145,475.00		October 2025*
E North (gap)	0.25 miles	Obtaining Easements	\$72,738.00		October 2025*
Folsom (gap)	0.25 miles	Obtaining Easements	\$72,738.00		October 2025*
West 25 Street (gap)	0.15 miles	Obtaining Easements	\$43,643.00		October 2025*
G west (gap)	0.1 miles	Obtaining Easements	\$29,095.00		October 2025*
			\$727,377.00		
Road Rock Plan (rebuilding of road beds)					
Collect Canal	3.25 miles	Obtaining Easements	\$12,000.00		July 2025*
A South	1.25 miles	Obtaining Easements	\$75,000.00		July 2025*
			\$87,000.00		
Stormwater/Roadway Drainage Improvements					
Specific Maintenance Projects					
Pump House (including instrumentation and controls)		Obtaining PO	\$10,000.00		September 2025
Gate Repairs at 'A'		Obtaining Quotes	\$10,000.00		TBD
Gate Repairs at 'Folsom'		Obtaining Quotes	\$15,000.00		TBD
			\$35,000.00		
Swales & Culverts					
Swales, Catch Basins and Other Control Structures		PO Obtained	\$350,000.00	\$85,823.90	September 2025
South E and Citrus Drainage System (Without tree removal)		In Design	\$25,000.00		TBD
Tangerine and Citrus Drainage System (Without tree removal)		In Design	\$25,000.00		TBD
Miscellaneous culvert failures/emergency repairs (5-7 culverts)			\$240,000.00		
			\$640,000.00		
Specific Culvert Locations					
F Rd + Collecting Canal Culvert		NTP Issued	\$436,000.00	\$258,858.00	October 2025
Kerry Ln Culvert Bridge		NTP Issued	\$140,000.00	\$92,038.40	September 2025
Folsom and 25th Culvert Bridge		Under Construction	\$80,000.00	\$149,562.40	July 2025
Bunny Ln Culvert Bridge		Under Construction	\$140,000.00	\$74,781.20	August 2025
			\$796,000.00	\$575,240.00	
Repair and Maintenance Canals					
Canal Bank Stabilization		On Schedule	\$200,000.00		September 2025
			\$200,000.00		
Trails System					
Connectivity improvements and trail maintenance/upgrades to ensure safety and usefulness of the Town trails system.					
North Road Trail		Signs Ordered	\$20,000.00		June 2025
			\$20,000.00		
Replacement of Public Works Building		Under Review	\$10,000.00		TBD
* Dates are based on obtaining ALL easements					

Emergency Management

The Public Works Director, who also serves as the Director of Emergency Management, is currently operating under the updates made in the Town of Loxahatchee Groves Emergency Management Plan for 2025 season. The Director continues to monitor the Atlantic for any storm development. A training matrix has been developed of FEMA courses for various staff to take beyond the minimum required to enhance all staff to better perform their roles during an emergency.

Community Engagement

During the second quarter of 2025 the Public Works Director continues to consult residents, contractors, and engineers in assisting them in solving various problems brought to his attention. Many of the inquiries were regarding projects discussed at council meetings or items discovered on social media sites. This quarter there were no complaints about the water levels, flood risks, but most were regarding paving projects and road maintenance. During that same period, the Public Works Superintendent and staff engaged with the community clarifying work at project sites and assisting residents with issues as they arose.

Staffing

The Public Works Department is currently staffed by 12 full time and 1 part time employees.

There is one open positions at this time; the list of positions are listed below:

- 1 – Director of Public Works
- 1 – Superintendent of Public Works
- 1 – Public Works Coordinator
- 3 – Public Service Worker III
- 4 – Public Service Worker II

- 3 - Public Service Worker I

Crews are divided into three teams. 1. Ground Maintenance and Mowing, 2. Drainage Improvements, Road Stabilization, and Grading, and 3. Canal Bank Stabilization, Drainage, and Waterway Enhancements.

Ground Maintenance is responsible for mowing all canal banks and right of way paths and equestrian paths. This crew continues to be responsible for trimming and grubbing areas of the town that impede equipment, equestrian, or vehicle traffic throughout the Town. A portion of their responsibility is to assist in the maintenance of equipment and inventory of rolling assets as well as consumable items used by Public Works staff. This team will also begin clearing the neighborhood drainage ditches to improve water flow and aid in preventing flooding.

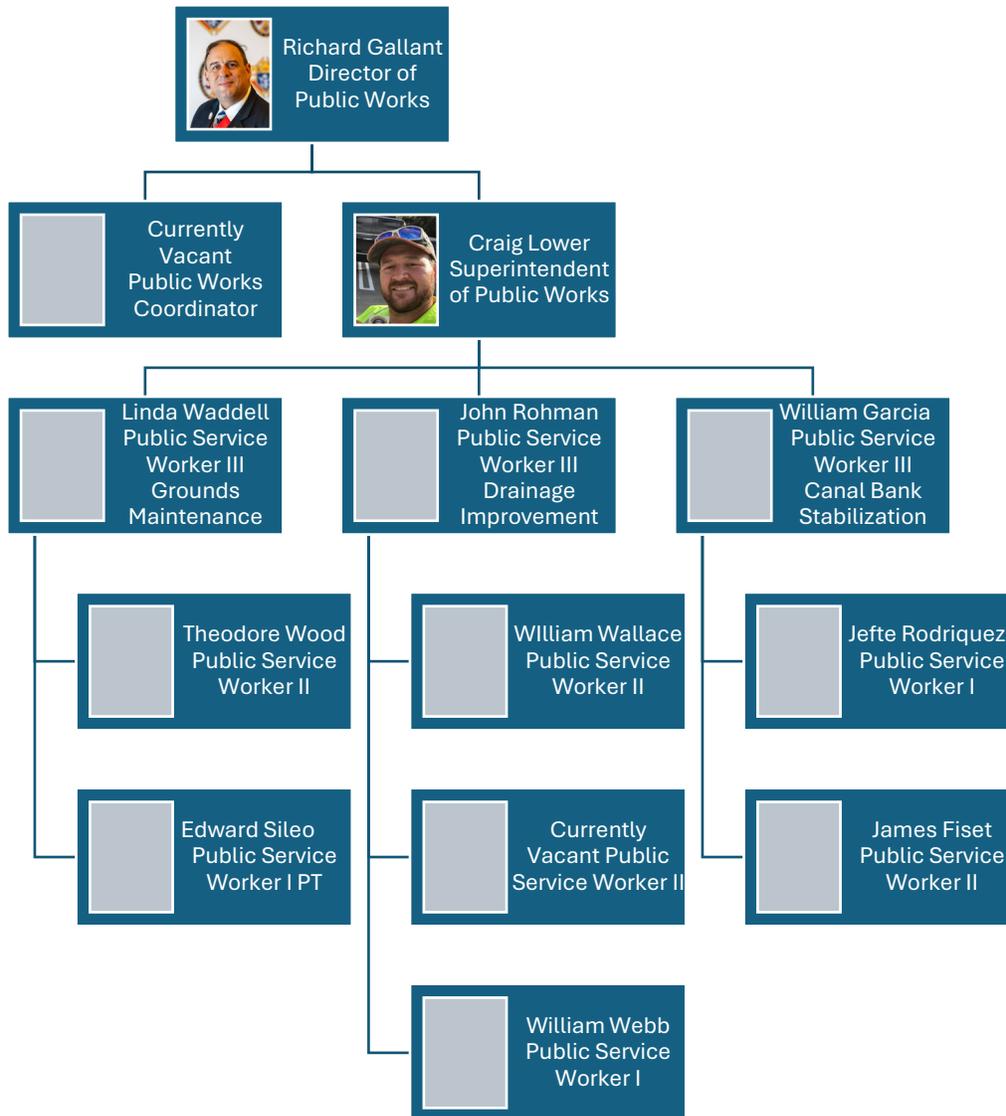
The Drainage Improvement, Road Stabilization, and Grading team is responsible for the maintenance and installation of culverts throughout the Town. They are further responsible for the removal of sediment in the drainage system. This team also responds to drainage structure issues and necessitates any repairs and maintenance to those structures. The crew is further responsible for the timely grading of all unpaved roads in the Town. They are responsible for advising supervision of potential failures and areas where added material is required. Once scheduled by supervision, and is charged with the application of the material to increase the stabilization of the road.

The Canal Bank Stabilization, Drainage, and Waterway Enhancements crew is responsible for the upkeep and maintenance of the canal banks. They are to identify failures and expedite repairs to those failures. A portion of their responsibility is to inspect the canal banks in an attempt to proactively identify failures before they become a wash out.

The Director of Public Works is responsible for all of the components of the department and

aided by the Superintendent of Public Works who is responsible for the individual crews. The Director and Superintendent work closely to establish priorities considering the health, welfare, and safety of the residents and visitors first. Public Works also employs a Public Works Coordinator who assists the Director and Superintendent with the administrative functions of the department.

Other initiatives the Public Works Director has been working on include continually evaluating the Emergency Management Plan as the Emergency Management Director. Additionally, training has been identified for all staff in varying degrees to enhance their abilities during an emergency. It is planned that all of these training be completed prior to the start of hurricane season in June. The training of public works staff on safety items as well as proper operation and maintenance of the equipment is used by the department.



Staff Training and Development

Public Works management continues to evaluate the talents of our staff and how the Town can enhance those talents to improve the abilities of that staff. Weekly safety meetings continue to be held to discuss pending field issues and the concerns of the staff. At this meeting, a safety topic is discussed and covered to provide knowledge to the public works staff with the objective in reducing injuries on the job. Management is evaluating a CDL program to encourage employees to obtain their CDL to better serve the town and expand the resources available to drive the

Towns larger equipment. Our suppliers are being tapped to provide training on the use of our equipment from the manufacturers. Preventive maintenance training from the manufacturers is being put in place.

Human Resources has put together a program for all employees that will include wellness, ergonomics, drug free workplace, ethics, as well as others. Safety related topics include Hazard Communication, Heat Stress, Personal Protective Equipment, Trenching and Excavation, Slips, Trips, and Falls, and Equipment Spotter Training.

Equipment Mileage or Hours:

The water pump operated a total of 105 hours during the second quarter of 2025. The water pump currently has 2,779 hours on it.

During that time Public Works consumed 2,309.1 gallons of Off-Road Diesel, 255.1 gallons of Ultra Low Sulfur Diesel, and 1,171.8 gallons of 87 Octane Unleaded Fuel.

There was no equipment purchased or sent to surplus during the second quarter of 2025.

Fuel Consumption

Town of Loxahatchee Groves Fuel Consumption			
	Diesel Dyed	Diesel Clear	Unleaded (87 Octane)
October	1055	289	160
November	350		171
December	792	120	
January	362.1		
February	785		
March	1159.3	308.1	427
April	755.1		321
May	530.5	154	457.5
June	1023.6	101.1	393.3
July			
August			
September			
Total	6812.6	972.2	1929.8

Vehicle List

Town of Loxahatchee Groves Vehicle and Rolling Equipment Inventory					
Vehicle Number	Vehicle Year	Vehicle Make	Vehicle Model	Vehicle Type	Total Hours/ Miles
0710	2007	John Deere	5325	Bush Hog Tractor	52.6
1110	2011	Ford	F450	Utility	218
1111	2011	Ford	F250	Ext Cab	479
1201	2012	Felling	FT-20-2 LP	Trailer	0
1311	2013	John Deere	220D W	Excavator	55
1411	2014	John Deere	5055E	Bush hog	43
1412	2014	New Holland	L225	Loader	35
1510	2015	John Deere	XUV855D	XUV	312
1511	2015	Ford	F250	Single	922
1512	2015	John Deere	D105	Lawn Tractor	0.7
1513	2015	Scag	SH61V-25KVD	K1B00179	18
1610	2016	Ford	F250	Crew Cab	580
1611	2016	Ford	Explorer	SUV	1591
1710	2017	Ford	Escape	SUV	899
1711	2017	Ford	F250	Ext Cab	1341
1810	2018	Triple Crown	5 x 10	Trailer	0
1910	2019	John Deere	5075E	Box Blade	34.5
2110	2021	Kubota	M6S111D	Tractor	236
2210	2022	Caterpillar	450		65
2211	2022	John Deere	620G	Grader	227.9
2212	2022	Novae, LLC	Duel Axle	Trailer	0
2301	2023	Evergreen	Aspen	Tractor	219
2401	2024	SANY	SY60C	Excavator	72
2501	2025	Freightliner	Truck	Dump Truck	321
		Water Pump			105

Culvert and Catch Basin Replacement List

Culverts & Catch Basin to Replace/Install											
Location/Reference	Pipe Cost	Mobilization	Associated Labor & Costs	Restoration Materials	Catch Basin Cost	Total	Bid Amount	Status	Size	Length	Summary
F Rd & Collecting Canal	\$198,000.00	\$9,100.00	\$33,500.00	\$195,710.00		\$436,310.00	\$258,858.00	NTP Issued	96"/72"/24"	60'	Replace due to imminent failure
958 Hyde Pak Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Installed By Staff	18"	40'	Failing pipe, North side of pond
958 Hyde Pak Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Installed By Staff	18"	40'	Failing pipe, East side of pond
3974 161st TER N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Installed By Staff	18"	40'	Damage pipe, replace before paving
2749 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$8,847.20		Task Order 3	18"	40'	Install pipe for road drainage, under Lakeside Dr
14702 North Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$8,847.20		Task Order 3	18"	40'	Install pipe for road drainage, under 147th ave
3975 147th AVE N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$8,847.20		Task Order 3	18"	40'	Install pipe for road drainage, under North Rd
1584 FRd & Casey Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Not Required	18"	40'	Replace pipe for canal drainage
Kerry LN & F Rd	\$60,000.00	\$6,000.00	\$8,530.00	\$53,800.00		\$128,330.00	\$92,038.40	NTP Issued	96"	40'	Culvert Replacement Plan
1225 D Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Completed	18"	40'	Pipe needs to be redirected
13556 North Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Task Order 3	18"	40'	Install pipe for road drainage, under North Rd
15410 North Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Task Order 3	18"	40'	FPL Damaged pipe
Bunny Ln & D Rd	\$60,000.00	\$6,000.00	\$8,530.00	\$53,800.00		\$128,330.00	\$74,781.20	NTP Issued	96"	40'	Culvert Replacement Plan
25th PI N & D Rd	\$40,000.00	\$6,000.00	\$8,530.00	\$53,800.00		\$108,330.00		FY26	72"	40'	Culvert Replacement Plan
W B Rd North of Okeechobee	\$40,000.00	\$6,000.00	\$8,530.00	\$53,800.00		\$108,330.00		FY26	72"	40'	Culvert Replacement Plan
South E, 1222 E Rd	\$1,702.80	\$2,000.00	\$2,530.00	\$1,184.00		\$7,416.80		Task Order 3	24"	40'	Pipe was installed to high, needs to be dropped 12"
South E, 1222 E Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Task Order 3	18"	40'	Pipe was covered when the road widened
North B, 15405 Fortner Dr	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Staff to Complete	18"	40'	Pipe was covered when the road widened
1531 W C Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Staff to Complete	18"	40'	Pipe is to short going into canal, south side of property
15030 Timberlane Pl	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Staff to Complete	18"	40'	Pipe is to short going into canal, south side of property
G Rd W & North Rd	\$4,902.80	\$2,000.00	\$2,530.00	\$1,184.00		\$10,616.80		FY26	48"	40'	Replace pipe for canal drainage
100 Temple Dr	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Task Order 3	18"	40'	Replace pipe for canal drainage
125 Temple Dr	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Task Order 3	18"	40'	Replace pipe for canal drainage
Folsom Rd & 25th St N	\$7,353.00	\$2,000.00	\$8,530.00	\$1,184.00		\$19,067.00	\$149,562.40	NTP Issued	48"	60'	Culvert Replacement Plan
14659 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$5,714.00		Completed	18"	40'	Repair and Extend pipe that buried from paving project
12873 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
12955 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
13252 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
14165 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
14281 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
14439 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
14599 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
14717 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
15045 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
15409 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
3057 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Easement Issue	18"	40'	Install Catch Basin for FY23 paving
3123 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Easement Issue	18"	40'	Install Catch Basin for FY23 paving
3255 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
3509 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Easement Issue	18"	40'	Install Catch Basin for FY23 paving
3635 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
3701 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
3766 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Easement Issue	18"	40'	Install Catch Basin for FY23 paving
2365 Folsom Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Easement Issue	18"	40'	Install Catch Basin for FY23 paving
2585 G Rd W	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
2659 G Rd W	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
2763 G Rd W	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
13038 North Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Easement Issue	18"	40'	Install Catch Basin for FY23 paving
15565 CC Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
15665 CC Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
15801 CC Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
15897 CC Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
15961 CC Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
915 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1062 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1180 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1470 ARd South	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1470 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1688 SRd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1814 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1858 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
Total	\$465,581.00	\$143,100.00	\$212,770.00	\$476,030.00	\$79,876.00	\$1,340,233.80	\$876,668.21				

Future Plans and Priorities

At this time the Public Works Director and other staff are developing an evaluation of the Town's complete infrastructure. The purpose is to deliver a comprehensive list to the Town Council and residents on the expansive work that needs to be completed to ensure adequate drainage of properties and streets in the Town as well as a road map of the future capital improvements that will be required over the next 10 years. The gravity of the work required to bring this town to a point that items can be maintained is not completely understood by some. The intent of this project is to bring clarity to all of the residents of the Town. Over the past year staff has worked on replacing all of the legally enforceable signs located throughout the Town. Staff has installed over numerous stop signs, and speed limit signs with the forecast to continue to install stop and other legally enforceable signs as budgets allow. Included in our upcoming sign campaign is to install or replace the Horse Right of Way signs, updated school zone sign, as well as other directional and trail signage throughout the town as our budget allows.

Crews will continue to remove exotic debris from the canal banks to facilitate travel along the canal banks for pedestrian and equestrian traffic.

Work Status	Location	Completed Date	Work Order	Description	Hours Worked (Hyde Park ONLY)
Completed	HYDE PARK RD	04/01/2025	02223	Hauled dirt and debris from Hyde Park to S C Rd - 9 loads	
Completed	A Rd	04/01/2025	02182	Kubota - cutbacks at A and North RdCutbacks from D to A Rd on North Rd	
Completed	HYDE PARK RD	04/01/2025	01855	filled dump truck with material and hauled to S. C Rd.	
Completed	22nd RD	04/02/2025	02222	Slope mower hedging back overgrown vegetation on the corner of S C Rd and Collecting CanalMowed canal ditch on N C Rd and 22nd Rd N	
Completed	HYDE PARK RD	04/02/2025	01856	dug out pipe from a resident property to the pond.put up a temporary fence and cleaned up debris from pond and put in dump truck for haulinginstalled 4 inch pipe to pondremoved 4 pine trees on north side of swale	
Completed	N. D Rd.	04/03/2025	02221	Mowed N D Rd canal side from 27th Ave. to Tripp Rd - 5 passesMowed N D Rd roadside - 3 passes	
Completed	HYDE PARK RD	04/03/2025	02174	Cleaned out ditch on Hyde Park Rd.	
Completed	S. C Rd.	04/04/2025	02300	S C Rd - fixed sprinkler pipe in canalS D Rd - retied turbidity barrier in the canalFleet maintenance	
Completed	N. D Rd.	04/04/2025	01873	picked up 1.5 tons of hot asphalt from ranger and filled potholes on the edge of D Rd. south and northWent back to ranger to get additional 1.5 tons of hot asphalt to fill potholes on N. D Rd. and N. C Rd.	
Completed	HYDE PARK RD	04/07/2025	02220	Shoveled and raked swale on Hyde Park project	
Completed	C Rd	04/07/2025	02178	Used dump trailer to move dirt from S. C Rd. to S. A Rd.	
Completed	S. E RD.	04/08/2025	02219	Mowed S E Rd - canal side 4 passesMowed S E Rd - roadside 4 passes	
Completed	B Rd and Okeechobee Blvd	04/08/2025	02180	Installed culvert/driveway pipe and drain pipe along horse trail from Hyde Park to F RdRepaired safety barricade electric box that collapsed near B Rd and Okeechobee	Approx. Work Hours: 5
Completed	South B Rd	04/09/2025	02218	Hedging back overgrown vegetation on S B Rd and Okeechobee BlvdMowed S E Rd - canal side - 4 passes / roadside 4 passes	
Completed	HYDE PARK RD	04/09/2025	02179	Fence installation	Approx. Work Hours: 9
Completed	N. E Rd.	04/10/2025	02217	Mowed N E Rd canal side - 5 passes / roadside - 5 passes	
Completed	HYDE PARK RD	04/10/2025	02177	Fence installation along horse trail - 70 posts installed	Approx. Work Hours: 9
Completed	F RD	04/11/2025	02335	F & Folsom - Fixed and replaced road signs that had graffiti	
Completed	F RD	04/11/2025	02299	Folsom & Bryan- changed arrow sign, changed stop sign, cleaned off graffitiF Rd - changed stop ahead signs and speed bump signs, removed stickers from signsFleet maintenance	
Completed	Collecting canal	04/11/2025	02176	Mowed, weed wacked PW CompoundUsed kubota tractor - completed cutbacks on 3 properties near CC and D Rd	
Completed	HYDE PARK RD	04/14/2025	02216	Installed fence along horse trail on Hyde Park project	Approx. Work Hours: 9
Completed	Citrus Drive	04/15/2025	02215	Finished fence installation on horse trail projectHedging back overgrown vegetation on Citrus Dr.	
Completed	Citrus Drive	04/16/2025	02214	Hedging back overgrown vegetation on Citrus Dr.Slope mower hedging back overgrown vegetation on corner of Collecting Canal and Folsom	
Completed	Folsom Rd	04/17/2025	02213	Hedging - overgrown vegetation on Folsom and Collecting CanalMowed Casey Rd drainage swale - 4 passesMowed North E Rd from Okeechobee to North Rd - 4 passes	
Completed	22nd RD	04/18/2025	02334	Cut trees down behind Town Hall for future swaleCut pine limbs that were hung low over 22nd Rd N and Flamingo	
Completed	Town Hall	04/18/2025	02298	Town Hall - Cut down trees and bushes, blew off areaFlamingo - cut limbs hanging over road	
Completed	E/D/CC Rd	04/18/2025	02175	Picked up trash on E/D/CC Rd from Southern to OkeechobeeFleet maintenance - rotated tires on Gator	
Completed	HYDE PARK RD	04/18/2025	02018	installed flare end on culvert pipe on hyde pard rd	
Completed	Gruber Lane	04/18/2025	01991	continued to work on horse trail	
Completed	HYDE PARK RD	04/18/2025	01975	hauled material using dump truck	
Completed	Gruber Lane	04/18/2025	01950	Set up MOT; shoveled and utilized box blade for new horse trail	
Completed	Biddix rd	04/21/2025	02212	Mowed N E Rd from Biddix Rd to North Rd canal side - 5 passesMowed North E Rd from Biddix to North Rd road side - 5 passes	
Completed	Lox. Ave., E/W Citrus, Valencia, Tangerine, Pine	04/21/2025	02173	Trash pickup on Lox. Ave., E/W Citrus, Valencia, Tangerine, Pineapple, and W D RdB/C Rd from Southern to Okeechobee	
Completed	E RD	04/21/2025	02136	E Rd - from Okeechobee to add. 1701Slope mowing - Evergreen - semi-block road - 3 pass roadE Rd - from 24th Ct N to BiddixHedging near Biddix - 2 pass canalSlope mowing - F Rd from Okeechobee to CC	
Completed	F RD	04/22/2025	02333	Cleaned out road drain at N C, B and F RdReplaced stop sign at Folsom, B, and OkeechobeeReplace school speed limit sign at 162nd and Okeechobee	

