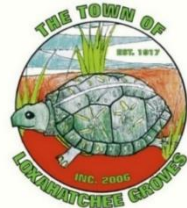


TOWN OF LOXAHATCHEE GROVES
TOWN HALL COUNCIL CHAMBERS
**TOWN COUNCIL FINAL BUDGET HEARING AND REGULAR
MEETING**

Community Open Discussion Meeting 6:00-6:55 PM (Non-Agenda Items Workshop)

AGENDA

SEPTEMBER 21, 2021 - 7:00 - 10:30 P.M.



Robert Shorr, Mayor (Seat 4)

Phillis Maniglia, Councilmember (Seat 1)

Laura Danowski, Vice Mayor (Seat 2)

Marianne Miles, Councilmember (Seat 3)

Marge Herzog, Councilmember (Seat 4)

Administration

Town Manager, James S. Titcomb
Assistant Town Manager, Francine L. Ramaglia
Town Attorney, Elizabeth Lenihan, Esq.
Town Clerk, Lakisha Q. Burch
Public Works Director, Larry A. Peters, P.E.

Civility: Being "civil" is not a restraint on the First Amendment right to speak out, but it is more than just being polite. Civility is stating your opinions and beliefs, without degrading someone else in the process. Civility requires a person to respect other people's opinions and beliefs even if he or she strongly disagrees. It is finding a common ground for dialogue with others. It is being patient, graceful, and having a strong character. That is why we say "Character Counts" in Town of Loxahatchee. Civility is practiced at all Town meetings.

Special Needs: In accordance with the provisions of the American with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall within three business days prior to any proceeding, contact the Town Clerk's Office, 155 F Road, Loxahatchee Groves, Florida, (561) 793-2418.

Quasi-Judicial Hearings: Some of the matters on the agenda may be "quasi-judicial" in nature. Town Council Members are required to disclose all ex-parte communications regarding these items and are subject to voir dire (a preliminary examination of a witness or a juror by a judge or council) by any affected party regarding those communications. All witnesses testifying will be "sworn" prior to their testimony. However, the public is permitted to comment, without being sworn. Unsworn comment will be given its appropriate weight by the Town Council.

Appeal of Decision: If a person decides to appeal any decision made by the Town Council with respect to any matter considered at this meeting, he or she will need a record of the proceeding, and for that purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes any testimony and evidence upon which the appeal will be based.

Consent Calendar: Those matters included under the Consent Calendar are typically self-explanatory, non-controversial, and are not expected to require review or discussion. All items will be enacted by a single motion. If discussion on an item is desired, any Town Council Member, without a motion, may "pull" or remove the item to be considered separately. If any item is quasi-judicial, it may be removed from the Consent Calendar to be heard separately, by a Town Council Member, or by any member of the public desiring it to be heard, without a motion.

TOWN COUNCIL AGENDA ITEMS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

ADDITIONS, DELETIONS AND MODIFICATIONS

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Public Comments for all meetings may be received by email, or in writing to the Town Clerk's Office until 6:00 PM day of the meeting. Comments received will be "received and filed" to be acknowledged as part of the official public record for the meeting. The Town Council meeting will be live-streamed and close-captioned for the general public via our website, instructions are posted there.

CONSENT AGENDA

1. Approval of "Fireworks" local bill for limited exemptions.

FINAL BUDGET AND PUBLIC HEARING

2. Pursuant to F.S. 200.065(2)(d) & (e), the following announcement must be made:

"The Town of Loxahatchee Groves, Florida's rolled back rate is 2.8181 The percentage increase in property taxes for Fiscal Year 2021/20211 is 6.45% and the Town's millage rate to be adopted is 3.0000 mills".

- a. Approval of **Resolution No. 2021-49** adopting the final 2021-2022 millage rate.
- b. Approval of **Resolution No. 2021-50** adopting the final 2021-2022 operating budget.

PUBLIC HEARING

3. Approval of second reading of **Ordinance No. 2020-03** Comprehensive Plan amendments proposed by the Town of Loxahatchee Groves, to amend the Town of Loxahatchee Groves comprehensive plan to: (1) amend map #flu 1.10 future land use of the future land use element to add the Okeechobee rural 5 overlay; (2) amend table 1-8 future land uses of the future land use element to increase the intensity of the commercial low (cl) land use category and add the Okeechobee rural 5 (or 5) land use overlay; (3) add objective 1.16 and supportive policies to the text of the future land use element to regulate land use and intensity of use along the Okeechobee Boulevard and Southern Boulevard corridors; and (4) revise map #trn 2.3 existing functional classification and maintenance responsibility of the transportation element and add map #trn 2.3.1 proposed roadway classification, table 2.1 local road functional classification system, and policies 2.2.5 and 2.5.4 to the transportation element to clarify the functional classification of town roads; providing for codification; providing for conflicts, providing for severability; and providing for an effective date.

REGULAR AGENDA

4. Approval of the TPA/ILA agreement with Palm Beach County.

TOWN COUNCILMEMBER COMMENTS

Phillis Maniglia (Seat 1)

Laura Danowski (Seat 2)

Marianne Miles (Seat 3)

Marge Herzog (Seat 5)

Mayor Robert Shorr (Seat 4)

TOWN STAFF COMMENTS

Town Manager

Assistant Town Manager

Town Attorney

Public Works Director

Town Clerk

ADJOURNMENT

Comment Cards:

[Note public comment rules may be modified during the COVID-19 pandemic, see above.](#)

Anyone from the public wishing to address the Town Council, it is requested that you complete a Comment Card before speaking. Please fill out completely with your full name and address so that your comments can be entered correctly in the minutes and give to the Town Clerk. During the agenda item portion of the meeting, you may only address the item on the agenda being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comment. Any person who decides to appeal any decision of the Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which included testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk's Office (561-793-2418), at least 48 hours in advance to request such accommodation.

This Page Is Blank Intentionally



GOVERNMENT RELATIONS • PUBLIC POLICY AND STRATEGIC PLANNING • REGULATORY MONITORING AND ACTION • LAND USE AND ZONING

September 13, 2021

Honorable Councilmembers
Town of Loxahatchee Groves
155 F Road
Loxahatchee, FL 33470

Ref: Agenda Item for Submitting Local Bill on Fireworks

Council,

Last year Council requested input for addressing fireworks in the Town and we recommended to support the Village of Wellington's Local Bill to the State Legislature in lieu of initiating the Town's own bill in an effort to not only support our Western Equestrian Community, but to follow the Village's efforts and follow their success. The Village of Wellington was successful last year in its request for a Local Bill. We believe that the filing of a Local Bill relating to regulation of fireworks within the Agricultural Residential (AR) Zoned Area for the Town of Loxahatchee Groves will permit the Town to create regulations for this designated Area.

Local Bill Request:

This bill would request to create a partial exemption for the Town from the provision of sections 791.001 and 791.08, Florida Statutes to permit the Town of Loxahatchee Groves to regulate fireworks within its Agricultural Residential (AR) Zoned Area on certain designated holidays.

Justification and Background:

The Town of Loxahatchee Groves has a large Equestrian industry because of its rural nature, shared borders with the Village of Wellington, and typical large lots of five acres that are included in the designated Agricultural Residential (AR) Zoned Area. The Town is home to many equestrians and equestrian related goods and services throughout the year and especially during the winter months when our Western Equestrian Community expands in population. The winter season in the Town of Loxahatchee Groves is mostly equestrian related, similar to that seen in the Village of Wellington which is known as the Winter Equestrian Capital of the World. The economic impact of Wellington (adjacent community) was shown in a 2018 study by Florida International University (FIU) to be estimated at \$196 million each year that the Equestrian industry generates in sales of goods and services. It is well known that the Town of Loxahatchee Groves because of its rural and equestrian Agricultural Residential (AR) Zoned Area is benefiting from this economic impact with hundreds of equestrian residents, horses & equestrian related farms and services located within this Town.

It is well documented that horses are startled by loud noises and sudden flashing lights and are at particular risk by fireworks, that can cause both stress and harm to the horses and our residents. In anticipation of holidays during the year, Town staff receive numerous requests to assist these residents with the protection of their horses and livelihood from fireworks displayed throughout the Town. It is very common for horses to gallop, sweat and tremble when "spooked" by the loud noise and flashing lights of fireworks that can result in injury to animals and damage to property. This is especially evident on holidays such as New Year's Eve, New Year's Day, and Independence Day.

Justification and Background (cont.):

Page 2

Chapter 791 of the Florida Statute is intended to create a uniform scheme of regulation with respect to the sale and use of fireworks throughout the state. Section 791.02 makes it unlawful to sell, expose for sale, sell at retail or use or explode any fireworks except for supervised public displays by fair associations, amusement parks, and other organizations or groups of individuals. Such displays must be handled by a competent operator and must be approved by the chiefs of the police and fire departments of the municipality in which the display is to be held. The fire chief must determine that they are not hazardous to property or people. The prohibition found in section 791.02 does not apply to the purchase, sale or use of fireworks where such fireworks are used exclusively in frightening birds from agricultural works and fish hatcheries. The Department of Agriculture and Consumer Services is responsible for adopting rules relating to such agricultural uses. (FS 791.07.)

In 2007 the Legislature amended the law and directed that local governments may not adopt any ordinance, rule or regulation after March 8, 2007 that directly prohibits or directly interferes with the safety standards established by state law or the right to purchase, sell, use or possess consumer fireworks unless the Legislature passed laws to do so.

The effect of the 2007 legislation is that the Town of Loxahatchee Groves is currently preempted from regulating fireworks within the Town since no ordinance has been found to be in existence on March 8, 2007. During 2020 the legislature adopted SB 140, codified as Chapter 2020-11 Laws of Florida, now Section 791.08 Florida Statutes. This law provides, that except for the prohibition of section 791.02, **the use of fireworks is not prohibited on the designated holidays of New Year's Day, July 4th and New Year's Eve.**

This exception allows residents to set off fireworks on these three holidays, which allows for the potential harm and safety to the horses and the equestrian industry within the Town of Loxahatchee Groves.

This Local Bill request ONLY seeks to create a partial exemption for the Town from the provision of sections 791.001 and 791.08, Florida Statutes to allow the Town to regulate fireworks within its Agricultural Residential (AR) Zoned Area for non-agricultural use of fireworks on these three holidays stated above. This Local Bill does NOT seek to preclude the agricultural exemption for fireworks use found in section 791.07.

Request Council to approve this draft Local Bill and to move forward in the process with Sponsor State Representative Matt Wilhite and the Legislative Delegation for submittal. I would like to extend appreciation to the Village of Wellington and Laurie Cohen, Village Attorney for support and guidance regarding this subject.

Sincerely,



Mary McNicholas

Attachment: Draft Local Bill

A bill to be entitled

An act relating to the Town of Loxahatchee Groves, Palm Beach County;
providing for local regulation of fireworks located within the Town of
Loxahatchee Groves Agricultural Residential (AR) Zoned Area; providing an
exception to general law; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Notwithstanding ss.791.001 and 791.08, Florida Statutes, the sale and use of fireworks within the Agricultural Residential (AR) Zoned Area of the Town of Loxahatchee Groves are prohibited on all days of the year except for the following:

- (a) Supervised public displays within the jurisdictional boundaries of Loxahatchee Groves where such displays are handled by a competent operator to be approved by the chiefs of police and fire departments of Loxahatchee Groves, and shall be of such a character, and so located, discharged, or fired as in the opinion of the chief of the fire department after proper inspection, shall not be hazardous to property or endanger any person. Application for permits shall be made in writing at least 15 days in advance of the date of the display. After such permit shall be granted, sales, possession, use and distribution of fireworks for such display shall be lawful for that purpose only. No permit granted hereunder shall be transferable.
- (b) Nothing herein is intended or shall prevent the importation, purchase, sale or use of fireworks for agricultural purposes as set forth in s. 791.07, Florida Statutes.

Section 2. This act shall take effect upon becoming a law.

PALM BEACH COUNTY LEGISLATIVE DELEGATION

Presenter Request Form • 2021 Legislative Session

Name and title of person presenting at the public hearing: Laurie Cohen, Village Attorney
(i.e. President, CEO, Executive Director, etc).

Name of Organization: Village of Wellington

Presenter's phone: (561) 791-4124 Presenter's e-mail: lcohen@wellingtonfl.gov

Topic of Presentation: Limited exemption from the provisions of Sections 791.001 and 791.08, Florida Statutes, relating to fireworks.

With which State Representatives and Senators have you met regarding your issue?

Matt Willhite

Contact Person: Laurie Cohen Phone: (561) 791-4124

E-mail: lcohen@wellingtonfl.gov

Address: 12300 Forest Hill Blvd.

City, State, ZIP Wellington, FL 33414

Are you enclosing materials to be distributed at the hearing? ☒ YES ☐ NO

If YES, you must provide fifteen (15) copies to the Delegation Office **by Noon, seven (7) business days** prior to the Public Hearing you have selected. Note: The Delegation Office is NOT responsible for printing copies.

Please place an X next to the ONE hearing you wish to attend:

Return or email form to:

Victoria Nowlan, Executive Director
Palm Beach County Legislative Delegation
301 North Olive Avenue
Suite 1101.11
West Palm Beach, FL 33401
vnowlan@pbcgov.org

☒ Thursday, January 7, 2021 in West Palm Beach
Local Bill and Public Hearing

☐ Thursday, December 3, 2020 in Jupiter
Regional Public Hearing

☐ Thursday, December, 10 2020 in Belle Glade
Regional Public Hearing

☐ Wednesday, December, 16 2020 in Delray Beach
Regional Public Hearing

Council

Anne Gerwig, Mayor
Tanya Siskind, Vice Mayor
John T. McGovern, Councilman
Michael Drahos, Councilman
Michael J. Napoleone, Councilman

Manager

Paul Schofield

Village Attorney

Laurie Cohen

November 23, 2020

Representative Rick Roth
Chair, Palm Beach County Delegation
100 Village Square Crossing, Suite 104
Palm Beach Gardens, Florida 33410-4531

Re: Letter of Intent for Local Bill (Wellington)

Dear Representative Roth:

On behalf of the Village of Wellington, this letter sets forth Wellington's request for a local bill relating to regulation of fireworks within the Equestrian Preserve Area of Wellington.

Wellington is well known as the Winter Equestrian Capital of the World. During the winter months, thousands of participants, spectators and vendors come to Wellington to enjoy the various equestrian sporting events held here, and Wellington houses approximately 13,000 horses during the season. These horses are bred and trained to compete in the various equestrian sports and are highly valuable. Their owners devote enormous time, energy and financial resources to their care and training.

It is well documented that horses are startled by loud noises and sudden flashing lights and are particularly frightened of fireworks. In fact, numerous equine publications publish articles and tips for helping horses handle the stress of fireworks displays, and there is concern for both the safety of the horse and the horse owner during these events. In anticipation of holidays and other celebrations throughout the year, Wellington receives many requests for assistance from those within the equestrian community, who are very concerned about the stress and anxiety experienced by their horses during these events, and who fear for the safety of their horses. It is very common for horses to gallop, sweat and tremble when "spooked" by the loud noise and flashing of fireworks, and this can result in cuts, strains and sprains in these prized animals. This is especially true on holidays such as New Year's Day, Independence Day and New Year's Eve.

Chapter 791 of the Florida Statutes is intended to create a uniform scheme of regulation with respect to the sale and use of fireworks throughout the state. Section 791.02 makes it unlawful to sell, expose for sale, sell at retail or use or explode any fireworks except for supervised public displays by fair associations, amusement parks, and other organizations or groups of individuals. Such displays must be handled by a competent operator and must be approved by the chiefs of the police and fire departments of the municipality in which the display is to be held. The fire chief must determine that they are not hazardous to property or people. The prohibition found in section 791.02 does not apply to the purchase, sale or use of fireworks where

such fireworks are used exclusively in frightening birds from agricultural works and fish hatcheries. The Department of Agriculture and Consumer Services is responsible for adopting rules relating to such agricultural uses. Fla. Stat. § 791.07.

In 2007, the Florida Legislature created a Consumer Fireworks Task Force pursuant to Chapter 2007-67, Laws of Florida. One of the legislative findings underpinning the creation of the Task Force was to ensure that local government regulation of agricultural uses was not inconsistent with legitimate agricultural purposes. As part of the 2007 law, the legislature directed that local governments may not adopt any ordinance, rule or regulation after March 8, 2007 that directly prohibits or directly interferes with the safety standards established by state law or the right to purchase, sell, use or possess consumer fireworks unless the Legislature enacted legislation to provide for the comprehensive regulation of fire prevention and safety standards for the use of consumer fireworks. To date, the Legislature has not adopted any such comprehensive regulation and Wellington had no existing ordinance regulating fireworks, other than use within Village parks, in existence on March 8, 2007.

The effect of the 2007 legislation is that Wellington is currently preempted from regulating the use of fireworks within its boundaries because it had no ordinance in existence on March 8, 2007. During the 2020 legislative session, the Legislature adopted SB 140, now codified as Chapter 2020-11, Laws of Florida and to be numbered as section 791.08, Florida Statutes. The new law provides that, notwithstanding the prohibition of section 791.02, the use of fireworks is not prohibited on the designated holidays of New Year's Day, July 4th and New Year's Eve. This exception to the general prohibition found in section 791.02 allows Wellington residents to set off fireworks on these holidays. The use of fireworks within Wellington's Equestrian Preserve Area, which is home to thousands of horses, is detrimental to the health, safety and welfare of those within the Wellington equestrian community.

Wellington does not believe the Legislature considered the impact of the legislation on unique communities such as Wellington, which is home to so many horses during the year. Wellington and its equestrian residents have grave concerns about the impact the unregulated use of fireworks on the designated holidays has on the horses located within Wellington's equestrian preserve. To be clear, Wellington is not seeking to preclude the agricultural exemption for fireworks use found in section 791.07. What it seeks is a local bill that will permit Wellington to regulate the non-agricultural use of fireworks within its Equestrian Preserve Area on the designated holidays set forth in section 791.08 (2020-11, Laws of Florida).

Without the passage of a local bill exempting Wellington from the provisions of Florida Statutes §§ 791.001 (application and enforcement section) and 791.08 (exemption for use of fireworks on certain holidays), Wellington will be unable to protect its equestrian citizens and their horses from the danger associated with the unregulated use of fireworks throughout the community on the designated holidays.

Accordingly, enclosed herewith please find our Summary Fact Sheet, draft Local Bill, Economic Impact Statement, a map of Wellington's Equestrian Preserve Area, and proposed Notice of Legislation for publication in the Palm Beach Post. We respectfully request that this matter be presented to the Palm Beach County Legislative Delegation for consideration and approval.

If there is anything further we can provide, please do not hesitate to contact me directly at (561) 791-4124.