Completed	North rd	04/22/2025	02297	13566 North Rd - cleaned out catch basin, removed dirt that was covering the lid, unbolted the wood barrier and removed the metal grate Signage - replaced stop sign, sign pole, and insert at Folsom and Okeechobee Changed speed limit sign on Okeechobee in front of school
Completed	S. F Rd.	04/22/2025	02211	Mowed S F Rd - overgrown grass canal side from CC to Okeechobee - 1 pass Hand cut overgrown vegetation on S F Rd from CC to Okeechobee
Completed	Collecting canal	04/22/2025	02135	Handwork - CC and F Rd - cut a few palms back F Rd from CC to Okeechobee - 2 passes canal 1 pass on road F Rd from 6th CT N to E Citrus - 2 passes ditch - cut on back slope F Rd from Okeechobee to North Rd - -1 pass canal 1 pass road slope
Completed	N/A	04/23/2025	02296	Grinded old welds off, cleaned where steel was cracked Rewelded all broken steel, and painted the welds Greased the dump trailer Sorted through rubble rock pile with the thingamadigger
Completed	6th ct	04/23/2025	02210	Mowed W D Rd from Tangerine to 6th Ct - 5 passes Mowed S 6th Ct from W D Rd to S C Rd - 5 passes Hedged S C Rd.
Completed	F RD	04/23/2025	02134	Slope mowing - F Rd from Okeechobee to North Rd Did handwork cut - back palmettos and bush right-of-way - mulched and cut Backed down canal from 24th CT N - 2 slop passes Handwork at 2681 and 2661 - 3 passes on canal
Completed	S. A Rd. and Collecting canal rd	04/24/2025	02209	Mowed Collecting Canal from S A Rd to S E Rd - 1 pass Mowed on CC from S E Rd to Folsom - 1 pass
Completed	F RD	04/24/2025	02172	Cut up fallen pine trees Bush hog - mowed F Rd and Collecting Canal
Completed	Collecting canal	04/24/2025	02125	Collecting Canal - from A Rd to Folsom - berm top Finished Collecting Canal from F Rd to Folsom 6th Ct N - from Folsom to D Rd - 1 pass berm
Completed	North rd	04/25/2025	02332	A & North Rd - Moved and spread dirt pile up on the easement Picked up trash at North & S A Rd
Completed	North rd	04/25/2025	02295	A Rd & North Rd - assisted with back blade dirt on canal easement, raked dirt from fence Sifted dirt from rubble rock
Completed	F RD	04/25/2025	02171	Changed skid steer oil, filter, fuel filter, and degreaser to clean engine Used punisher, mowed and cut back along F Rd from CC to North Rd
Completed	6th ct n	04/28/2025	02208	Cleaned around S E Rd Hedging back overgrown vegetation on S E Rd from 6th Ct to Southern
Completed	Collecting canal	04/28/2025	02169	Used oil catchers, string catchers across CC at E Rd where vehicle went into the canal Assisted with cleanup Removed 4 old and reinstalled new signs at E Rd and 6th Ct. Removed and replaced stop sign at CC and E Rd Removed and reinstalled posts as well
Completed	A Rd	04/28/2025	02124	Collecting Canal - from A Rd to Folsom - 1 pass 6th Ct N - from Folsom to F Rd Second slope pass - Collecting Canal from A Rd to E Rd
Completed	A Rd	04/29/2025	02331	A Rd - installed temporary fence on homeowner's property
Completed	A Rd	04/29/2025	02294	1560 A Rd - put T posts in for staging area, tied fence to posts, installed gate
Completed	25TH ST N.	04/29/2025	02207	Hedging - overgrown vegetation on S E Rd from 6th Ct. to Southern Slope mowing 6th Ct. form S F Rd to S D Rd Mowing Folsom Rd from Okeechobee to 25th St. N Mowed G Rd from 25th St. N to N S Rd
Completed	Collecting canal	04/29/2025	02123	1 pass slope - Collecting Canal from E Rd to Folsom 1 pass slope - 6th Ct N from Folsom to D Rd Folsom - from Okeechobee to 25th St N 25th St N - from Folsom to G Rd E
Completed	A Rd	04/30/2025	02293	1560 A Rd - installed wooden post and gate Hauled a load of shell rock back to 1560 to make driveway - back bladed and wheel rolled with backhoe
Completed	Folsom Rd	04/30/2025	02206	Slope mowing Folsom Rd from Okeechobee to 25th St. N - 1 pass roadside Mowed 25th St. N from Folsom to G Rd E - 1 pass roadside Mowed G Rd E from 25th St. N to N South Rd - 1 pass roadside Mowed N E Rd from N South Rd to North Rd. - 3 passes roadside
Completed	25TH ST N.	04/30/2025	02121	Slope mowing - 4 passes on the canal, 4 passes on the road Mowing - W 25th St N from Folsom to 6th Rd W Mowing - G Rd W from 25th St N to N South Rd
Completed	A Rd	05/01/2025	02345	A Rd - flagged traffic while mowing on easement
Completed	A Rd	05/01/2025	02314	1560 A Rd - put up MOT signs, flagged traffic, cut backs Cleared fence line at 1560 A Rd
Completed	S. A Rd.	05/01/2025	02239	Hedged back overgrown vegetation at 1560 S A Rd
Completed	E RD	05/01/2025	02193	Responded to Okeechobee and D Rd to collect trash Removed old signs and replaced with new at E Rd and Collecting Canal Bush hog - mowed E, Folsom, Okeechobee to Crestview

Completed	6th ct n	05/01/2025	02122	1 pass - front slope on road going westMowing - 6th Ct N from Folsom to D RdFolsom - from Okeechobee to 25th St N - 1 pass25th St NE from Folsom to G Rd EG Rd E - from 25th St to North Rd S
Completed	6th ct n	05/02/2025	02313	6th Ct N & Town Hall - out up MOT signs, cut tree limbs that were hanging over F Rd
Completed	F RD	05/02/2025	02192	Removal of Brazilian pepper and Bischoffia trees from F Rd horse trail/over roadway
Completed	Citrus Drive	05/05/2025	02269	Citrus Dr. - knocked down piles after the trucks dumped - 16 trucks totalRan grader from 6:45 - 4:21
Completed	161st TER N	05/05/2025	02238	Hedged overgrown vegetation on 11th Ter off of S D RdMowed drainage ditch on 161st Ter
Completed	Crestwood Blvd.	05/05/2025	02151	Mowing - Folsom from Okeechobee to Crestwood - 2 passes on canal heading southCut and moved some limbsHedging - from near E Citrus - cut back palm
Completed	A Rd. and Okeechobee	05/06/2025	02344	A Rd & Okeechobee - cleared vegetation out of canal
Completed	E Rd and Okeechobee	05/06/2025	02312	Hauled dirt from E Rd and Okeechobee to 1560 A RdHauled dirt from S C Rd to 1560 A Rd
Completed	A Rd. and Okeechobee	05/06/2025	02270	A Rd and Okeechobee - Cleared out vegetation from canal blocking at the bridgeFleet maintenance
Completed	E Rd and North Rd	05/06/2025	02237	Mowed North Rd from N E Rd to N C Rd - 4 passes roadsideMowed North Rd from N E Rd to N C Rd - 3 passes canal side
Completed	D ROAD	05/06/2025	02150	North Rd S - from F Rd to E Rd - 1 pass slope roadE Rd - from North Rd S to North Rd - 1 pass front slope roadNorth Rd - from E Rd to D Rd - 1 pass on road from E Rd to entrance to 40th St NNorth Rd - from nudist colony to D Rd - 3 pass road 3 pass canalNorth Rd - from D Rd to C Rd - 3 pass road 2 pass canal
Completed	North rd	05/07/2025	02343	162nd - picked up discarded tires, worked on the thingamadiggerNorth & S B Rd - picked up trash
Completed	S. C Rd.	05/07/2025	02311	Replaced hydro fitting on Kubota slope mower, placed new taillight on dump truck bedS C Rd - Hauled dirt to 1560 A Rd
Completed	Okeechobee Blvd	05/07/2025	02271	Fleet maintenance on thingamadigger, shop cleaning, etc.Went to 162nd and Okeechobee southside to measure sign
Completed	148TH TERR N	05/07/2025	02149	North Rd - from 148th Ter N to C Rd - 1 pass roadNorth Rd - from C Rd to Sod Farm - 3 pass road 2 pass canalNorth Rd - from Sod Farm to A Rd - 3 pass road and canal
Completed	Collecting canal	05/08/2025	02342	140th - blocked 4 wheeler trails off with rockSouthern & A Rd - pulled wooden posts out of the groundD Rd & CC - fixed street drain pipe
Completed	E Rd and Okeechobee	05/08/2025	02310	E Rd & Okeechobee - loaded dump truck with rubble rock using the backhoe, back-bladedAssisted with putting signs
Completed	Collecting canal	05/08/2025	02272	Put in 4" pipe for apron drainage
Completed	S. NORTH RD.	05/08/2025	02235	Mowed N E Rd canal side - 3 passesMowed S North Rd canal side - 3 passesHedged back overgrown vegetation on S North Rd canal side
Completed	25TH ST N.	05/08/2025	02148	Bush hog - Folsom from Okeechobee to 25th St. N - canal north and southBush hog - 25th St. N from Folsom to G Rd E - east and west canalBush hog - G Rd E from 25th St. N to North Rd S
Completed	PW Compound	05/09/2025	02309	Fleet maintenance
Completed	N/A	05/09/2025	02191	Removed and reinstalled 11 sign posts and 21 road signs Removed and reinstalled 6 sing posts and 8 signsStraightened 7 leaning sign posts
Completed	A Rd	05/10/2025	02190	Removed and replaced 9 posts and 13 signs along A Rd, Folsom, and Collecting CanalRemoved and replaced 8 posts and signs
Completed	North rd	05/12/2025	02234	Mowed N E Rd and preserve - 3 passesHedged back overgrown vegetation from North Rd to S N RdMowed S North Rd from N F Rd to N E Rd - 3 passes
Completed	A, B, C, D Rd	05/12/2025	02189	Removed and replaced 10 signs, straightened 9 posts along A and B Rd, cleaned 22 signsSame as above on C and D Rd, Okeechobee, and Collecting Canal - replaced 6 signs, straightened 7 posts and cleaned 14 signs
Completed	161st TER N	05/13/2025	02341	161st - installed arrow signs in the curve22nd Rd N - staked out roadway and easement
Completed	161st TER N	05/13/2025	02308	161st - Installed signs on the curve of the road, changed sign pole on curve ahead sign22nd Rd N - put in edge of road stake
Completed	161st TER N	05/13/2025	02273	Went to 162nd and Okeechobee to put up signs in front of the elementary schoolWent to 161st to assist with putting in 2 double arrow signWent to E Rd and 22nd laid out stakes in road where existing road should be.
Completed	S A Rd/CC/166th St N/44th St N/40th St N	05/13/2025	02233	Hedged back S A Rd and CC Mowed drainage ditch on 166th St N from 44th St N to 40th St N - not finished

Completed	25TH ST N.	05/13/2025	02146	Hedging and Mowing - Folsom North of school to 25th St N - 2 passes canal Mowing - 25th N from Folsom to G Rd East - 2 passes
Completed	A Rd	05/14/2025	02340	A Rd - placed stakes to mark out the new road pattern S C Rd - picked up discarded tires
Completed	A Rd	05/14/2025	02307	A Rd - placed stakes on the edge of road between CC and Okeechobee S C Rd - removed 19 tires from the edge of the road S A Rd - picked up fridge
Completed	S. A Rd.	05/14/2025	02274	S A Rd - lay out road with stakes Town Hall - changed light bulbs
Completed	160th	05/14/2025	02232	Mowed 160th St N drainage ditch from 44th St N to 40th St N Hedged back overgrown trees and vegetation on 166th St N from 44th St N to 40th St N Changed bulbs at Town Hall
Completed	A Rd, Southern Blvd & Okeechobee Blvd	05/14/2025	02145	Bushhog - Collecting Canal from B Rd to A Rd - southside of canal Bushhog - A Rd from Southern to Okeechobee - north and south B Rd - from Collecting Canal to college entrance - four passes A Rd - from Okeechobee to North Rd and 2580 - three passes
Completed	F RD	05/15/2025	02275	Put in 36" pipe at F and east end of Horse trail - pulled out old pipe and backfilled Fleet maintenance
Completed	Collecting canal	05/15/2025	02231	Mowed N E Rd from S North Rd to North Rd canal side - 1 pass Mowed S North Rd from N E Rd to G Rd East - canal side 1 pass Hedged back trees and vegetation from S B Rd to S A Rd from Collecting Canal Hedged back overgrown trees and vegetation on S A Rd from CC to Okeechobee
Completed	A, Collecting Canal, B and North Rd	05/15/2025	02188	Removed and replaced 13 sign posts and 6 additional signs on A Rd, Collecting Canal, B Rd, and North Rd Removed and replaced 9 signs and 6 posts
Completed	North rd	05/16/2025	02339	North Rd - fixed broken property fence E & F Rd - Replaced "end of the road" sign at the end of each road
Completed	North rd	05/16/2025	02306	13940 North Rd - removed broken fence post, put in new one, cross tied, nailed fence to the post CC & S A Rd - removed sign pole Assisted with removing old arrow delineator signs and put in new ones Fleet maintenance
Completed	N/A	05/16/2025	02187	Removed 12 sign posts, replaced w/6 posts and new signs, replaced 6 other signs w/o posts Cleaned 9 signs and replaced 3 others Fleet maintenance
Completed	N/A	05/19/2025	02276	Loaded post and material to put up 16ft cattle gate, 3 fence posts and 20ft of field fence. Went to Red Barn to gather material for fence Got trash ready for pickup
Completed	Collecting canal	05/19/2025	02230	Mowed S A Rd from Okeechobee to CC - 4 passes Mowed S A Rd from Southern to Okeechobee - 1 pass Mowed CC from S A Rd to S B Rd - 2 passes roadside
Completed	A, B Rd	05/19/2025	02186	Removed 9 private business signs, washed 6 signs, straightened 4 signs Weed trimmed all of A and B Rd signs Removed and reset 1 double arrowwood 3 at B Rd Removed and reset 3 delineators at North and F Rd
Completed	A Rd	05/19/2025	02143	A Rd - from Okeechobee to 161st Ter Rd - 2 pass road 2 pass canal A Rd from 161st Ter to North Rd
Completed	Horse Trail	05/20/2025	02277	Loaded truck to do fence on east end of horse trail and put rip-rap down on new culvert from horse trail to "ceval"
Completed	S. A Rd. and Collecting canal rd	05/20/2025	02229	Mowed Collecting Canal canal side - 4 passes Hand cut overgrown vegetation on CC canal side Mowed S A Rd eastside - 3 passes Hedging overgrown vegetation on S A Rd eastside
Completed	A Rd	05/20/2025	02142	A Rd - from Okeechobee to North Rd - 1 pass canal A Rd - from North Rd to add. 3000A Rd - from add. 3000 to 161st Ter N - complete pass on road A Rd - from North Rd to 3200 block
Completed	Okeechobee Blvd	05/21/2025	02304	S D Rd & Okeechobee - set up MOT signs, cut trees up with chainsaw Used backhoe and pushed trees into a pile on the edge of the road that were being removed from canal easement Fleet maintenance
Completed	N A Rd	05/21/2025	02228	Mowed N A Rd canal side form 161st Ter N to North Rd - 1 pass Mowed N A Rd roadside - 2 passes
Completed	A Rd	05/21/2025	02141	A Rd - from Okeechobee to 161st Ter N - 1 pass slope B Rd - from North Rd to Okeechobee Blvd B Rd - from Collecting Canal to Okeechobee B Rd from Okeechobee to 2300 block of Morrow Ct.
Completed	Okeechobee Blvd & North Rd	05/22/2025	02305	14090 North Rd - fixed drain culvert, set up MOT signs, exposed drain pipe on canal embankment (wasn't repairable) , backfilled Okeechobee & S D Rd - cut trees that were being removed from the canal embankment
Completed	North rd	05/22/2025	02278	Took trailer and excavator to to E and North Rd - exposed pipe and determined it needs to be replaced - backfilled Skid steer to D Rd and Big Dog Ranch to move trees

Completed	North rd	05/22/2025	02253	Onsite North Rd - existing broken culvert and reburied pipe for later repair Onsite at D Rd and Okeechobee for canal bank cleaning	
Completed	S. B Rd.	05/22/2025	02227	Mowed S B Rd from Collecting Canal to 1613 - 4 passes	
Completed	HYDE PARK RD	05/22/2025	02185	Brought shell rock material to North Rd and E Rd for collapsed canal bank Installed 6 posts and 8 signs at Hyde Park	Approx. Work Hours: 3.5 Date Completed: 5/22/25
Completed	B Rd.	05/22/2025	02140	B Rd - from 2695 to North Rd C Rd - from North Rd to Okeechobee Finished C Rd from Collecting Canal to Okeechobee Did intersection at D Rd and around corner to 145th Ave N	
Completed	D Rd.	05/23/2025	02338	D Rd - flagged traffic while trees were being removed off the canal bank	
Completed	HYDE PARK RD	05/23/2025	02184	Installed 6 posts and 7 signs at Hyde Park Removed and replaces post and bump sign at D Rd/Okeechobee Removed and replaced 52 decimators from Okeechobee to North Rd on A Rd Cleaned 12 signs along A Rd Fleet maintenance	Approx. Work Hours: 5
Completed	N/A	05/26/2025	02279	Picked up trash around town Cut down illegal signs Went to sign shop to pickup school signs	
Completed	Okeechobee Blvd	05/27/2025	02280	D Rd and Okeechobee - pulled trees on easement and stacked on the other side of the road for pickup Same as above on D Rd and 11th Terrace	
Completed	Okeechobee Blvd	05/27/2025	02254	D Rd and Okeechobee- flagging for MOTD Rd and 11th - canal cleanup w/combo for debris removal	
Completed	S. D Rd.	05/27/2025	02226	Hauled debris in the canal on S D R d - 3 loads Flagged traffic for Excavator clearing overgrown vegetation on S D Rd	
Completed	D ROAD	05/27/2025	02183	Removed 9 yard signs from Publix area/culverts Flagman duties for D Rd Canal project	
Completed	Bunny lane	05/28/2025	02303	Okeechobee & S D Rd - placed MOT signs, moved piles of debris to Bunny Ln 11th Ter & D Rd - set up MOT signs, moved debris piles to Gruber Hyde Park - removed extra filter cloth around dump pipe Town inspection after storm	
Completed	11th terr. N.	05/28/2025	02281	D Rd and 11th Ter Went to F and Horse Trail to cutoff Murphy paper	
Completed	Okeechobee Blvd	05/28/2025	02255	Town Hall - repair/check irrigation D Rd and Okeechobee - cleanup	
Completed	Okeechobee Blvd	05/28/2025	02225	Mowed and hedged S B Rd canal side from Crumm Ln to Okeechobee - 4 passes Mowed B Rd roadside from Morrow Ct to Okeechobee - 1 pass	
Completed	B Rd.	05/28/2025	02138	B Rd - 1255 - hedging back canal 1682 to CC - 2 passes roadside 1535 to 1682 - canal 3 passes N B Rd - 2432 to Okeechobee	
Completed	D Rd and Okeechobee Blvd	05/29/2025	02337	D Rd & Okeechobee - cut up trees for debris truck pickup Loxahatchee Rd - picked up abandoned items and trash	
Completed	Bunny lane	05/29/2025	02302	S D Rd & Bunny Ln - separated debris pile with the backhoe 13537 CC Rd - rolled contractor's culvert pipes back onto canal easement and screwed Gruber Ln & D Rd - set up MOT signs and pulled apart debris piled with backhoe 14160 Citrus Dr - helped load dump trailers with trash	
Completed	TANGERINE DR	05/29/2025	02282	Fleet maintenance Took truck and excavator to Gruber and D Rd to thin out pile for debris dog Trash pickup along fence on Tangerine	
Completed	F RD	05/29/2025	02252	Onsite at Town Hall to continue irrigation repair Assisted with moving culverts blocking driveway on F Rd and Collecting Canal	
Completed	N B Rd	05/29/2025	02224	Mowed N B Rd canal side - from Abel Tree Farm to 3D Nursery - 3 passes Mowed on N B Rd roadside from 3D Nursey to Okeechobee - 2 passes	
Completed	B ROAD	05/29/2025	02137	B Rd - from 2695 to 3254 - mowing canal and road Hedging B Rd from 2943 to Fortner Mowing - from 2943 to 3254 - 2 pass can 2 pass road	
New Work Order	25th pl n	05/30/2025	02301	Opened S A Rd gate 2557 25th Pl N - cut and removed bamboo that fell onto the canal easement Set up MOT signs Drove through town and picked piles of dumped trash and tires Locked gate	
Completed	G Square	06/02/2025	02292	G Rd - changed out all signs	
Completed	Okeechobee Blvd	06/02/2025	02251	Mowing N B Rd from 2880 to Fortner Dr - canal side 4 passes Mowing drainage ditch on Gruber and South Dr - 4 passes Mowing N B Rd from Fortner to Okeechobee - 1 pass	
Completed	G Square	06/02/2025	02205	Reset and loosen belt on main pump/pressure wash dump Pull and reset 22 signs around G Square Set 9 new posts and signs around G Square	
Completed	B Rd and North Rd	06/02/2025	02163	B Rd - from 3002 to 3254 B Rd - from 3481 to 3547 - 3 passes on canal B Rd - from North Rd to 3828 B Rd - from North Rd to 3254 B Rd - at North Rd cutback around corner	
Completed	N/A	06/03/2025	2355	Drove around town picking up trash	

Completed	N/A	06/03/2025	02330	Fleet maintenanceRode around town and looked for flooding/trash
Completed	Collecting canal	06/03/2025	02250	Mowing S C Rd from Collecting Canal to Gruber - canal and roadside 5 passes
Completed	G Square	06/03/2025	02204	Around "G" Square, removed and reset 8 posts and 14 signs - cleaned 7 signs
Completed	C Rd	06/03/2025	02162	C Rd - from Okeechobee to Gruber - 4 passes on roadHeavy rainW C Rd - from Gruber to 17th Rd N - 5 passes on berm and canal slopeW C Rd - from 17th Rd N to 1800th block - 3 passes on canalW C Rd - from Okeechobee to 1900th block - back down canal and mowed west side canal--too narrow to access form the south end
Completed	N/A	06/04/2025	02329	Sorted rubble rock pile with the backhoe
Completed	Citrus Drive	06/04/2025	02291	Separated rock and dirt - put rock in separate pileCitrus - pulled winnow in road from property
Completed	Okeechobee Blvd	06/04/2025	02249	Mowed N E Rd from Okeechobee to 2457 N C Rd - canal and roadside 5 passes
Completed	C Rd	06/04/2025	02161	C Rd - from North Rd to 2615C Rd - from 2615 to 2815 - 4 passes on canal 3 passes on slope of roadHedging north of 2815C Rd - 2615 to 2141
Completed	11th terr. N.	06/05/2025	02354	D Rd & 11th Ter - removed trees and brush off of the canal bank
Completed	11th terr. N.	06/05/2025	02328	11th Ter & D Rd - set up MOT signs, cut trees that were being removed form the canal embankment
Completed	11th terr. N.	06/05/2025	02290	11th Ter & D Rd - pulled trees from bank - used backhoe to push debris down the road to 1300
Completed	11th terr. N.	06/05/2025	02268	D Rd and 11th - canal bank cleanupFlagging traffic
Completed	North rd	06/05/2025	02248	Mowed N C Rd from 2457 to April Dr. - canal and roadside 5 passesMowed N C Rd from April Dr. to North Rd - 5 passes
Completed	N/A	06/05/2025	02203	Removed commercial yard signsRemoved and replaced 3 posts and 6 signs Washed and cleaned 8 signs Removed and replaced 2 posts and 3 signs
Completed	C Rd	06/05/2025	02160	C Rd - 3256 to 3629 - 4 passes on road 4 passes on canalFinished slope on C Rd near 3629C Rd - 3701 to 3629C Rd from 3701 to North Rd
Completed	N/A	06/06/2025	02353	Drove around town cleaning and replacing road signs
Completed	N/A	06/06/2025	02327	Drove through town replacing, cleaning, weed-eating, spraying round-up, replacing signs and sign poles
Completed	D Rd.	06/06/2025	02202	Removed and replaced post and sign at Ferris LnWashed and cleaned 22 signs; replaced "" at D Rd and 6th CtRemoved and replaced stop sign on 42 Ct N and Global LnReplaced "dead end" sign at Global and 41st
Completed	North rd	06/09/2025	02267	Assisted with sign repair North, A, and E Road
Completed	34th Pl N.	06/09/2025	02247	Mowed N C Rd from April Dr. to North Rd - 5 passes canal and roadsideMowed N D Rd from North Rd to 34th Pl N - 5 passes canal and roadside
Completed	pineapple	06/09/2025	02201	Removed and replaced 1 "dead end" sign at W "D" Rd and PineappleRemoved and replaced post and signs at A and North RdCleaned 8 signs along North Rd
Completed	D ROAD	06/09/2025	02159	D Rd - from Okeechobee to Gruber Ln - 4 passes on roadW D Rd - from Gruber to Bunny - 4 passes on canalD Rd - from Okeechobee to Gruber - last pass on slopeD Rd - from Gruber to CC - 3 passes on front top slopeD Rd - from CC to bridge
New Work Order	Collecting canal	06/10/2025	02326	13905 CC Rd - cut down and cut up palm treesRepaired drainage at PW compound
Completed	A Rd	06/10/2025	02266	160th "A" extension to continue tree removal on west swaleShop cleanup
Completed	Collecting canal	06/10/2025	02246	Mowed N D Rd from 3636 to 3160 - 5 passesMowed S D Rd from Gruber to Collecting Canal - 2 passes
Completed	D Rd.	06/10/2025	02158	D Rd - from bridge to Southern Blvd. - 5 passes on canalD Rd - from CC to bridge - 4 passes on canalD Rd - near Gruber Ln - mowed drainage D Rd - from Gruber to 11 TerE Rd - from CC to 1453
Completed	North rd	06/11/2025	02352	A Rd & North Rd - cut down trees on the canal bank
Completed	40th North	06/11/2025	02325	Moved piled of debris from 160th to 40th St N
Completed	A Rd	06/11/2025	02265	160th "A" extension to continue tree removal on west swale
Completed	S. C Rd.	06/11/2025	02245	Hedging back overgrown trees and vegetation on S C Rd
Completed	E RD	06/11/2025	02157	Picked up signs at sign company on OkeechobeeBush hog - E Rd - from CC to Okeechobee - 1 pass 2 passes from 1557 North to OkeechobeeE Rd - from Okeechobee to S North RdF Rd - from CC to Bryan Rd
Completed	North rd	06/12/2025	02351	Signed truck load tickets (37) for fixing road at Global and North Rd
Completed	40th North	06/12/2025	02324	Moved piles of debris from 160th to 40th St N