Very truly yours,



Laurie Cohen
Village Attorney

cc: Village Council
Village Manager
Deputy Assistant Manager
Assistant Village Manager



Summary Fact Sheet Relating to Local Bill
Partially Exempting Wellington from the Provisions
of Florida Statute Sections 791.001 and 791.08

Request:

- Create a partial exemption for the Village of Wellington from the provisions of sections 791.001 and 791.08, Florida Statutes to permit Wellington to regulate fireworks within its Equestrian Preserve Area on certain designated holidays.

Background:

- Thousands of horses and equestrians come to Wellington each year for Wellington's equestrian sporting events.
- More than 13,000 stalls are occupied by horses during the equestrian season.
- The horses in Wellington are specially bred and trained for competitive equestrian events such as hunter/jumper sports, dressage and polo.
- Wellington citizens and visitors invest enormous time, energy and financial resources in the care and training of their horses.
- It is well established that horses are startled by loud noises and sudden flashing lights and are particularly frightened of fireworks. Fireworks are known to cause anxiety and stress in horses and cause them to gallop, sweat and tremble, causing cuts, strains and sprains.
- Section 791.001 creates uniform application of Chapter 791, Florida Statutes (regulation of fireworks) throughout the state.
- Section 791.02 generally prohibits the sale, exposure for sale, retail sale, use or explosion of fireworks.
- Section 791.07 permits the importation, purchase, sale and use of fireworks for used exclusively for frightening birds from agricultural works and fish hatcheries.
- Chapter 2007-67, Laws of Florida prohibited local governments from regulating fireworks unless they had ordinances in place on March 8, 2007.
- Wellington had no ordinances regulating fireworks in place on March 8, 2007.
- Newly adopted section 791.08, Florida Statutes, establishes an exemption from the general prohibition found in section 791.02 and allows the use of fireworks on the designated holidays of New Year's Day, Independence Day and New Year's Eve.
- Wellington is preempted from regulating fireworks on the designated holidays pursuant to section 791.001, Florida Statutes and 2007-67, Laws of Florida.
- The unregulated use of fireworks within the Equestrian Preserve Area poses a danger to the many thousands of horses that are stabled in Wellington, and their owners.
- Wellington's economy depends upon the viability and success of its unique equestrian industry.

Purpose of the Legislation:

- Protect the safety of life and horses and their owners in Wellington by permitting Wellington to regulate fireworks on the designated holidays set forth in section 791.08, Florida Statutes within the Equestrian Preserve Area.
- Preserve the character of Wellington's unique equestrian community by allowing Wellington to develop regulations that are best suited for its citizens.

Strategies:

- Protect the health, safety and welfare of highly valued horses in Wellington and their owners by preventing the stress, anxiety and injuries that can result from the unregulated use of fireworks within the Equestrian Preserve Area of Wellington on the designated holiday.
- Preserve the rural residential character of Wellington's equestrian neighborhoods.
- Result in no negative impact on tax revenue.
- Preserve the viability and success of Wellington's economy, which depends upon the equestrian events, and ensure that citizens and visitors are able to safely stable their horses in Wellington.

BILL

ORIGINAL

YEAR

A bill to be entitled
An act relating to the Village of Wellington, Palm Beach
County; providing for local regulation of fireworks
located within Wellington's Equestrian Preserve Area;
providing an exception to general law; providing an
effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Notwithstanding ss. 791.001 and 791.08, Florida
Statutes, the sale and use of fireworks within the Equestrian
Preserve Area of the Village of Wellington are prohibited on all
days of the year except for the following:

(a) supervised public displays within the jurisdictional
boundaries of Wellington where such displays are handled by a
competent operator to be approved by the chiefs of the police and
fire departments of Wellington, and shall be of such a character,
and so located, discharged, or fired as in the opinion of the chief
of the fire department, after proper inspection, shall not be
hazardous to property or endanger any person. Application for
permits shall be made in writing at least 15 days in advance of
the date of the display. After such privilege shall have been
granted, sales, possession, use, and distribution of fireworks for
such display shall be lawful for that purpose only. No permit
granted hereunder shall be transferable.

Page 1 of 2

Fireworks EPA (v.2)

CODING: Words stricken are deletions; words underlined are additions.

V

BILL

ORIGINAL

YEAR

27 (b) Nothing herein is intended or shall prevent the
 28 importation, purchase, sale or use of fireworks for agricultural
 29 purposes as set forth in s. 791.07, Florida Statutes.
 30 Section 2. This act shall take effect upon becoming a law.

HOUSE OF REPRESENTATIVES
2020 ECONOMIC IMPACT STATEMENT FORM

****Read all instructions carefully.****

House local bill policy requires that no local bill will be considered by a committee or a subcommittee without an Economic Impact Statement. This form must be prepared by an individual who is qualified to establish fiscal data and impacts and has personal knowledge of the information given (for example, a chief financial officer of a particular local government). Please file this completed, original form with the Clerk of the House as soon as possible after a bill is filed. Additional pages may be attached as necessary.

BILL #:

SPONSOR(S):

RELATING TO:

Representative Matt Willhite

Partial Exemption from Section 791.001 and 791.08, Florida Statutes

[Indicate Area Affected (City, County or Special District) and Subject]

☐ Check if this is a revised Economic Impact Statement

I. REVENUES:

These figures are new revenues that would not exist but for the passage of the bill. The term "revenue" contemplates, but is not limited to, taxes, fees and special assessments. For example, license plate fees may be a revenue source. If the bill will add or remove property or individuals from the tax base, include this information as well.

	<u>FY 20-21</u>	<u>FY 21-22</u>
Revenue decrease due to bill:	\$ 0	\$ 0
Revenue increase due to bill:	\$ 0	\$ 0

II. COST:

Include all costs, both direct and indirect, including start-up costs. If the bill repeals the existence of a certain entity, state the related costs, such as satisfying liabilities and distributing assets.

Expenditures for Implementation, Administration and Enforcement:

<u>FY 20-21</u>	<u>FY 21-22</u>
\$ 0	\$ 0

Please include explanations and calculations regarding how each dollar figure was determined in reaching total cost.

III. FUNDING SOURCE(S):

State the specific sources from which funding will be received, for example, license plate fees, state funds, borrowed funds, or special assessments.

If certain funding changes are anticipated to occur beyond the following two fiscal years, explain the change and at what rate taxes, fees or assessments will be collected in those years.

	<u>FY 20-21</u>	<u>FY 21-22</u>
Local:	\$ 0	\$ 0
State:	\$ 0	\$ 0
Federal:	\$ 0	\$ 0

IV. ECONOMIC IMPACT:

Potential Advantages:

Include all possible outcomes linked to the bill, such as increased efficiencies, and positive or negative changes to tax revenue. If an act is being repealed or an entity dissolved, include the increased or decreased efficiencies caused thereby.

Include specific figures for anticipated job growth.

1. Advantages to Individuals:

Reduction of costs associated with injuries to horses within the Village of Wellington.

2. Advantages to Businesses:

Reduction of costs associated with injuries to horses within the Village of Wellington.

3. Advantages to Government:

Reduction of staff time and resources expended in responding to repeated requests from equestrians to prevent the effects of fireworks on their horses.

Potential Disadvantages:

Include all possible outcomes linked to the bill, such as inefficiencies, shortages, or market changes anticipated.

Include reduced business opportunities, such as reduced access to capital or training.

State any decreases in tax revenue as a result of the bill.

1. Disadvantages to Individuals:

None.

2. Disadvantages to Businesses:

None.

3. Disadvantages to Government:

None.

V. DESCRIBE THE POTENTIAL IMPACT OF THE BILL ON PRESENT GOVERNMENTAL SERVICES:

Prior to each holiday on which fireworks are permitted, Wellington receives numerous requests from equestrians to help them protect their horses from the effects of fireworks. Wellington expends staff time and resources in responding to and meeting with these residents to discuss the limitations it currently has in regulating this activity. If passed, this local bill will have a positive impact on governmental services by not only saving time and resources associated with addressing these concerns, but also by permitting Wellington to be responsive to the needs and requests of its equestrian community, which generates \$196 million in sales of goods and services in Wellington each year. It also allows Wellington to protect the health, safety and welfare of its equestrian residents and visitors, and their horses.

VI. SPECIFIC DATA USED IN REACHING ESTIMATES:

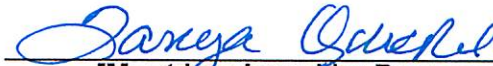
Include the type(s) and source(s) of data used, percentages, dollar figures, all assumptions made, history of the industry/issue affected by the bill, and any audits.

The annual sales of goods and services associated with the Equestrian Industry, as reported herein was obtain from the Housing and Economic study. This study was prepared by Florida International University (FIU) in 2018.

VII. CERTIFICATION BY PREPARER

I hereby certify I am qualified to establish fiscal data and impacts and have personal knowledge of the information given. I have reviewed all available financial information applicable to the substance of the above-stated local bill and confirm the foregoing Economic Impact Statement is a true and accurate estimate of the economic impact of the bill.

PREPARED BY:


[Must be signed by Preparer]

Print preparer's name:

Tanya Quickel

11-20-2020

Date

TITLE (such as Executive Director, Actuary, Chief Accountant, or Budget Director):

Assistant Village Manager

REPRESENTING:

Village of Wellington

PHONE:

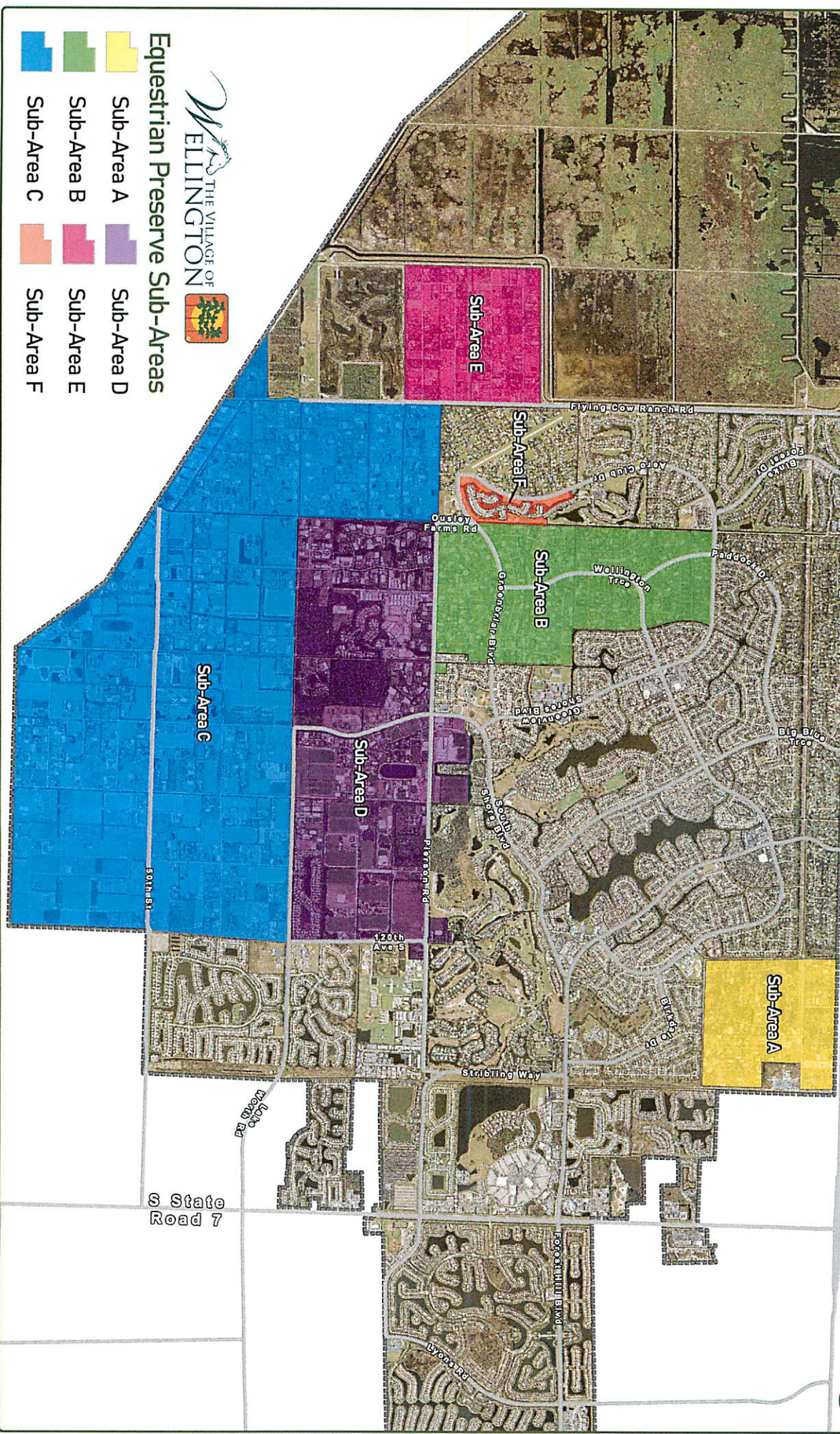
(561) 791-4113

E-MAIL ADDRESS:

TQuickel@wellingtonfl.gov

State
Road 80

Southern
Blvd



Equestrian Preserve Sub-Areas

- Sub-Area A
- Sub-Area B
- Sub-Area C
- Sub-Area D
- Sub-Area E
- Sub-Area F



155 F Road Loxahatchee Groves, FL 33470

Agenda Item # 2

TO: Town Council of Town of Loxahatchee Groves

FROM: Francine Ramaglia, Assistant Town Manager

VIA: James Titcomb, Town Manager

DATE: September 21, 2021

SUBJECT: Final Public Hearing for Proposed Fiscal Year 2021/2022 Millage Rate and Adoption of the Fiscal Year 2021/2022 Budget including related Fiscal Policies

Background:

Florida Statutes Chapter 200.065 sets forth the procedures to follow for each local government in adoption of the annual property tax millage, levy, and budget. In accordance with these regulations, the millage rate is applied to the June 24, 2021, certified total taxable value of \$388,826,388 to calculate the ad valorem revenue for the Fiscal Year 2021/2022 budget. The proposed millage rate of **3.0** mills is the same as it was in Fiscal Year 2020/2021 as well as the same as the preliminary TRIM rate adopted on July 6, 2021. Although the same rate as in the prior year, this same proposed millage rate is 6.45 % above the rollback rate of 2.8181 mills. The proposed millage rate generates property tax revenues of \$1,166,479 which is an increase of \$90,110 from Fiscal Year 2021/2022 property tax revenues (these amounts are at 100% without consideration to discounts and collection fees. As budgeted by law at 95%, revenues are \$1,108,154 representing an increase of \$76,356).

The proposed budget for all funds totaling \$5.2 million (excluding transfers between funds) maintains funding for existing levels of service. Council held budget workshops jointly with the Finance Audit and Advisory Committee (FAAC) on August 9th, 16th and 23rd to discuss the proposed operating and capital budgets.

This is the first public hearing on the proposed budget and the corresponding ad valorem millage rate in accordance with Florida Statutes Chapter 200.065. The second public hearing and adoption is to be held on September 21, 2021.

Manager's Announcement as required by statute: The FY 2021/2022 operating millage rate of 3.0000 mills is greater than the rolled-back rate of 2.8181 mills by 6.45 %.

Public comment is invited on the proposed tentative millage rate and budget.

Recommendations:

- Move to approve Resolution No. 2021-49 adopting the final millage rate for Fiscal Year 2021/2022.
- Move to approve Resolution No. 2021-50 adopting the final Fiscal Year 2021/2022 budget, including balances brought forward and related fiscal policies.

This Page Is Blank Intentionally

RESOLUTION NO. 2021-49

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ESTABLISHING AND ADOPTING THE FINAL MILLAGE FOR THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, PURSUANT TO THE BUDGET SUMMARY FOR THE FISCAL YEAR 2021-2022, IN ACCORDANCE WITH CHAPTER 200, FLORIDA STATUTES, AS AMENDED, PROVIDING FOR SEVERABILITY, CONFLICT, AND AN EFFECTIVE DATE.

WHEREAS, on September 8, 2021, the Town Council conducted a public hearing and adopted a tentative budget, which included the estimated expenses and revenues for the Town of Loxahatchee Groves, Florida (the "Town"), for the ensuing year, with detailed information, including revenues to be derived from sources other than ad valorem levy, and also containing certain recommendations as to the amounts necessary to be appropriate for funding the activities of the Town for the ensuing year; and

WHEREAS, pursuant to Chapter 200, Florida Statutes, as amended (the "Statute"), a method is prescribed for fixing the millage for the purpose of establishing the basis for the collection of said funds; and

WHEREAS, the Town, pursuant to Florida law, conducted a public hearing on September 8th, 2021, and adopted Resolution No. 2021-42, which established the Town's tentative millage rate for the Fiscal Year 2021-2022 at General Fund Budget at 3.00 mills, a decrease/increase of 6.45% from the 2020-2021 rolled-back millage rate of 2.8181 mills, and to set the second public hearing for adoption of the Town's millage rate for the Fiscal Year 2021-2022 for September 21, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THAT:

Section 1. Each "WHEREAS" clause set forth above is true and correct and herein incorporated by this reference.

Section 2. The Town Council, pursuant to Florida law, conducted its first duly noticed public hearing to establish its proposed annual millage for the Fiscal Year 2021/2022 on July 6, 2021, at 7:00 p.m. at the Town Hall, in the Town of Loxahatchee Groves, Florida.

Section 3. The Town Council hereby sets its final millage rate for the Fiscal Year 2021/2022 at 3.00 mills, a decrease/increase of 6.45% from the 2020/2021 rolled-back millage rate of 2.8181 mills.

Section 4. Pursuant to the Statute, the Town Council shall conduct its second and final public hearing to adopt its annual millage rate for the Fiscal Year 2021/2022 on September 21, 2021, at 7:00 p.m., at the Town Hall, 155 "F" Road, and Town of

Loxahatchee Groves, Florida.

Section 5. The Town Manager and the Town Clerk are herein authorized and directed to prepare and publish the necessary advertisements for the public hearing scheduled in Section 4 herein.

Section 6. If any clause, section, or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and shall in no way affect the validity of the remaining portions of this Resolution.

Section 7. All resolutions or parts of resolutions may conflict herewith are hereby repealed to the extent of such conflict.

Section 8. This Resolution shall become effective immediately upon its adoption.

Council Member _____ offered the foregoing resolution. Council Member _____ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Robert Shorr, Mayor	☐	☐	☐
Laura Danowski, Vice Mayor	☐	☐	☐
Marge Herzog, Councilmember	☐	☐	☐
Phillis Maniglia, Councilmember	☐	☐	☐
Marianne Miles, Councilmember	☐	☐	☐

PASSED AND ADOPTED BY THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THIS__ DAY OF September 2021.