Completed	A Rd	06/12/2025	02264	160th and A Rd - extension for tree removal on west swale
Completed	N/A	06/12/2025	02244	Hedging back trees and overgrown vegetation
Completed	B,D,E,F Rd., Kerry Ln, Collecting Canal, HP	06/12/2025	02200	Installed 18 new posts and 18 "stop ahead" signs at Folsom, B/D/E/F Rd, Hyde Park, Collecting Canal, and 6thy Ct Replaced 3 other unreadable signs and replaced damaged stop sign at F Rd/Kerry Ln
Completed	6th ct n	06/12/2025	02156	Bush hog - Collecting Canal from gate to C Rd - southside of canal S C Rd - from CC to Southern F Rd - from 6th Ct N to E Citrus F Rd - from Okeechobee to S North Rd Folsom - from Okeechobee to 13th Pl NW G Rd - from S North Rd to 25th St N
Completed	PW Compund	06/13/2025	02323	Fleet maintenance
Completed	A, B, C, D Rd	06/13/2025	02199	Installed new post and "stop ahead" signs at A/B/C Roads and Collecting Canal Removed and replaced various unreadable signs along B/C Rd Mowed and trimmed PW Compound Removed and reset 2 signs/posts along C Rd Washed and cleaned 22 signs along C, North of Okeechobee
Completed	E RD	06/14/2025	02155	E Rd- from Collecting Canal to 1453 - 4 pass canal 5 pass road E Rd - from 1453 to 1625 - 3 pass road 3 pass canal
Completed	160th	06/16/2025	02263	160th - tree removal on swale B Rd and Okeechobee (north side) - road repair and cleanup after semi rolled over into the canal
Completed	S. C Rd.	06/16/2025	02243	Hedging back trees and overgrown vegetation on S C Rd
Completed	B Rd Canal	06/17/2025	02322	B Rd - Assisted with cleaning oil spill in the canal, removed floating barriers
New Work Order	B Rd Canal	06/17/2025	02289	Cleaned out oil/hydraulic fluid in B Canal Continued cleaning canal from vehicle accident from the day before
Completed	N B Rd	06/17/2025	02262	B Rd N - oil cleanup for semi roller
Completed	27th ln n	06/17/2025	02242	Hedged back overgrown vegetation by hand at Tripp Rd to 27th Ln N canal and roadside - 5 passes
Completed	E RD	06/17/2025	02154	E Rd - from Okeechobee to 1625 - 4 passes road E Rd - from 1625 to 1701 - 3 passes canal 1812 canal right-of-way too narrow to mow - plants
Completed	161st TER N	06/18/2025	02350	161st Ter N - cut down marked trees that were in the way of the new swale project
Completed	161st TER N	06/18/2025	02321	Piled tree limbs with the skid steer
Completed	161st TER N	06/18/2025	02288	6th Ct & E Rd - met with guardrail crew - pulled material from berm 161st - cut tree debris and piled
Completed	161st TER N	06/18/2025	02261	Cut back trees in swale
Completed	6th ct n	06/18/2025	02241	Hauled dirt from 6th Ct and S E Rd to S C Rd Mowed N D Rd from 2930 to 27th Ln N canal and roadside
Completed	Biddix rd	06/18/2025	02153	E Rd - form Okeechobee to Biddix - 1 pass canal E Rd - from Biddix to S North Rd E Rd - from S North Rd to Biddix - 2 pass road 4 pass on canal near S North Rd - 1 pass on canal N of Biddix
Completed	161st TER N	06/19/2025	02320	161st Ter N - Piled tree limbs with the skid steer on the edge of the road
Completed	161st TER N	06/19/2025	02287	161st - Cut tree debris and piled
Completed	161st TER N	06/19/2025	02260	Tree cutbacks on the "W" swale
Completed	27th ln n	06/19/2025	02240	Mowed North D Rd from 27th Ln N to 2230 N D Rd - 5 passes
Completed	Biddix rd	06/19/2025	02152	E Rd - Biddix Rd to 2667 - 2 pass road and 2 pass canal E Rd - from 2896 to 2667 - 4 pass on canal E Rd - from Biddix to Okeechobee - 1 pass road E Rd - from S North Rd to North Rd
Completed	161st TER N	06/20/2025	02349	161st Ter N - cut and removed trees and brush in the swale
Completed	161st TER N	06/20/2025	02319	161st Ter N - Piled tree limbs with skid steer on the edge of the road
Completed	161st TER N	06/21/2025	02197	Assisted with tree removal on 161st
Completed	Town Hall	06/23/2025	02286	Town Hall - shot grade for swale getting cut for connecting both drain ponds
Completed	161st TER N	06/23/2025	02257	161st - tree survey Town Hall - survey swale/drainage for the E to N water flow and survey work for rear property drainage
Completed	E, F, G Road	06/23/2025	02196	Installation of 6 signs and posts at E, F, G Roads North Rd - Replaced 4 damaged signs Repair and replace stop sign at North Rd and F Rd Installed 2 stop ahead signs and posts on E Rd north of North Rd
Completed	Collecting canal	06/23/2025	02120	E Rd - from S North Rd to North Rd - 2.5 passes E Rd - cut back by the stop sign and cut the right-of-way - S of North Rd F Rd - from Okeechobee to Collecting Canal - 1 pass F Rd from 12th Pl N to Collecting Canal - 1 pass Hedging near CC on Canal - 2 passes
Completed	Town Hall	06/24/2025	02348	Moved dirt from swale behind Town Hall to S C Rd
Completed	Folsom Rd	06/24/2025	02318	Hauled loads of canal mud from from 6th Ct N and Folsom to S C Rd

Completed	Folsom Rd	06/24/2025	02285	6th Ct & Folsom - dig out canal - 8 loads in LG truck	
Completed	Town Hall	06/24/2025	02258	Town Hall - started drainage swale for parking lot	
Completed	F RD	06/24/2025	02119	F Rd - 1 pass - Okeechobee to 14 PI N -Mowing on road from Okeechobee S to 14 PI NF Rd - 3 passes on the road and 3 passes on the canal - from Collecting Canal to 14 PI NF Rd - 2056 to 2221 - 1 pass on the canal and 1 pass on the road	
Completed	HYDE PARK RD	06/24/2025	02051	Raked, shoveled, and ran transit system putting a culvert pipe across a driveway in Hyde Park	Approx. Work Hours: 8
Completed	HYDE PARK RD	06/24/2025	02050	Ran transit system while building a swale	Approx. Work Hours: 8.5
Completed	HYDE PARK RD	06/24/2025	02049	Placed barrier fence on horse trail between Hyde Park and "F" Road.	Approx. Work Hours: 5
Completed	HYDE PARK RD	06/24/2025	02048	Installed new fence and gate with hardware and signs on the east entrance of Hyde Park horse trail.Removed trash and debris from Hype Park pond	Approx. Work Hours: 8.5
Completed	HYDE PARK RD	06/24/2025	02047	Spread mud and fill with the backhoe	Approx. Work Hours: 4.5
Completed	HYDE PARK RD	06/24/2025	02046	Cut off excess paper off of pipe at the east end of Hyde Park horse trailCleared roadways of limbs after storm	Approx. Work Hours: 3.5
Completed	HYDE PARK RD	06/24/2025	02045	Installed culvert in driveway	
Completed	HYDE PARK RD	06/24/2025	02044	Installed metal mesh fence	Approx. Hours Worked: 8
Completed	HYDE PARK RD	06/24/2025	02043	Installed fence posts for replacing privacy fence	Approx. Hours Worked: 9
Completed	HYDE PARK RD	06/24/2025	02042	Ran transit system while building swaleRaked	Approx. Work Hours: 8.5
Completed	HYDE PARK RD	06/24/2025	02041	Cut trees into 10' pieces	Hyde Park Work Time: 4.5
Completed	HYDE PARK RD	06/24/2025	02040	Operated transit system building swale	Approximate Work Hours: 8.5
Completed	HYDE PARK RD	06/24/2025	02039	Raked and ran transit system building swale	Approximate Hours: 8.5
Completed	HYDE PARK RD	06/24/2025	02038	Box bladed around pondPicked up sticks and debris	Approximate Hours: 9.5
Completed	HYDE PARK RD	06/24/2025	02037	Put out laser and found gradeBox bladed and made 74 passes	Approximate Hours: 9
Completed	HYDE PARK RD	06/24/2025	02036	Box bladed and knocked down piles of dirt on the north side of the swale.	Approximate Hours: 5.5
Completed	HYDE PARK RD	06/24/2025	02035	Covered the end of the culvert with 13k lbs of dirtContinued with pulling the ditch with the Sony excavatorBackbladed on box blade	Work Hours: 9
Completed	HYDE PARK RD	06/24/2025	02034	Cut ditch and placed in the pipe.BackfilledBox bladed around the pond and pulled out mud	Hours Worked: 9.5
Completed	HYDE PARK RD	06/24/2025	02033	Placed new culvert pipeWorked on driveway swale and cleaned around pondCleaned with box blade	Hours Worked: 9
Completed	HYDE PARK RD	06/24/2025	02032	Pulled down temporary fenceRolled out new fenceRan box blade for 2 hoursRaked out the ground for fence to lay flat, etc.	
Completed	HYDE PARK RD	06/24/2025	02031	Placed fence on the back of 822 Hyde Park - installed all fence posts	Hours Worked Total: 9
Completed	HYDE PARK RD	06/24/2025	02030	Removal of roots from swale and cleaning	Total Hours Worked: 4.5
Completed	Town Hall	06/25/2025	02347	Hauled fill from swale behind Town Hall to S C Rd	
Completed	Town Hall	06/25/2025	02346	Town Hall & S C Rd - moved dirt from swale behind swale to S C rdTown Hall - laid down 3 pallets of sod around swale	
Completed	Folsom Rd	06/25/2025	02317	Hauled loads of canal mud from 6th Ct N and Folsom to S C Rd	
Completed	Folsom Rd	06/25/2025	02284	Met dump trucks at 6th Ct and Folsom to dig out mud and debris from bottom of canal - 3 loads	
Completed	Town Hall	06/25/2025	02259	Town Hall - continued cutting parking lot drainage swale	
Completed	HYDE PARK RD	06/25/2025	02074	Continued cutting swale with the excavator on the west side	Approx. Work Hours: 8.5Date Completed: 4/10/2025
Completed	HYDE PARK RD	06/25/2025	02073	Continued with swale on the west side	Approx. Hours Worked: 8.5Date Completed: 4/14/2025
Completed	HYDE PARK RD	06/25/2025	02072	Continued cutting swale Assisted with installing a drainage culvert	Approx. Hours Worked: 8.5Date Completed: 4/15/2025
Completed	HYDE PARK RD	06/25/2025	02071	Culvert installation on horse trail	Approx. Work Hours: 8.5Date Completed: 4/16/2025
Completed	HYDE PARK RD	06/25/2025	02070	Installed driveway culvert	Approx. Hours Worked: 8.5Date Completed: 4/17/2025
Completed	HYDE PARK RD	06/25/2025	02069	Cleaned and cut swale	Approx. Hours Work: 8.5Date Completed: 4/21/2025
Completed	HYDE PARK RD	06/25/2025	02068	Cleaned up North side of the horse trail	Approx. Work Hours: 8.5Date Completed: 4/22/2025
Completed	HYDE PARK RD	06/25/2025	02067	Cut swale on horse trail on the North side	Approx. Work Hours: 8.5Date Completed: 4/23/2025
Completed	HYDE PARK RD	06/25/2025	02066	Cut swale on horse trail with excavator	Approx. Work Hours: 8.5Date Completed: 4/24/2025
Completed	HYDE PARK RD	06/25/2025	02065	Cut swale on horse trail	Approx. Work Hours: 5Date Completed: 4/28/2025
Completed	HYDE PARK RD	06/25/2025	02064	Cut swale on horse trail with excavator	Approx. Work Hours: 8.5Date Completed: 4/29/2025
Completed	HYDE PARK RD	06/25/2025	02063	Cut swale on horse trail with excavator	Approx. Work Hours: 8.5Date Completed: 4/30/2025
Completed	HYDE PARK RD	06/25/2025	02062	Cut swale on horse trail with excavator	Approx. Work Hours: 7Date Completed: 5/1/2025

Completed	HYDE PARK RD	06/25/2025	02061	Cut swale on horse trail with excavator	Approx. Work Hours: 8.5 Work Completed: 5/5/2025
Completed	HYDE PARK RD	06/25/2025	02060	Cut swale on horse trail with excavator	Approx.. Work Hours: 8.5 Date Completed: 5/6/2025
Completed	HYDE PARK RD	06/25/2025	02059	Cut swale on horse trail with mini excavator	Approx. Work Time: 8.5 Date Completed: 5/7/2025
Completed	HYDE PARK RD	06/25/2025	02058	Cut swale on horse trail with mini excavator	Approx. Work Hours: 8.5 Date Completed: 5/8/2025
Completed	HYDE PARK RD	06/25/2025	02057	Cut swale on horse trail with the mini excavator	Approx. Work Hours: 8.5 Completed: 5/12/25
Completed	HYDE PARK RD	06/25/2025	02056	Cut swale on horse trail with mini excavator	Approx. Work Hours: 8.5
Completed	HYDE PARK RD	06/25/2025	02055	Cutting swale on horse trail with mini excavator	Approx. Work Hours: 8.5
Completed	HYDE PARK RD	06/25/2025	02054	Installed 36' dump pipe on side of horse trail into "F" canal Removed old pipe ... continued swale preparation for sod	Approx. Work Hours:9
Completed	HYDE PARK RD	06/25/2025	02053	Box bladed horse trail to prepare for sod work.Assisted with the installation of west gate	Approx. Work Hours: 9
Completed	HYDE PARK RD	06/25/2025	02052	Installed crossover pipe with mini excavator	Approx. Work Hours: 9
Completed	Town Hall	06/26/2025	02316	Cleaned fireworks signs and placed them on the edge of roads Town Hall - laid 3 pallets of sod Built A frame stands	
Completed	W. 6th Ct.	06/26/2025	02283	Opened yard gate on W 6th Ct S C Rd - moved material and built berm/reservoir - used backhoe Locked gate on W 6th Ct	
Completed	Town Hall	06/26/2025	02195	Installation of "No Fireworks" signs around town Laid 3 pallets of sod at Town Hall Built "sandwich sign" frames for 4x4 signs	
Completed	HYDE PARK RD	06/26/2025	02085	Repaired broken dump pipe, back filled, put down shell rock, etc.	Approx. Work Hours: 8.5 Date Completed: 4/16/2025
Completed	HYDE PARK RD	06/26/2025	02084	Finished putting pipe at Hyde Park, back filled pipe, raked dirt Place driveway pipe, shot grades, shoveled, and raked	Approx. Work Hours: 8.5 Date Completed: 4/17/2025
Completed	HYDE PARK RD	06/26/2025	02083	Put up fence around swale	Approx. Work Hours: 2 Date Completed: 4/24/2025
Completed	HYDE PARK RD	06/26/2025	02082	Put in two dump pipes 36"x20" out fall swale into "F" Road canal. Put up a temporary fence on the canal easement Box bladed down the horse trail	Approx. Work Hours: 8.5 Date Completed: 5/15/2025
Completed	HYDE PARK RD	06/26/2025	02081	Put up gate/fence on hose trail on canal easement Dumped rubble rock on canal easement. Put filter cloth on canal embankment.	Approx. Work Hours: 8.5 Date Completed: 5/20/2025
Completed	Gruber Lane	06/26/2025	02080	Went to canal easement, placed up fence, raked dirt for sod, and painted lines for sod. Hauled loads of debris from Hyde Park	Approx. Work Hours: 8.5 Date Completed: 5/21/2025
Completed	HYDE PARK RD	06/26/2025	02079	Cut swale on the east side - north of the pond	Approx. Work Hours: 8.5 Date Completed: 4/1/2025
Completed	HYDE PARK RD	06/26/2025	02078	Cut swale on the west side	Approx. Work Hours: 8.5 Date Completed: 4/3/2025
Completed	HYDE PARK RD	06/26/2025	02077	Cut swale on the west side	Approx. Work Hours: 8.5 Date Completed: 4/7/2025
Completed	HYDE PARK RD	06/26/2025	02076	Cut swale on the west side	Approx. Work Hours: 8.5 Date Completed: 4/8/2025
Completed	HYDE PARK RD	06/26/2025	02075	Cut swale on the west side	Approx. Work Hours: 8 Date Completed: 4/9/2025
Completed	HYDE PARK RD	06/27/2025	02089	Assisted with swale job at Hyde Park	Approx. Work Hours: 2 Date Completed: 4/3/2025
Completed	HYDE PARK RD	06/27/2025	02088	1031 Hyde Park Rd. - cut dirt to grade Put in 15"x30" pipe and flared ends for the driveway, etc. 1062 Hyde Park Rd. - placed shell rock on driveway and box bladed Raked the swale, etc.	Approx. Work Hours: 8.5 Date Completed: 4/8/2025
Completed	HYDE PARK RD	06/27/2025	02087	Raked swale, painted lines, placed stakes	Approx. Work Hours: 4 Date Completed: 4/9/2025
Completed	HYDE PARK RD	06/27/2025	02086	Raked swale to grade and back slope Painted center of the swale and edge of the road Placed stakes in the center of the swale and the edge of the road, etc.	Approx. Work Hours: 8.5 Date Completed: 4/10/2025
Completed	N/A	06/29/2025	02194	Built large "sandwich board" sign frames for 9 signs and painted them Picked up signs from printer	
Completed	161st TER N	06/30/2025	02256	Onsite at 161st for tree cut back on fence line Town Hall - parking lot cleanup	
Completed	161st TER N	06/30/2025	02118	161st Terrace N - cut back - 4096 to 4410 Cut back across from add 3196F Rd to Marcella Blvd - cut back ditch line- 4 passes F Rd to Casey Rd - Cut back drainage ditch - east and west Finished Casey - cut back palms	



Q3 - QUARTERLY REPORT APRIL 1, 2025 - JUNE 30, 2025

OFFICE OF THE TOWN CLERK

INTRODUCTION

The third quarter of Fiscal Year 2025 marked a period of significant transition and expanded responsibilities for the Office of the Town Clerk. Following the resignation of the Town's Human Resources/Grants/Contracts Manager, the Clerk's Office assumed full oversight of the Town's Human Resources functions. This report outlines the key accomplishments, activities, and strategic initiatives undertaken from April 1 through June 30, 2025. These efforts span records management, staffing, communications, contract administration, technology, public outreach, and legislative support. The Office of the Town Clerk continues to serve as a central administrative anchor for the Town, promoting operational efficiency, organizational transparency, and employee engagement.

HUMAN RESOURCES ADMINISTRATION

In response to the departure of the Human Resources/Grants/Contracts Manager, the Clerk's Office took immediate responsibility for all human resources functions. A Human Resources Volunteer was engaged to help organize and electronically update personnel files, bringing order to the department. The Office processed the resignations of Esai Bellefleur (Public Works Public Service Worker), Lexi Collegio (Public Works Coordinator), and Sammie Brown (Town Clerk Assistant), whose final day will be August 1, 2025.

To support this transition, a temporary employee was hired to begin the digital migration of HR records. The Clerk's Office conducted onboarding for the temporary employee and initiated a workplace assessment and internal investigation in relation to an employee resignation. Additionally, the Office collaborated with Consultant Checree Bryant of Actuate Consulting to complete an executive-level SWOT analysis to support strategic workforce planning.



Q3 - QUARTERLY REPORT APRIL 1, 2025 - JUNE 30, 2025

OFFICE OF THE TOWN CLERK

CONTRACT MANAGEMENT AND COMPLIANCE

This quarter, the Office began developing a comprehensive Contract Management List related to the Town Clerk's operations, including a detailed review of associated budget lines and compliance requirements.

PUBLIC RECORDS AND RECORDS MANAGEMENT

A total of 71 Public Records Requests (PRRs) were processed this quarter. In alignment with cost-saving goals and improved user experience, the contract for the Town's external public records portal was terminated. Moving forward, requests may be submitted directly via email to PRR@loxahatcheegrovesfl.gov. This transition is expected to enhance efficiency, accessibility, and cost control. The Clerk's Office also launched the Records Management Project to formalize a structured approach to records auditing, retention, and legal destruction. A temporary employee was hired to assist with completing both backlogged and new Town Council meeting minutes to ensure timely documentation and transparency.

TECHNOLOGY AND COMMUNICATIONS

Expanded responsibilities this quarter also included oversight of the Town's Information Technology (IT) needs. The Clerk's Office assessed surplus equipment and began planning for upgrades and streamlined utilization of digital resources across departments.

On the communications front, the Town website underwent a partial redesign to enhance structure, readability, and accessibility, with more improvements underway.



Q3 - QUARTERLY REPORT APRIL 1, 2025 - JUNE 30, 2025

OFFICE OF THE TOWN CLERK

COMMUNITY ENGAGEMENT AND EVENTS

Planning began for the Town of Loxahatchee Groves Family Fun Day, scheduled for November 8, 2025. Early-stage coordination is in motion to ensure an inclusive, well-organized event that promotes civic pride and community connection.

The Clerk's Office also coordinated the Town's participation in the Florida League of Cities Annual Conference, including arranging a 4-hour ethics training session for executive staff and Council Members. Notably, Mayor Anita Kane and Town Clerk Assistant Sammie Brown were honored as Home Rule Heroes by the Florida League of Cities for their advocacy on behalf of municipal government at the local, state, and federal levels.

BOARD AND COMMITTEE SUPPORT

The Office updated committee rosters and contact lists and facilitated the onboarding of new members to the Finance Advisory and Audit Committee (FAAC), Unified Land Development Code (ULDC) Committee, and the Planning and Zoning Board. These efforts ensure compliance, accountability, and a seamless transition for new appointees.

LIEN SEARCH PROCESSING

The Clerk's Office processed 19 lien search requests for properties within the Town during Quarter 3. Each request was reviewed for open permits and code enforcement cases, with responses delivered in a timely manner. Of the 19 requests, 16 were billed at \$100 each and 3 were expedited at \$150 each, resulting in a total of \$2,050.00 in payments received. These services are critical to supporting local real estate transactions and ensuring compliance with municipal regulations.



Q3 - QUARTERLY REPORT APRIL 1, 2025 - JUNE 30, 2025

OFFICE OF THE TOWN CLERK

STRATEGIC ENGAGEMENT AND OUTREACH

The Clerk's Office participated in the Executive Staff Strategic Planning Retreat, which included visits to two agricultural sites within the Town to explore land use and interdepartmental coordination. Additionally, the Office submitted a membership update to the Florida League of Cities, ensuring accurate representation of the Town's staff directory and maintaining strong ties to regional and statewide municipal networks.

PALM BEACH COUNTY MUNICIPAL CLERKS ASSOCIATION ELECTIONS WORKSHOP

To stay informed of evolving laws and election procedures, the Town Clerk attended the Palm Beach County Municipal Clerks Association Annual Elections Workshop. The training provided key updates on statutory compliance, election integrity, and procedural best practices. Participation in this workshop helps ensure the Town's election processes remain up-to-date and in accordance with state standards.

FAREWELL TO SAMMIE BROWN

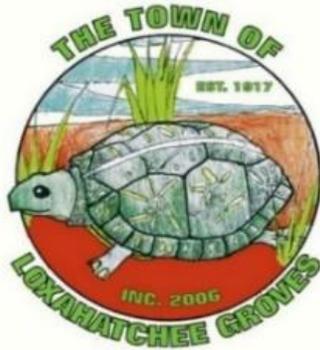
As part of this quarter's staffing transitions, the Office of the Town Clerk would like to recognize Sammie Brown, who has submitted his resignation effective Friday, August 1, 2025. Sammie has been a dedicated and valued member of the team, offering vital support to the Town Clerk's operations and making notable contributions to legislative processes, records management, and community engagement. His professionalism and passion for public service have made a lasting impact on both staff and the community. While we are sad to see him go, we are proud of all he has accomplished and excited to see what the future holds for him. Please take a moment to wish Sammie well as he begins this next chapter.

Quarter 3 demonstrated the continued strength, adaptability, and leadership of the Office of the Town Clerk. With expanded responsibilities across human resources, technology, records, and civic engagement, the Office remains an integral pillar of the Town's operational framework. The achievements of this quarter lay a strong foundation as we prepare for the final quarter of the fiscal year and continue delivering high-quality service to the Town Council, staff, and community.

Valerie Oakes, CMC

Town Clerk

Acting Human Resources Director



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL SPECIAL SHADE MEETING MINUTES
TOWN HALL COUNCIL CHAMBERS – 155 F. Road, Loxahatchee Groves, FL 33470
Tuesday, September 2, 2025**

TOWN COUNCIL AGENDA ITEMS

CALL TO ORDER

Mayor Kane called the meeting to order at 5:30 PM

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Mayor Kane led the Pledge of Allegiance followed by a moment of silence.

ROLL CALL

Mayor Anita Kane, Vice Mayor Margaret Herzog, Councilmember Paul Coleman, Councilmember Lisa El-Ramey, Councilmember Todd McLendon, Town Manager Francine Ramaglia, Town Attorney Jeff Kurtz, Esq., and Town Clerk Valerie Oakes were present.

ADDITIONS, DELETIONS AND MODIFICATIONS

Mayor Kane called for any additions, deletions, modifications or approval of the agenda.

**MOTION: COUNCILMEMBER MCLENDON/COUNCILMEMBER COLEMAN
MOVED TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED
UNANIMOUSLY (5-0).**

TOWN ATTORNEY ANNOUNCEMENT

1. Pursuant to Section 286.011(8), Florida Statutes, the Town Attorney desires advice concerning pending litigation in the case of 444 B Road LLC and 556 B Road LLC vs. Town of Loxahatchee Groves, Florida, Case No. 2020-CA-000436 in the Circuit Court of the 15th Judicial Circuit, in and for Palm Beach County, Florida.

2. The following individuals will be in attendance: Mayor Anita Kane, Vice Mayor Marg Herzog, Town Council Members Todd McLendon, Lisa El-Ramey, and Paul Coleman; Town Manager Francine Ramaglia; Town Attorney Jeff Kurtz; Attorneys Christopher J. Stearns, Esq. and Hudson Gill of Johnson, Anselmo, Murdoch, Burke, Piper & Hochman, P.A.; and a Court Reporter.

MAYOR ANNOUNCEMENT

1. Pursuant to Section 286.011(8), Florida Statutes, the Town Council is commencing a closed-door Attorney-Client session for the purpose of discussing the pending litigation aforementioned.
2. The estimated length of the session is approximately two hours.

RECESS FOR SHADE MEETING AT 5:32 PM.

RECONVENE FROM SHADE MEETING 6:29 PM.

ADJOURNMENT

There being no further business before the Council, Councilmember McLendon moved to adjourn the meeting at 6:29 PM, which was seconded by Councilmember Coleman and passed unanimously (5-0).

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Town Clerk

Mayor Anita Kane, Seat 3

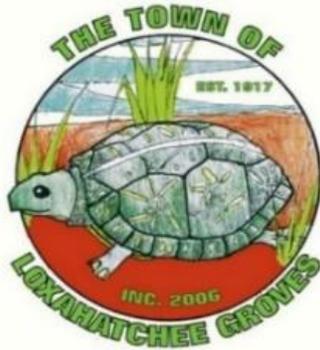
Vice Mayor Margaret Herzog, Seat 5

Councilmember Todd McLendon, Seat 1

Councilmember Lisa El-Ramey, Seat 2

Councilmember Paul T. Coleman II, Seat 4

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**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL COMMUNITY DISCUSSION MEETING MINUTES
TOWN HALL COUNCIL CHAMBERS – 155 F. Road, Loxahatchee Groves, FL 33470
Wednesday, September 3, 2025**

CALL TO ORDER

Mayor Kane called the meeting to order at 6:00 PM

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Mayor Kane led the Pledge of Allegiance followed by a moment of silence.

ROLL CALL

Mayor Anita Kane, Vice Mayor Margaret Herzog, Councilmember Paul Coleman, Councilmember Lisa El-Ramey, Councilmember Todd McLendon, Town Manager Francine Ramaglia, Town Attorney Jeff Kurtz, Esq., Public Works Director Richard Gallant, Community Standards Director Caryn Gardner-Young, Chief Finance Officer David Dilena, and Town Clerk Valerie Oakes were present.

OPEN DISCUSSION

Mayor Kane read a written comment into record submitted by Cynthia Taylor. Ms. Taylor stated that she was unable to attend the meeting due to a prior commitment and requested that her comment be read aloud. She expressed that, while she was not familiar with all of the lobbyist jargon, the Town was very precious to her and to many residents. Ms. Taylor cautioned against decisions that prioritize money over the Town's rural lifestyle and expressed her support for the motions presented by Manish Sood.

Teresa Beresford addressed the Council regarding safety concerns in her neighborhood. She stated that criminal activity in the area had increased and described a recent pre-dawn SWAT raid across the street from her home. Ms. Beresford shared that she had witnessed other suspicious activity, including an individual parking a semi-truck for several weeks and handling a firearm, which she reported to law enforcement and the rise in rental properties had contributed to the problem, explaining that many property owners rent homes without conducting background checks or properly vetting tenants. Ms. Beresford noted that this trend has led to an influx of individuals unfamiliar with the community, creating safety concerns for long-term residents. She suggested

that the Town consider adopting an ordinance requiring property owners who rent homes to register and comply with specific rental standards, similar to those in Palm Beach County. Ms. Beresford stated that she no longer feels safe in her neighborhood, citing personal experiences with home invasions and transient activity near the old Loxahatchee firehouse. She expressed opposition to further development projects such as additional parks or a Recreational Vehicle (RV) Park, stating that such projects could attract more transient visitors and potentially worsen public safety issues in the community.

Vice Mayor Herzog who also serves as the President of the Loxahatchee Groves Landowners Association, announced that the Association's 2025 Scholarship Application links are now available on the organization's website. The deadline for submissions is Friday, September 12, 2025, by 5:00 PM Eastern Standard Time, and the scholarships are open to Loxahatchee Groves residents only. She explained that the program includes post-high school scholarships for college, university, vocational, technical, and special needs students. Applications can be accessed and submitted using fillable forms available on the LGLA website under the scholarship section at www.mylgla.com.

Aly Daly addressed the Town Council on behalf of more than 300 residents of Loxahatchee Groves, expressing strong opposition to the proposed zoning change and Bove Development's RV Park project and stated that the project would contradict the Town's Charter and threaten the rural character and lifestyle valued by residents. Ms. Daly emphasized that the proposal could bring approximately 600 transient residents into the community, increasing traffic, noise, and safety risks while potentially harming local wildlife, protected species, and water quality in the canals and aquifers. She asserted that the developer's financial offer for infrastructure improvements would primarily benefit the RV park rather than the Town's residents. She suggested that RV parks can reduce nearby property values by 10 to 15 percent and argued that the project could open the door to further large-scale commercial and residential developments that would erode the Town's rural identity and urged the Council to reject the proposed zoning change, protect the environment, preserve property values, and uphold the intent of the Town Charter. She stated that residents expect the Council to act in the best interest of the community and warned that anyone voting in favor of the project would lose the support of the voters.

MOTION: COUNCILMEMBER MCLENDON/COUNCILMEMBER COLEMAN MOVED TO RECEIVE AND FILE. MOTION PASSED UNANIMOUSLY (5-0).

Brian McNeil addressed the Town Council and shared an analogy to emphasize the broader impact of zoning decisions on the Town. He compared the situation to a set of interconnected pendulum balls, explaining that while individual actions may seem isolated, each affects the whole system. Mr. McNeil stated that the primary concern was not the proposed RV park itself, but rather the zoning change that would allow it and future similar developments. He urged the Council to preserve the integrity of the Town's Comprehensive Plan and Charter, stressing that no zoning changes should be made that could undermine the Town's rural character or residents' safety; referenced recent local accidents on Southern Boulevard and Seminole Pratt Whitney Road, noting that residents were increasingly concerned about safety and overdevelopment. Mr. McNeil concluded by encouraging the Council to act responsibly, honor the Town Charter, and not drop the ball on protecting the community.

Phillis Maniglia addressed the Council and referenced the earlier comments from Ms. Teresa Beresford regarding increased crime activity along Citrus Road. She stated that she had recently spoken with residents in that area and confirmed that criminal activity appeared to be a growing concern and questioned why incidents involving vacant land, transients, and RVs on undeveloped properties were not appearing in police reports and noted that no Sheriff's Office representative was present in the meeting room at that time. She discussed zoning classifications within the Town, explaining that the zoning category was sometimes taken advantage of by property owners and that commercial zoning was concentrated primarily on the south side of Town. Ms. Maniglia asked how the Town intended to generate revenue without cutting staff, recalling that in 2018 the Town faced financial challenges when staffing levels and assessments were reduced and mentioned the continued need to signify infrastructure improvements and emphasized the importance of maintaining adequate personnel to manage operations effectively. Ms. Maniglia further commented on misconceptions surrounding the proposed RV project, stating that it had been misrepresented to the public and that the project would, in her view, generate new revenue for the Town. She explained that while she lived adjacent to the proposed site, she supported the project because she believed it would provide long-term financial benefits for the community. She also spoke about residential properties that rent space to individuals living in RVs, expressing concern that the Town does not currently require owners to disclose who occupies those RVs. Ms. Maniglia stated that this lack of regulation could pose safety risks by allowing unvetted individuals, including potential offenders, to reside within neighborhoods and requested stricter requirements for identifying RV occupants and to adopt zoning protections that prevent the development of multi-unit housing.

Cassie Suchy read a comment from Kevin Brennan. As a 16-year resident of Loxahatchee Groves, there is regret for not being able to attend the meeting in person and emphasized the importance of maintaining the Town's rural and agricultural character. He stated that the Town's success and desirability were the result of residents' ongoing efforts to preserve rural zoning and resist outside influences such as lobbyists, grant writers, and consultants. Mr. Brennan urged the Council to continue protecting the community's rural lifestyle and to stay with what has worked to make Loxahatchee Groves what it is today.

Katie Lakeman read a written public comment submitted by a resident who was unable to attend the meeting. The commenter expressed concern that the Town's recent grant applications and lobbying efforts could obligate the Town to take on debt, weaken rural zoning protections, and reduce local control by transferring authority to outside agencies. The commenter stated that such actions were unacceptable and contrary to the Town's rural values and long-term vision and requested that the Town dismiss any existing or pending grants that require the Town to assume debt, surrender rural zoning, or relinquish local zoning control, and terminate all current and future lobbying efforts or grant activities with similar conditions. The commenter also asked that the Town end the services of any lobbyists, grant writers, or consultants engaged in such work and prohibit the Town Manager from applying for or pursuing grants or lobbying activity without prior Council approval and public input. The commenter urged the Council to focus Town resources on essential priorities such as roads, drainage, and reserves rather than grants or initiatives that could compromise rural zoning or the Town's independence.

Tracy Rafterowitz addressed the Council and stated that the proposed RV park had not been discussed in detail during the meeting and expressed her opposition to the project, noting that most

residents she had spoken with were also against it. Ms. Raflowitz cautioned that approving the RV park could create significant problems for the Town and urged the Council to reject the proposal. She also commented on the upcoming renewal of the Town Manager's contract. While acknowledging that the Town Manager had kept the Town financially stable, maintained reserves, reorganized staff, and delivered budgets consistent with Council policy, Ms. Raflowitz expressed concern over ongoing issues such as overspending on legal and consulting fees, insufficient oversight of contractors, and delays in capital projects. She stated that while the Town Manager had handled the basics of operations effectively, greater attention was needed to improve cost control, accountability, and timely infrastructure delivery.

Manish Sood addressed the Council regarding the importance of protecting the Town's zoning and preserving its rural future. He stated that the Town could take immediate action to do so and referenced recent budget discussions in which one of the stated priorities was advancing southern corridor planning to responsibly expand the tax base for law enforcement, roads, drainage, and stormwater improvements. Mr. Sood expressed concern that Town management had focused too much attention and resources on the proposed RV project, which he described as costly and legally risky; estimated that staff time devoted to the issue had already cost taxpayers thousands of dollars and warned that it could open the Town to litigation from certain entities. He further stated that the Town Manager had applied for a Florida Commerce Planning Grant without a Council vote or public input and claimed that the grant could expose the Town to unintended consequences under state law. Mr. Sood cited Florida Statutes 288.0656 and 163.3187, explaining that designating the area as a Rural Area of Opportunity could make it easier for developers to pursue rezonings and large-scale land use changes along Southern Boulevard. He cautioned that this would create vulnerabilities and accelerate commercialization along the state roadway, which is classified as a strategic intermodal system highway. Mr. Sood concluded by reiterating his opposition to the grant application and stated that he would propose specific motions later in the meeting to prevent actions that could weaken the Town's rural protections.

Ms. Fried addressed the Council to express her opposition to the proposed RV park, stating that such a project would harm property values and attract undesirable activity. She asserted that there is no such thing as a true luxury RV park, explaining that while some may have higher prices, they do not offer higher standards or benefits for the community. Ms. Freed stated that allowing the project would lead to a decline in the Town's character and quality of life and suggested instead of approving an RV park, the Town should focus on developing community-oriented amenities such as an amphitheater, riding arena, and spaces for local gatherings, concerts, and holiday events. Ms. Fried stated that Loxahatchee Groves is an equestrian community and that there is not enough representation or emphasis on equestrian interests within the Town's leadership. She encouraged the Council to prioritize projects that strengthen community connections and preserve the Town's rural, family-oriented atmosphere.

Deborah Marshall addressed the Council and stated that she agreed with the written letter submitted by someone within the community, particularly the ten action points he outlined. She expressed her strong opposition to the proposed RV park, explaining that although some RV developments are presented as luxury projects, they often evolve into high-density, low-income housing. Ms. Marshall stated that while Councilmember Maniglia was passionate about the project, she believed that Ms. Maniglia had a financial interest in its approval. She further opposed any increase in taxes, noting that residents were already experiencing higher costs through recent

assessment increases and rising health insurance premiums. Ms. Marshall concluded by stating that the Town should also work within its means and that she opposed both tax increases and the RV park proposal.

Janet Eick addressed the Council and stated that she had been a resident of Loxahatchee Groves for forty-one years. She recalled the Town's earlier rural lifestyle, noting that she used to ride her horses to Lion Country Safari, which is no longer possible due to growth and development. She supported the comments of other residents who opposed the proposed RV park and encouraged the Town to focus on creating amenities that residents could be proud of rather than commercializing the area. Ms. Eick expressed concern about the appearance of canals and roads, which she said no longer reflected the natural beauty of the community. She questioned how waste from RVs would be managed and stated that the Town would likely need to install a dumping station if the project were approved. She concluded by urging the Council to protect the community's rural character and to return to its homegrown roots, saying that residents should love Loxahatchee Groves as it is or leave it alone.

Jo Siciliano addressed the Council and spoke in favor of pursuing grant funding opportunities, expressing concern about the idea of rejecting or eliminating 100 percent fundable grants. She stated that the Town had already paid lobbyists to prepare applications and argued that the money used for such grants comes from taxpayers, including local residents. Ms. Siciliano emphasized that grant funds should be used for needed infrastructure improvements, such as roads and canals, which have visibly deteriorated and expressed frustration with the Town's recent decisions not to pursue certain grants, such as the Transportation Planning Agency (TPA) grant that would have provided approximately four million dollars for roundabout projects. Ms. Siciliano noted that the Town declined the grant because of a repayment condition but stated that the project would have helped preserve the rural character of the area and prevent increased traffic on Okeechobee Boulevard.

Ms. Siciliano cautioned that refusing grant opportunities could leave the Town unprepared for future growth pressures from neighboring developments. She encouraged the Council to take a proactive and forward-thinking approach rather than reacting to short-term issues. She concluded by urging the Council to continue applying for grants, describing them as tax dollars that should benefit Loxahatchee Groves rather than other communities, and stated that using such funding would allow the Town to improve its infrastructure without additional local tax burdens.

Jane Harding addressed the Council and stated that while she supports grants that provide a positive benefit to the Town, she cautioned that such funding must be reviewed carefully to avoid hidden conditions that could require the Town to repay money or surrender local control. She commented that the large public turnout at the meeting demonstrated that residents were opposed to many of the items being discussed and urged the Council to take note of public sentiment. Ms. Harding stated that a job posting had appeared on the internet but not on the Town's website and asked why it had not been properly advertised. She questioned a reported thirty-three percent salary increase related to the division of Mr. Kurtz's position, expressing disbelief at the amount. Ms. Harding asked when the rescheduled RV park meeting would take place, noting that the previous one had been canceled with short notice. And stated that she agreed with all of Manish Sood's research and comments regarding the Town's financial challenges, emphasizing that the issue was

one of excessive spending rather than insufficient revenue. Ms. Harding described his analysis as thorough and well supported.

Lawrence Gaines addressed the Council and stated that he had been a resident of Loxahatchee Groves for forty years and that the proposed RV park would be located approximately fifty feet from his home and that he was strongly opposed to it. Mr. Gaines said he had spoken with the project developers and learned that they planned to place a substation near his property, which he opposed. He stated that he valued the quiet, rural environment of his neighborhood, where the sounds of horses and livestock are part of daily life, and expressed concern that the project would bring increased traffic and noise to the area. Mr. Gaines noted that while many residents had voiced opposition to the RV park, few lived as close to the site as he did and therefore would not be as directly affected.

He explained that the land proposed for the development had previously served as a water retention area to prevent flooding and stated that it should remain that way. Mr. Gaines also mentioned ongoing problems with tractor trailers using Tangerine Drive and expressed concern that the RV park and nearby hotel would add to traffic congestion. He urged the Council to maintain the surrounding area as residential, preserving properties of one to five acres, and to use common sense when considering the impact of additional development on traffic and community quality of life.

Town Clerk Oakes read into the record an email from Cheryl Reid stating that she was pleased to have Ms. Kennedy represent her in her effort to subdivide her property located at 935 C Road, Loxahatchee Groves, Florida, and authorizing Ms. Kennedy to speak on her behalf with Town officials. Town Clerk Oakes also stated for the record that an email was received from Monica Weber; however, it was not read into the record as it was determined to be inflammatory in accordance with Resolution No. 2024-20.

ADJOURNMENT

In lieu of formal adjournment, Mayor Kane transitioned directly into the next scheduled meeting at 6:43 PM.

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Town Clerk

Mayor Anita Kane, Seat 3

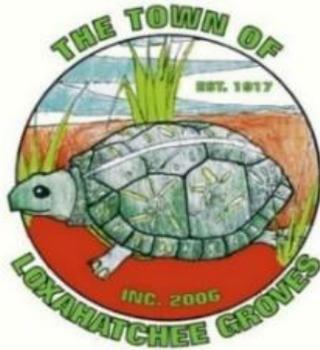
Vice Mayor Margaret Herzog, Seat 5

Councilmember Todd McLendon, Seat 1

Councilmember Lisa El-Ramey, Seat 2

Councilmember Paul T. Coleman II, Seat 4

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**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL
REGULAR
AND**

**1ST BUDGET HEARING
MEETING MINUTES**

**TOWN HALL COUNCIL CHAMBERS – 155 F. Road, Loxahatchee Groves, FL 33470
Wednesday, September 3, 2025**

TOWN COUNCIL AGENDA ITEMS

CALL TO ORDER

Mayor Kane called the meeting to order at 6:43 PM

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Mayor Kane led the Pledge of Allegiance followed by a moment of silence.

ROLL CALL

Mayor Anita Kane, Vice Mayor Margaret Herzog, Councilmember Paul Coleman, Councilmember Lisa El-Ramey, Councilmember Todd McLendon, Town Manager Francine Ramaglia, Town Attorney Jeff Kurtz, Esq., Public Works Director Richard Gallant, Community Standards Director Caryn Gardner-Young, Chief Finance Officer David Dilena, and Town Clerk Valerie Oakes were present.

ADDITIONS, DELETIONS AND MODIFICATIONS

Mayor Kane called for any additions, deletions, modifications or approval of the agenda.

Town Clerk Oakes requested Item No. 5 to Item No. 7, Item No. 6 to Item No. 5, and Item No. 7 to Item No. 6.

**MOTION: COUNCILMEMBER COLEMAN/COUNCILMEMBER MCLENDON
MOVED TO APPROVE THE AGENDA WITH THE MODIFICATIONS. MOTION
PASSED UNANIMOUSLY (5-0).**

PRESENTATIONS

1. Presentation on Stormwater Drainage and Status of Water Control Plan

Randy Werterpny of Keshavarz and Associates, Inc. gave presentations on Stormwater Drainage and Status of Water Control Plan.

Public comment received from Virginia Standish, Nina Corning, Cassie Suchy, and Aly Daly. Town Council discussion ensued.

CONSENT AGENDA

2. Consideration of Approval on **Resolution No. 2025-68**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA AUTHORIZING THE PAYMENT OF INVOICES RECEIVED FROM TORCIVIA, DONLON, GODDEAU & RUBIN, P.A. FOR LEGAL SERVICES RENDERED DURING THE MONTH OF JULY 2025; AND PROVIDING AN EFFECTIVE DATE.

Mayor Kane requested to pull Consent Agenda Item No. 2 for discussion. The item is to be discussed at the following meeting on September 3, 2025.

FIRST BUDGET PUBLIC HEARING

3. Summary Presentation of the Proposed Tentative Millage Rate and Proposed FY 2025-2026

Mayor Kane introduced the Workshop Summary Presentation of the Proposed Tentative Millage Rate and Proposed FY 2025-2026.

Public comment received from Victor Lehto, Jane Harding, Tama Norman, Laura Cacioppo, Cassie Suchy, and Manish Sood.

Town Clerk Oakes read into the record an email from Gil Hyatt. Town Council discussion ensued.