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Lakisha Burch, Town Clerk

Mayor Robert Shorr

Vice Mayor Laura Danowski

APPROVED AS TO LEGAL FORM:

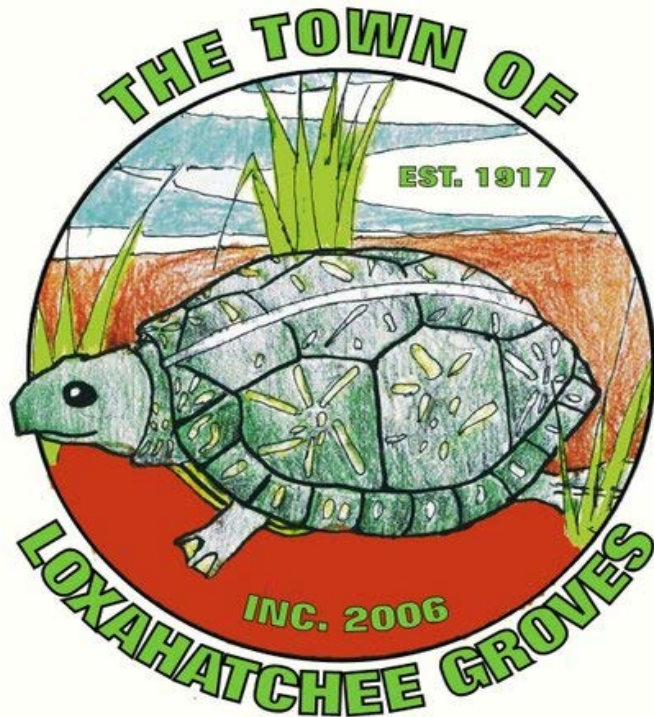
Elizabeth Lenihan, Town Attorney

Council Member Margaret Herzog

Council Member Phillis Maniglia

Council Member Marianne Miles

Agenda Item #2
Town Budget, Funds
& Detail Exhibits
09.21.21



**The Town of Loxahatchee Groves
2nd (Final) Public Hearing (FY22) Budget
& Town Council Meeting**

Tuesday, September 21st, 2021

***Agenda Backup Package for Town
Budget, Funds, Details & Balances***



TOWN OF LOXAHATCHEE GROVES - Fiscal Year 2021-2022 (FY22) - Legal Notice Summary All Funds							
The Proposed Operating Budget Expenditures of The Town of Loxahatchee Groves, Florida are 6.45% More Than Last Year's Total Operating Expenditures. The tentative, adopted and, or final budgets are on file in the office of the above-mentioned taxing authority as a public record.							
Estimated Revenues - General Fund at 3.0 Mills	General	Transport	Surtax	Roads & Drain	Capital Proj	Solid Waste	Total Funds
Taxes: Millage Per \$1,000							
Ad Valorem Taxes: 3.0 MILLS	\$1,108,155						\$1,108,155
Assessments per Unit							\$0
Roads & Drainage: \$200 per unit				\$1,481,620			\$1,481,620
Solid Waste: \$450 per unit						\$650,350	\$650,350
Licenses & Permits	\$100,000						\$100,000
Utility Taxes	\$425,000						\$425,000
Franchise Fees	\$421,000						\$421,000
Charges For Services	\$135,000						\$135,000
Intergovernmental Rev	\$353,000	\$383,000	\$251,000			\$2,500	\$989,500
Fines & Forfeitures	\$22,000						\$22,000
Investment Income	\$1,000			\$0		\$500	\$1,500
Miscellaneous Revenues	\$10,000			\$0			\$10,000
TOTAL Revenue Sources	\$2,575,155	\$383,000	\$251,000	\$1,481,620	\$0	\$653,350	\$5,344,125
Transfers In	\$172,500			\$231,164	\$487,556	\$47,650	\$938,870
Fund Balances/Reserves/Net Assets				\$104,897	\$0		\$104,897
Total Revenue, Transfers & Balances	\$2,747,655	\$383,000	\$251,000	\$1,817,681	\$487,556	\$701,000	\$6,387,892
Estimated Expenditures							
General Government	\$1,208,291						\$1,208,291
Public Safety							
Law Enforcement	\$622,200						\$622,200
PZB & Code	\$346,800						\$346,800
Physical Environment							\$0
Public Works		\$0		\$1,385,931			\$1,385,931
Solid Waste Services						\$691,000	\$691,000
Other Physical Environment							\$0
Non-departmental	\$146,000			\$252,500		\$10,000	\$408,500
Capital Outlay					\$487,556		\$487,556
Debt Service				\$6,750			\$6,750
Contingency						\$0	\$0
TOTAL Expenditures	\$2,323,291	\$0	\$0	\$1,645,181	\$487,556	\$725,440	\$5,157,028
Non-Expenditures/Other Uses							\$0
Transfers Out	\$383,370	\$383,000		\$172,500			\$938,870
Fund Balances/Reserves/Net Assets	\$40,994		\$251,000				\$291,994
Total Appropriated Exps Transfs, Resrvs & Bals	\$2,747,655	\$383,000	\$251,000	\$1,817,681	\$487,556	\$725,440	\$6,387,892



STATEMENT OF REVENUES & EXPENDITURES - Summary All Funds					
GENERAL FUND001		Proposed 2021-2022 Fiscal Year Budget (FY22)			
Department Funds & Descriptions	FY 2019	FY 2020	FY 2021	FY 2022	FY22v21+(-)
<i>Hi-lighted* Fields: Updates from TC 09.08.21 Public Budget Hearing (adopted, edited or ammended values)</i>	Audited	Actual	Adopted	Proposed	\$
<i>FY Millage Rate Applied</i>	<i>3 mills</i>	<i>3 mills</i>	<i>3 mills</i>	<i>3 Mills</i>	
Revenue					
Taxes & Assessments	1,337,142	1,407,675	1,418,798	1,533,155	114,357
Licenses & Permits	89,558	96,332	85,000	100,000	15,000
Franchise Fees	321,215	337,558	282,000	421,000	139,000
Charges For Services	85,008	55,181	86,500	135,000	48,500
Intergovernmental	348,762	333,847	284,500	353,000	68,500
Fines & Forfeitures	36,911	4,500	17,000	22,000	5,000
Investment Income	56,366	6,710	5,000	1,000	-4,000
Miscellaneous Revenues	95,088	44,324	10,000	10,000	0
(Outside) Revenues Sub-Totals	2,370,051	2,286,127	2,188,798	2,575,155	386,357
Non-Revenues/Other Sources	156,000	170,000	170,000	172,500	2,500
Interfund Transfers	0	0	0	0	0
Transportation	0	0	0	0	0
Surtax	0	0	0	0	0
Roads & Drainage	0	0	0	0	0
Capital	0	0	0	0	0
Solid Waste	0	0	0	0	0
Contribution from Fund Balance					
Total Revenue	2,526,051	2,456,127	2,358,798	2,747,655	388,857
Expenditures					
General Government					
Council	96,256	95,167	129,950	126,000	-3,950
Town Manager	723,464	746,200	637,500	760,939	123,439
Financial Services	72,627	63,317	83,100	107,000	23,900
Legal Services	167,597	165,561	125,000	160,000	35,000
Communications & Technology	98,088	77,497	80,000	60,000	-20,000
Boards & Committees	4,208	-1,000	4,500	4,500	0
Public Safety					0
PZB	208,773	319,645	155,000	206,800	51,800
Code Enforcement	87,828	43,619	78,000	140,000	62,000
Law Enforcement	622,412	622,200	624,000	622,200	-1,800
Physical Environment					0
Non-departmental	104,733	111,913	122,000	146,000	24,000
Contingency	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Non-Expenditures/Other Uses	0	0	0	0	0
Interfund Transfers	0	0	0	0	0
Fund Balance	340,064	212,009	71,798	40,994	-30,804
Transportation	0	0	0	0	0
Surtax	0	0	0	0	0
Roads & Drainage	0	0	0	0	0
Capital	0	0	0	355,572	355,572
Solid Waste	0	0	0	47,650	47,650
Total Expenses	2,526,051	2,456,127	2,110,848	2,777,655	666,807
Revenue Over Expenditure	0	0	77,950	0	-77,950



STATEMENT OF REVENUES & EXPENDITURES - Summary All Funds					
TRANSPORTATION FUND 101					
Department Funds & Descriptions	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
Revenue					
Intergovernmental	441,393	363,841	307,500	383,000	75,500
Investment Income	0	0	0	0	0
Miscellaneous Revenues	0	0	0	0	0
(Outside) Revenues Sub-Totals	441,393	363,841	307,500	383,000	75,500
Non-Revenues/Other Sources	0	0	0	0	0
Interfund Transfers	0	0	0	0	0
Fund Balance	0	0	0	0	0
General	0	0	0	0	0
Surtax	0	0	0	0	0
Roads & Drainage	0	0	0	0	0
Capital	0	0	0	0	0
Solid Waste	0	0	0	0	0
Total Revenue	441,393	363,841	307,500	383,000	75,500
Expenditures					
Physical Environment					
Public Works	56,927	0	0	0	0
Capital Outlay	0	0	0	0	0
Debt Service	0	0	0	0	0
Contingency	0	0	0	0	0
Non-Expenditures/Other Uses	0	0	0	0	0
Interfund Transfers	0	0	0	0	0
Transportation	0	0	0	0	0
Surtax	0	0	0	0	0
Roads & Drainage	0	200,000	210,000	231,164	21,164
Capital	0	0	97,500	151,836	54,336
Solid Waste	0	0	0	0	0
Total Expenses	56,927	200,000	307,500	383,000	75,500
Revenue Over Expenditure	384,466	163,841	0	0	0
Audited Change in Net Reserves/Assets Position					



STATEMENT OF REVENUES & EXPENDITURES - Summary All Funds					
SURTAX FUND 103					
Department Funds & Descriptions	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
Revenue					
Intergovernmental	244,142	233,775	195,000	251,000	56,000
Investment Income	0	0	0	0	0
Miscellaneous Revenues	0	0	0	0	0
(Outside) Revenues Sub-Totals	244,142	233,775	195,000	251,000	56,000
Non-Revenues/Other Sources	0		0	0	0
Interfund Transfers					
Fund Balance	0	0	298,000	0	-298,000
General	0	0	0	0	0
Transportation	0	0	0	0	0
Surtax	0	0	0	0	0
Capital	0	0	0	0	0
Solid Waste					0
Total Revenue	244,142	233,775	493,000	251,000	-242,000
Expenditures					
Physical Environment					
Public Works	0	0	0	0	0
Capital Outlay	0	0		0	0
Debt Service	0	0	0	0	0
Contingency	0	0	0	0	0
Non-Expenditures/Other Uses	0	0	0	0	0
Interfund Transfers					
Fund Balance	0	0	0	0	0
General	0	0	0	0	0
Transportation	0	0	0	0	0
Surtax	0	0	0	0	0
Capital	0	0	493,000	0	-493,000
Solid Waste					0
Total Expenses	0	0	493,000	0	-493,000
Revenue Over Expenditure	244,142	233,775	0	251,000	251,000
Audited Change in Net Reserves/Assets Position					



STATEMENT OF REVENUES & EXPENDITURES - Summary All Funds

ROADS & DRAINAGE FUND 105

Department Funds & Descriptions	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
<i>Assessment Rates Applied</i>					
Revenue					
Taxes & Assessments	1,814,093	1,830,930	1,793,165	1,481,620	-311,545
Investment Income	13,973	12,782	5,700	0	-5,700
Miscellaneous Revenues	22,262	20,000	2,000	0	-2,000
(Outside) Revenues Sub-Totals	1,850,328	1,863,712	1,800,865	1,481,620	-319,245
Non-Revenues/Other Sources	0	0	0	0	0
Interfund Transfers					
Fund Balance	0	0	0	104,897	104,897
General	0	0	0	0	0
Transportation	0		200,000	231,164	31,164
Surtax	0		0	0	0
Capital	0	0	0	0	0
Solid Waste	0	0	0	0	0
Total Revenue	1,850,328	1,863,712	2,000,865	1,817,681	-183,184
Expenditures					
Physical Environment					
Public Works	1,193,135	1,141,144	1,607,365	1,540,431	-66,934
Communications & Technology	9,993	10,876	13,500	18,000	4,500
Non-departmental	214,333	231,440	74,000	252,500	178,500
Capital Outlay	0	0	0	0	0
Debt Service	317,031	642,889	306,000	6,750	-299,250
Contingency	0	0	0	0	0
Interfund Transfers					
Fund Balance	0	0	0	0	0
General					0
Transportation					0
Surtax					0
Capital					0
Solid Waste					0
Total Expenses	1,734,493	2,026,350	2,000,865	1,817,681	-183,184
Revenue Over Expenditure	115,835	-162,637	0	0	0
Audited Change in Net Reserves/Assets Position					

**STATEMENT OF REVENUES & EXPENDITURES - Summary All Funds****CAPITAL PROJECTS FUND 305**

Department Funds & Descriptions	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
<i>Assessment Rates Applied</i>					
Revenue					
Contributions	0	0	0	0	0
Miscellaneous Revenues	0	0	0	0	0
(Outside) Revenues Sub-Totals	0	0	0	0	0
Non-Revenues/Other Sources	0	0	0	0	0
Interfund Transfers					
Fund Balance	0	0	350,000	0	-350,000
General	0	0	0	335,720	355,720
Transportation	0	0	493,000	151,836	-341,164
Surtax	0	0	0	0	0
Roads & Drainage	0	0	0	0	0
Solid Waste	0	0	0	0	0
Total Revenue	0	0	843,000	487,556	-444,099
Expenditures					
Capital Outlay	263,175	166,279	950,500	0	-950,500
Contingency	0	0	0	0	0
Interfund Transfers	0	0	0	0	0
Fund Balance	0	0	0	0	0
General	0	0	0	0	0
Transportation	0	0	0	0	0
Surtax	0	0	0	0	0
Roads & Drainage	0	0	0	0	0
Solid Waste	0	0	0	0	0
Total Expenses	263,175	166,279	950,500	0	514,800
Revenue Over Expenditure	-263,175	-166,279	0	487,556	487,556
Audited Change in Net Reserves/Assets Position					



STATEMENT OF REVENUES & EXPENDITURES - Summary All Funds
SOLID WASTE FUND 405

Department Funds & Descriptions	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
<i>Assessment Rates Applied</i>					
Revenue					
Taxes & Assessments	641,270	629,656	610,750	650,350	0
Intergovernmental	220	88,904	2,500	2,500	0
Investment Income	825	1,775	500	500	0
Miscellaneous Revenues					0
(Outside) Revenues Sub-Totals	642,315	720,336	613,750	653,350	39,600
Non-Revenues/Other Sources					0
Interfund Transfers					0
Fund Balance	0	0	0	0	0
General	0	0	77,950	47,650	-30,300
Transportation					0
Surtax					0
Roads & Drainage					0
Capital	0	0	0	0	0
Total Revenue	642,315	720,336	691,700	701,000	33,740
Expenditures					
Physical Environment					
Solid Waste Collection	543,868	697,553	682,200	691,000	8,800
Non-departmental	6,420	5,887	9,500	10,000	500
Capital Outlay					0
Debt Service					0
Contingency	0	0	0	0	0
Interfund Transfers					0
Fund Balance	0	0	0	0	0
General	0	0	0	0	0
Transportation	0	0	0	0	0
Surtax	0	0	0	0	0
Roads & Drainage					0
Capital	0	0	0	0	0
Total Expenses	550,288	703,440	691,700	701,000	9,300
Revenue Over Expenditure	92,028	16,896	0	0	0
Audited Change in Net Reserves/Assets Position					



STATEMENT OF REVENUES & EXPENDITURES BY FUND - Detail by Departments & Funds

Departments, Funds & Descriptions		FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
General Fund						
Proposed 2021-2022 Fiscal Year Budget (FY22)						
		3 mills	3 mills	3 mills	3 mills	
REVENUES						
Modeling 3 mills at 95% collection on FY21 PBC Property Appraiser Valuation certified at \$ 388,000,000 for operational budgeting; increase of approximately 8% from FY20 final VAB Adjusted Valuation of \$358,000,000.						
Taxes						
001-01-31-311-31000	<u>Ad Valorem Taxes</u>	913,925	964,991	1,031,798	1,108,155	76,357
001-01-31-314-31410	<u>Electric Utility Tax</u>	313,020	327,363	280,000	310,000	30,000
001-01-31-314-31440	<u>Gas Utility Tax Metered</u>	1,993	0	3,000	0	(3,000)
001-01-31-314-31480	<u>Utility Service Tax- Propane</u>	4,771	5,255	4,000	5,000	1,000
001-01-31-315-31500	<u>Communication Services</u>	103,433	110,066	100,000	110,000	10,000
	Sub Totals	1,337,142	1,407,675	1,418,798	1,533,155	114,357
Licenses & Permits						
001-01-31-316-31600	<u>Local Business Tax</u>	50,350	67,736	40,000	55,000	15,000
001-01-32-329-32900	<u>Building Permits</u>	39,208	28,596	45,000	45,000	0
	Sub Totals	89,558	96,332	85,000	100,000	15,000
Franchise Fees						
001-01-32-323-32310	<u>FPL Franchise Fee</u>	252,410	264,791	240,000	275,000	35,000
001-01-32-323-30430	<u>Electric Utility Franchise</u>	481	0	0	1,500	1,500
001-01-32-323-32330	<u>PBC Water Utility Franchise</u>	19,142	23,196	11,000	30,000	19,000
001-01-32-323-32360	<u>PBC Sewer Utility Franchise</u>	6,377	7,799	7,000	9,000	2,000
001-01-32-323-32370	<u>Solid Waste Franchise</u>	38,444	37,167	20,000	100,000	80,000
001-01-32-323-32390	<u>Hauler's Franchise Fee</u>	4,362	4,606	4,000	5,500	1,500
	Sub Totals	321,215	337,558	282,000	421,000	139,000
Charges for Services						
001-01-34-341-34190	<u>Cost Recovery Fees</u>	73,802	46,737	80,000	130,000	50,000
001-01-32-323-31900	<u>Other Gen Govt Charges and Fees</u>	469	61	1,500	0	(1,500)
001-01-34-341-34000	<u>General Government Charges</u>	10,738	8,383	5,000	5,000	0
	Sub Totals	85,008	55,181	86,500	135,000	172,500
Intergovernmental						
001-01-33-335-35120	<u>Municipal Revenue Sharing</u>	80,536	78,190	64,000	75,000	11,000
001-01-33-335-35140	<u>Mobile Home License Tax</u>	0	0	0	0	0
001-01-33-335-35150	<u>Alcoholic Beverage License Tax</u>	771	1,575	4,500	1,000	(3,500)
001-01-33-335-35180	<u>Half Cent Sales Tax</u>	267,455	254,083	216,000	277,000	61,000
	Sub Totals	348,762	333,847	284,500	353,000	68,500
Fines & Forfeitures						
001-01-35-351-35150	<u>Court Fines</u>	3,661	0	2,000	2,000	0
001-01-35-354-35400	<u>Code Enforcement Fines</u>	33,250	4,500	15,000	20,000	5,000
	Sub Totals	36,911	4,500	17,000	22,000	5,000
Investment Income						
001-01-36-361-36110	<u>Interest</u>	16,508	6,159	5,000	1,000	(4,000)
001-14-36-361-36110	<u>Interest for FMIVT</u>	39,858	551	0	0	0
	Sub Totals	56,366	6,710	5,000	1,000	(4,000)
Miscellaneous						
001-01-36-366-36991	<u>Contributions & Donations - Private Sources</u>	0	875	5,000	5,000	0
001-01-36-369-36991	<u>Contributions & Donations - Private Sources</u>	4,565	0	0	0	0
001-01-36-369-36990	<u>Other Miscellaneous Revenue</u>	90,523	43,449	5,000	5,000	0
	Sub Totals	95,088	44,324	10,000	10,000	0
Transfers						
001-01-32-341-34135	<u>Administrative Charge Dependent District</u>	156,000	170,000	0	172,500	172,500
001-01-38-381-38100	<u>Transfer from Fund Balance</u>	0	0	0	0	0
001-01-38-381-38135	<u>Transfer from CIP Fund</u>	0	0	0	0	0
001-01-38-381-38145	<u>Transfer from Solid Waste Fund</u>	0	0	0	0	0
	Sub Totals	156,000	170,000	0	172,500	172,500
Total Revenues		2,526,051	2,456,127	2,188,798	2,747,655	558,857



STATEMENT OF REVENUES & EXPENDITURES BY FUND - Detail by Departments & Funds					
Departments, Funds & Descriptions	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
EXPENSES					
Town Council					
001-10-51-511-53100 Professional Service	58,224	70,732	60,000	30,000	(30,000)
001-10-51-511-54000 Travel	2,920	5,049	1,000	6,000	5,000
001-10-51-511-54100 Communication Services	1,891	8,433	3,000	25,000	22,000
001-10-51-511-54900 Other Operating Expenses	4,612	143	6,000	0	(6,000)
001-10-51-511-54990 Other Current Charges - Council Reimbursement	44,250	-750	0	0	0
001-10-51-511-55100 Office Supplies	0	127	350	0	(350)
001-10-51-511-55200 Operating Supplies	0	0	100	0	(100)
001-10-51-511-55400 Books, Publications, Subscriptions	3,574	6,119	5,000	5,000	0
001-10-51-511-55500 Education & Training	739	900	3,000	0	(3,000)
001-10-51-511-58200 Special Events/ Contributions	9,202	4,414	6,500	10,000	3,500
001-10-51-512-51200 Regular Salaries			45,000	45,000	0
001-10-51-512-52100 FICA & Medicare Taxes			0	5,000	5,000
Sub Totals	96,256	95,167	129,950	126,000	(3,950)
Town Hall - Gen Gov					
001-12-51-512-51200 Regular Salaries	279,621	483,672	460,000	504,412	44,412
001-12-51-512-51400 Overtime	0	11,338	0	10,000	10,000
001-12-51-512-52100 FICA & Medicare Taxes	12,779	35,723	35,000	39,351	4,351
001-12-51-512-52200 Retirement FRS	52,421	53,772	50,000	74,233	24,233
001-12-51-512-52300 Health and Life Insurance	35,516	17,970	40,000	60,295	20,295
001-12-51-512-52400 Worker's Compensation	-3,885	0	1,500	5,000	3,500
001-12-51-512-53400 Other Services	295,622	97,200	0	0	0
001-12-51-512-54000 Travel	7,035	8,851	2,000	9,000	7,000
001-12-51-512-54100 Communication Services	1,177	1,363	2,000	8,000	6,000
001-12-51-512-54200 Postage and Freight	1,378	1,477	2,500	3,000	500
001-12-51-512-54900 Other Operating Exps (Misc.-Recording Fees)	1,626	7,013	5,000	5,500	500
001-12-51-512-54930 Election Expense	9,093	1,211	12,000	20,000	8,000
001-12-51-512-54960 Legal Advertising	11,864	7,273	12,000	4,148	(7,852)
001-12-51-512-55100 Office Supplies	14,677	13,032	8,000	8,000	0
001-12-51-512-55400 Books, Publications, Subscriptions	3,006	3,223	3,500	6,000	2,500
001-12-51-512-55500 Education & Training	1,534	3,080	4,000	4,000	0
Sub Totals	723,464	746,200	637,500	760,939	123,439
Financial Services					
001-14-51-513-53200 Accounting and Auditing	46,801	41,337	50,000	50,000	0
001-32-51-519-54940 Inspector General Office	0	0	0	0	0
001-14-51-513-54000 Travel	2,780	1,255	3,000	3,000	0
001-14-51-513-54700 Printing & Binding	0	0	0	0	0
001-14-51-513-54920 Computer Services	12,260	16,561	25,000	35,000	10,000
001-14-51-513-54960 Legal Advertising	0	0	500	0	(500)
001-14-51-513-55400 Books, Publications, Subscriptions	440	1,318	600	2,500	1,900
001-14-51-513-55500 Education & Training	4,565	2,099	2,000	2,500	500
001-14-51-514-53110 Professional Service- Paychex	5,781	746	2,000	4,000	2,000
Sub Totals	72,627	63,317	83,100	97,000	13,900
Legal Services					
001-16-51-514-53100 Professional Services	167,597	162,140	125,000	150,000	25,000
001-16-51-514-53101 Litigation		3,421	0	10,000	10,000
Sub Totals	167,597	165,561	125,000	160,000	35,000
Planning & Building					
001-20-51-515-53100 Professional Service	56,581	97,501	25,000	25,000	0
001-20-51-515-53451 Planner On Call		4,013	0	5,000	5,000
001-20-51-515-53400 Other Services - Survey Record etc.	59,283	1,120	0	21,800	21,800
001-26-52-521-53420 Other Services - Plan Process Comp Plan	0	0	0	0	0
001-20-51-515-53420 Comprehensive Plan	0	0	0	25,000	25,000
001-20-51-515-53450 Planning & Zoning Contract	42,280	84,976	45,000	45,000	0
001-20-51-515-53490 Cost Recovery Expenditure	50,630	132,036	80,000	80,000	0
001-20-51-515-54960 Legal Advertising	0	0	5,000	5,000	0
Sub Totals	208,773	319,645	155,000	206,800	51,800
Code Enforcement					
001-22-51-519-53150 Special Magistrate	13,525	0	18,000	20,000	2,000
001-22-51-519-53400 Other Services - Code	72,787	43,388	60,000	110,000	50,000

**STATEMENT OF REVENUES & EXPENDITURES BY FUND - Detail by Departments & Funds**

Departments, Funds & Descriptions		FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
001-22-51-519-53430	<u>Code Compliance</u>	0	0	0	10,000	10,000
001-22-51-519-54000	<u>Travel</u>	679	0	0	0	0
001-22-51-519-54100	<u>Communication Services</u>	387	231	0	0	0
001-22-51-519-55500	<u>Education & Training</u>	450	0	0	0	0
	Sub Totals	87,828	43,619	78,000	140,000	62,000
Public Safety						0
001-26-52-521-53410	<u>Law Enforcement (PBSO)</u>	622,412	622,200	624,000	622,200	(1,800)
	Sub Totals	622,412	622,200	624,000	622,200	(1,800)
Communications & Technology						0
001-30-53-539-53400	<u>Other Services</u>	0	0	10,000	0	(10,000)
001-32-51-513-54920	<u>Other Current Charges -Computer Services</u> (Hosting)	0	0	0	0	0
001-32-51-519-54910	<u>Computer Hardware and Software</u>	27,629	20,354	20,000	25,000	5,000
001-32-51-519-54920	<u>Computer Services</u>	60,866	44,953	35,000	25,000	(10,000)
001-32-51-519-54100	<u>Communication Services</u>	9,594	12,189	15,000	10,000	(5,000)
	Sub Totals	98,088	77,497	80,000	60,000	(20,000)
Non-departmental						0
001-32-51-519-53400	<u>Other Services</u>	6,857	9,842	10,000	6,000	(4,000)
001-32-51-519-54300	<u>Utilities</u>	7,367	5,517	5,000	6,000	1,000
001-32-51-519-54440	<u>Rental and Leases - Equip, Storage, etc.</u>	6,248	8,511	7,000	10,000	3,000
001-32-51-519-54500	<u>Insurance</u>	69,907	81,314	90,000	114,000	24,000
001-32-51-519-54600	<u>Repair and Maintenance - Building</u>	14,355	6,730	10,000	10,000	0
001-32-51-539-53400	<u>Other Services</u>	0	0	0	0	0
	Sub Totals	104,733	111,913	122,000	146,000	24,000
Boards & Committees						0
001-90-51-519-58220	<u>Loxahatchee Groves - CERT</u>	4,208	-1,000	4,500	4,500	0
	Sub Totals	4,208	-1,000	4,500	4,500	0
Capital Outlay						0
001-90-51-519-56140	<u>Land</u>	0	0	0	0	0
001-90-51-519-56200	<u>Capital Outlay - Buildings</u>	0	0	0	0	0
	Sub Totals	0	0	0	0	0
Contingency						0
001-90-51-519-59990	<u>Contingency</u>	0	0	0	0	0
	Sub Totals	0	0	0	0	0
Transfers						0
001-90-51-519-59101	<u>Transfer to Transportation Fund</u>	0	0	0	0	0
001-90-51-519-59305	<u>Transfer to C.I.P Fund</u>	0	0	0	335,572	335,572
001-90-58-581-59405	<u>Transfer to Solid Waste Fund</u>	0	0	0	47,650	47,650
001-90-58-581-59000	<u>Transfer to Fund Balance</u>	340,064	212,009	71,798	40,994	(30,804)
001-90-58-581-59101	<u>Transfer to Transportation Fund</u>	0	0	0	0	0
001-90-58-581-59103	<u>Transfer to L.O.S.T Fund</u>	0	0	0	0	0
001-90-58-581-59305	<u>Transfer to C.I.P Fund</u>	0	0	0	0	0
	Sub Totals	340,064	212,009	71,798	424,216	352,418
Total Expenses		2,526,051	2,456,127	2,110,848	2,747,655	636,807
NET SURPLUS/(DEFICIT)		0	0	77,950	0	(77,950)



STATEMENT OF REVENUES & EXPENDITURES BY FUND - Detail by Departments & Funds					
Departments, Funds & Descriptions	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
101 - Transportation Fund					0
REVENUES					0
Intergovernmental					0
101-01-31-312-34100 <u>1st Local option Fuel Tax (6c)</u>	277,899	249,237	210,000	262,000	52,000
101-01-31-312-34200 <u>2nd Local Option Fuel Tax(5c)</u>	128,921	114,604	97,500	121,000	23,500
101-01-33-335-33500 <u>FEMA</u>	34,573	0	0	0	0
Sub Totals	441,393	363,841	307,500	383,000	75,500
Miscellaneous					0
101-01-36-366-36991 <u>Contributions & Donations - Private Sources</u>	0	0	0	0	0
Sub Totals	0	0	0	0	0
Transfers					0
101-01-38-381-38100 <u>Transfer from Fund Balance</u>	0	200,000	0	0	0
101-01-38-381-38110 <u>Contribution from General Fund</u>	0	0	0	0	0
101-01-38-381-38135 <u>Transfer from CIP Fund</u>	0	0	0	0	0
Sub Totals	0	200,000	0	0	0
Non-Revenues/Other Sources					0
101-01-38-384-38410 <u>Debt Proceeds</u>	0	0	0	0	0
Sub Totals	0	0	0	0	0
Total Revenues	441,393	563,841	307,500	383,000	75,500
EXPENSES					0
Transportation					0
101-40-54-541-54670 <u>Traffic Control Signs 6c</u>	0	0	0	0	0
101-40-54-541-54680 <u>Town Roads Maintence 6c</u>	56,927	0	0	0	0
101-40-54-541-54690 <u>District Road Maintenance</u>	0	0	0	0	0
Sub Totals	56,927	0	0	0	0
Capital Outlay					0
101-40-54-541-56310 <u>Roads & Streets - New Construction - 5c</u>	0	0	0	0	0
101-40-54-541-56312 <u>Special Projects</u>	0	0	0	0	0
101-40-54-541-56320 <u>Roads & Streets - New Construction - 5c</u>	0	0	0	0	0
Sub Totals	0	0	0	0	0
Debt Service					0
101-40-54-541-57101 <u>Principal</u>	0	0	0	0	0
101-40-54-541-57201 <u>Interest</u>	0	0	0	0	0
101-40-54-541-57301 <u>Other Debt Service Costs</u>	0	0	0	0	0
Sub Totals	0	0	0	0	0
Transfers					0
101-40-58-581-59000 <u>Transfer to General Fund</u>	0	0	0	0	0
101-40-58-581-59103 <u>Transfer to L.O.S.T fund</u>	0	0	0	0	0
101-40-58-581-59105 <u>Transfer to Roads & Drainage Fund</u>	0	200,000	210,000	231,164	21,164
101-40-58-581-59305 <u>Transfer to C.I.P Fund</u>	0	0	97,500	151,836	54,336
101-40-58-581-59405 <u>Transfer to Solid Waste Fund</u>	0	0	0	0	0
101-40-58-581-59935 <u>Transfer to Fund Balance 5c</u>	0	0	0	0	0
101-40-58-581-59936 <u>Transfer to Fund Balance 6c</u>	0	0	0	0	0
Sub Totals	0	200,000	307,500	383,000	75,500
Total Expenses	56,927	200,000	307,500	383,000	75,500
NET SURPLUS/(DEFICIT)	384,466	363,841	0	0	0



STATEMENT OF REVENUES & EXPENDITURES BY FUND - Detail by Departments & Funds					
Departments, Funds & Descriptions	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
103 - Local Option Sales Tax (L.O.S.T) Fund					0
REVENUES					0
Intergovernmental					0
103-01-31-312-31260 <u>Sales Tax Infrastructure</u>	244,142	233,775	195,000	251,000	56,000
Sub Totals	244,142	233,775	195,000	251,000	56,000
Transfers					0
103-01-31-381-38100 <u>Transfer from Fund Balance</u>	0	0	298,000	0	(298,000)
Sub Totals	0	0	298,000	0	(298,000)
Total Revenues	244,142	233,775	493,000	251,000	(242,000)
EXPENSES					0
Debt Service					0
103-42-54-541-56130 <u>Roads, Streets & Drainage - New Construction</u>	0	0	0	0	0
Sub Totals	0	0	0	0	0
Transfers					0
103-40-58-581-59305 <u>Transfer to C.I.P Fund</u>	0	0	493,000	0	(493,000)
103-01-31-381-59000 <u>Transfer to Fund Balance</u>	0	0	0	0	0
Sub Totals	0	0	493,000	0	(493,000)
Total Expenses	0	0	493,000	0	(493,000)
NET SURPLUS/(DEFICIT)	244,142	233,775	0	251,000	251,000



STATEMENT OF REVENUES & EXPENDITURES BY FUND - Detail by Departments & Funds					
Departments, Funds & Descriptions	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
105 - Roads & Drainage Fund					0
REVENUES					0
Assessments					0
105-01-32-325-32510 <u>Other Assessments</u>	0	10,885	0	0	0
105-01-32-325-32515 <u>Road Debt Assessment</u>	310,976	21,396	310,000	0	(310,000)
105-01-32-325-32520 <u>Road and Canal Maintenance Assessment</u>	1,500,118	1,857,736	1,545,865	1,559,600	13,735
105-01-32-325-32522 <u>Discount Fees</u>	0	-59,088	-65,700	-77,980	(12,280)
105-01-32-325-32530 <u>Excess Fees - Maintence</u>	0	0	0	0	0
105-01-32-325-36990 <u>Other Assessments - PBCSB</u>	2,999	0	3,000	0	(3,000)
Sub Totals	1,814,093	1,830,930	1,793,165	1,481,620	(311,545)
Investment Income					0
105-01-32-325-34600 <u>Investment Earnings Floridian</u>	3,649	51	3,000	0	(3,000)
105-01-33-330-33000 <u>Intergovernmental Revenue</u>	0	0	0	0	0
105-01-36-361-36110 <u>Interest-Assessments</u>	1,231	143	1,200	0	(1,200)
105-01-36-361-36111 <u>Interest (SBA)</u>	5	5	0	0	0
105-01-36-361-36112 <u>Interest (PBC)</u>	0	0	0	0	0
105-01-36-361-36113 <u>Interest (SunTrust)</u>	0	0	0	0	0
105-01-36-361-36114 <u>Interest (SunTrust MM)</u>	0	0	0	0	0
105-01-36-361-36115 <u>Interest (Bank United P)</u>	332	0	0	0	0
105-01-36-361-36116 <u>Interest (Bank United NPF)</u>	5,070	7,994	0	0	0
105-01-36-361-36117 <u>Interest (Floridian)</u>	1,195	0	0	0	0
105-01-36-361-36118 <u>Interest (FCB MM)</u>	2,491	4,591	1,500	0	(1,500)
Sub Totals	13,973	12,782	5,700	0	(5,700)
Miscellaneous					0
105-01-36-364-36400 <u>Sales - Equipment/Materials</u>	0	0	0	0	0
105-01-36-369-36990 <u>Miscellaneous Revenue</u>	22,262	20,000	2,000	0	(2,000)
Sub Totals	22,262	20,000	2,000	0	(2,000)
Transfers					0
105-01-38-381-38111 <u>Transfer from Transportation Fund</u>	0	0	200,000	231,164	31,164
105-01-38-381-38100 <u>Transfer from fund Balance</u>	0	0	0	104,897	104,897
Sub Totals	0	0	200,000	336,061	136,061
Total Revenues	1,850,328	1,863,712	2,000,865	1,817,681	(183,184)
EXPENSES					0
Physical Environment-Staffing					0
105-50-53-538-51200 <u>Regular Salaries</u>	265,842	312,956	350,000	571,801	221,801
105-50-53-538-51400 <u>Overtime</u>	32	14,039	2,500	20,000	17,500
105-50-53-538-51500 <u>Special Pay</u>	0	4,299	0	10,000	10,000
105-50-53-538-51520 <u>Fringe Benefits</u>	0	0	0	0	0
105-50-53-538-52100 <u>FICA Taxes & Medicare</u>	1,264	24,334	25,000	42,885	17,885
105-50-53-538-52200 <u>Retirement FRS</u>	47,042	50,566	45,000	82,744	37,744
105-50-53-538-52300 <u>Health and Life Insurance</u>	42,309	9,406	50,000	56,501	6,501
105-50-53-538-52400 <u>Worker's Compensation</u>	-7,567	0	10,000	10,000	0
Sub Totals	348,921	415,601	482,500	793,931	311,431
Physical Environment-Professional Services					0
105-50-53-538-53100 <u>Professional Service - Engineering & Legal</u>	1,816	7,310	150,000	0	(150,000)
105-50-53-538-53102 <u>Professional Service - Drug Test</u>	0	65	500	500	0
105-50-53-538-53105 <u>Professional Service- Land Surveying</u>	0	38,240	4,000	20,000	16,000
105-50-53-538-53110 <u>Professional Service-Paychex</u>	4,913	-56	6,865	0	(6,865)
105-50-53-538-53160 <u>Professional Service - Legal</u>	0	0	0	0	0
105-50-53-538-53200 <u>Accounting and Auditing</u>	15,935	5,220	22,000	25,000	3,000
105-50-53-538-53400 <u>Other Services -</u>	28,604	21,802	32,000	50,000	18,000
105-50-53-538-53480 <u>Other Services - PBC Admin Fee</u>	5,221	16,769	24,000	11,000	(13,000)
Sub Totals	56,490	89,350	239,365	106,500	(132,865)
Physical Environment-O&M Canals					0
105-50-53-538-53834 <u>Canal Maintenance Service</u>				0	0
105-50-53-538-54440 <u>Rental and Leases - Equip, Storage, etc.</u>	52,579	114,239	160,000	150,000	(10,000)
105-50-53-538-54600 <u>Repair and Maintenance Service- Canal</u>	0	0	0	0	0
105-50-53-538-54680 <u>Repair and Maintenance Svc -</u>	105,543	106,217	200,000	150,000	(50,000)
105-50-53-538-54970 <u>Other Current Charges - Permits</u>	0	0	2,500	0	(2,500)
105-50-53-538-54980 <u>Other Current Charges - Miscellaneous</u>	141	7,953	9,000	2,000	(7,000)