**RECESS TOWN COUNCIL MEETING & CALL TO ORDER
DEPENDENT WATER CONTROL DISTRICT at 8:45 PM**

FIRST BUDGET PUBLIC HEARING

4. Consideration of Approval on **Resolution No. 2025-DD08**: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LOXAHATCHEE GROVES WATER CONTROL DISTRICT, A DEPENDENT DISTRICT OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, RELATING TO THE PROVISION OF DISTRICT SERVICES, INCLUDING WATER CONTROL MAINTENANCE AND REPAIR OF DRAINAGE AND ROADWAYS; APPROVING THE ASSESSMENT RATE FOR DISTRICT SPECIAL ASSESSMENTS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025; IMPOSING A DISTRICT SPECIAL ASSESSMENT FOR THE PROVISION OF

DISTRICT SERVICES; APPROVING THE ASSESSMENT ROLL; PROVIDING FOR COLLECTION OF THE ASSESSMENTS PURSUANT TO THE UNIFORM METHOD OF COLLECTION; APPROVING THE DISTRICT BUDGET FOR FISCAL YEAR 2025/2026 TO BE ADOPTED AS PART OF THE TOWN'S BUDGET BY THE TOWN COUNCIL; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Town Clerk Oakes read the title of Resolution No. 2025-DD08 into the record.

Public comment received from Tracy Raflowitz. Town Council discussion ensued

MAYOR KANE ANNOUNCED A BRIEF RECESS AT 9:23 PM.

**RECONVENE TOWN COUNCIL MEETING
FIRST BUDGET PUBLIC HEARING AT 9:43 PM.**

**MOTION: COUNCILMEMBER EL-RAMEY/COUNCILMEMBER MCLENDON
MOVED TO SET THE NON-AD VALOREM ASSESSMENT RATE
AT \$220 PER ACRE. MOTION PASSED UNANIMOUSLY (5-0).**

5. Consideration of Approval on ***Resolution No. 2025-70***: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026; SETTING FORTH THE DATE, TIME, AND PLACE FOR THE SECOND PUBLIC HEARING FOR THE ADOPTION OF THE TOWN'S BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, ADOPTING THE FISCAL POLICIES; AND DIRECTING PUBLICATION OF NOTICE THEREOF; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

Town Clerk Oakes read the title of Resolution No. 2025-70 into record.

**MOTION: COUNCILMEMBER MCLENDON/COUNCILMEMBER EL-RAMEY
MOVED TO TABLE RESOLUTION NO. 2025-70 UNTIL SEPTEMBER
4, 2025, AT 6:00 PM. MOTION PASSED UNANIMOUSLY (5-0).**

6. Consideration of Approval on ***Resolution No. 2025-67***: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, RELATING TO THE PROVISION OF RESIDENTIAL SOLID WASTE COLLECTION SERVICES IN THE TOWN OF LOXAHATCHEE GROVES, FLORIDA; APPROVING THE ASSESSMENT RATE FOR RESIDENTIAL SOLID WASTE COLLECTION SERVICES FOR FISCAL YEAR 2025-2026; IMPOSING A RESIDENTIAL SOLID WASTE COLLECTION ASSESSMENT AGAINST ASSESSED PROPERTY LOCATED WITHIN THE TOWN OF LOXAHATCHEE GROVES FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2025; APPROVING THE ASSESSMENT ROLL; PROVIDING FOR COLLECTION OF THE ASSESSMENTS PURSUANT TO THE UNIFORM METHOD OF COLLECTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

Town Clerk Oakes read the title of Resolution No. 2025-67 into record.

Public comment received from Manish Sood. Town Council discussion ensued.

**MOTION: COUNCILMEMBER MCLENDON/COUNCILMEMBER EL-RAMEY
MOVED TO TABLE RESOLUTION NO. 2025-67 UNTIL
SEPTEMBER 4, 2025, AT 6:00 PM. MOTION PASSED
UNANIMOUSLY (5-0).**

7. Consideration of Approval on *Resolution No. 2025-69*: A RESOLUTION OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ESTABLISHING THE TENTATIVE MILLAGE FOR THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, PURSUANT TO THE BUDGET SUMMARY FOR THE FISCAL YEAR 2025-2026, IN ACCORDANCE WITH CHAPTER 200, FLORIDA STATUTES, AS AMENDED; SETTING FORTH THE DATE, TIME AND PLACE FOR THE SECOND AND FINAL PUBLIC HEARING TO ADOPT THE TOWN'S MILLAGE RATE FOR THE FISCAL YEAR 2025-2026 AND DIRECTING PUBLICATION OF NOTICE THEREOF; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk Oakes read the title of Resolution No. 2025-69 into record.

**MOTION: COUNCILMEMBER MCLENDON/COUNCILMEMBER EL-
RAMEY MOVED TO TABLE RESOLUTION NO. 2025-69 UNTIL
SEPTEMBER 4, 2025, AT 6:00 PM. MOTION PASSED
UNANIMOUSLY (5-0).**

**MOTION: COUNCILMEMBER MCLENDON/COUNCILMEMBER
COLEMAN TO TABLE THE REMAINING ITEMS UNTIL
SEPTEMBER 4, 2025, AT 6:00 PM. MOTION PASSED
UNANIMOUSLY (5-0).**

**MOTION: COUNCILMEMBER COLEMAN/COUNCILMEMBER
MCLENDON MOVED TO RECESS THE MEETING UNTIL
SEPTEMBER 4, 2025, AT 6:00 PM. MOTION PASSED
UNANIMOUSLY (5-0).**

PUBLIC HEARING

8. Consideration of Approval on *Ordinance No. 2025-08* on Second Reading: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, REPEALING ORDINANCE NO. 2024-11; ADOPTING THE ANNUAL UPDATE TO THE CAPITAL IMPROVEMENTS ELEMENT OF THE COMPREHENSIVE PLAN CONSISTENT WITH CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

9. Consideration of Approval of ***Ordinance No. 2025-09*** on Second Reading: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, REORGANIZING AND AMENDING CHAPTER 14 “CODE ENFORCEMENT”, BY ADDING ARTICLE I “IN GENERAL” AND ARTICLE II “LIEN REDUCTIONS AND RELEASES”; AMENDING SECTION 14-4 “APPLICATION FOR RELIEF FROM CODE ENFORCEMENT LIEN” TO PROVIDE GENERAL PROVISIONS APPLICABLE TO LIEN/FINE REDUCTIONS AND RELEASES; TO ADOPT SECTION 14-5 “SPECIAL MAGISTRATE LIEN REDUCTIONS AND RELEASES” TO ADDRESS REDUCTIONS BY SPECIAL MAGISTRATE; TO ADOPT SECTION 14-6 “OTHER LIEN RELEASES” TO ADDRESS PARTIAL RELEASES OF LIENS AND RELEASES OF UNENFORCEABLE LIENS AND FOR OTHER PURPOSES; PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

REGULAR AGENDA

There was no regular agenda for this meeting.

DISCUSSION

10. Discussion on Tree Mitigation Trust Fund

TOWN STAFF COMMENTS

Town staff comments can be found in the continuation meeting minutes on 09/04/25.

TOWN COUNCILMEMBER COMMENTS

Town Council comments can be found in the continuation meeting minutes on 09/04/25.

ADJOURNMENT

There being no further business before the Town Council, the meeting was recessed at approximately 9:52 PM by Vice Mayor Marge Herzog and Councilmember Paul Coleman.

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Town Clerk

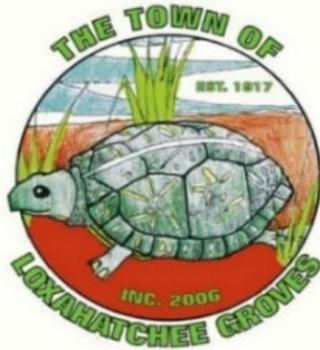
Mayor Anita Kane, Seat 3

Vice Mayor Margaret Herzog, Seat 5

Councilmember Todd McLendon, Seat 1

Councilmember Lisa El-Ramey, Seat 2

Councilmember Paul T. Coleman II, Seat 4



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL SPECIAL & WORKSHOP MEETING MINUTES
TOWN HALL COUNCIL CHAMBERS – 155 F. Road, Loxahatchee Groves, FL 33470
Tuesday, December 02, 2025**

TOWN COUNCIL AGENDA ITEMS

CALL TO ORDER

Mayor Kane called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Mayor Kane led the Pledge of Allegiance followed by a moment of silence.

ROLL CALL

Mayor Anita Kane, Vice Mayor Margaret Herzog, Councilmember Paul Coleman, Councilmember Lisa El-Ramey, Councilmember McLendon Town Manager Francine Ramaglia, Town Attorney Jeff Kurtz, Town Clerk Valerie Oakes, Community Standards Director Caryn Gardner-Young, and Public Works Superintendent Craig Lower were present.

ADDITIONS, DELETIONS AND MODIFICATIONS

Mayor Kane called for any additions, deletions, modifications or approval of the agenda.

**MOTION: COUNCILMEMBER COLEMAN/COUNCILMEMBER MCLENDON
MOVED TO APPROVE THE AGENDA AS PRESENTED, WHICH
PASSED UNANIMOUSLY (5-0).**

Mayor Kane read into the record the November 21, 2025, letter from the Office of the State Attorney regarding the allegations made against Town Manager Ramaglia, which concluded that Ms. Ramaglia had done her due diligence and the inquiry was closed.

PRESENTATIONS

1. Presentation by Palm Beach County Fire Rescue Regarding Proposed Local Bill Affecting MSTU Municipalities and Consideration of Supporting Resolution No. 2025-88 by Palm Beach County Fire Chief Patrick Kennedy

Fire Chief Kennedy and District Chief Vomero presented the proposed local bill affecting MSTU municipalities.

MOTION: COUNCILMEMBER COLEMAN/COUNCILMEMBER MCLENDON MOVED PULL ITEM NO. 6 OFF THE CONSENT AGENDA AND APPROVE RESOLUTION NO. 2025-88, WHICH PASSED UNANIMOUSLY (5-0).

2. Presentation on Legislative Update by Ronald L. Book, Town Lobbyist – Review of 2026 Legislative Issues, Town Priorities, and Council Direction

Mr. Book presented the legislative update. Town Council discussion ensued.

By consensus, the Town Council directed Mr. Book to work with their contacts at the Public Service Commission on the Town’s current FPL underground project.

CONSENT AGENDA

Councilmember McLendon pulled Item No. 8. Councilmember El-Ramey pulled Item No. 4, 10, 11 and 12.

MOTION: COUNCILMEMBER EL-RAMEY/COUNCILMEMBER COLEMAN MOVED TO APPROVE CONSENT AGENDA ITEM NO. 3, 5, 7 AND 9, WHICH PASSED UNANIMOUSLY (5-0).

3. Consideration of Approval on Resolution No. 2025-83: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING CONTINUING CONTRACTS WITH WGI, INC. AND J MORTON PLANNING & LANDSCAPING ARCHITECTURE, INC. FOR GENERAL PLANNING SERVICES; TEW AND TAYLOR HOLDINGS GROUP, INC. AND C.A.P.GOVERNMENT INC. FOR BUILDING SERVICES; AND FLORIDA TECHNICAL CONSULTANTS, LLC FOR DEVELOPMENT ENGINEERING REVIEW SERVICE; AUTHORIZING THE TOWN MANAGER AND THE TOWN ATTORNEY TO TAKE SUCH ACTIONS AS ARE NECESSARY TO IMPLEMENT THIS RESOLUTION; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

APPROVED ON CONSENT.

4. Consideration of Approval on **Resolution No. 2025-86**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ADOPTING BUDGET AMENDMENTS FOR THE TOWN’S BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025 AND FOR THE TOWN’S BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

Item No. 4 pulled off the Consent Agenda for discussion and moved to the end of the Regular Agenda, which was discussed after Item No. 17.

**MOTION: COUNCILMEMBER COLEMAN/VICE MAYOR HERZOG
MOVED TO DENY RESOLUTION NO. 2025-86 AND ADD IT TO
THE FOOTNOTE, WHICH PASSED UNANIMOUSLY (5-0).**

5. Consideration of Approval on **Resolution No. 2025-87**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA APPROVING REMOVAL OF SPECIMEN TREES; PROVIDING AN EFFECTIVE DATE.

APPROVED ON CONSENT.

6. Consideration of Approval on **Resolution No. 2025-88**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, EXPRESSING SUPPORT FOR A PROPOSED LOCAL BILL RELATING TO THE PALM BEACH COUNTY FIRE-RESCUE MUNICIPAL SERVICE TAXING UNIT (MSTU); PROVIDING THAT A MUNICIPAL SERVICE TAXING UNIT, THE PRIMARY PURPOSE OF WHICH IS TO PROVIDE FIRE PROTECTION, RESCUE, AND EMERGENCY MEDICAL SERVICES TO RESIDENTS IN UNINCORPORATED AREAS OF THE COUNTY, SHALL REMAIN THE SERVICE PROVIDER TO REAL PROPERTY ANNEXED AFTER A SPECIFIED DATE UNLESS OTHERWISE PROVIDED BY INTERLOCAL AGREEMENT; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

Item No. 6 was pulled off the Consent and approved during Item No. 1.

7. Consideration of Approval on **Resolution No. 2025-89**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPOINTING JENNIFER STEPHENS TO THE BOARD OF LOXAHATCHEE GROVES LOCAL PLANNING AGENCY (LPA)/ PLANNING AND ZONING BOARD; PROVIDING FOR CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

APPROVED ON CONSENT.

8. Consideration of Approval on **Resolution No. 2025-90**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, DESIGNATING THE MAYOR, OR THE MAYOR’S DESIGNATED ALTERNATE, AS THE PRIMARY SPOKESPERSON ON BEHALF OF THE TOWN RELATIVE TO PROPOSED AND

PENDING LEGISLATION BEFORE COUNTY, STATE, AND FEDERAL ELECTED REPRESENTATIVES, INCLUDING MATTERS OF APPROPRIATIONS; AUTHORIZING THE MAYOR OR DESIGNATED ALTERNATE TO CONVEY THE TOWN'S POSITION ON LEGISLATIVE AND BUDGETARY ISSUES IN COMMUNICATIONS WITH ELECTED OFFICIALS, STAFF MEMBERS, AND THE TOWN'S LOBBYISTS; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

Item No. 8 pulled off the Consent Agenda for discussion and moved to the end of the Regular Agenda, which was discussed after Item No. 4.

Town Council discussion ensued.

Public comment from Sheetal Sood, Cassie Suchy and Phillis Maniglia.

MOTION: COUNCILMEMBER MCLENDON/COUNCILMEMBER COLEMAN MOVED TO MODIFY RESOLUTION NO. 2025-90 TO "AUTHORIZE MAYOR, VICE MAYOR AND COUNCILMEMBERS", WHICH PASSED UNANIMOUSLY (5-0).

9. Consideration of Approval on Resolution No. 2025-91: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA APPROVING THE SCOPE AND PRICING FOR EMPLOYEE INSURANCE AND RELATED BENEFITS; AUTHORIZING THE TOWN MANAGER TO TAKE SUCH ACTIONS AS ARE NECESSARY TO IMPLEMENT THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

APPROVED ON CONSENT.

10. Consideration of Approval on Resolution No. 2025-92: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE SOLID WASTE AUTHORITY OF PALM BEACH COUNTY (SWA) RELATING TO PARTNERING TO SATISFY THE REQUIREMENTS OF SB 180 "EMERGENCIES" TO JOINTLY APPLY FOR AUTHORIZATION AND USE OF DEBRIS MANAGEMENT SITES ; AUTHORIZING THE TOWN MANAGER AND THE TOWN ATTORNEY TO TAKE SUCH ACTIONS AS ARE NECESSARY TO IMPLEMENT THIS RESOLUTION; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

Item No. 10 pulled off the Consent Agenda for discussion and moved to the end of the Regular Agenda, which was discussed after Item No. 8.

MOTION: COUNCILMEMBER EL-RAMEY/COUNCILMEMBER COLEMAN MOVED TO APPROVE RESOLUTION NO. 2025-92, WHICH PASSED UNANIMOUSLY (5-0).

11. Consideration of Approval on *Resolution No. 2025-93*: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING THE UTILIZATION OF AN AGREEMENT BASED ON THE VILLAGE OF WELLINGTON’S COMPETITIVELY BID AND AWARD OF A CONTRACT TO K&K SYSTEMS, INC. FOR THE PURCHASE AND DELIVERY OF RAPID FLASHING BEACONS; AUTHORIZING EXECUTION OF THE AGREEMENT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Item No. 11 pulled off the Consent Agenda for discussion and moved to the end of the Regular Agenda, which was discussed after Item No. 10.

MOTION: **COUNCILMEMBER EL-RAMEY/COUNCILMEMBER COLEMAN
MOVED TO APPROVE RESOLUTION NO. 2025-93, WHICH
PASSED UNANIMOUSLY (5-0).**

12. Consideration of Approval on *Resolution No. 2025-94*: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING A POLICY REQUIRING TWO COUNCIL MEMBERS TO SIGN BANK CHECKS AND APPROVE ELECTRONIC FUND TRANSFERS (EFT) TO VENDORS; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

Item No. 12 pulled off the Consent Agenda for discussion and moved to the end of the Regular Agenda, which was discussed after Item No. 11.

Town Council discussion ensued.

MOTION: **COUNCILMEMBER EL-RAMEY/COUNCILMEMBER COLEMAN
MOVED TO APPROVE RESOLUTION NO. 2025-94, WHICH
PASSED UNANIMOUSLY (5-0).**

By consensus, the Town Council directed staff to bring back the ordinance that requires two signatures for approval on all payments, except payroll.

REGULAR AGENDA

13. Consideration of Approval on *Ordinance No. 2025-21 on First Reading*: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, RELATING TO PLAT REVIEW PROCESSES; AMENDING PART V “DEVELOPMENT REVIEW PROCEDURES AND REQUIREMENTS” OF THE UNIFIED LAND DEVELOPMENT CODE OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA BY AMENDING ARTICLE 115 “PUBLIC HEARING NOTICES” SECTION 115 - 010 “TABLE OF PUBLIC HEARING NOTICE REQUIREMENTS” TO DELETE REFERENCE TO PLATS; AMENDING ARTICLE 120 “QUASI-JUDICIAL HEARINGS” SECTION 120-115 “QUASI-JUDICIAL MATTERS” TO DELETE REFERENCE TO PLATS; AMENDING ARTICLE 140 “SUBDIVISION OF LAND” DIVISION 1 “PLATTING” TO PROVIDE FOR ADMINSTRATIVE REVIEW AND APPROVAL OF PLATS IN ACCORDANCE WITH SECTION 177.071 FLORIDA STATUTES;

PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Town Clerk Oakes read into the record Ordinance No. 2025-21 on First Reading.

Town Council discussion ensued.

Public comment from Cassie Suchy.

By consensus, the Town Council directed staff to modify the ordinance to include the State Statutes and incorporated specific language to the process.

MOTION: COUNCILMEMBER EL-RAMEY/COUNCILMEMBER COLEMAN MOVED TO APPROVE ORDINANCE NO. 2025-21 ON FIRST READING WITH ADDITIONAL LANGUAGE CLARIFYING MINISTERIAL/ADMINISTRATIVE LANGUAGE CLARIFYING PROCEDURES TO INCLUDE STATE STATUE DEADLINES AND THAT THE PLAT HAS TO BE CONSISTENT WITH THE SITE PLAN, WHICH PASSED UNANIMOUSLY (5-0).

PUBLIC HEARING

14. Consideration of Approval on Ordinance No. 2025-18 on Second Reading: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, REPEALING SECTION 2-111 “PAYMENT OF MONEY” OF ARTICLE IV “FINANCE” OF CHAPTER 2 “ADMINISTRATION” OF THE TOWN OF LOXAHATCHEE GROVES CODE OF ORDINANCES; PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Mayor Kane opened the public hearing at 7:23 PM.

Town Clerk Oakes read into the record Ordinance No. 2025-18 on Second Reading.

Town Council discussion ensued. No public comment.

MOTION: COUNCILMEMBER MCLENDON/COUNCILMEMBER EL-RAMEY MOVED TO APPROVE ORDINANCE NO. 2025-18 ON SECOND READING, WHICH PASSED UNANIMOUSLY (5-0).

15. Consideration of Approval on *Resolution No. 2025-85*: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING THE LOX HOLDINGS PLAT, FOR LAND OWNED BY LOX HOLDINGS, LLC, CONSISTING OF 6.55 ACRES MORE OR LESS, LOCATED AT 14331 SOUTHERN BOULEVARD BEING APPROXIMATELY 6.55 ACRES GENERALLY LOCATED ON SOUTHERN BOULEVARD BETWEEN ORANGE AVENUE AND LOXAHATCHEE AVENUE AND BOUNDED ON THE NORTH BY TANGERINE BLVD LOXAHATCHEE GROVES, FLORIDA, LEGALLY DESCRIBED IN EXHIBIT “A” TO THIS RESOLUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk Oakes read into the record Resolution No. 2025-85.

Town Council discussion ensued.

Public comment received from Cassie Suchy and Phillis Maniglia.

MOTION: COUNCILMEMBER MCLENDON/VICE MAYOR HERZOG MOVED TO APPROVE RESOLUTION NO. 2025-85 CONTINGENT UPON THE RESTRICTIVE COVENENANT, COST RECOVERY BEING PAID UP-TO-DATE AND THE INTALLATION OF PORK CHOP(S) AT THE TURN, WHICH PASSED UNANIMOUSLY (5-0).

16. Consideration of Approval on *Ordinance No. 2025-19* on Second Reading: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, CALLING FOR A REFERENDUM OF THE QUALIFIED ELECTORS OF THE TOWN OF LOXAHATCHEE GROVES TO BE HELD ON MARCH 10, 2026, AS TO WHETHER THE TOWN OF LOXAHATCHEE GROVES CHARTER SHALL BE AMENDED IN THE FOLLOWING RESPECT: AMEND PARAGRAPH (2) “APPOINTMENT; REMOVAL; COMPENSATION; FILLING OF VACANCIES” OF SECTION 4 “ADMINISTRATIVE” OF THE CHARTER TO PROVIDE FOR CHARTER OFFICERS TO BE REMOVED FROM OFFICE BY A MAJORITY RATHER THAN A SUPER MAJORITY VOTE OF THE FULL COUNCIL AND PROVIDING FOR SEVERABILITY, THE REPEAL OF LAWS IN CONFLICT, CODIFICATION AND AN EFFECTIVE DATE.

Town Clerk Oakes read into the record Ordinance No. 2025-19 on Second Reading.

Town Council discussion ensued. No public comment.

MOTION: COUNCILMEMBER MCLENDON/ COUNCILMEMBER COLEMAN MOVED TO APPROVE ORDINANCE NO. 2025-19 ON SECOND READING, WHICH PASSED UNANIMOUSLY (5-0).

17. Consideration of Approval on Ordinance No. 2025-20 on Second Reading: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, CALLING FOR A REFERENDUM OF THE QUALIFIED ELECTORS OF THE TOWN OF LOXAHATCHEE GROVES TO BE HELD ON MARCH 10, 2026, AS TO WHETHER THE TOWN OF LOXAHATCHEE GROVES CHARTER SHALL BE AMENDED IN THE FOLLOWING RESPECT: AMEND PARAGRAPH (4) “TOWN ATTORNEY” OF SECTION 4 “ADMINISTRATIVE” OF THE CHARTER TO PROVIDE THE ATTORNEY’S REQUIRED REVIEW OF CONTRACTS, BONDS AND OTHER INSTRUMENTS SHALL BE AS FURTHER DEFINED BY ORDINANCE OR RESOLUTION; AND PROVIDING FOR SEVERABILITY, THE REPEAL OF LAWS IN CONFLICT, CODIFICATION AND AN EFFECTIVE DATE.

Town Clerk Oakes read into the record Ordinance No. 2025-20 on Second Reading.

Town Council discussion ensued. No public comment.

MOTION: COUNCILMEMBER MCLENDON/ COUNCILMEMBER EL-RAMEY MOVED TO APPROVE ORDINANCE NO. 2025-20 ON SECOND READING, WHICH PASSED UNANIMOUSLY (5-0).

DISCUSSION

18. Discussion and Direction on Palm Beach County Sheriff’s Contract

Town Attorney Kurtz briefed the Town Council regarding his discussion with the Palm Beach County Sheriff’s Office legal counsel. The Sheriff’s Office indicated that the matter rests with the Town and that it will respond based on the Town’s actions. A payment for the December services is currently outstanding, and no funds have been allocated by the Council for this purpose. Direction from the Council is required on whether to issue the payment.