STATEMENT OF REVENUES & EXPENDITURES BY FUND - Detail by Departments & Funds					
Departments, Funds & Descriptions	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
105-50-53-538-55210 <u>Fuel</u>	20,622	17,993	25,000	25,000	0
105-50-53-538-55220 <u>Lubricants</u>	3,772	2,538	3,000	3,000	0
105-50-53-538-56400 <u>Machinery and Equipment</u>	50,350	69,200	155,000	125,000	(30,000)
Sub Totals	233,008	318,140	554,500	455,000	(99,500)
Physical Environment-O&M Roads					0
105-50-54-541-54440 <u>Rental and Leases - Equip, Storage, etc.</u>	3,056	0	0	0	0
105-50-54-541-54670 <u>Traffic Control Signs</u>	0	0	20,000	25,000	5,000
105-50-54-541-54680 <u>Repair and Maintenance - Machinery</u>	0	2,252	45,000	20,000	(25,000)
105-50-54-541-55200 <u>Operating Supplies</u>	30,823	41,162	50,000	40,000	(10,000)
105-50-54-541-55300 <u>Road Materials & Supplies</u>	0	453	216,000	0	(216,000)
105-50-54-541-55310 <u>Road Maintence and Service</u>	520,837	274,185	0	100,000	100,000
Sub Totals	554,716	318,052	331,000	185,000	(146,000)
Communications & Technology					0
105-50-53-538-54910 <u>Computer hardware & Software</u>	2,870	1,499	5,000	5,000	0
105-50-53-538-54100 <u>Communication Services</u>	7,123	9,377	8,500	13,000	4,500
Sub Totals	9,993	10,876	13,500	18,000	4,500
Non-departmental					0
105-50-53-538-54700 <u>Printing & Binding</u>	0	0	0	0	0
105-50-53-538-54900 <u>Other Current Charges</u>	38	0	0	0	0
105-50-53-538-54901 <u>Indirect Cost Allocations</u>	156,000	170,000	0	172,500	172,500
105-50-53-538-54930 <u>Election Expense</u>	0	0	0	0	0
105-50-53-538-54960 <u>Legal Advertising</u>	0	420	1,000	0	(1,000)
105-50-53-538-54500 <u>Insurance</u>	46,000	50,000	50,000	60,000	10,000
105-50-53-538-54000 <u>Travel</u>	1,039	0	1,000	0	(1,000)
105-50-53-538-54200 <u>Postage and Freight</u>	0	0	500	0	(500)
105-50-53-538-54300 <u>Utilities Services</u>	10,529	9,812	16,000	15,000	(1,000)
105-50-53-538-54990 <u>Bank Charges</u>	45	0	1,000	0	(1,000)
105-50-53-538-54999 <u>Closing Bank Accounts</u>	0	0	0	0	0
105-50-53-538-55100 <u>Office Supplies</u>	300	928	500	1,000	500
105-50-53-538-55400 <u>Books, Publications, Subscriptions</u>	0	92	2,000	2,000	0
105-50-53-538-55500 <u>Training</u>	58	0	2,000	2,000	0
105-50-54-541-55400 <u>Books, Publications, Subscriptions</u>	325	188	0	0	0
Sub Totals	214,333	231,440	74,000	252,500	178,500
Capital Outlay					0
105-50-53-538-56100 <u>Right of Way Deed</u>	0	0	0	0	0
					0
Debt Service					0
105-50-53-538-57101 <u>Principal</u>	271,000	611,000	271,000	0	(271,000)
105-50-53-538-57200 <u>Loan Payment</u>	0	0	0	0	0
105-50-53-538-57201 <u>Interest Expense</u>	34,406	30,089	35,000	0	(35,000)
105-50-53-538-57210 <u>Loan Interest Expense</u>	0	0	0	0	0
105-50-54-541-57301 <u>Other debt service costs</u>	11,625	1,800	0	6,750	6,750
105-50-53-538-57220 <u>Capital Leases Principal</u>	0	0	0	0	0
Sub Totals	317,031	642,889	306,000	6,750	(299,250)
Transfers					0
105-50-53-538-53891 <u>Transfer from Revenue</u>	0	0	0	0	0
Sub Totals	0	0	0	0	0
					0
Total Expenses	1,734,493	2,026,350	2,000,865	1,817,681	(183,184)
NET SURPLUS/(DEFICIT)	115,835	-162,637	0	0	0



STATEMENT OF REVENUES & EXPENDITURES BY FUND - Detail by Departments & Funds					
Departments, Funds & Descriptions	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
305 - Capital Improvement Project (C.I.P) Fund					0
REVENUES					0
Intergovernmental					0
305-01-33-337-33700 <u>Local Gov't Unit Grant - Physical Environment</u>	0	0	0	0	0
Sub Totals	0	0	0	0	0
Miscellaneous					0
305-01-36-366-36991 <u>Contributions & Donations - Private Sources</u>	0	0	0	0	0
Sub Totals	0	0	0	0	0
Transfers					0
305-01-38-381-38100 <u>Transfer from Fund Balance</u>	0	0	350,000	0	(350,000)
305-01-38-381-38110 <u>Contribution from General Fund</u>	0	0	0	335,720	335,720
305-01-38-381-38111 <u>Contributions from Transportation Fund</u>	0	0	107,500	151,836	44,336
305-01-38-381-38112 <u>Contributions from Surtax Fund</u>	0	0	493,000	0	(493,000)
Sub Totals	0	0	950,500	487,556	(462,944)
Total Revenues	0	0	950,500	487,556	(462,944)
EXPENSES					0
Capital Outlay					0
305-60-54-541-56120 <u>Surveying Town Roads</u>	0	38,898	0	0	0
305-60-54-541-56130 <u>Road & Streets - New Construction</u>	5,071	0	493,000	0	(493,000)
305-60-54-541-56140 <u>Construction- Town Roads- Band D Rd.</u>	0	0	0	0	0
305-60-54-541-56300 <u>Okeechobee and Drd Traffic Light(Only used FY</u>	0	0	0	0	0
305-60-54-541-56400 <u>Drainage</u>	258,105	127,380	457,500	0	(457,500)
305-60-54-541-56500 <u>Trails</u>	0	0	0	0	0
305-60-54-541-56510 <u>Trails - Town</u>	0	0	0	0	0
305-60-54-541-56540 <u>Land Acquisition</u>	0	0	0	0	0
Sub Totals	263,175	166,279	950,500	0	(950,500)
Transfers					0
305-60-54-541-59101 <u>Transfer to Transportation Fund</u>	0	0	0	0	0
305-60-54-541-59405 <u>Transfer to Sanitation Fund</u>	0	0	0	0	0
305-60-58-581-59000 <u>Transfer to Fund Balance</u>	0	0	0	0	0
305-60-58-581-59001 <u>Transfer to General Fund</u>	0	0	0	0	0
305-60-58-581-59101 <u>Transfer to Transportation Fund</u>	0	0	0	0	0
305-60-58-581-59103 <u>Transfer to L.O.S.T Fund</u>	0	0	0	0	0
305-60-58-581-59405 <u>Transfer to Solid Waste Fund</u>	0	0	0	0	0
Sub Totals	0	0	0	0	0
Total Expenses	263,175	166,279	950,500	0	(950,500)
NET SURPLUS/(DEFICIT)	-263,175	-166,279	0	487,556	487,556



STATEMENT OF REVENUES & EXPENDITURES BY FUND - Detail by Departments & Funds					
Departments, Funds & Descriptions	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Proposed	FY22v21+(-) \$
405 - Solid Waste					0
REVENUES					0
Assessments					0
405-01-32-325-32520 <u>Solid Waste Assessments</u>	661,394	650,039	641,250	650,350	9,100
405-01-32-325-32522 <u>Discount Fees</u>	-20,124	-20,383	-30,500	0	30,500
Sub Totals	641,270	629,656	610,750	650,350	39,600
Intergovernmental					0
405-01-33-331-33134 <u>FEMA</u>	0	30,000	0	0	0
405-01-34-331-33134 <u>FEMA</u>	0	58,574	0	0	0
405-01-34-343-34300 <u>SWA Recycling Income</u>	220	330	2,500	2,500	0
Sub Totals	220	88,904	2,500	2,500	0
Investment Income					0
405-01-36-361-36110 <u>Interest</u>	825	1,775	500	500	0
Sub Totals	825	1,775	500	500	0
Transfers					0
405-01-38-381-38100 <u>Transfer from Fund Balance</u>	0	0	0	0	0
405-01-38-381-38110 <u>Contribution from General Fund</u>	0	0	77,950	47,650	(30,300)
405-01-38-381-38135 <u>Transfer from CIP Fund</u>	0	0	0	0	0
Sub Totals	0	0	77,950	701,000	623,050
Total Revenues	642,315	720,336	691,700	701,000	9,300
EXPENSES					0
Solid Waste Collection					0
405-70-53-534-53401 <u>Contractual Waste Oversight</u>	0	0	0	0	0
405-70-53-534-53409 <u>Other Sanitation Service</u>	5,773	2,957	0	1,000	1,000
405-70-53-534-53440 <u>Other Services - Solid Waste Contractor</u>	538,095	694,596	682,200	690,000	7,800
Sub Totals	543,868	697,553	682,200	691,000	8,800
Non-departmental					0
405-70-53-534-53480 <u>PBC Admin Fee 1%</u>	6,420	5,887	8,000	8,500	500
405-70-53-534-54200 <u>Postage and Freight</u>	0	0	1,000	1,000	0
405-70-53-534-54960 <u>Other Services - Legal Advertising</u>	0	0	500	500	0
405-70-53-538-55200 <u>Operating Supplies</u>	0	0	0	0	0
Sub Totals	6,420	5,887	9,500	10,000	500
Contingency					0
405-70-53-534-59990 <u>Contingency</u>	0	0	0	0	0
Sub Totals	0	0	0	0	0
Transfers					0
405-70-58-581-59000 <u>Transfer to Fund Balance</u>	0	0	0	0	0
405-70-58-581-59001 <u>Transfer to General Fund</u>	0	0	0	0	0
405-70-58-581-59101 <u>Transfer to Transportation Fund</u>	0	0	0	0	0
405-70-58-581-59103 <u>Transfer to L.O.S.T Fund</u>	0	0	0	0	0
405-70-58-581-59305 <u>Transfer to C.I.P Fund</u>	0	0	0	0	0
Sub Totals	0	0	0	0	0
Total Expenses	550,288	703,440	691,700	701,000	9,300
NET SURPLUS/(DEFICIT)	92,028	16,896	0	0	(0)

**REVENUES & EXPENDITURES BY FUND - Detail by Departments & Funds**

		FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Budget
001 - General Fund					
REVENUES	Budget Worksheet FY 2022				
001-01-31-311-31000	<u>Ad Valorem Taxes</u>	913,925	964,991	1,031,798	1,108,155
001-01-31-314-31410	<u>Electric Utility Tax</u>	313,020	327,363	280,000	310,000
001-01-31-314-31440	<u>Gas Utility Tax Metered</u>	1,993	0	3,000	0
001-01-31-314-31480	<u>Utility Service Tax- Propane</u>	4,771	5,255	4,000	5,000
001-01-31-315-31500	<u>Communication Services</u>	103,433	110,066	100,000	110,000
001-01-31-316-31600	<u>Local Business Tax</u>	50,350	67,736	40,000	55,000
001-01-32-323-30430	<u>Electric Utility Franchise</u>	481	0	0	1,500
001-01-32-323-31900	<u>Other Gen Govt Charges and Fees</u>	469	61	1,500	0
001-01-32-323-32310	<u>FPL Franchise Fee</u>	252,410	264,791	240,000	270,000
001-00-32-323-30430	<u>Electric Utility Franchise</u>	0	0	0	0
001-01-32-323-32330	<u>PBC Water Utility Franchise</u>	19,142	23,196	11,000	19,000
001-01-32-323-32360	<u>PBC Sewer Utility Franchise</u>	6,377	7,799	7,000	8,000
001-01-32-323-32370	<u>Solid Waste Franchise</u>	38,444	37,167	20,000	80,000
001-01-32-323-32390	<u>Hauler's Franchise Fee</u>	4,362	4,606	4,000	5,500
001-01-32-329-32900	<u>Building Permits</u>	39,208	28,596	45,000	45,000
001-01-32-341-34135	<u>Administrative Charge Dependent District</u>	156,000	170,000	0	172,500
001-01-33-335-35120	<u>Municipal Revenue Sharing</u>	80,536	78,190	64,000	75,000
001-01-33-335-35140	<u>Mobile Home License Tax</u>	0	0	0	0
001-01-33-335-35150	<u>Alcoholic Beverage License Tax</u>	771	1,575	4,500	1,000
001-01-33-335-35180	<u>Half Cent Sales Tax</u>	267,455	254,083	216,000	277,000
001-01-34-341-34000	<u>General Government Charges</u>	10,738	8,383	5,000	5,000
001-01-34-341-34190	<u>Cost Recovery Fees</u>	73,802	46,737	80,000	130,000
001-01-35-351-35150	<u>Court Fines</u>	3,661	0	2,000	2,000
001-01-35-354-35400	<u>Code Enforcement Fines</u>	33,250	4,500	15,000	20,000
001-01-36-361-36110	<u>Interest</u>	16,508	6,159	5,000	1,000
001-14-36-361-36110	<u>Interest for FMIVT</u>	39,858	551	0	0
001-01-36-366-36991	<u>Contributions & Donations - Private Sources</u>	0	875	5,000	5,000
001-01-36-369-36991	<u>Contributions & Donations - Private Sources</u>	4,565	0	0	0
001-01-36-369-36990	<u>Other Miscellaneous Revenue</u>	90,523	43,449	5,000	5,000
001-01-38-381-38100	<u>Transfer from Fund Balance</u>	0	0	0	
001-01-38-381-38135	<u>Transfer from CIP Fund</u>	0	0	0	0
001-01-38-381-38145	<u>Transfer from Solid Waste Fund</u>	0	0	0	0
Total Revenues		2,526,051	2,456,127	2,188,798	2,710,655



		FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Budget
EXPENSES	Budget Worksheet FY 2022				
001-10-51-511-53100	<u>Professional Service</u>	58,224	70,732	60,000	30,000
001-10-51-511-54000	<u>Travel</u>	2,920	5,049	1,000	6,000
001-10-51-511-54100	<u>Communication Services</u>	1,891	8,433	3,000	25,000
001-10-51-511-54900	<u>Other Operating Expenses</u>	4,612	143	6,000	0
001-10-51-511-54990	<u>Other Current Charges - Council Reimbursement</u>	44,250	-750	0	0
001-10-51-511-55100	<u>Office Supplies</u>	0	127	350	0
001-10-51-511-55200	<u>Operating Supplies</u>	0	0	100	0
001-10-51-511-55400	<u>Books, Publications, Subscriptions</u>	3,574	6,119	5,000	5,000
001-10-51-511-55500	<u>Education & Training</u>	739	900	3,000	0
001-10-51-511-58200	<u>Special Events/ Contributions</u>	9,202	4,414	6,500	10,000
001-10-51-512-51200	<u>Regular Salaries</u>			45,000	45,000
001-10-51-512-52100	<u>FICA & Medicare Taxes</u>			0	5,000
001-12-51-512-51200	<u>Regular Salaries</u>	279,621	483,672	460,000	504,412
001-12-51-512-51400	<u>Overtime</u>	0	11,338	0	20,000
001-12-51-512-51500	<u>Special Pay</u>				
001-12-51-512-52100	<u>FICA & Medicare Taxes</u>	12,779	35,723	35,000	39,351
001-12-51-512-52200	<u>Retirement FRS</u>	52,421	53,772	50,000	74,233
001-12-51-512-52300	<u>Health and Life Insurance</u>	35,516	17,970	40,000	60,295
001-12-51-512-52400	<u>Worker's Compensation</u>	-3,885	0	1,500	5,000
001-12-51-512-53400	<u>Other Services</u>	295,622	97,200	0	0
001-12-51-512-54000	<u>Travel</u>	7,035	8,851	2,000	9,000
001-12-51-512-54100	<u>Communication Services</u>	1,177	1,363	2,000	8,000
001-12-51-512-54200	<u>Postage and Freight</u>	1,378	1,477	2,500	3,000
001-12-51-512-54900	<u>Other Operating Expenses (Misc.-Recording Fees)</u>	1,626	7,013	5,000	5,500
001-12-51-512-54930	<u>Election Expense</u>	9,093	1,211	12,000	20,000
001-12-51-512-54960	<u>Legal Advertising</u>	11,864	7,273	12,000	4,000
001-12-51-512-55100	<u>Office Supplies</u>	14,677	13,032	8,000	8,000
001-12-51-512-55400	<u>Books, Publications, Subscriptions</u>	3,006	3,223	3,500	6,000
001-12-51-512-55500	<u>Education & Training</u>	1,534	3,080	4,000	4,000
001-14-51-513-53200	<u>Accounting and Auditing</u>	46,801	41,337	50,000	60,000
001-14-51-513-54000	<u>Travel</u>	2,780	1,255	3,000	3,000
001-14-51-513-54700	<u>Printing & Binding</u>	0	0	0	0
001-14-51-513-54920	<u>Computer Services</u>	12,260	16,561	25,000	35,000
001-14-51-513-54960	<u>Legal Advertising</u>	0	0	500	0
001-14-51-513-55400	<u>Books, Publications, Subscriptions</u>	440	1,318	600	2,500
001-14-51-513-55500	<u>Education & Training</u>	4,565	2,099	2,000	2,500
001-14-51-514-53110	<u>Professional Service- Paychex</u>	5,781	746	2,000	4,000
001-16-51-514-53100	<u>Professional Services</u>	167,597	162,140	125,000	150,000
001-16-51-514-53101	<u>Litigation</u>		3,421	0	10,000
001-20-51-515-53100	<u>Professional Service</u>	56,581	97,501	25,000	25,000
001-20-51-515-53400	<u>Other Services</u>	59,283	1,120	0	0
001-20-51-515-53420	<u>Comprehensive Plan</u>	0	0	0	25,000
001-20-51-515-53450	<u>Planning & Zoning Contract</u>	42,280	84,976	45,000	45,000
001-20-51-515-53451	<u>Planner On Call</u>		4,013	0	5,000
001-20-51-515-53490	<u>Cost Recovery Expenditure</u>	50,630	132,036	80,000	80,000
001-20-51-515-54960	<u>Legal Advertising</u>	0	0	5,000	5,000
001-22-51-519-53150	<u>Special Magistrate</u>	13,525	0	18,000	20,000
001-22-51-519-53400	<u>Other Services - Code</u>	72,787	43,388	60,000	110,000
001-22-51-519-53430	<u>Code Compliance</u>	0	0	0	10,000
001-22-51-519-54000	<u>Travel</u>	679	0	0	0
001-22-51-519-54100	<u>Communication Services</u>	387	231	0	0
001-22-51-519-55500	<u>Education & Training</u>	450	0	0	0
001-26-52-521-53410	<u>Law Enforcement (PBSO)</u>	622,412	622,200	624,000	624,000
001-26-52-521-53420	<u>Other Services - Plan Process Comp Plan</u>	0	0	0	0
001-30-53-539-53400	<u>Other Services</u>	0	0	10,000	0
001-32-51-513-54920	<u>Other Current Charges -Computer Services (Hosting)</u>	0	0	0	0
001-32-51-519-53400	<u>Other Services</u>	6,857	9,842	10,000	6,000



	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Budget
001-32-51-519-54100 <u>Communication Services</u>	9,594	12,189	15,000	10,000
001-32-51-519-54300 <u>Utilities</u>	7,367	5,517	5,000	6,000
001-32-51-519-54440 <u>Rental and Leases - Equip, Storage, etc.</u>	6,248	8,511	7,000	10,000
001-32-51-519-54500 <u>Insurance</u>	69,907	81,314	90,000	114,000
001-32-51-519-54600 <u>Repair and Maintenance - Building</u>	14,355	6,730	10,000	10,000
001-32-51-519-54910 <u>Computer Hardware and Software</u>	27,629	20,354	20,000	25,000
001-32-51-519-54920 <u>Computer Services</u>	60,866	44,953	35,000	25,000
001-32-51-519-54940 <u>Inspector General Office</u>	0	0	0	0
001-32-51-519-58220 <u>Loxahatchee Groves - CERT</u>	0	0	0	0
001-32-51-539-53400 <u>Other Services</u>	0	0	0	0
001-90-51-519-56140 <u>Land</u>	0	0	0	0
001-90-51-519-56200 <u>Capital Outlay - Buildings</u>	0	0	0	0
001-90-51-519-58220 <u>Loxahatchee Groves - CERT</u>	4,208	-1,000	4,500	4,500
001-90-51-519-59990 <u>Contingency</u>	0	0	0	9,000
001-90-51-519-59101 <u>Transfer to Transportation Fund</u>	0	0	0	0
001-90-51-519-59305 <u>Transfer to C.I.P Fund</u>	0	0	0	247,065
001-90-58-581-59405 <u>Transfer to Solid Waste Fund</u>	0	0	0	111,690
001-90-58-581-59000 <u>Transfer to Fund Balance</u>	310,909	212,009	71,798	19,609
001-90-58-581-59101 <u>Transfer to Transportation Fund</u>	0	0	0	0
001-90-58-581-59103 <u>Transfer to L.O.S.T Fund</u>	0	0	0	0
001-90-58-581-59305 <u>Transfer to C.I.P Fund</u>	0	0	0	0
Total Expenses	2,526,051	2,456,127	2,110,848	2,710,655
NET SURPLUS/(DEFICIT)	0	0	77,950	0



	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Budget
101 - Transportation Fund				
REVENUES				
101-01-31-312-34100 <u>1st Local option Fuel Tax (6c)</u>	277,899	249,237	210,000	262,000
101-01-31-312-34200 <u>2nd Local Option Fuel Tax(5c)</u>	128,921	114,604	97,500	121,000
101-01-33-335-33500 <u>FEMA</u>	34,573			
101-01-36-366-36991 <u>Contributions & Donations - Private Sources</u>	0	0	0	0
101-01-38-381-38100 <u>Transfer from Fund Balance</u>	0	200,000	0	0
101-01-38-381-38110 <u>Contribution from General Fund</u>	0	0	0	0
101-01-38-381-38135 <u>Transfer from CIP Fund</u>	0	0	0	0
101-01-38-384-38410 <u>Debt Proceeds</u>	0	0	0	0
Total Revenues	441,393	563,841	307,500	383,000
EXPENSES				
101-40-54-541-54670 <u>Traffic Control Signs 6c</u>	0	0	0	0
101-40-54-541-54680 <u>Town Roads Maintence 6c</u>	56,927	0	0	0
101-40-54-541-54690 <u>District Road Maintence</u>	0	0	0	0
101-40-54-541-56310 <u>Roads & Streets - New Construction - 5c</u>	0	0	0	0
101-40-54-541-56312 <u>Special Projects</u>	0	0	0	0
101-40-54-541-56320 <u>Roads & Streets - New Construction - 5c</u>	0	0	0	0
101-40-54-541-57101 <u>Principal</u>	0	0	0	0
101-40-54-541-57201 <u>Interest</u>	0	0	0	0
101-40-54-541-57301 <u>Other Debt Service Costs</u>	0	0	0	0
101-40-58-581-59000 <u>Transfer to General Fund</u>	0	0	0	0
101-40-58-581-59103 <u>Transfer to L.O.S.T fund</u>	0	0	0	0
101-40-58-581-59105 <u>Transfer to Roads & Drainage Fund</u>	0	200,000	210,000	231,164
101-40-58-581-59305 <u>Transfer to C.I.P Fund</u>	0	0	97,500	151,836
101-40-58-581-59405 <u>Transfer to Solid Waste Fund</u>	0	0	0	0
101-40-58-581-59935 <u>Transfer to Fund Balance 5c</u>	0	0	0	0
101-40-58-581-59936 <u>Transfer to Fund Balance 6c</u>	0	0	0	0
Total Expenses	56,927	200,000	307,500	383,000
NET SURPLUS/(DEFICIT)	384,466	363,841	0	0



	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Budget
103 - Local Option Sales Tax (L.O.S.T) Fund				
REVENUES				
103-01-31-312-31260 <u>Sales Tax Infrastructure</u>	244,142	233,775	195,000	251,000
103-01-31-381-38100 <u>Transfer from Fund Balance</u>	0	0	298,000	0
Total Revenues	244,142	233,775	493,000	251,000
EXPENSES				
103-42-54-541-56130 <u>Roads, Streets & Drainage - New Construction</u>	0	0	0	0
103-40-58-581-59305 <u>Transfer to C.I.P Fund</u>	0	0	493,000	0
103-01-31-381-59000 <u>Transfer to Fund Balance</u>	0	0	0	0
Total Expenses	0	0	493,000	0
NET SURPLUS/(DEFICIT)	244,142	233,775	0	251,000



	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Budget
105 - Water Control District				
REVENUES				
105-01-32-325-32510 <u>Other Assessments</u>	0	10,885	0	0
105-01-32-325-32515 <u>Road Debt Assessment</u>	310,976	21,396	310,000	0
105-01-32-325-32520 <u>Road and Canal Maintenance Assessment</u>	1,500,118	1,857,736	1,545,865	1,559,600
105-01-32-325-32522 <u>Discount Fees</u>	0	-59,088	-65,700	-77,980
105-01-32-325-32530 <u>Excess Fees - Maintenance</u>	0	0	0	0
105-01-32-325-34600 <u>Investment Earnings Floridian</u>	3,649	51	3,000	0
105-01-32-325-36990 <u>Other Assessments - PBCSB</u>	2,999	0	3,000	0
105-01-33-330-33000 <u>Intergovernmental Revenue</u>	0	0	0	0
105-01-36-361-36110 <u>Interest-Assessments</u>	1,231	143	1,200	0
105-01-36-361-36111 <u>Interest (SBA)</u>	5	5	0	0
105-01-36-361-36112 <u>Interest (PBC)</u>	0	0	0	0
105-01-36-361-36113 <u>Interest (SunTrust)</u>	0	0	0	0
105-01-36-361-36114 <u>Interest (SunTrust MM)</u>	0	0	0	0
105-01-36-361-36115 <u>Interest (Bank United P)</u>	332	0	0	0
105-01-36-361-36116 <u>Interest (Bank United NPF)</u>	5,070	7,994	0	0
105-01-36-361-36117 <u>Interest (Floridian)</u>	1,195	0	0	0
105-01-36-361-36118 <u>Interest (FCB MM)</u>	2,491	4,591	1,500	0
105-01-36-364-36400 <u>Sales - Equipment/Materials</u>	0	0	0	0
105-01-36-369-36990 <u>Miscellaneous Revenue</u>	22,262	20,000	2,000	0
105-01-38-381-38111 <u>Transfer from Transportation Fund</u>	0		200,000	231,164
105-01-38-381-38100 <u>Transfer from fund Balance</u>				104,897
Total Revenues	1,850,328	1,863,712	2,000,865	1,817,681



	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Budget
EXPENSES				
105-50-53-538-51200 <u>Regular Salaries</u>	265,842	312,956	350,000	571,801
105-50-53-538-51400 <u>Overtime</u>	32	14,039	2,500	20,000
105-50-53-538-51500 <u>Special Pay</u>	0	4,299	0	10,000
105-50-53-538-51520 <u>Fringe Benefits</u>	0	0	0	0
105-50-53-538-52100 <u>FICA Taxes & Medicare</u>	1,264	24,334	25,000	42,885
105-50-53-538-52200 <u>Retirement FRS</u>	47,042	50,566	45,000	82,744
105-50-53-538-52300 <u>Health and Life Insurance</u>	42,309	9,406	50,000	56,501
105-50-53-538-52400 <u>Worker's Compensation</u>	-7,567	0	10,000	10,000
105-50-53-538-53100 <u>Professional Service - Engineering & Legal</u>	1,816	7,310	150,000	0
105-50-53-538-53102 <u>Professional Service - Drug Test</u>	0	65	500	500
105-50-53-538-53105 <u>Professional Service- Land Surveying</u>	0	38,240	4,000	20,000
105-50-53-538-53110 <u>Professional Service-Paychex</u>	4,913	-56	6,865	0
105-50-53-538-53160 <u>Professional Service - Legal</u>	0	0	0	0
105-50-53-538-53200 <u>Accounting and Auditing</u>	15,935	5,220	22,000	25,000
105-50-53-538-53400 <u>Other Services -</u>	28,604	21,802	32,000	50,000
105-50-53-538-53480 <u>Other Services - PBC Admin Fee</u>	5,221	16,769	24,000	11,000
105-50-53-538-53834 <u>Canal Maintenance Service</u>	0	0	0	0
105-50-53-538-53891 <u>Transfer from Revenue</u>	0	0	0	0
105-50-53-538-54000 <u>Travel</u>	1,039	0	1,000	0
105-50-53-538-54100 <u>Communication Services</u>	7,123	9,377	8,500	13,000
105-50-53-538-54200 <u>Postage and Freight</u>	0	0	500	0
105-50-53-538-54300 <u>Utilities Services</u>	10,529	9,812	16,000	15,000
105-50-53-538-54440 <u>Rental and Leases - Equip, Storage, etc.</u>	52,579	114,239	160,000	150,000
105-50-53-538-54500 <u>Insurance</u>	46,000	50,000	50,000	60,000
105-50-53-538-54600 <u>Repair and Maintenance Service- Canal</u>	0	0	0	0
105-50-53-538-54680 <u>Repair and Maintenance Svc -</u>	105,543	106,217	200,000	150,000
105-50-53-538-54700 <u>Printing & Binding</u>	0	0	0	0
105-50-53-538-54900 <u>Other Current Charges</u>	38	0	0	0
105-50-53-538-54901 <u>Indirect Cost Allocations</u>	156,000	170,000	0	172,500
105-50-53-538-54910 <u>Computer hardware & Software</u>	2,870	1,499	5,000	5,000
105-50-53-538-54930 <u>Election Expense</u>	0	0	0	0
105-50-53-538-54960 <u>Legal Advertising</u>	0	420	1,000	0
105-50-53-538-54970 <u>Other Current Charges - Permits</u>	0	0	2,500	0
105-50-53-538-54980 <u>Other Current Charges - Miscellaneous</u>	141	7,953	9,000	2,000
105-50-53-538-54990 <u>Bank Charges</u>	45	0	1,000	0
105-50-53-538-54999 <u>Closing Bank Accounts</u>	0	0	0	0
105-50-53-538-55100 <u>Office Supplies</u>	300	928	500	1,000
105-50-53-538-55210 <u>Fuel</u>	20,622	17,993	25,000	25,000
105-50-53-538-55220 <u>Lubricants</u>	3,772	2,538	3,000	3,000
105-50-53-538-55400 <u>Books, Publications, Subscriptions</u>	0	92	2,000	2,000
105-50-53-538-55500 <u>Training</u>	58	0	2,000	2,000
105-50-53-538-56100 <u>Right of Way Deed</u>	0	0	0	0
105-50-53-538-56400 <u>Machinery and Equipment</u>	50,350	69,200	155,000	125,000
105-50-53-538-57101 <u>Principal</u>	271,000	611,000	271,000	0
105-50-53-538-57200 <u>Loan Payment</u>	0	0	0	0
105-50-53-538-57201 <u>Interest Expense</u>	34,406	30,089	35,000	0
105-50-53-538-57210 <u>Loan Interest Expense</u>	0	0	0	0
105-50-54-541-57301 <u>Other debt service costs</u>	11,625	1,800	0	6,750
105-50-53-538-57220 <u>Capital Leases Principal</u>	0	0	0	0
105-50-54-541-54440 <u>Rental and Leases - Equip, Storage, etc.</u>	3,056	0	0	0
105-50-54-541-54670 <u>Traffic Control Signs</u>	0	0	20,000	25,000
105-50-54-541-54680 <u>Repair and Maintenance - Machinery</u>	0	2,252	45,000	20,000
105-50-54-541-55200 <u>Operating Supplies</u>	30,823	41,162	50,000	40,000
105-50-54-541-55300 <u>Road Materials & Supplies</u>	0	453	216,000	0
105-50-54-541-55310 <u>Road Maintenance and Service</u>	520,837	274,185	0	100,000
105-50-54-541-55400 <u>Books, Publications, Subscriptions</u>	325	188	0	0
105-50-54-541-55500 <u>Education & Training</u>	243	0	0	0
105-50-54-541-57101 <u>Principal</u>	0	0	0	0
105-50-54-541-57201 <u>Interest</u>	0	0	0	0
Total Expenses	1,734,736	2,026,350	2,000,865	1,817,681



	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Budget
NET SURPLUS/(DEFICIT)	115,592	-162,637	0	0



	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Budget
305 - Capital Improvement Project (C.I.P) Fund				
REVENUES				
305-01-33-337-33700 <u>Local Gov't Unit Grant - Physical Environment</u>	0	0	0	0
305-01-36-366-36991 <u>Contributions & Donations - Private Sources</u>	0	0	0	0
305-01-38-381-38100 <u>Transfer from Fund Balance</u>	0	0	350,000	0
305-01-38-381-38110 <u>Contribution from General Fund</u>	0	0	0	
305-01-38-381-38111 <u>Contributions from Transportation Fund</u>	0	0	107,500	
305-01-38-381-38112 <u>Contributions from Surtax Fund</u>	0	0	493,000	
Total Revenues	0	0	950,500	
EXPENSES				
305-60-54-541-56120 <u>Surveying Town Roads</u>	0	38,898	0	0
305-60-54-541-56130 <u>Road & Streets - New Construction</u>	5,071	0	493,000	0
305-60-54-541-56131 <u>A Road Paving Project</u>	0	0	0	0
305-60-54-541-56132 <u>C Road Paving Project</u>	0	0	0	0
305-60-54-541-56133 <u>D Road Paving Project</u>	0	0	0	0
305-60-54-541-56140 <u>Construction- Town Roads- Band D Rd.</u>	0	0	0	0
305-60-54-541-56300 <u>Okeechobee and Drd Traffic Light(Only used in Fy 14)</u>	0	0	0	0
305-60-54-541-56400 <u>Drainage</u>	258,105	127,380	457,500	0
305-60-54-541-56500 <u>Trails</u>	0	0	0	0
305-60-54-541-56510 <u>Trails - Town</u>	0	0	0	0
305-60-54-541-56540 <u>Land Acquisition</u>	0	0	0	0
305-60-54-541-59101 <u>Transfer to Transportation Fund</u>	0	0	0	0
305-60-54-541-59405 <u>Transfer to Sanitation Fund</u>	0	0	0	0
305-60-58-581-59000 <u>Transfer to Fund Balance</u>	0	0	0	0
305-60-58-581-59001 <u>Transfer to General Fund</u>	0	0	0	0
305-60-58-581-59101 <u>Transfer to Transportation Fund</u>	0	0	0	0
305-60-58-581-59103 <u>Transfer to L.O.S.T Fund</u>	0	0	0	0
305-60-58-581-59405 <u>Transfer to Solid Waste Fund</u>	0	0	0	0
Total Expenses	263,175	166,279	950,500	0
NET SURPLUS/(DEFICIT)	-263,175	-166,279	0	