The discussion also addressed the possibility of a mutual termination of the agreement; however, no response has been received from the Sheriff’s Office to date. The Town Attorney advised that there is no apparent advantage to formally terminating the contract for the remainder of the current year. The Council may wish to consider whether termination should occur in accordance with the contract’s provisions, including the March 31, 2026 timeframe.

Town Council discussion ensued.

MOTION: COUNCILMEMBER MCLENDON MOVED TO HAVE A POLICY THAT REFLECTS THAT ANY SAVINGS FROM LAW ENFORCEMENT BE REFUNDED THROUGH SOLD WASTE. THERE WAS NO SECOND.

Council direction was to direct staff to draft a policy that reflects that any savings from Red Speed be refunded through solid waste.

By consensus, the Town Council directed staff to not make payment for December services, and direct staff to draft a policy regarding the expenditure of funds.

Public comment from Phillis Maniglia.

19. Discussion and Direction on Items from the Town Council Workshop Meeting on October 21, 2025.

Town Manager Ramaglia stated the Town Council was productive at their Workshop meeting and requested clarification and direction. Town Attorney Kurtz explained that the Workshop meetings are for discussion, however, those items need to be brought forward at a Regular meeting.

By consensus, the Town Council agreed to the following:

- Item A. – Keep As Is
- Item B. – Change the policy from “immediately posted” to “within two business days”.
- Item C. – Presentation on Sunshine Law will be provided by the Town Attorney at the next Workshop Meeting that will be scheduled on December 16, 2025, at 5:30 PM. Town Clerk provided an explanation to the synchronization and the steps already taken to mitigate this issue – Council determined that the issue has been resolved. The 5% budget reduction is to be presented at the December 16, 2025, Workshop meeting. Discussion ensued regarding Committee Assignments, Council directed staff to schedule a meeting of the ULDC within the next 30 days and to address the issues on the list; requested that the PZ&B review the possibility of equestrian estate planning; and schedule a joint meeting with the FAAC with regards to not receiving a recommendation for the millage and assessment, additionally what is their definition of non-essential.

20. Discussion and Direction on Items from the Town Council Workshop Meeting on November 18, 2025, regarding Town's Priority List

Mayor Kane presented Item No. 20 and stated that the Town Council will need to prioritize the list. The holiday parade float will be completed in two weeks and can be removed from the list. The following items need to move to the top of the list: 1) Management of Manure and Vegetative Debris, 2) Strengthening Code Enforcement Operations, 3) Resolution of Longstanding Problem Properties, 4) Strategic Review and Renewal of Major Contracts, and 5) Mandatory Checklists for FEMA, FDA, and Easements.

ADMINISTRATIVE TRANSMITTALS - RECEIVE AND FILE

21. Discussion on Sign Code Amortization – Received and filed, hereto attached as Exhibit A.
22. Discussion on SWOT Analysis Report – Received and filed, hereto attached as Exhibit B.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Public comment received from Cassie Suchy.

TOWN STAFF COMMENTS

Town Manager Francine L. Ramaglia reported the following: 1) there are a few easements to be obtained on A Road; 2) the Bid document is in its final stage and will be provided next week, and we are streamlining the design, and the invitation to bid provides two different schedules of values – preparation work by the Town’s staff and included in the bid; 3) work has begun on Collecting Canal and F Road; and 4) the livestock waste and franchise agreement.

Town Attorney Jeffrey S. Kurtz, Esq. reported 1470 A Road was the subject of a code enforcement action with fines currently accruing against the property and provided additional details and requested administrative authority to move forward to join the complaint to FDEP on the matter.

By consensus, the Town Council granted administrative authority to move forward on the matter.

MOTION: COUNCILMEMBER MCLENDON/ COUNCILMEMBER COLEMAN MOVED TO EXTEND THE MEETING AT 10:02 PM, WHICH PASSED UNANIMOUSLY (5-0).

Town Attorney Kurtz provided the Town Council with the Florida Bar Complaint 2026-50, 413 (15), hereto attached as Exhibit C.

Town Clerk Valerie Oakes reported on the details for the distribution of Gratitude Baskets.

Community Standards Director Caryn Gardner-Young not present.

Public Works Superintendent Craig Lower announced the details for the Holiday float parade.

TOWN COUNCILMEMBER COMMENTS

Councilmember Todd McLendon (Seat 1) reported on the confusion regarding the Southern Boulevard Grant. He clarified that there is no intent to commercialize from Southern Boulevard to Collecting Canal Road. That the grant is only a grant to study the land and ways that it can be preserved and made definitively how the Town would want it to be designed. He requested that the Town address this on the MythBusters page on the website. Health insurance and researching whether employees can get their own health insurance was another option he would like staff to bring back to the Council.

MOTION: COUNCILMEMBER MCLENDON/ COUNCILMEMBER EL-RAMEY MOVED TO EXTEND THE MEETING AT 10:33 PM, WHICH PASSED UNANIMOUSLY(5-0).

Councilmember Lisa El-Ramey (Seat 2) had no report.

Councilmember Paul T. Coleman II (Seat 4) mentioned accidents that have been happening in the area and asked to coordinate with PBSO to see if there are alternatives to their procedures for detours.

Vice Mayor Marge Herzog (Seat 5) asked for clarification on meeting dates and times and thanked staff for working on the manure.

Mayor Anita Kane (Seat 3) had no report.

ADJOURNMENT

There being no further business before the Council, Councilmember Coleman moved to adjourn the meeting at 10:44 PM, which was seconded by Councilmember El-Ramey and passed unanimously (5-0).

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Town Clerk

Mayor Anita Kane, Seat 3

Vice Mayor Margaret Herzog, Seat 5

Councilmember Todd McLendon, Seat 1

Councilmember Lisa El-Ramey, Seat 2

Councilmember Paul T. Coleman II, Seat 4



Town of Loxahatchee Groves

155 F Road
Loxahatchee Groves, FL 33470

Phone (561) 793-2418
Fax (561) 793-2420
www.loxahatcheegrovesfl.gov

December 2, 2025

Mayor and Town Council
Town of Loxahatchee Groves
155 F Rd
Loxahatchee Groves, FL 33470

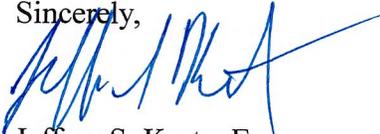
Re: Florida Bar Complaint 2026-50, 413 (15C)

Mayor and Town Council,

Please see attached Florida Bar complaint filed against me by Cynthia Screnci. The complaint was received by my office today, December 2, 2025.

Should you have any questions about this matter, feel free to contact me at 561-307-5253.

Sincerely,



Jeffrey S. Kurtz, Esq.
Town Attorney



The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.floridabar.org

November 25, 2025

Mr. Jeffrey Scott Kurtz
155 F Rd
Loxahatchee Groves, FL 33470-4949

Re: Jeffrey Scott Kurtz; The Florida Bar File No. 2026-50,413(15C)

Dear Mr. Kurtz:

Enclosed is a copy of an inquiry/complaint and any supporting documents submitted by the complainant(s). Your response to this complaint is required under the provisions of Rule 4-8.4(g), Rules of Professional Conduct of the Rules Regulating The Florida Bar, and is due in our office by **December 10, 2025**. **Responses should not exceed 25 pages** and may refer to any additional documents or exhibits that are available on request. Failure to provide a written response to this complaint is in itself a violation of Rule 4-8.4(g). You may respond by US Mail or email to acapintake@floridabar.org. **You are further required to furnish the complainant with a complete copy of your written response, including any documents submitted therewith.** you are also required to complete and return the enclosed Certificate of Disclosure form under Rule Regulating The Florida Bar 3-7.1(f). Please note that Standing Board Policy 5.56(e) provides: "Absent unusual circumstances, bar counsel should not agree to extend deadlines for more than 10 days and should not grant a request for extension without a reasonable factual basis for the request, and should not grant more than 1 extension."

Finally, the filing of the attached complaint does not preclude communication between the lawyer and the complainant(s). Please review the enclosed Notice for information on submitting your response.

Sincerely,

Annemarie Craft, Bar Counsel
Attorney Consumer Assistance Program
ACAP Hotline 866-352-0707

Enclosures

cc: Ms. Cynthia Screnci

Pursuant to Rule 3-7.1(f), Rules of Discipline, you must execute the appropriate disclosure paragraph below and return the form to this office by **December 10, 2025**. The rule provides that the nature of the charges be stated in the notice to your firm; however, we suggest that you attach a copy of the complaint.

CERTIFICATE OF DISCLOSURE

I HEREBY CERTIFY that on this _____ day of _____, 20____, a true copy of the foregoing disclosure was furnished to _____, a member of my present law firm of _____, and, if different, to _____, a member of the law firm of _____, with which I was associated at the time of the act(s) giving rise to the complaint in The Florida Bar File No. 2026-50,413(15C).

Jeffrey Scott Kurtz

CERTIFICATE OF DISCLOSURE
(Corporate/Government Employment)

I HEREBY CERTIFY that on this _____ day of _____, 20____, a true copy of the foregoing disclosure was furnished to _____; my supervisor at _____ (name of agency), with which I was associated at the time of the act(s) giving rise to the complaint in The Florida Bar File No. 2026-50,413(15C).

Jeffrey Scott Kurtz

CERTIFICATE OF NON-LAW FIRM AFFILIATION
(Sole Practitioner)

I HEREBY CERTIFY to The Florida Bar on this _____ day of _____, 20____, that I am not presently affiliated with a law firm and was not affiliated with a law firm at the time of the act(s) giving rise to the complaint in The Florida Bar File No. 2026-50,413(15C).

Jeffrey Scott Kurtz

NOTICE OF GRIEVANCE PROCEDURES

1. The enclosed letter is an official inquiry by bar counsel. Your response is required under Rule 4-8.4(g) of the Rules Regulating The Florida Bar. Rule 4-8.4(g)(1) and (2) require that a lawyer submit a written response within 15 days to an initial inquiry and within 10 days to any follow-up inquiry made by bar counsel, the grievance committee or the board of governors during the course of an investigation of the lawyer's conduct. You may respond by US Mail or email to acapintake@floridabar.org. Please attach your response to the email and reference the file number in the subject line. If you do not respond, the matter will be forwarded to the grievance committee for disposition in accordance with Rule 3-7.3. Failure to respond may also be a matter of contempt and processed in accordance with Rule 3-7.11(f).
2. Many inquiries considered first by staff counsel are not forwarded to a grievance committee, as they do not involve violations of the Rules of Professional Conduct justifying disciplinary action.
3. Pursuant to Rule 3-7.1, any reports, correspondence, papers, recordings and/or transcripts of hearings submitted by you in this matter shall become accessible to the public upon dismissal or a decision by the grievance committee. Please advise Bar Counsel if you believe any material provided to The Florida Bar is confidential under applicable law and identify the basis of your claim that the material is confidential. Please note that The Florida Bar is required to acknowledge the status of proceedings during the pendency of an investigation, if a specific inquiry is made and the matter is deemed to be in the public domain.
4. The grievance committee is the Bar's "grand jury." Proceedings before the grievance committee are non-adversarial in nature. The grievance committee's function and procedures are set forth in Rule 3-7.4.
5. If the grievance committee finds probable cause, formal adversarial proceedings before the Supreme Court of Florida will be initiated pursuant to Rule 3-7.6. A referee will make a recommendation as to guilt and discipline to The Supreme Court of Florida, unless a plea is submitted pursuant to Rule 3-7.9.



The Florida Bar

651 East Jefferson Street
Tallahassee, FL 32399-2300

Joshua E. Doyle
Executive Director

850/561-5600
www.floridabar.org

November 25, 2025

Ms. Cynthia Screnci
15349 Collecting Canal Road
Loxahatchee Groves, FL 33470

Re: Jeffrey Scott Kurtz; The Florida Bar File No. 2026-50,413(15C)

Dear Ms. Screnci:

Enclosed is a copy of our letter to Mr. Kurtz which requires a response to your complaint.

Once you receive Mr. Kurtz's response, you have 10 days to file a rebuttal if you so desire. **If you decide to file a rebuttal, you must send a copy to Mr. Kurtz.** Rebuttals should not exceed 25 pages and may refer to any additional documents or exhibits that are available on request. Please address any and all correspondence to me. You may respond by US Mail or email to acapintake@floridabar.org.

Please be advised that as an arm of the Supreme Court of Florida, The Florida Bar can investigate allegations of misconduct against attorneys, and where appropriate, request that the attorney be disciplined. The Florida Bar cannot render legal advice nor can The Florida Bar represent individuals or intervene on their behalf in any civil or criminal matter.

Please review the enclosed Notice on mailing instructions for information on submitting your rebuttal.

Sincerely,

Annemarie Craft, Bar Counsel
Attorney Consumer Assistance Program
ACAP Hotline 866-352-0707

Enclosures

cc: Mr. Jeffrey Scott Kurtz

IMPORTANT NOTICE FOR COMPLAINANTS AND RESPONDENT-ATTORNEYS

MAILING AND EMAILING INSTRUCTIONS

Materials Received That Do Not Comply With These Instructions May Be Returned Or Not Otherwise Incorporated Into The File

The Florida Bar converts its disciplinary files to electronic media. All submissions are scanned into an electronic record and hard copies are discarded. To help ensure the timely processing of inquiries/complaints, responses and rebuttals, please review the following instructions prior to providing your submission.

1. Please limit your submission to **no more than 25 pages including exhibits**. If you have additional documents or material available, please reference the documents and/or materials in your written submission as available upon request. Should The Florida Bar need to obtain copies of any such documents and/or materials, a subsequent request will be sent to you.
2. **Please do not bind, staple, tab or index your documents. You may underline but do not highlight documents under any circumstances. Please do not submit materials in color.** When documents are scanned in our disciplinary files, highlighting and color will obscure the underlying text.
3. **Please do not attach media such as audio tapes, thumb/flash drives, CDs, or photographs.** We cannot process any media which cannot be scanned into the electronic record. Do not submit .jpeg, .mpeg, .mp3, or links to online materials including Dropbox.
4. **Please do not submit your original supporting documents.** All documents will be discarded after scanning and we will not be able to return any originals submitted to our office. The only original documents that should be provided to our office are the inquiry/complaint form, response and certificate of disclosure.
5. **Whether you are a complainant or a respondent-attorney, please do not submit confidential or privileged information.** Documents submitted to our office become public record. (Respondent-attorneys may wish to consult Rule 4-1.6 (e) of the Rules Regulating The Florida Bar.) Confidential/privileged information should be redacted. Such information includes, but is not limited to, bank account numbers, social security numbers, credit card account numbers, medical records, dependency matters, termination of parental rights, guardian ad litem records, child abuse records, adoption records, documents containing names of minor children, original birth and death certificates, biometric data such as fingerprints, Baker Act records, grand jury records, and juvenile delinquency records. If information of this nature is important to your submission, please describe the nature of the information and indicate that it is available upon request. Bar counsel will contact you to make appropriate arrangements for the protection of any such information (to the extent permitted by law) as part of the investigation of the complaint.
6. The review of inquiries and complaints is governed by Standing Board Policy 15.75. If the inquiry/complaint is closed by bar counsel, the complainant may request a review of the closure in accordance with the policy.
7. **Please provide your submission only one time. Do not submit duplicates via email, facsimile transmission or by any other means. Do not include these instructions. Respondent-attorneys do not need to include a copy of the complaint.**

Please be aware that materials received that do not meet these instructions may be returned or not otherwise incorporated into the file. Thank you for your consideration in this respect.

From: [Cindy Screnci](#)
To: [ACAPintake](#)
Subject: Jeffrey S. Kurtz FI Bar 494178 Assault
Date: Wednesday, November 19, 2025 4:38:55 PM
Attachments: [Kurtz statement.docx](#)
[Witness 1.docx](#)
[Witness.docx](#)
[Formal Complaint Jeffrey Kurtz.pdf](#)

Dear Sirs,

Per the instructions given to me from the Hotline representative I spoke with earlier today, please see attached my formal complaint regarding the assault which occurred on November 17, 2025.

Today I gave a sworn statement to the Palm Beach County Sheriff's Office and have attached the same document to this email.

The PBSO has assigned the following case number: 25118212

Please feel free to contact me with any questions. Please update me on the status of this case.

Regards,

Cynthia Screnci

Legal Assistant

Stephen W Screnci, PA
6991 N. State Road 7, Suite 201
Parkland, FL 33073
Ph: 561-300-3390

Please note: Florida has very broad public records laws. Many written communications to or from The Florida Bar regarding Bar business may be considered public records, which must be made available to anyone upon request. Your e-mail communications may therefore be subject to public disclosure.

I am submitting a formal complaint against Jeff Kurtz, the Town Attorney of Loxahatchee Groves.

Mr. Kurtz has exhibited an increasingly aggressive demeanor towards me, both in public settings and private interactions. This troubling behavior reached a peak during a recent meeting, marked by two alarming instances of physical aggression that left me genuinely fearing for my safety.

On November 17, 2025, my husband, Stephen Screnci, and I entered the Town Hall with the expectation of addressing an open code violation case concerning the property located at 15317 Collecting Canal Road. The property owner, Katherine Kuss, has been in violation since December 2024 due to a non-permitted barn that has caused significant flooding to our adjoining property at 15349 Collecting Canal Road.

The meeting was originally scheduled for 3 PM. Upon our arrival, Mr. Kurtz informed us that Town Manager Francine Ragmalia would not be attending. When I inquired about her absence, he brusquely stated that he was solely responsible for meeting with us. I then asked if Ms. Gardner-Young, the head of code enforcement for the Town, would also participate, to which Mr. Kurtz dismissively replied that she might join if deemed necessary.

As the discussion unfolded, I reiterated my request for Ms. Gardner-Young to be present. Mr. Kurtz alleged that she might not be in the building, prompting me to rise from my seat to check with the receptionist about her availability. In that instant, Mr. Kurtz lunged from his chair, leaned menacingly towards me, and shouted, "SIT DOWN!" His uncontrolled, volatile outburst left me shaken, instilling a deep fear that if I attempted to leave, he might physically restrain me.

After a brief absence, Mr. Kurtz returned with Ms. Gardner-Young, and the meeting resumed. However, my husband soon expressed frustration over the lack of progress and announced our intention to leave. As I gathered copies of text messages from a former Town employee that I had brought along, Mr. Kurtz suddenly slammed his hand on the table, leaned towards me with a threatening glare, and attempted to forcibly seize the

papers from my grasp, insisting that he would retain them. This aggressive act resulted in several of my papers being torn.

In that moment, I was overcome by fear, convinced that Mr. Kurtz might actually resort to physical violence against me. I left the meeting with my husband and did my best to continue to contain my emotions. I truly could not process what had just happened, though when I got into our car, I started trembling and crying. Since that day, I have struggled to sleep, haunted by the prospect of further escalating attacks from Mr. Kurtz due to his growing hostility towards me.

This is not the first instance of public aggression directed at me by Mr. Kurtz. On September 18, 2025, during a Town Hall meeting, I made a statement in the public comments segment. Following my remarks, Mr. Kurtz took it upon himself to publicly rebuke me, accusing me of dishonesty and openly questioning my integrity.

Mr. Kurtz's most recent aggressive physical actions have intensified my fears for my personal safety. He has established a troubling pattern of escalating violence against me, manifesting through hostile emails, public denunciations, and now shocking physical confrontations.

As a resident of the Town of Loxahatchee Groves, I regularly attend the public town hall meetings. Last evening, a town hall meeting was held that I wanted to attend because it concerned ongoing code issues. I did not go out of fear that I would be subjected to Mr. Kurtz's escalated, ongoing aggression toward me.

Witness 2

Caryn Gardner-Young

Community Standards Director for the Town of Loxahatchee Groves

155 F Road

Loxahatchee Groves, Florida 33470

561-807-6670

Ms. Gardner-Young witnessed Mr. Kurtz violently trying to grab the paperwork from my hands in a threatening manner.

Witness 1

Stephen W. Screnci, PA

My husband

11350 Timberlodge Terrace

Boca Raton, FL 33428

561-445-0102

My husband witnessed the entire interaction as he was present for the entire meeting.



EXHIBIT B

155 F Road Loxahatchee Groves, FL 33470

TO: Mayor and Town Council
FROM: Caryn Gardner-Young, Community Standards Director
THRU: Francine Ramaglia, Town Manager
DATE: December 2, 2025
SUBJECT: Sign Code Education Program

The Town of Loxahatchee Groves (Town) is conducting a comprehensive update to its Sign Code Regulations, implementing guidelines and policies. The primary policy objectives are to rewrite the sign code to be easier to read, implement and provide clear and concise regulations for the public as well as improve processing time for permits as well as comply with recent Supreme Court rulings. Also, to consider other types of signage that is not currently permitted within the Town (i.e. Fully Electronic Message Centers).

Town Staff has also reviewed the existing Sign Code and noted that the amortization requirements adopted decades ago have not changed, yet they have also not been enforced since adoption. The Town Council recently authorized Town Staff to begin enforcement of unpermitted signs unless the property falls under the Right to Farm Act. We are starting with the commercial businesses along Southern Blvd and Okeechobee Blvd. We have made a records request for building permits with the County for the following properties:

13295, 13475, 14471, 14565, 14567, 14579, 14703, 14705, 14745, 15439, 15589, 15597, 15625, 15673, 15689, 15389, 12948 and 14563 Southern Blvd.

Many of these properties have multiple permits so the County has asked for additional time in which to provide the information. Once the information is received, we will compare the building permit to the existing sign to determine if any action needs to be taken. We are conducting the same process for Town issued building permits. It is intended that enforcement will begin after the first of the year.

However, with the recent Town Council direction authorizing Town Staff to begin bringing existing signs into compliance, it is essential to acknowledge that many residents and businesses are not aware of the current standards. Therefore, Town Staff is recommending a Public Outreach Program. The goal of the Public Outreach Program is to ensure that the broadest affected

population is informed and educated about the existing Sign Code regulations and is provided an opportunity to ask questions in a friendly and welcoming atmosphere.

Compliance is the goal, and to achieve that, our community must understand what the existing enforceable requirements are—primarily sign size, location, and physical type—along with receiving assistance and guidance to get into compliance without hardship.

This outreach will also serve as an important opportunity to solicit resident and business input on what they would like to see—or not see—in a future Sign Code, provided that any concept aligns with federal requirements and case law. One of the unique challenges for Loxahatchee Groves is understanding how sign regulations apply to agricultural properties, farm-related signs, and agritourism activities. These issues require careful attention and community discussion.

Following this outreach, Town Staff can develop a set of best-practice examples to help guide future compliance, and these can be made available on the Town's website along with relevant sign permit applications.

Town Staff will conduct two Open Houses at Town Hall to allow for the broad dissemination of information and opportunity for comment(s). One during the day and one at night in an attempt to enable the broadest number of businesses to attend one or more meetings. Notice of the public Open House(s) will be placed on the Town's website, posted at Town Hall, published in social media and Code Compliance will hand out flyers.



ACTUATE
CONSULTING

EXHIBIT C

2025 OBSERVATION REPORT

Prepared By:
Actuate Consulting

Presented To:
Town of Loxahatchee
Groves





September 15, 2025

Town of Loxahatchee Groves
155 F Road
Loxahatchee Groves, FL 33470

We are pleased to present this comprehensive report, which highlights the findings and insights gathered from our recent analysis of the Town of Loxahatchee Groves. Over the course of our study, we have reviewed various aspects of the organizational structure, leadership, training opportunities, and workplace culture within the department, as well as the key challenges identified by the employees.

This report aims to shed light on the strengths and opportunities for improvement that can enhance overall performance, collaboration, and employee satisfaction within Town of Loxahatchee Groves. Our observations and recommendations aim to create a work environment that promotes growth, transparency, and leadership excellence, while addressing areas that may benefit from additional attention.

We greatly appreciate the cooperation and input from all involved parties throughout the data collection process. We trust that the findings and recommendations outlined in this report will serve as valuable tools in guiding the future direction and success of the department.

We look forward to discussing this report with you in further detail and are available to provide any additional insights or clarifications you may require.

Thank you for your commitment to creating a better workplace for all employees at the Town of Loxahatchee Groves.

Best regards,

A handwritten signature in black ink that reads 'Checree Bryant'.