	FY 2019 Audited	FY 2020 Actual	FY 2021 Adopted	FY 2022 Budget
405 - Solid Waste				
REVENUES				
405-01-32-325-32520 <u>Solid Waste Assessments</u>	661,394	650,039	641,250	680,350
405-01-32-325-32522 <u>Discount Fees</u>	-20,124	-20,383	-30,500	-30,000
405-01-33-331-33134 <u>FEMA</u>	0	30,000	0	0
405-01-34-331-33134 <u>FEMA</u>	0	58,574	0	0
405-01-34-343-34300 <u>SWA Recycling Income</u>	220	330	2,500	2,500
405-01-36-361-36110 <u>Interest</u>	825	1,775	500	500
405-01-38-381-38100 <u>Transfer from Fund Balance</u>	0	0	0	0
405-01-38-381-38110 <u>Contribution from General Fund</u>	0	0	77,950	47,650
405-01-38-381-38135 <u>Transfer from CIP Fund</u>	0	0	0	0
Total Revenues	642,315	720,336	691,700	701,000
	0	0	0	0
EXPENSES				
405-70-53-534-53401 <u>Contractual Waste Oversight</u>	0		0	0
405-70-53-534-53409 <u>Other Sanitation Service</u>	5,773	2,957	0	1,000
405-70-53-534-53440 <u>Other Services - Solid Waste Contractor</u>	538,095	694,596	682,200	690,000
405-70-53-534-53480 <u>PBC Admin Fee 1%</u>	6,420	5,887	8,000	8,500
405-70-53-534-54200 <u>Postage and Freight</u>	0	0	1,000	1,000
405-70-53-534-54960 <u>Other Services - Legal Advertising</u>	0	0	500	500
405-70-53-534-59990 <u>Contingency</u>	0	0	0	0
405-70-53-538-55200 <u>Operating Supplies</u>	0	0	0	0
405-70-58-581-59000 <u>Transfer to Fund Balance</u>	0	0	0	0
405-70-58-581-59001 <u>Transfer to General Fund</u>	0	0	0	0
405-70-58-581-59101 <u>Transfer to Transportation Fund</u>	0	0	0	0
405-70-58-581-59103 <u>Transfer to L.O.S.T Fund</u>	0	0	0	0
405-70-58-581-59305 <u>Transfer to C.I.P Fund</u>	0	0	0	0
Total Expenses	550,288	703,440	691,700	701,000
	0	0	0	0
NET SURPLUS/(DEFICIT)	92,028	16,896	0	0



Loxahatchee Groves Fund Balances with % Reserves by Fiscal Year(s)

	FY 2016 AUDITED		FY 2017 AUDITED		FY 2018 AUDITED		FY 2019 AUDITED		FY 2020 UNAUDITED		FY 2021 PROJECTED		FY 2022 TARGETED	
General	\$335,706	24%	\$428,975	24%	\$485,224	19%	\$638,242	29%	\$600,000	27%	\$625,000	29%	\$645,000	25%
Transportation (Gas Taxes)	\$935,067	-	\$902,564	-	\$126,093	-	\$510,559	-	\$450,000	-	-	-	-	-
Local Option Surtax (Lost)	-	-	\$160,446	-	\$380,356	-	\$624,508	-	\$861,528	-	-	-	-	-
Roads & Drainage (District)	\$186,356	13%	\$138,703	9%	\$241,257	12%	\$302,029	14%	\$280,000	14%	\$300,000	15%	\$425,000	25%
Solid Waste	\$28,097	6%	(\$20,435)	-7%	(\$8,655)	-2%	\$83,372	14%	\$62,000	10%	\$25,000	4%	\$180,000	25%
Total All Funds	\$1,485,226		\$1,610,253		\$1,224,275		\$2,158,710		\$2,253,528		\$950,000		\$1,250,000	

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2021-50

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022; SETTING FORTH THE DATE, TIME, AND PLACE FOR THE SECOND PUBLIC HEARING FOR THE ADOPTION OF THE TOWN'S BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, ADOPTING THE FISCAL POLICIES; AND DIRECTING PUBLICATION OF NOTICE THEREOF; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

WHEREAS, a final budget has been prepared by the Town, estimating expenditures and revenues of the Town for the ensuing year, with detailed information, including revenues to be derived from sources other than ad valorem levy, and recommendations have been made as to the amount necessary to be appropriated for the ensuing year; and

WHEREAS, the preliminary millage and budget estimates, in conformity with the Town Charter, and applicable requirements of Florida law, have been filed with the Office of the Town Clerk and Palm Beach County Property Appraiser's Office, and have been open for inspection by the public, and

WHEREAS, a duly noticed public hearing for the approval of a final budget for the Fiscal Year beginning October 1, 2021, will be held on September 21, 2021, and the Town Council desires to set the date, time, and place for the second public hearing for adoption of the Town's final budget for the Fiscal Year beginning October 1, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA:

Section 1. Each "WHEREAS" clause set forth above is true and correct and herein incorporated by this reference.

Section 2. The budget estimates, a copy of which are attached hereto and expressly made a part hereof as Exhibit "A", are hereby adopted as the Town's tentative Budget for the Fiscal Year beginning October 1, 2021.

Section 3. The second public hearing for the adoption of the Town's budget for the Fiscal Year beginning October 1, 2021, shall be conducted on September 21, 2021, at 7:00 p.m., at the Town of Loxahatchee Groves Town Hall, 155 F Road, Loxahatchee Groves, Florida.

Section 4. The Fiscal Policies, a copy of which are attached hereto and expressly made a part hereof as Exhibit "B," are hereby adopted.

Section 5. The Town Manager and the Town Clerk are herein authorized and directed to prepare and publish the necessary advertisements for the public hearing scheduled in Section 3 herein.

Section 6. If any clause, section, or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid

Resolution No. 2021-50

part shall be considered as eliminated and shall in no way affect the validity of the remaining portions of this Resolution.

Section 7. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 8. This Resolution shall become effective immediately upon its passage and adoption.

Council Member _____ offered the foregoing resolution. Council Member _____ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Robert Shorr, Mayor	☐	☐	☐
Laura Danowski, Vice Mayor	☐	☐	☐
Margaret Herzog, Councilmember	☐	☐	☐
Phillis Maniglia, Councilmember	☐	☐	☐
Marianne Miles, Councilmember	☐	☐	☐

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, UPON FIRST PUBLIC HEARING THIS ___DAY OF September 2021.

ATTEST:

Lakisha Burch, Town Clerk

TOWN OF LOXAHATCHEE GROVES,
FLORIDA

Mayor Robert Shorr

Vice-Mayor Laura Danowski

APPROVED AS TO LEGAL FORM:

Council Member Margaret Herzog

Elizabeth Lenihan, Town Attorney

Council Member Phillis Maniglia

Council Member Marianne Miles

TOWN OF LOXAHATCHEE GROVES - Fiscal Year 2021-2022 (FY22) - Legal Notice Summary All Funds							
The Proposed Operating Budget Expenditures of The Town of Loxahatchee Groves, Florida are 6.45% More Than Last Year's Total Operating Expenditures. The tentative, adopted and, or final budgets are on file in the office of the above-mentioned taxing authority as a public record.							
Estimated Revenues - General Fund at 3.0 Mills	General	Transport	Surtax	Roads & Drain	Capital Proj	Solid Waste	Total Funds
Taxes: Millage Per \$1,000							
Ad Valorem Taxes: 3.0 MILLS	\$1,108,155						\$1,108,155
Assessments per Unit							\$0
Roads & Drainage: \$200 per unit				\$1,481,620			\$1,481,620
Solid Waste: \$450 per unit						\$650,350	\$650,350
Licenses & Permits	\$100,000						\$100,000
Utility Taxes	\$425,000						\$425,000
Franchise Fees	\$421,000						\$421,000
Charges For Services	\$135,000						\$135,000
Intergovernmental Rev	\$353,000	\$383,000	\$251,000			\$2,500	\$989,500
Fines & Forfeitures	\$22,000						\$22,000
Investment Income	\$1,000			\$0		\$500	\$1,500
Miscellaneous Revenues	\$10,000			\$0			\$10,000
TOTAL Revenue Sources	\$2,575,155	\$383,000	\$251,000	\$1,481,620	\$0	\$653,350	\$5,344,125
Transfers In	\$172,500			\$231,164	\$487,556	\$47,650	\$938,870
Fund Balances/Reserves/Net Assets				\$104,897	\$0		\$104,897
Total Revenue, Transfers & Balances	\$2,747,655	\$383,000	\$251,000	\$1,817,681	\$487,556	\$701,000	\$6,387,892
Estimated Expenditures							
General Government	\$1,208,291						\$1,208,291
Public Safety							
Law Enforcement	\$622,200						\$622,200
PZB & Code	\$346,800						\$346,800
Physical Environment							\$0
Public Works		\$0		\$1,385,931			\$1,385,931
Solid Waste Services						\$691,000	\$691,000
Other Physical Environment							\$0
Non-departmental	\$146,000			\$252,500		\$10,000	\$408,500
Capital Outlay					\$487,556		\$487,556
Debt Service				\$6,750			\$6,750
Contingency						\$0	\$0
TOTAL Expenditures	\$2,323,291	\$0	\$0	\$1,645,181	\$487,556	\$725,440	\$5,157,028
Non-Expenditures/Other Uses							\$0
Transfers Out	\$383,370	\$383,000		\$172,500			\$938,870
Fund Balances/Reserves/Net Assets	\$40,994		\$251,000				\$291,994
Total Appropriated Exps Transfs, Resrvs & Bals	\$2,747,655	\$383,000	\$251,000	\$1,817,681	\$487,556	\$725,440	\$6,387,892

EXHIBIT “B”

Fiscal Policies

The Town of Loxahatchee Groves has adopted a comprehensive series of fiscal policies which embody recognized sound financial management concepts. It is anticipated that these policies will be amended as necessary as part of the Town’s annual budget process and reconfirmed each year as a part of budget development.

The fiscal policies are organized under four subject headings:

- General Fiscal Policy presents the overall guidelines for financial and accounting practices, including the basic framework for preparing the Town’s operating and capital budgets, maintaining accounting records, and funding services on a non-discriminatory basis.
- Fiscal Policy for Operating Revenue, Expenditures, and Fund Balance/Net Assets outlines the policies for budgeting and accounting for revenue and expenditure requirements and providing adequate fund balance and net assets in the Town’s various operating funds. This section includes several references to capital project funding in relation to the amount and type of support to be provided by the operating funds.
- Fiscal Policy for Investments provides guidelines for investing operating and capital balances.
- Fiscal Policy for Capital Revenue and Expenditures, and Debt Financing directly relates to the resources and requirements of the Capital Improvement Program. Included are overall policies on issuance of debt, as well as specific guidelines applicable to specific fund types.

The Town will normally adhere to these fiscal policies in the conduct of its operations. However, it must be noted that these policies are guidelines and not statutory limitations. Some of the policies, particularly with regard to unassigned fund balance or unrestricted net assets, are designed as goals to be pursued, not necessarily achieved on an annual or ongoing basis. The Town reserves the right to deviate from any or all of the fiscal policies if such action is determined by Town Council to be in the best interest of the Town.

I. GENERAL FISCAL POLICY

A. GENERAL GUIDELINES

1. The Annual Operating Budget of the Town of Loxahatchee Groves, Florida, shall balance the public service needs of the community with the fiscal capabilities of the Town. It is intended to achieve those goals and objectives established by the Council for the next fiscal year. Service programs will represent a balance of services, but with special emphasis on the Town’s public safety, environmental health, and economic development. Services shall be provided on a most cost-effective basis.
2. New programs, services, or facilities shall be based on general citizen demand, need, or legislative mandate, and ability of funding.

3. The Town shall provide funding for public services on a fair and equitable basis and shall not discriminate in providing such services on the basis of race, color, national origin, religion, sex, sexual preference, marital status, age, or disability.

B. SPECIFIC GUIDELINES

1. The Town recognizes that its citizens deserve a commitment from the Town for fiscal responsibility, and that a balanced operating budget is the cornerstone of fiscal responsibility. Operating expenditures will be fiscally balanced with revenues that can be expected to be received during the fiscal year. New programs or changes in policies that would require the expenditure of additional operating funds will be funded either through a reduction in programs of lower priority or through adjustments to rates, service charges or taxes. Requests for new or changes to programs or policy will be accompanied by an analysis of the short and long-term impact on the operational budget caused by such change or new program or policy.
2. The Town will maintain adequate minimum fund balance/net assets in the Town's various operating funds to provide the capacity to: a) provide sufficient cash flow for daily financial needs, b) secure and maintain investment grade bond ratings, c) provide funds for unforeseen expenditures related to emergencies. General fund will maintain fund balance categories in accordance with GASB Statement 54 Fund Balance Reporting and Governmental Fund Type Definitions. Within the governmental funds of the Town, fund balance shall be composed of Non-spendable, Restricted, Committed, Assigned, and Unassigned amounts.
 - Non-spendable fund balance consists of amounts that are not in spendable form such as inventory and prepaid items.
 - Restricted fund balance consists of amounts which can be spent only for the specific purposes stipulated by external resource providers such as creditors and grantors or imposed by law through constitutional provisions or enabling legislation.
 - Committed fund balance consists of amounts that can be used only for specific purposes determined by formal action of the Council, the Town's highest level of decision-making authority, and may be changed only by the same formal action.
 - Assigned fund balance consists of amounts that the Town intends to use for specific purposes that are neither restricted nor committed; the intent shall be expressed by the Town Manager.
 - Unassigned fund balance is the residual amounts available for any purpose for the General fund and includes amounts that are not contained in the other classifications.

With regard to the spending order of the fund balances, the Town uses restricted amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing so, such as in grant agreements requiring dollar for dollar spending. Additionally, the Town would first use committed fund balance,

followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

3. The Town shall prepare and implement a Capital Improvement Program (CIP), consistent with State requirements, which shall schedule the funding and construction of projects for a five-year period, including a one-year CIP Budget. The Capital Improvement Program shall balance the needs for improved public facilities and infrastructure, consistent with the Town's Comprehensive Plan, within the fiscal capabilities of the Town.
4. The Town shall maintain its accounting records in accordance with generally accepted accounting principles (GAAP), applied to governmental units as promulgated by the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).
5. The Town shall maintain its capital and non-capital asset records in accordance with the policy and procedures set forth by the Town Manager. Individual asset costing \$5,000 or more shall be capitalized. However, non-capital mobile assets costing \$1,000 or more and electronic equipment shall be tracked for inventory purposes. Asset inventory shall be performed annually to ensure the accountability of Town assets. Missing assets shall be reported to appropriate law enforcement and Town Council.
6. Budgets and expenditures for the Town shall be under Council appropriation control at the departmental level.
7. Inter-fund loans must be supported by a fiscally sound source of funds available for repayment.
8. Preparation of the Town's Budget shall be in such format as to allow correlation with the costs reported in the Town's Comprehensive Annual Financial Report, with content of said Budget to include that required by Town Charter, Florida Statute, or as later revised by Resolution of the Town Council. Detailed estimates shall be by account at the division or program level and summarized and adopted at departmental level.
9. An analysis shall be made to determine the project life cycle cost of ownership where it is proposed that facilities be leased or rented, and if such cost will commit the Town to \$50,000 or more in any one year.

II. FISCAL POLICY FOR OPERATING REVENUE, EXPENDITURES AND FUND BALANCE/NET ASSETS

A. GENERAL GUIDELINES

1. Revenue

- a. Revenue projections will be based on an analysis of historical trends and reasonable assumptions made on a conservative basis of future conditions to ensure that estimates are realized.
- b. The Town will not use long-term debt to finance expenditures required for current operations.
- c. As a general rule, operating budgets will be balanced using current year revenues to finance current year expenditures. Unassigned fund balance shall not normally be budgeted as a resource to support routine annual operating expenses. However, balances exceeding the policy targets may be budgeted as a resource to support capital, debt, or extraordinary major maintenance needs on a non-recurring basis, or for specific purposes, as designated.

2. Expenditures

- a. Normal maintenance requirements necessary to sustain the basic asset value will be included in the expenditure budget of the proper operating fund.
- b. Funding will be provided for major improvements and automation of services based on multiple-year planning, appropriate cost-benefit analysis, and life cycle costing.
- c. Future capital improvement requirements and equipment replacement will be included in operating budget plans or in the CIP. The annual amount set aside to provide reserves for future capital requirements, will be tailored to the needs of the specific operation, if not established by bond resolution, and will be above the specified fund balance or net assets.

3. Unassigned Fund Balance/ Unrestricted Net Assets

- a. Maintaining an adequate fund balance or net assets is essential to the Town's financial health. The unassigned fund balance for fiscal reserve and unrestricted net assets will be considered adequate between a minimum of 25% and a maximum of 30% of the current year's operating appropriations, including transfers, for the General Fund; a minimum of 25% and a maximum of 30% of the current year's operating appropriations, including transfers, for the Roads & Drainage Fund; a minimum of 25% and a maximum of 35% of the current year's operating appropriations, including transfers, will be considered adequate unrestricted net assets for the Enterprise Operating Funds.
- b. Amounts above those indicated in paragraph 3.a. may be assigned or committed within unassigned fund balance or unrestricted net assets for non-recurring purposes.

- c. The balances of each fund will be maintained by using a conservative approach in estimating revenues and by ensuring expenditures do not exceed appropriations.
- d. Any anticipated deficit of operating expenditures over revenues at year-end will be provided for in the current year's budget amendment process through fund balance/net asset appropriations.
- e. In the event that sufficient unassigned fund balance/unrestricted net asset targets are not met, a proposed revenue enhancement and/or service level reduction plan to achieve the target shall be submitted to the Council for the subsequent year budget consideration. The replenishment to the expected minimum level shall be completed within five years.

B. SPECIFIC GUIDELINES

1. General Fund

- a. The General Fund is the principal operating fund of the Town and will account for activities not reported in another type of fund for legal or managerial reasons.
- b. The operating budget of the General Fund will be prepared based on 95% of the certified taxable value of the property tax roll and conservative estimates of other sources of General Fund revenue.
- c. Service charges and user fees for all General Fund services will be analyzed to ensure an appropriate proportional recovery of direct costs and overhead.

2. Special Revenue Funds

- a. Special revenue funds will be used to account for specific revenue sources that are restricted to expenditures for specific purposes. Dedicated operations that cover only a substantial portion of their costs by user fees and charges, and therefore require ongoing operating subsidies, will be classified as special revenue funds.

3. Proprietary or enterprise Funds

- a. Proprietary funds will be used to account for those activities where the costs are expected to be funded by user fees and charges.
- b. Proprietary Funds will pay the General Fund their proportionate share of the cost of general administrative departments. Solid Waste is able to produce sufficient revenue from service charges to fully recover all direct operating costs and overhead. Initial startup of operations or specific circumstances may require an individual enterprise to be subsidized for a limited period of time; however, it is fully expected that these operations

will be totally self-supporting over time and will repay any subsidy to the General Fund as revenues permit.

- c. Service charges rent and fee structures will be established to ensure recovery of all costs.
- d. The expenditure requirements of the Proprietary Funds will include all expenses of the operations, as well as any transfers to capital project funds and debt service funds.
- e. A review of service cost and rate structures for Solid Waste charges will be performed on an annual basis. The adopted budget will set forth the cost requirements to be recovered by the service charges, which will be based on the cost of services provided.