Checree Bryant
CEO

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Section 1: Executive Summary

The Town of Loxahatchee Groves is navigating significant challenges in leadership alignment, communication practices, and organizational culture. While staff and council are deeply committed to serving the community, the pace and style of leadership have placed the organization in a continual mode of crisis management, where new issues frequently displace established priorities. This reactive approach has made it difficult to sustain focus on long-term goals and has created strain across both staff and council.

A recurring theme identified is the absence of a clear, long-term strategic plan to guide priorities and roles. Without an established framework, initiatives often compete with one another, execution is delayed, and decision-making becomes fragmented. This lack of alignment has weakened cohesion across the organization and reduced the Town's ability to sustain forward momentum.

Communication gaps also emerged as a persistent concern. Internally, staff expressed frustration with unclear delegation, duplicated tasks, and the absence of consistent project management systems. Although software has been introduced, it remains underutilized, creating inefficiencies and misalignment.

Externally, the public decision-making environment has been shaped by both transparency and tension. While council meetings remain open forums, the tone and conduct within them have, at times, left staff and community members cautious about voicing their perspectives. Reports of Town Council, residents, and employees experiencing intimidation beyond the council chamber further illustrate the need for greater safeguards to ensure open and safe participation.

The Town Manager is consistently recognized as highly knowledgeable, which stands out as a key strength for the organization. At the same time, the heavy reliance on her direct involvement in various tasks has impacted her ability to focus on higher-priority strategic functions.

Section 1: Executive Summary

This tendency, combined with a desire to ensure all details are addressed personally, has created missed opportunities to delegate, empower staff, and reinforce professionalism at all levels of the organization.

Despite these challenges, the assessment also revealed strong foundations of resilience: staff dedication, community engagement, and a governing body that values transparency. By addressing the gaps in leadership pace, priority-setting, and communication management, the Town of Loxahatchee Groves has the potential to shift from a cycle of reactivity to a culture of clarity, professionalism, and long-term stability.

Section 2: Project Overview

The Town of Loxahatchee Groves engaged Actuate Consulting to conduct a SWOT and Observation Report designed to evaluate internal Town Council, Executive Staff, Managers effectiveness, organizational health, and council-staff dynamics. This project provided a neutral, data-driven perspective of the Town's strengths, weaknesses, opportunities, and threats, while also documenting observations of council meetings and leadership behaviors in real time.

The purpose of this engagement was twofold:

1. SWOT Analysis - to capture a comprehensive picture of the Town's organizational culture, leadership alignment, communication practices, and external pressures.
2. Observation Report - to evaluate leadership pace, priorities, and communication dynamics through direct observation of council meetings, staff interactions, and public engagement.

This dual approach was designed to ensure that findings reflected not only employee and leadership perceptions but also observed behaviors and patterns.

Scope of the Assessment:

- Leadership alignment and decision-making processes.
- Communication practices, including internal consistency and external transparency.
- Staff morale, collaboration, and organizational health.
- Council-community interactions and external influences on priorities.
- Strengths and opportunities for development.
- Weaknesses and threats impacting stability and trust.

Section 2: Project Overview

Objectives:

- Identify organizational strengths that support resilience and community service.
- Define opportunities for leadership development, communication systems, and cultural alignment.
- Highlight threats, both internal and external, that create risks for long-term stability.
- Capture observations of leadership pace, priority-setting, and communication styles that impact daily operations.

By combining the SWOT framework with direct observation, this report provides both a diagnostic and experiential perspective of the Town's leadership culture, organizational health, and ability to balance long-term vision with short-term pressures.

Section 3: Methodology

This report was developed using a dual approach that combined the structure of a SWOT analysis with insights gathered through direct observations. The intent was to capture not only staff and leadership perceptions, but also lived behaviors and organizational dynamics as they occur in real time.

3.1 Data Collection

- **Confidential Interviews:** Conducted with the Town Manager, council members, staff, and consultants to explore individual perspectives on strengths, weaknesses, opportunities, and threats. These conversations ensured candid input and helped validate recurring themes.
- **Document Review:** Town-provided documents, including strategic plans, organizational charts, and emails that were analyzed to establish historical and structural context.
- **Council Meeting Observations:** Five council meetings were observed, focusing on communication flow, leadership behaviors, decision-making pace, and the impact of community participation on council priorities.

3.2 SWOT Framework

Observations, interviews, and document review were synthesized into the SWOT analysis, categorizing feedback into:

- **Strengths:** Existing assets in leadership, staff dedication, and community engagement.
- **Weaknesses:** Internal gaps in communication, collaboration, and trust.
- **Opportunities:** Areas where leadership development, culture-building, and systems could drive improvement.
- **Threats:** Internal risks and external pressures that could destabilize the Town's progress if left unaddressed.

Section 3: Methodology

3.3 Observation Lens

Observations of council meetings provided critical insights into:

- **Leadership Pace & Priorities:** Whether decision-making was proactive and strategic or reactive and crisis-driven.
- **Communication Styles:** Tone, professionalism, and the clarity of exchanges between council, staff, and community.
- **Council-Community Dynamics:** The influence of public participation on decision-making and the safety of those engaging in dialogue.
- **Role Alignment:** How well council members and the Town Manager understood and executed their responsibilities in line with long-term vision.

3.4 Triangulation of Data

By cross-referencing interview feedback, document review, and live observations, the findings of this report reflect both measurable patterns and lived realities. This process ensured that no single perspective dominated the analysis, but instead contributed to a balanced, evidence-based picture of leadership and organizational culture in the Town of Loxahatchee Groves.

Section 4: Key Findings SWOT Analysis

The assessment revealed consistent themes across interviews and observations. These themes highlight areas of strength that can be leveraged, as well as weaknesses, opportunities, and threats that must be addressed for the Town to operate with clarity, cohesion, and long-term stability.

Strengths

- **Dedicated and Resilient Staff** – Employees demonstrate strong commitment to community service despite resource limitations and turnover history.
- **Community Engagement** – Residents remain actively involved in council meetings, ensuring transparency and accountability to the public.
- **Transparency in Process** – Council deliberations are conducted in open forums, reinforcing a culture of visibility even when debates are lengthy or contentious.
- **Knowledgeable Leadership** – The Town Manager is widely recognized for her expertise and technical knowledge, providing a valuable foundation for organizational decisions.
- **Diversity of Perspectives** – Town Council bring varied viewpoints, which, when managed effectively, can broaden solutions and prevent groupthink.

Weaknesses

- **Reactive, Crisis-Driven Pace** – Leadership (Town Council, Town Manager, Executive Staff) frequently shifts priorities in response to immediate pressures, reducing focus on long-term goals.
- **Lack of Strategic Alignment** – The Council and the Town Manager have not consistently established or maintained a unified long-term vision. In the absence of a clear strategic plan, priorities often compete with one another, and roles are interpreted differently, creating fragmentation in decision-making and slowing progress toward sustainable goals.
- **Communication Gaps** – Inconsistent delegation and the absence of effective project management tools (e.g., unused Asana system) create confusion, duplication, and inefficiency.
- **Micromanagement and Favoritism** – Staff reported perceptions of inequity in assignments and recognition.
- **Underdeveloped Succession and Training Systems** – Limited professional development and the absence of structured succession planning create vulnerability during transitions.

Section 4: Key Findings SWOT Analysis

Opportunities

- Leadership Development – Coaching and workshops can strengthen communication, decision-making, and professional delegation.
- Cultural Alignment – Defining and embedding shared values can improve morale, professionalism, and unity across staff and council.
- Project Management Discipline – Implementing or fully adopting project management tools can streamline communication and accountability.
- Community Engagement Protocols – Structured guidelines for public participation and communication can preserve transparency while reducing intimidation and fear.

Threats

- External Pressures – Community reactions often shift the council’s focus, creating instability in decision-making and pace.
- Intimidation and Safety Concerns – Reports of residents being followed or intimidated after council meetings create fear of participation and erode trust in open dialogue.
- Morale Erosion – Ongoing perceptions of favoritism, micromanagement, and lack of transparency risk burnout and disengagement.
- Turnover and Instability – High turnover history and limited succession planning threaten continuity and institutional knowledge.
- Public Credibility – Public disagreements and fragmented council priorities weaken external trust in leadership and government effectiveness.

This analysis illustrates that while the Town of Loxahatchee Groves has significant strengths, dedicated staff, engaged residents, and knowledgeable leadership, there are equally pressing weaknesses and threats that, if left unresolved, could undermine progress. Opportunities exist to transform these gaps into areas of growth by building alignment, embedding systems, and prioritizing long-term stability over short-term reaction.

Section 5: Observation Report

As part of the assessment, five Town Council meetings were observed to evaluate leadership behaviors, communication flow, decision-making pace, and council–community interactions. These sessions provided a real-time view of the cultural and organizational dynamics influencing both staff and governance.

Council Meeting Dynamics

Council meetings demonstrated strong resident engagement and a commitment to transparency through open deliberations. However, the tone of discussions often shifted into reactive and positional exchanges rather than collaborative problem-solving. This contributed to prolonged debates, uneven prioritization, and delays in decision-making.

Decision-Making Pace and Priorities

- Leadership appeared to operate in crisis management mode, frequently shifting focus in response to emerging issues or external pressures.
- Established priorities were often displaced by new concerns raised during meetings, creating a cycle of competing priorities.
- This reactive pace limited the council’s ability to maintain strategic focus and undermined progress on long-term goals.

Communication Styles

- Interactions between council members and staff varied significantly, ranging from professional to tense.
- Staff frequently responded cautiously, suggesting hesitation to speak openly due to concerns about misinterpretation or conflict escalation.
- Discussions with the public occasionally reflected frustration or defensiveness, which reduced the overall effectiveness of dialogue.

Section 5: Observation Report

Council-Community Dynamics

- Community participation was robust, but at times adversarial. Public comments carried significant influence on decision-making, often shifting the council's pace and focus.
- Reports surfaced of Town Council, employees, and residents experiencing intimidation after meetings, including being followed outside by disgruntled residents. Such incidents discourage open participation and undermine public trust in the process.
- While transparency is a noted strength, the lack of structured communication management has created psychological safety concerns for both staff and residents.

Role Alignment

- Observations revealed gaps in how council members and the Town Manager understood and executed their roles.
- The Town Manager's expertise is a clear asset to the Town, although her direct engagement in tactical responsibilities has at times pulled focus away from the broader strategic leadership functions required of her position.
- Limited delegation to staff reduced opportunities for empowerment and professional growth, while also creating inefficiencies in project management and execution.

Professionalism and Culture

- While care and concern were evident, the overall culture of council meetings often lacked a consistent professional framework.
- Prolonged debates over details, public disagreements, and reactive decision-making signaled opportunities for leadership to set and maintain a more stable, professional tone.
- A deficit in the use of structured project management systems (e.g., the unused Asana platform) contributed to communication breakdowns and accountability gaps.

Section 5: Observation Report

Summary:

The observations confirmed that the Town's leadership environment is characterized by dedication to transparency and community engagement, but also by reactivity, inconsistent professionalism, and gaps in role clarity. Without improved communication management, stronger delegation, and a clearer alignment of pace and priorities, the risk of continued instability remains high.

Section 6: Leadership Pace & Priorities

The pace, focus, and priorities of leadership within the Town of Loxahatchee Groves were consistent themes throughout the interviews and direct observations. While council members and the Town Manager are dedicated to serving residents, the approach to leadership is often reactive rather than strategic, which undermines efficiency and long-term progress.

Crisis-Driven Decision-Making

- Leadership frequently operates in a constant state of crisis management, where new issues and resident concerns regularly displace established priorities.
- This cycle creates an environment where priorities compete rather than align, reducing momentum on long-term initiatives and leaving staff uncertain about where to focus their efforts.

External Pressures and Influence

- The pace and direction of decision-making are strongly influenced by external pressures, particularly during public comment and community interactions.
- While transparency is valued, the weight of these external responses often results in rapid shifts in focus, slowing progress on strategic goals.
- The absence of clear boundaries and communication protocols has, in some cases, escalated into intimidation of residents and staff, raising concerns about psychological safety and open participation.

Lack of Congruent Vision

- Council members and the Town Manager do not consistently share a unified understanding of the long-term vision for the Town.
- Differing priorities and interpretations of individual roles contribute to fragmented decision-making and slow follow-through.
- Without alignment around collective goals, leadership energy is spread thin across competing agendas rather than coordinated for maximum impact.

Section 6: Leadership Pace & Priorities

Role of the Town Manager

- The Town Manager is widely respected for her knowledge and expertise, which is viewed as one of the Town's greatest strengths.
- However, her tendency to take on too many tactical responsibilities dilutes her ability to focus on strategic leadership.
- A stronger emphasis on delegation and staff empowerment would free the Town Manager to concentrate on high-level priorities and strengthen her team's capacity.

Project Management Gaps

- The Town has adopted project management software (Asana), but it is not being used effectively—or at all.
- The absence of a functional system has resulted in duplicated assignments, unclear delegation, and reduced accountability.
- This deficit reinforces communication challenges and prevents leadership from tracking progress consistently.

Professionalism and Tone

- While care and concern are evident, council proceedings and staff interactions do not always reflect a professional framework of communication and accountability.
- Debates over details, public disagreements, and reactive shifts in direction signal the need for a more disciplined approach to leadership and cultural tone-setting.

Summary:

The Town's leadership pace and priorities reflect a tension between dedication to community service and reactive, crisis-driven patterns. Without stronger alignment on vision, improved delegation, and consistent project management, leadership risks perpetuating inefficiency, eroding trust, and missing opportunities for long-term progress.

Section 7: Survey Results Overview

Chain of Command

- Internal staff: 50% yes | 50% no
- External staff: 88% yes | 13% no
- Overall: 71% yes | 29% no

Interpretation: Internal staff experience much more confusion about authority and accountability compared to external staff.

Comfort Addressing Issues with Supervisors

- Internal staff: 67% yes | 17% no
- External staff: 75% yes | 25% no
- Overall: 71% yes | 21% no

Interpretation: Both groups show relative comfort, but internal staff express slightly higher hesitation.

Training Opportunities

- Internal staff: 33% yes | 17% no
- External staff: 25% yes | 13% no
- Overall: 29% yes | 14% no

Interpretation: Both groups see training as inadequate, with especially low satisfaction among internal staff.

Workplace Atmosphere

- Internal staff: 33% yes | 67% no
- External staff: 75% yes | 0% no
- Overall: 57% yes | 29% no

Interpretation: Internal staff describe the environment as much less collaborative, while external staff view it positively.

Section 7: Survey Results Overview

Favoritism in the Workplace

- Internal staff: 67% yes | 33% no
- External staff: 57% yes | 43% no
- Overall: 62% yes | 38% no

Interpretation: Favoritism is strongly perceived across both groups, but especially among internal staff.

NOTE:

The term internal staff refers to management employees and staff who work directly within the Town Hall building.

The term external staff refers to individuals who work outside of the Town Hall building, including those in the Building Division, members of the Town Council, and external consultants.

Section 8: Recommendations

The Town of Loxahatchee Groves is at a pivotal point in its organizational journey. The observation revealed strengths that reflect a resilient and dedicated staff, engaged residents, and a council committed to transparency. At the same time, it exposed gaps in leadership alignment, communication, and workplace culture that, if unaddressed, could erode trust, morale, and long-term stability.

A recurring theme throughout this process was the contrast between internal Town Hall staff and external respondents. Internal staff consistently reported lower satisfaction with the chain of command, workplace atmosphere, and transparency, while also perceiving higher levels of favoritism and micromanagement. External respondents, council, consultants, and field employees viewed the organization more positively but are less impacted by the day-to-day dynamics inside Town Hall. This divide underscores the urgent need to focus improvement efforts where the risks are most acute: the internal workforce.

The Town's leadership pace and priorities further reflect a cycle of crisis management, where immediate pressures frequently displace long-term goals. Without a unified vision, consistent role clarity, and effective project management, progress will continue to stall, and frustrations will deepen.

Moving forward, success will depend on three critical shifts:

1. Council and Leadership Alignment – Clarifying vision, defining roles, and setting priorities that are strategic rather than reactive.
2. Internal Staff Empowerment – Establishing clear structures, professional development opportunities, and communication systems that reduce micromanagement and favoritism while boosting morale.
3. Safe and Transparent Community Engagement – Implementing structured communication management protocols and safeguards that protect both staff and residents from intimidation, ensuring open and fair participation.

Section 8: Recommendations

The developmental roadmap outlined in this report provides immediate, short-term, and long-term actions to strengthen trust, rebuild professionalism, and create sustainable systems. If consistently embraced, these steps will enable the Town of Loxahatchee Groves to transition from a cycle of reactivity to a culture of clarity, alignment, and long-term stability well-positioned to serve its community with excellence.

The observation revealed the need for intentional focus on strategic planning, executive leadership development, and improved communication practices. The following roadmap prioritizes leadership clarity and cultural alignment in the first phase, supported by training and systems that sustain long-term growth.

Immediate Priorities (0–3 Months)

- **Executive Coaching:** Initiate one-on-one coaching for the Town Manager and key leaders, to include members of the Town Council, focusing on communication, delegation, and strategic leadership.
- **Strategic Planning Framework:** Launch the creation of a clear long-term strategic plan to unify vision, align roles, and set measurable priorities for the Town.
- **Communication & Culture Training:** Conduct a foundational workshop on effective communication, professionalism, and cultural expectations for staff and leadership.
- **DISC & Emotional Intelligence (EIQ) Training:** Administer assessments and training to improve self-awareness, reduce conflict, and build stronger collaboration.
- **Communication Protocols for Council Meetings:** Introduce structured facilitation guidelines and an independent liaison to ensure safe, balanced, and professional dialogue.

Section 8: Recommendations

Short-Term Priorities (3–6 Months)

- Council & Staff Alignment Workshops: Facilitate sessions to reinforce the strategic plan, clarify responsibilities, and reduce fragmentation.
- Staff Development Program: Provide quarterly training focused on leadership skills, cross-department collaboration, and emotional intelligence application.
- Project Management Discipline: Reactivate or replace the unused project management platform, ensuring proper training and adoption to track tasks and accountability.
- Pulse Checks: Conduct regular surveys to monitor morale, communication effectiveness, and progress toward alignment.

Long-Term Priorities (6–12 Months)

- Succession Planning Framework: Design career pathways and leadership development tracks to reduce turnover risk and strengthen organizational continuity.
- Cultural Alignment Initiative: Define and embed shared values to unify internal staff, field employees, and leadership around professionalism and service.
- Annual Strategic Retreat: Host a facilitated retreat to review progress, refresh the strategic plan, and reinforce staff collaboration.
- Ongoing Leadership Development: Sustain momentum through continued executive coaching, DISC/EIQ refreshers, and advanced communication workshops.

Proposal

Ongoing Services Options

To reinforce leadership alignment and cultural transformation, Actuate Consulting offers two levels of structured support. Both packages are designed to provide executive coaching, leadership training, and actionable recommendations with clearly defined time commitments.

Package 1: Leadership Alignment Program – \$5,000/month

Scope of Support (capped at ~20 hours/month):

- 1:1 Executive Coaching for Town Manager – Two 90-minute coaching sessions each month (3 hours).
- Executive Leadership Training – One monthly 2-hour training session for executive team, rotating focus areas such as:
 - Strategic Leadership
 - Communication Protocols
 - DISC & Emotional Intelligence (EIQ) Application
- Council Meeting Participation – Attendance at one bi-monthly council meeting (up to 3 hours), followed by a written recommendation brief outlining actionable next steps.
- Advisory & Support – Up to 10 additional hours per month for preparation, documentation, executive coaching, and issue-specific advisement.

Please note: All services are capped at 20 hours per month. Any additional services beyond this cap will be billed at a rate of \$250 per hour. Hours may be applied across a range of options, including training, executive coaching, and planning and development. Hours must be utilized within the month and may not be carried over.

Focus: Provides steady alignment and coaching for the Town Manager, while also developing the executive team’s skills in communication, strategic thinking, and collaboration.

Proposal

Package 2: Leadership & Transparency Program – \$7,500/month

Scope of Support (capped at ~30 hours/month):

- 1:1 Executive Coaching for Town Manager – Three 90-minute sessions each month (4.5 hours).
- Executive Leadership Training – Two monthly 2-hour training sessions for the executive team (4 hours).
- Council Meeting Participation – Attend monthly council meetings, followed by written recommendation briefs.
- Quarterly Staff Workshop – One extended 4-hour workshop per quarter, focused on topics such as:
 - Strategic Leadership
 - Organizational Culture Alignment
 - Conflict Resolution & Professional Communication
- Advisory & Support – Up to 15 additional hours per month for preparation, documentation, and on-demand advisement.

Please note: All services are capped at 30 hours per month. Any additional services beyond this cap will be billed at a rate of \$250 per hour. Hours may be applied across a range of options, including training, executive coaching, and planning and development. Hours must be utilized within the month and may not be carried over.

Focus: Designed for municipalities ready to invest more deeply in both leadership and community trust. This package adds comprehensive council engagement, quarterly culture-building workshops, and enhanced coaching for the Town Manager.



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McNicholas , Thomas	3001 Pga Boulevard, Suite 300, Palm Beach Gardens, FL 33410	McNicholas & Associates, Inc.			
McNicholas, Mary	500 S. Australian Ave., Suite 710, West Palm Beach, FL 33401	Geoffrey B. Sluggett & Associates, Inc.			

Additional Information

Principal List for McNicholas, Mary

Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
Parking Concepts, Inc.	Mueller, David		
San Felasco Nurseries, Inc.	Meisel, Marc		
Town Of Loxahatchee Groves	Underwood, William		
United Healthcare Services, Inc.	Rush, Landis		
Indian Trail Improvement District	Hanson, Burgess		

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Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
American Traffic Solutions	Mcclain, Rodney		
Community Champions, Inc.	Darnell, Thomas		
Bergeron Companies	Bergeron, Jr., Ronald		
Legacy Shoppes, Llc	Heise, Martin		
Red Barn Feed & Supply, Inc.	Hyslop, Beck		

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Additional Information

Principal List for McNicholas, Mary

Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
Alternative Claims Management	Cruz, Amanda		
Mint Eco Car Wash Holdings, LLC	Jervis, Geoffrey		
Redspeed Usa	Parks, Greg		
Delaware North	Patch, Shannon		
Parking Concepts, Inc.	Mueller, David		

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Additional Information

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Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
South Florida Regional Transit Authority/ Tri-Rail (Sfrrta)	Dech, Dave		
Town Of Loxahatchee Groves	Ramaglia, Francine		
Edx Royale Property, Llc	Rodberg, Mark		
Henley Car Wash, Lp	Rickwood, Emma		

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Lobbyist Name	Lobbyist Address	Firm Name	Lobbyist Withdrawn On	Lobbyist Details	Expenditure Details
Sluggett, Geoffrey	500 S. Australian Avenue, Suite 710, West Palm Beach, FL 33401	Geoffrey B. Sluggett & Assoc.			

Additional Information

Principal List for Sluggett, Geoffrey

Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
Covanta Energy	Treshler, Joseph		
Housing Trust Group, Llc	Wilson, Shawn		
Hughes Development, Llc	Hughes, Tom		
Southern Management And Development, L.P.	Levin, Steven		
Judicial Correction Services	Gorlin, Jarrett		

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Community Champions, Inc.	Darnell, Tom		
The Weitz Company	Wells, Jim		
American Traffic Solutions	Mcclain, Rodney		
Charles S. Whiteside, Inc.	Everett, John		
Bergeron Land Development	Bergeron, Ron		

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Lobbyist List

Lobbyist Name	Lobbyist Address	Firm Name	Lobbyist Withdrawn On	Lobbyist Details	Expenditure Details
Sluggett, Geoffrey	500 S. Australian Avenue, Suite 710, West Palm Beach, FL 33401	Geoffrey B. Sluggett & Assoc.			

Additional Information

Principal List for Sluggett, Geoffrey

Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
Stewart Mining Industries	Stewart, Nick		
Martin Gold Coast	Oliver, Allison		
Lake Point Holdings Llc	Laird, Jud		
Gerstle, Rosen & Goldberg, P.A.	Nadler, Ron		
Ygrene Energy Fund	Wakefield, John		

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Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
R&R Llc DbA Wellington Elder Care	Gutierrez, Ricardo		
Bright Horizons Children'S Centers Llc	Nations, Teresa		
Mg3 Developer Group, Llc	Leonoff, Hernan		
Amec Environmental & Infrastructure, Inc.	Tender, Lucien		
Republic Services Of Florida, Limited Partnership, D/B/A Republic Services Of Palm Beach	Stanley, Joanne		

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Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
Sun Bergeron	Bergeron, Lonnie		
Houston Astros	Kibbe, Giles		
Unify Inc.	Buzzelli, Mary		
Isla Verde, Llc	Lococo, Rick		
National Express Transit Corporation	Sullivan, Brian		

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Additional Information

Principal List for Sluggett, Geoffrey

Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
Deerhurst Lakes Partnership	Folkersen, Henry		
All Aboard Florida	Robinson, Don		
Legacy Shoppes, Llc	Heise, Martin		
	Tripuraneni, Krishna		
World Construction Group Usa	Ragosta, Carl		

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Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
Red Barn Feed & Supply, Inc.	Hyslop, Beck		
Metrotech Net, Inc	Parks, Greg		
Parking Concepts, Inc.	Mueller, David		
Prohawk	Parks, Greg		
Copsync, Inc.	Parks, Greg		

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Additional Information

Principal List for Sluggett, Geoffrey

Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
San Felasco Nurseries, Inc.	Meisel, Marc		
Ridge Farm Tour Group	D'Ambrosio, George		
D.S. Eakins Construction Corp.	Eakins, Steve		
Purdue, Brandon, Fielder, Collins & Mott Llp	Crites, Tracy		
Smb Painting Llc	Brown, Anne		

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Additional Information

Principal List for Sluggett, Geoffrey

Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
T-Mobile South Llc	Mcdowell, Tony		
Delray Dunes Association, Inc.	Hill, Carrie		
Town Of Loxahatchee Groves	Underwood, William		
	Chung, Cranston		
Palm Beach County Food Bank	Latour, Marti		

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Additional Information

Principal List for Sluggett, Geoffrey

Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
Judicial Innovations	Gorlin, Jarrett		
Indian Trail Improvement District	Hanson, Burgess		
Alternative Claims Management	Cruz, Amanda		
Pet Parent, Llc	Wesley, Jared		
Dan Griffin Sod, Inc.	Griffin, Todd		

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Additional Information

Principal List for Sluggett, Geoffrey

Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
Barky Pines Animal Rescue & Sanctuary	Accomando, Elizabeth		
Edx Royale Property, Llc	Rodberg, Mark		
Henley Car Wash, Lp	Rickwood, Emma		

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Additional Information

Principal List for Sluggett, Geoffrey

Company Name	Principal Name / Verifier	Principal Details	Lobbyist Principal Details/ Registration & Withdraw Effective Dates
Mint Eco Car Wash Holdings, Llc	Jervis, Geoffrey		
Redspeed Usa	Parks, Greg		
Delaware North	Patch, Shannon		
The Ridge	Garson, Nona		
South Florida Regional Transportation Authority / Tri-Rail	Dech, David		

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155 F Road Loxahatchee Groves, FL 33470

TO: Town Council of Town of Loxahatchee Groves
FROM: Craig Lower, Acting Public Works Director
VIA: Francine L. Ramaglia, Town Manager
DATE: March 3, 2026
SUBJECT: Swale work adjacent to A Road/Collecting Canal – Huurr Homes proposal

Background:

Progress continues on the A Road and Collecting Canal Road improvement project. While Public Works staff remains capable of completing the swale development and sodding, staff seeks Council direction on whether to award swale grading and compacting portion to Huurr Homes, LLC to accelerate the total project completion by approximately three months.

Project Status Update

- Paving: Bid award is on the March 3rd agenda. The bid was \$27,644 under the budgeted amount.
- Canal Restoration: Currently being performed by Public Works; completion anticipated by April 30.
- Clearing (East/North): Performed by staff and tree contractors; completion anticipated by March 30.
- Drainage: Fabrication of catch basins and culverts (Work Order 5) is underway. Installation begins March 23 and should be concluded by mid-April.

Below is a comparison of the cost between using the proposed outside contractors and/or staff labor for the swale and sodding phase:

Feature	Option A: Huurr Homes, LLC (Contractor)	Option B: Public Works (In-House)
Direct Cost	\$124,415	\$70,000-\$120,000
Completion Date	May 2026	July or September 2026
Paving Start	June concurrent with completion of drainage work	Delayed (either to allow time before the paving or wait for curing of pavement afterwards)
Sodding	Handled by Odum's (\$35,000)	Handled by Odum's (\$35,000)
Primary Benefit	3-month reduction in project timeline	Lower direct out-of-pocket expense
Staff Utility	Staff redirected to Priority Projects	Staff committed to swale (6-8 weeks)



155 F Road Loxahatchee Groves, FL 33470

For purposes of comparison, the pricing for Johnson-Davis in the same bid awarded by Resolution 2025-23 is \$267,450 based on the same quantity of materials to remove and bring in to complete the swale work. Johnson – Davis pricing for the project would not allow for the option of having an outside contractor do the swale work.

By awarding the swale work to Huurr Homes, Public Works staff will be redirected to other high-priority projects, specifically:

1. North road Trail rehabilitation
2. Installation of multiple drainage pipes throughout the town.
3. Removing and installing horse trail gates throughout the town's future horse trail connectivity

To ensure the contractor has the capacity to meet the May completion deadline, the following is a status update on their current work for the Town:

- Folsom Rd & 25th culvert bridge project completed
- Bunny Lane and D Rd culvert bridge project completed
- F Rd and Collecting Canal intersection is to resume work on March 16. This project was paused and rescheduled to ensure the work moved forward safely and correctly due to the CSX project initially as well as the staff transition from one attorney to another and from the changes in public works. Based on the previous public works director's acceptance of materials for the F Road project, the work remaining to be completed brings the project under the \$200,000 limit for required bonding and therefore the contractor is requesting the bond be waived and has agreed to complete the job with only two pay applications. The staff believe this provides sufficient protection to the Town to assure completion of the work and if acceptable the technical and communication issues on both sides would now be resolved.

A road catch basins and culvert installation is underway and scheduled as described above

Kerry Lane and F Road culvert bridge project will move forward after the completion of F Road and Collecting Canal installation. A revised notice to proceed will be issued at that time.

The 16 other catch basins and culverts at various locations will be issued a notice to proceed within the next month as scheduling discussions are underway.

Huurr Homes is currently in compliance with all timelines and has the mobilization capacity to begin the swale work on April 6, 10 days after the drainage installation of catch basins and culverts start on March 23. They have confirmed and committed to the schedule.

Huurr Homes is confident they can complete the projects within the above defined time frames.

Available Funding

Funding for the paving projects that were bid had budget of \$ 684,659

Rock for A Road and Collecting Canal was budgeted at \$87,000

Canal Bank Stabilization for A Road Canal had a budget of \$387,531

Total budget allocated to project was \$1,159,090



155 F Road Loxahatchee Groves, FL 33470

Anticipated costs of the project are:

Dirt	\$100,000
Rock	\$100,000
Equipment Rental	\$21,000
Kiels Tree Removal	\$10,000
Fence Replacement	\$30,000
Odums Sod	\$35,000
Catch Basin and Culverts	\$106,000
Culvert Pipe	\$17,000
Paving Bid	\$657,015
Road Rock	\$15,000
Total	\$1,091,015

Within the amounts currently budgeted for the project there is a projected surplus of approximately \$68,000 prior to having Huurr Homes doing the swale work. The remaining balance of approximately 56,000 is available from monies carried forward for swales and catch basins from previous years' capital budgets.

Based on desired timing and anticipated cost savings, staff recommend using Huurr. Funding for the \$124,415 work order under the contract with Huurr Homes.

Recommendation

Staff recommends the approval of Resolution 2026-14, authorizing Work Order #7 with Huurr Homes, LLC. The \$124,415 investment is justified by the three-month reduction in construction impact on residents and the ability to reassign Town staff to other high-priority projects.

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2026-14

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING WORK ORDER NO. 7 WITH HUURR HOMES, LLC PURSUANT TO THEIR CONTRACT FOR CONTINUING SERVICES FOR CULVERTS – CONSTRUCTION, REPLACEMENT, MAINTENANCE, REPAIRS, AND INDIVIDUAL PROJECTS (INCLUDING THOSE OVER \$300,000) FOR THE GRADING AND COMPACTING OF SWALES ALONG A ROAD COLLECTING CANAL ROAD FROM A ROAD TO B ROAD; AUTHORIZING THE MAYOR TO EXECUTE NECESSARY DOCUMENTS IN FORMS ACCEPTABLE TO THE TOWN MANAGER AND TOWN ATTORNEY TO IMPLEMENT THE INTENT OF THIS RESOLUTION; AUTHORIZING THE TOWN MANAGER AND THE TOWN ATTORNEY TO TAKE SUCH ACTIONS AS ARE NECESSARY TO IMPLEMENT THIS RESOLUTION; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, in accordance with State Statutes and the Town’s Procurement Code, the Town of Loxahatchee Groves, Florida (“Town”) issued Invitation For Bid For Continuing Services for Culverts – Construction, Replacement, Maintenance, Repairs and Individual Projects (Including Those over \$300,000) IFB # 2025-01 (“IFB”); and

WHEREAS, the Town Council approved Resolution 2025-23 and the Town entered into a Continuing Services Contract with Huurr Homes, LLC; and

WHEREAS, the Town received an estimate from Huurr Homes, LLC to grade and compact swales for the provision of drainage along A Road and Collecting Canal Road from A Road to B Road ; and

WHEREAS, Town staff recommend authorizing work order No. 7 to Huurr Homes, LLC for the price of \$124,415.00 to grade an compact swales at specified locations along A Road and Collecting Canal Road from A Road to B Road.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THAT:

Section 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution; and

Section 2. The Town Council of the Town of Loxahatchee Groves hereby approves the attached Work Order No. 7 with Huurr Homes, LLC. The mayor is authorized to execute any and all

documents necessary to implement the intent of this Resolution, in forms acceptable to the Town Manager and Town Attorney. The Town Manager and Town Attorney are authorized to take such actions as are necessary to implement this Resolution.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. If any clause, section, other part, or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or. Application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 5. This Resolution shall become effective immediately upon its passage and adoption.

Councilmember _____ offered the foregoing resolution. Councilmember _____ seconded the motion, and upon being put to a vote, the Resolution was hereby:

ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THIS ___ DAY OF MARCH, 2026.

ATTEST:

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

Valerie Oakes, Town Clerk

Voted:
Mayor Anita Kane, Seat 3

APPROVED AS TO LEGAL FORM:

Voted:
Vice Mayor Margaret Herzog, Seat 5

Office of the Town Attorney

Voted:
Councilmember Todd McLendon , Seat 1

Voted:
Councilmember Lisa El-Ramey, Seat 2

**CONSTRUCTION, REPLACEMENT, MAINTENANCE,
REPAIRS, AND INDIVIDUAL PROJECTS (INCLUDING THOSE
OVER \$300,000) BETWEEN THE TOWN OF LOXAHATCHEE
GROVES AND HUURR HOMES, LLC**

WORK ORDER NO. 7

THIS WORK ORDER UNDER THE CONTRACT FOR CONTINUING SERVICES FOR CULVERTS – CONSTRUCTION, REPLACEMENT, MAINTENANCE, REPAIRS, AND INDIVIDUAL PROJECTS (INCLUDING THOSE OVER \$300,000) (“Work Order” hereafter) is made on the __day of __, 2025, between the **Town of Loxahatchee Groves**, a Florida municipal corporation (“Town” hereafter) and **Huurr Homes, LLC**, a Florida Limited Liability Company (“Contractor” hereafter).

1.0 Project Description:

The Town desires the Contractor to provide those construction services as identified herein pursuant to its Contract for Continuing Services for Culverts – Construction, Replacement, Maintenance, Repairs, and Individual Projects (Including Those Over \$300,000). The services are generally described as: Grade and Compact Swales along A Road and Collecting Canal Road between A Road and B Road. The Contractor’s Estimate is attached hereto as Exhibit 1.

2.0 Scope

Under this Work Order, the Contractor will provide the Town with construction services for the Project as specified in the **Contractor’s estimate attached hereto and incorporated herein as Exhibit 1.**

3.0 Schedule

The services to be provided under this Work Order shall be substantially completed within 45 calendar days from the Town’s approval of this Work Order and issuance of a notice to proceed. Final completion shall be within 60 calendar days from the Town’s approval of this Work Order and issuance of a notice to proceed.

4.0 Compensation

This Work Order is issued for a lump sum, not to exceed amount of \$124,415.00 (One hundred twenty for thousand four hundred fifteen dollars and 00/cents). The attached proposal identifies all costs and expenses included in the lump sum, not to exceed amount. Such costs and expenses shall be in accordance with and based upon the Contract’s established unit prices.

5.0 Project Manager

The Project Manager for the Contractor is Jason M. Schlimbaum Office phone (954)270-1121 Cell phone (954)465-9945; email: jason@huurrhomes.com; and, the Project Manager for the Town is Craig Lower Acting Public Works Director, Office phone 561-807-6671 Cell phone: 561-985-2778; email: clower@loxahatcheegrovesfl.gov

6.0 Progress Meetings

The Contractor shall schedule periodic progress review meetings with the Town Project Manager as necessary but every 30 days as a minimum.

7.0 Contractor’s Representations

In order to induce the Town to enter into this Work Order, the Contractor makes the following representations:

7.1 Contractor has familiarized itself with the nature and extent of the Contract Documents including this Work Order, work, site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or furnishing of the work.

7.2 Contractor has obtained at his/her own expense and carefully studied, or assumes responsibility for obtaining and carefully studying, soil investigations, explorations, and test reports which pertain to the subsurface conditions at or contiguous to the site or otherwise may affect the cost, progress, performance or furnishing of the work as Contractor considers necessary for the performance or furnishing of the work at the stated work order price within the Work Order stated time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of the IFB; and no additional examinations, investigations, explorations, tests, reports, studies or similar information or data are or is deemed necessary by Contractor for such purposes.

7.3 Contractor has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports, studies or similar information or data in respect of said Underground Facilities are or is deemed necessary by the Contractor in order to perform and furnish the work under this Work Order price, within the Work Order time and in accordance with the other terms and conditions of the Contract Documents.

7.4 Contractor has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Contract Documents.

7.5 Contractor has given the Town's Contract Administrator written notice of all conflicts, errors or discrepancies that he or she has discovered in the Contract Documents and the written resolution thereof by Town or its designee is acceptable to the Contractor.

8.0 Authorization

This Work Order is issued pursuant to the Contract for Continuing Services for Culverts – Construction, Replacement, Maintenance, Repairs, and Individual Projects (Over \$300,000) between the Town and the Contractor, dated April 1, 2025, (“Contract” hereafter). If there are any conflicts between the terms and conditions of this Work Order and the Contract, the terms and conditions of the Contract shall prevail.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have made and executed this Work Order as of the day and year set forth above.

TOWN OF LOXAHATCHEE GROVES

By: _____
Anita Kane, Mayor

ATTEST:

Approved as to form and legal sufficiency:

Valerie Oakes, Town Clerk

Jeffrey S. Kurtz, Town Attorney

CONTRACTOR: Huurr Homes, LLC

By: _____
Name: Jaime Shlimbaum
Title: Manager

[Corporate Seal]

STATE OF _____)
COUNTY OF _____)

THE FOREGOING instrument was acknowledged before me by means of ___ physical presence or ___ online notarization on this _____ day of _____, 2026, by Jaime Shlimbaum, as Manager of Huurr Homes, LLC, a Florida Limited Liability Company, authorized to do business in the State of Florida and _____ who is personally known to me or who has produced the following as identification:
_____.

H Huurr Homes, LLC
 2705 Burris Road
 Unit 4A
 Davie, FL 33314

Estimate

Date	Estimate #
1/28/2026	3482

Phone #	(954)270-1121
Name / Address	
Town of Loxahatchee Groves 155 F Road Loxahatchee Groves, FL 33470	

Project
26-13482 Loxahatchee...

Description	Qty	Rate	Total
Project: Town of Loxahatchee Groves Work Order #7 Continuing Services for Culverts - Construction, Replacement, Maintenance, Repairs, and Individual Projects Scope of Work: Grade and Compact Swales Locations: Town of Loxahatchee - Swale Lenght Segment 1: A Road, from Collecting Canal Road to Okeechobee Blvd - Swale Lenght Segment 2: Collecting Canal Road, from B Road to A Road Plans: - Plans and proposed grades not provided - Segment 1 Swale dimensions: Proposed Lenght 5,113 FT, 10 FT Wide, 20 IN at lowest - Segment 2 Swale dimensions: Proposed Lenght 0.42 MILES, 10 FT Wide, 20 IN at lowest			
General Conditions			
ITEM GC-2: NON-Emergency Mobilization/Demobilization Costs for Utility Right-of-Way work; Qty LS	2	6,500.00	13,000.00
ITEM GC-3: M.O.T. for Work Blocking Lane; Qty EA	2	4,600.00	9,200.00
Restoration			
Please sign below in agreement with above terms Authorized Signature and Date Print		Total	

H Huurr Homes, LLC
 2705 Burris Road
 Unit 4A
 Davie, FL 33314

Estimate

Date	Estimate #
1/28/2026	3482

Phone #	(954)270-1121
---------	---------------

Name / Address
Town of Loxahatche Groves 155 F Road Loxahatche Groves, FL 33470

Project
26-13482 Loxahatche...

Description	Qty	Rate	Total
ITEM R-15 Furnish Operator, Water Truck, and Irrigate Sod or Seed Mix. Qty HR	495	92.00	45,540.00
Imported Backfill & Removal of In-Situ Material			
ITEM BF-1 Removal & Disposal of unsuitable in-situ material/soil; Qty CY	2,267	25.00	56,675.00
NOTES:			
- Final Bill we be based on the work completed in the field. - Proposed grades for swales not provided, slopes will be field Fit - Town of Loxahatchee will be in charge of the 10-FT width clearance for the swales - The material will be hauled to a Town of Loxahatchee own yard			
Exclusions Sections			0.00
Exclusions:		0.00	0.00
1. All soil testing density compactions, etc. 2. All permit fees 3. All surveying 4. Unforeseen soil conditions 5. Excluding all damages to unmarked conduits 6. All Sod restoration 7. Clearing and Grubbing by others			

Please sign below in agreement with above terms Authorized Signature and Date Print	Total	\$124,415.00
---	--------------	--------------



2705 Burris Road, Unit 4A
Davie, FL 33314
Phone: (954) 270-1121
Email: jaime@huurrhomes.com

Town of Loxahatchee Groves

CONTINUING SERVICES FOR CULVERTS - CONSTRUCTION, REPLACEMENT, MAINTENANCE, REPAIRS, AND INDIVIDUAL PROJECTS

WORK ORDER #7

Information Provided:

Swale Length Segment 1:

A Road from Collecting Canal Road to Okeechobee Blvd.

- ❖ Proposed length 5,113 feet, 10ft wide, 20in depth at lowest



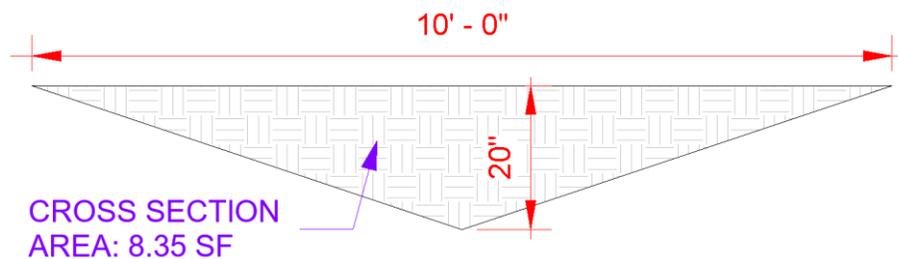
Swale Length Segment 2:

Collecting Canal Road from B Road to A Road

- ❖ Proposed length 0.42 Miles, 10ft wide, 20in depth at lowest



Cross Section Area:





2705 Burris Road, Unit 4A
Davie, FL 33314
Phone: (954) 270-1121
Email: jaime@huurrhomes.com

Volume Calculation:

SEGMENT 1

A Road from Collecting Canal Road to Okeechobee Blvd
Proposed length 5,113 feet, 10ft wide, 20in depth at lowest

EXPORT	CF	42,694
	CY	1,581
	LOADS	88

SEGMENT 2

Collecting Canal Road from B Road to A Road
Proposed length 0.42 Miles, 10ft wide, 20in depth at lowest -->> 2,217.6 FT

EXPORT	CF	18,517
	CY	686
	LOADS	38

TOTAL

TOTAL	CY	2,267
	LOADS	126

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2026-15

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, TERMINATING THE LAW ENFORCEMENT SERVICE AGREEMENT BETWEEN THE TOWN AND RIC L. BRADSHAW, SHERIFF OF PALM BEACH COUNTY; AUTHORIZING THE MAYOR TO EXECUTE NECESSARY DOCUMENTS IN FORMS ACCEPTABLE TO THE TOWN MANAGER AND TOWN ATTORNEY TO IMPLEMENT THE INTENT OF THIS RESOLUTION; AUTHORIZING THE TOWN MANAGER AND THE TOWN ATTORNEY TO TAKE SUCH ACTIONS AS ARE NECESSARY TO IMPLEMENT THIS RESOLUTION; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Town of Loxahatchee Groves, a Florida municipality located in Palm Beach County, Florida (hereinafter referred to as "Town") and Ric L. Bradshaw, Sheriff of Palm Beach County Sheriff's Office, Florida (hereinafter referred to as "PBSO") entered into an Agreement for Law Enforcement Services in June of 2017, for a one-year term beginning on October 1, 2017 and terminating on September 30, 2018; and

WHEREAS, the Town and PBSO entered seven (7) addenda to the Agreement extending the term of the Agreement from October 1, 2018 until September 30, 2027; and

WHEREAS, the Town has adopted Ordinance Number 2024-05 providing for an acceptance of the level of law enforcement services as provided by PBSO in unincorporated Palm Beach County in the event there is no agreement between the Town and PBSO or an adjacent municipality for the provision of law enforcement services; and

WHEREAS, the Town ceased making payments under Agreement in December of 2025; and

WHEREAS, PBSO ceased providing services under the Agreement in December of 2025; and

WHEREAS, Town and PBSO attempted to negotiate a mutually beneficial resumption for the provision of enhanced law enforcement services within the Town's municipal boundaries; and

WHEREAS, PBSO gave notice to the Town on February 26, 2026 that negotiations concerning the resumptions of services were closed; and

WHEREAS, The Town acknowledges the termination of law enforcement services under the Agreement; and

WHEREAS, The Town will provide written notice to PBSO in accordance with Article 12 "Termination" of the Agreement for the termination of the last year contemplated under the agreement to be delivered to PBSO prior to March 31, 2026 with such termination being effective October 1, 2026; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THAT:

Section 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution; and

Section 2. The Town Council of the Town of Loxahatchee Groves hereby acknowledges the termination of enhanced law enforcement services provided by PBSO effective December 1, 2025.

Section 3. The Town Council authorizes the Mayor to execute an agreement that may be reached between the parties memorializing the termination of law enforcement services effective December 1, 2025.

Section 4. The Town Manager in conjunction with the Town Attorney are directed to prepare formal written notice of the termination of the agreement in accordance with Article 12 of the agreement, which noticed shall be delivered to PBSO prior to March 31, 2026, and having the effect of terminating the last year of the existing agreement.

Section 5. The Mayor is authorized to execute any and all documents necessary to implement the intent of this Resolution, in forms acceptable to the Town Manager and Town Attorney. The Town Manager and Town Attorney are authorized to take such actions as are necessary to implement this Resolution.

Section 6. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. If any clause, section, other part, or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or. Application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 8. This Resolution shall become effective immediately upon its passage and adoption.

Councilmember _____ offered the foregoing resolution. Councilmember _____ seconded the motion, and upon being put to a vote, the Resolution was hereby:

ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THIS 3RD DAY OF MARCH 2026.

ATTEST:

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

Valerie Oakes, Town Clerk

Voted:
Mayor Anita Kane, Seat 3

APPROVED AS TO LEGAL FORM:

Voted:
Vice Mayor Margaret Herzog, Seat 5

Office of the Town Attorney

Voted:
Councilmember Todd McLendon, Seat 1

Voted:
Councilmember Lisa El-Ramey, Seat 2

Voted:
Councilmember Paul Coleman II, Seat 4