III. FISCAL POLICY FOR INVESTMENTS

A. GENERAL GUIDELINES

- 1. The investment of Town funds shall be controlled by the Town's "Investment Policy" and shall conform to Florida Statutes Chapters 166.261 and 218.415.
- 2. Sufficient operating funds are to be deposited with a Qualified Florida Public Depository. The balance of investible cash may be deposited with the investment pools of the State or the Florida League of Cities, or be invested in authorized money market funds and other investment vehicles held at other asset management firms as defined in the Town investment policy, if applicable.
- 3. Bond or loan proceeds for construction and reserve funds are to be held in a qualified financial institution or LGIP type of pool, separate from the Town's operating accounts, if applicable. The proceeds temporarily invested are excluded from the investment portfolio for the purpose of calculating maximum exposure per investment service provider.

IV. FISCAL POLICY FOR CAPITAL REVENUE AND EXPENDITURES AND DEBT FINANCING

A. GENERAL GUIDELINES

- 1. Revenue
 - a. Revenue projections for the one-year Capital Improvement Program Budget and five-year Capital Improvement Program Plan shall be based on conservative assumptions of dedicated revenue sources.

2. Expenditures

- a. Capital projects shall be justified in relation to the Town's Comprehensive Plan.
- b. Estimated requirements for capital projects shall include all costs reasonably associated with the completion of the project.
- c. The impact of each project on the operating revenues and expenditures of the Town shall be analyzed as required by the General Fiscal Policy stated above.
- d. Consistent with IRS regulations, debt repayment will not exceed the average life of improvements.

3. Debt Financing

The Town can only enter into Debt obligations of any form through a Referendum of the Electorate pursuant to Town of Loxahatchee Groves Charter Section 6. Budget and Appropriations. (5) Bonds; Indebtedness (a).

- a. Long Term Debt: Annual debt service payments may be structured to provide level cost over the life of a bond issue, unless fiscal or other constraints dictate an alternative approach. A policy of full disclosure will be followed in all financial reports and official statements for debt.
- b. Medium Term Debt: Lease-purchase agreements, bonds, loans, or other debt instruments may be used as a medium-term (3 to 10 years) method of borrowing for the financing of vehicles, other specialized types of equipment, or other capital improvements. The equipment or improvement must have an expected life of more than three years. The Town will determine and utilize the least costly financing methods available. Such debt arrangements will be repaid within the expected life of the equipment or improvement acquired.
- c. Short Term Debt: Short-Term borrowing may be utilized for temporary funding of anticipated tax revenues; anticipated grant payments, anticipated bond proceeds, or other expected revenues. Anticipated funding is defined as an assured revenue source with the anticipated amount based on conservative estimates. Such borrowing may utilize a short-term note maturing before the end of the current appropriation period. Other short-term debt, such as tax-exempt commercial paper, bond anticipation notes, tax anticipation notes, or grant anticipation notes, may be used when it provides immediate financing and an interest advantage, or delays long-term debt until market conditions are more favorable. The Town will determine and utilize the least costly method for short-term borrowing. Short-term debt may be refunded in accordance with applicable Federal laws.

B. SPECIFIC GUIDELINES

1. General Capital Improvements: General capital improvements, or those improvements not related to Town-owned enterprises, may be funded from General Fund revenues or fund balances, the sale of revenue bonds or general obligation bonds/loans, and from special revenues, special assessments and grants.
 - a. Pay-As-You-Go Capital Improvements: Pay-as-you-go capital improvements may be funded from General Fund revenues or fund balances, state and federal grants, special assessments, or other sources of revenue which may become available to the Town. Major capital projects related to the delivery of general public services shall be paid from general purpose revenues. It is recognized that the allocation of funds in any given year of the program may vary significantly from these parameters due to prioritization and scheduling of projects.
 - b. Special Assessments: When special assessments are used, the interest rate charged will be established by Town Council consistent with State law.
 - c. Revenue Bond Debt Limit: Sale of revenue bonds for capital improvements will be limited to that amount which can be supported from the pledge of the specific revenue.
2. Enterprise Capital Improvements: Enterprise funds improvements may be funded from operating revenue or unrestricted net assets, the sale of revenue bonds, loans, special assessments and grants.
 - a. Pay-As-You-Go Capital Improvements: Enterprise funds may support needed capital improvements on a pay-as-you-go basis from operating revenues or from unrestricted net assets, assessments, and grants. Major capital projects related to the delivery of Town owned enterprises will be paid from the revenue of that enterprise fund.
 - b. Special Assessments: When special assessments are used for enterprise-related improvements, the interest rate charged will be established by Town Council consistent with State law.
 - c. Revenue bond Debt Limit: Sale of revenue bonds will be limited to that amount which can be supported from user fees generated, or combination of other revenues.

This Page Is Blank Intentionally



155 F Road Loxahatchee Groves, FL 33470

Agenda Item # 3

TO: Town Council of Town of Loxahatchee Groves

FROM: James Fleischmann, Town Planning Consultant

VIA: James Titcomb, Town Manager

DATE: September 15, 2021

SUBJECT: Approval on Second Reading of Ordinance No. 2020-03 on Okeechobee Corridor Overlay

Background:

The attached report, titled: Agenda Item Report: Comprehensive Plan Amendment (CPA) 2020-01: FDEO Planning Grant Amendments was prepared pursuant to the scope requirements of Florida Department of Economic Opportunity Community Planning Technical Assistance Grant #P0361 and additional review by the Town's joint PZB/ULDC REVIEW COMMITTEE. In summary, the following work activities were completed and used as the basis to prepare Comprehensive Plan Amendment 2020-01.

1. Town Visioning Session, and grant-funded public workshop and online survey oriented to clarifying the desired future development character of Okeechobee Boulevard and Southern Boulevard.
2. Review of the "Urban Collector" classification of Okeechobee Boulevard and local road classifications.
3. Review of the term "Low Impact Non-Residential Development".
4. Local Planning Agency (LPA) recommendation of approval of CPA 2020-01 with conditions.
5. Town Council approval on First Reading of Ordinance 2020-03, including direction for further review by a Joint Committee composed of Planning and Zoning Board (PZB) and Unified Land Development Review Committee (ULDC) members; and.
6. Joint ULDC/PZB Committee review and recommendation



155 F Road Loxahatchee Groves, FL 33470

Comprehensive Plan Amendment CPA 2020-01 based upon the results of Tasks 1-6, above, is presented in the attached Agenda Item Report.

Legal Review

This is a legislative matter. Legislative decisions are those in which the local government formulates policy rather than applying specific rules to a particular situation. A local government's approval or denial of an issue in its legislative capacity is typically subject to a fairly debatable standard of review. Fairly debatable means that the government's action must be upheld if reasonable minds could differ as to the propriety of the decision reached. Decisions subject to the fairly debatable standard of review need only be rationally related to a legitimate public purpose, such as the health, safety and welfare of the public, to be valid. Given this broad direction, only decisions that are arbitrary and capricious or illegal are subject to serious legal challenge.

Council Action

The Council should consider amendments to the Comprehensive Plan as recommended in the attached Agenda Item Report, including any comments received from the Local Planning Agency, the ULDC/PZB Committee and the public, regarding: (1) the classification of Town roads; and (2) future land use and development along the Okeechobee Boulevard and Southern Boulevard corridors. Flowing its consideration, the Council should consider a motion to approve, approve with conditions on Second reading, or deny Ordinance 2020-03.

Attachments

To aid in its review, Staff has prepared the following two attached documents:

1. Agenda Item Report: Comprehensive Plan Amendment (CPA) 2020-01: FDEO Planning Grant Amendments.
2. Ordinance No. 2020-03

Recommendation:

Staff recommends approval of Ordinance 2020-03 on second reading and authorization to submit the Comprehensive Plan Amendment 2020-01 to the Florida Department of Economic Opportunity and other required agencies.

TO: TOWN COUNCIL

VIA: JAMIE TITCOMB, TOWN MANAGER

FROM: JIM FLEISCHMANN, TOWN PLANNING CONSULTANT

Re: TOWN COUNCIL AGENDA ITEM REPORT – COMPREHENSIVE PLAN AMENDMENT (CPA) 2020-01: FDEO PLANNING GRANT AMENDMENTS

DATE: September 21, 2021

Amendment 2020-01 is a revision of Comprehensive Plan Transportation and Future Land Use Elements, including text and map amendments generated by Florida Department of Economic Opportunity Community Planning Technical Assistance Grant #P0361 - *Update the Future Land Use and Transportation Elements of the Comprehensive Plan.*

I. GENERAL INFORMATION

A. APPLICANT: Town of Loxahatchee Groves.

B. LOCATION: Town of Loxahatchee Groves, Palm Beach County, Florida.

II. INITIAL PROPOSED COMPREHENSIVE PLAN AMENDMENTS:

The following Proposed Comprehensive Plan Amendments were generated by Community Planning Technical Assistance Grant work products.

A. MAP AMENDMENTS: The following Map amendments were proposed for the Future Land Use and Transportation Elements of the Comprehensive Plan.

1. Future Land Use Element

- Amend Map #FLU-1.10.1 *Future Land Use* to map the extent of the Okeechobee Rural 5 Overlay (OR 5 Overlay).

2. Transportation Element

- Amend Map TRN 2.3 to re-classify Okeechobee Boulevard as a Minor Collector.
- Add Map TRN 2.3.1 to classify local roads.

B. TEXT AMENDMENTS: Text amendments were proposed for the Future Land Use and Transportation Elements of the Comprehensive Plan.

1. Future Land Use Element (Okeechobee Boulevard)

- Revise Future Land Use Element Policy 1.1A.1 to read as follows:
Coordinate with Palm Beach County to designate the section of Okeechobee Boulevard within Loxahatchee Groves a Rural Parkway;
- Add Future Land Use Element Objective 1.16 to read as follows:
Insure compatible, Low impact uses on properties with frontage on Okeechobee Boulevard by establishing and implementing the OR 5 Overlay as a means to control the allocation, location, scale and timing of development along the corridor.
- Add Future Land Use Element Policy 16.1 to read as follows:

The minimum parcel size of a development within the OR 5 Overlay shall be 5 acres and comply with the land development regulations of the Town's Agricultural Residential (AR) zoning district, unless specifically countermanded by the provisions of this Comprehensive Plan.

- Add Future Land Use Element Policy 1.16.2 to read as follows:
Low impact development within the OR 5 Overlay may occur only in accordance with designated uses within the following six categories:
 - (1) Residential and non-residential principal and accessory uses within the Town's Agricultural Residential (AR) zoning district.
 - (2) Conditional Uses previously allowed in the AR zoning district prior to incorporation of the Town: bed and breakfast; landscape service; medical or dental office; farmer's market; or farrier.
 - (3) Cottage Business Conditional Uses (Home Office or Residential Enterprise). Permitted businesses shall be defined by the Town Council and incorporated within the ULDC. Numbers of employees and/or customers for individual businesses shall be determined by the Town Council through the Category A Special Exception approval process.
 - (4) Low Impact Non-Residential Uses, including: saddle shop/leather works; Agri/Eco tourism, to be defined by the

Town Council; coffee shop/breakfast and lunch; farm-to-table restaurant; specialty foods (ice cream, yogurt, bakery, butcher, etc.); and antiques.

(5) Historical Legacy Uses, as approved by the Town Council.

(6) Community Serving Uses: Town Center; multi-purpose arena; botanical gardens; and park/public events.

- Add Future Land Use Element Policy 1.16.3 to read as follows:
The Maximum Floor-Area-Ratio of a development within the OR Overlay, with the exception of residential and agriculture uses shall not exceed 0.10.
- Add Future Land Use Element Policy 1.16.4 to read as follows:
The Town shall require a consistent architectural theme within the OR 5 Overlay.
- Add Future Land Use Element Policy 1.16.5 to read as follows:
The owners of non-conforming uses within the OR 5 Overlay shall meet with Town staff to establish a program to identify and rectify such non-conformities. The program shall be subject to a Category B Special Exception review and approval process.

2. Future Land Use Element (Southern Boulevard):

- Amend Table 1-8 to: (1) increase the Intensity (Maximum Floor-Area-Ratio) of the Commercial Low Uses Land Use Category from 0.10 to 0.15; and (2) add a reference to Policy 1.2.6 which provides an F.A.R. exception for self-storage facilities.
- Add Policy 1.2.5 to prohibit the following uses: additional big box; gas station; vehicle/car dealerships; and large industrial complexes.
- Add Policy 1.2.6 to read as follows:
The maximum Floor-Area-Ratio of a self-storage facility may be increased above 0.15 provided that parking, loading, landscape, building height, setback and buffer requirements are satisfied.

3. Transportation Element

- Add Transportation Element Policy 2.2.5 to read as follows:

The following shall be Town policies: (1) permanent removal of the “E” road, 140th Avenue thoroughfare from the Palm Beach County Thoroughfare Right-of-Way Identification Map; (2) annual exclusion of that portion of Okeechobee Boulevard from Folsom Road to west of “A” Road from consideration of expansion to four lanes from the County’s 5-Year Road Program; (3) support for the extension of Seminole Pratt-Whitney Road north to State Road 710, the Beeline Highway; (4) opposition to the extension of Okeechobee Boulevard to State Road 80 (Southern Boulevard); and (5) support of the extension of State Road 7 from Okeechobee Boulevard to Northlake Boulevard.

- Add Table TRN 2.1 to establish a local road classification system.

The Local Planning Agency recommended approval of the Proposed Map Amendments and Transportation Element Text Amendments with additional review needed of the Future Land Use Element Text Amendments.

The Town Council adopted the Map and Text Amendments on First Reading and directed that a Joint Committee, consisting of members of the Planning and Zoning Board (PZB) and Unified Land Development Code Review Committee (ULDC Review Committee), be created and directed to review the Okeechobee Boulevard Future Land Use Element Text Amendments.

III. PZB/ULDC JOINT COMMITTEE REVIEW:

The Joint Committee met seven times during the December 17, 2020 to July 7, 2021 period concentrating on the Future Land Use Element Text Amendments related to the proposed Okeechobee Boulevard Overlay. The following is a summary of Joint Committee recommendations for revision of the Initial Proposed Comprehensive Plan Amendments:

A. MAP AMENDMENTS: No proposed revisions.

B. TEXT AMENDMENTS: Text Amendment revisions are proposed for the Future Land Use and Transportation Elements of the Comprehensive Plan.

1. Future Land Use Element (Okeechobee Boulevard):

- **Amend Proposed Future Land Use Element Policy 16.1 to read as follows:**

The minimum parcel size of a development pursuant to Policy 1.16.2 within the OR 5 Overlay shall be 5 acres and comply with the land development regulations of the Town’s Agricultural Residential (AR)

zoning district, unless specifically ~~countermanded~~ stated otherwise by the provisions of this Comprehensive Plan.

- **Amend Proposed Future Land Use Element Policy 1.16.2 to read as follows:**

Low impact development within the OR 5 Overlay may ~~occur~~ be granted by Category A Special Exception and Site Plan Approvals pursuant to Sections 170-010(B) and 155-005 only in accordance with designated uses within the following six categories:

(1) Residential and non-residential principal and accessory uses permitted on conforming and legal non-conforming parcels within the Town's Agricultural Residential (AR) zoning district.

~~(2) Conditional Uses previously allowed in the AR zoning district prior to incorporation of the Town: bed and breakfast; landscape service; medical or dental office; farmer's market; or farrier.~~
Agricultural Retail Uses not co-located on a bona fide agriculture property including: Agriculture products, including hay, feed and bedding, etc., Retail nursery; Lawn and garden sales and services; Farmer's market (generally year-round operation five to seven days per week); Green Market (seasonal and/or weekend operation); and Agri/Eco Tourism including: Educational and event venues and tours.

~~(7) Cottage Business Conditional Uses (Home Office or Residential Enterprise). Permitted businesses shall be defined by the Town Council and incorporated within the ULDC. Numbers of employees and/or customers for individual businesses shall be determined by the Town Council through the Category A Special Exception approval process.~~

(3) Low Impact ~~Non-Residential~~ Commercial Uses, including: saddle shop/leather works; Agri/Eco tourism, to be defined by the Town Council; coffee shop/family-style restaurant; breakfast and lunch; farm-to-table restaurant; specialty foods (ice cream, yogurt, bakery, butcher, etc.); florist; bed and breakfast; Residential Enterprise; landscape service; and antiques-pet grooming.

~~(4) Historical Legacy Uses, as approved by the Town Council.~~

(4) Community Serving Uses: Town Center; multi-purpose arena; botanical gardens; institutional agriculture-related scientific

research and development; and park/public events.

(5) Historical Legacy Uses, as approved by the Town Council. Certain uses that were in existence as of December 31, 2020 within the Okeechobee Rural OR 5 Overlay are not contained in the table of permitted uses for in the Agricultural Residential (AR) zoning district or Policies 1.16.2. (1) – (4), above. Such uses, referred to as "Okeechobee Overlay Historical Legacy Uses", may be allowed to continue to exist, subject to the following:

(a) The property owner/operator shall apply for a Category A Special Exception and Site Plan approvals pursuant to ULDC Sections 170-010(B) and 155-005;

(b) The use does not present a threat to public health or safety.

(c) If the property is currently the subject of a Town code enforcement action, the code violation shall be resolved during the Special Exception and Site Plan approval processes.

(d) The property owner shall submit an affidavit: (1) limiting the continued operation of the existing business to the current owner/operator; (2) agreeing not to diversify or expand the existing business; (3) agreeing to maintain an active annual Town local business tax receipt; (4) acknowledging that, in the event of the transfer of the property to a new owner the right to operate the use shall cease; and (5) agreeing to Site Plan Conditions of Approval imposed approved by Town Council including, but not limited to, landscaping and buffering, access, parking, hours of operation, noise generation, location of the business activities upon the property, number of on-site employees, clients or customers allowed, deliveries, waste disposal, proof of insurance, etc.

(e) Uses determined by the Town staff-Council to be non-compliant with Articles 45: Property Maintenance and/or Article 50: Public Nuisances shall not be eligible for designation as an Okeechobee Overlay Historical Legacy Use under this section unless and until such maintenance and nuisance issues are resolved to the satisfaction of the Town Council.

(6) Multiple Uses, including combinations of (1) – (5), above.

- **Amend Proposed Future Land Use Element Policy 1.16.3 to read as follows:**

The Maximum Floor-Area-Ratio of a development within the OR Overlay, with the exception of residential and agriculture uses, which shall comply with the AR zoning district standards, shall not exceed 0.10, with a maximum of 25,000 sq. ft. of buildings per parcel.

- Amend Proposed Future Land Use Element Policy 1.16.4 to read as follows:

~~The Town shall require a consistent architectural theme~~ following Business and Design Standards shall apply to non-residential uses within the OR 5 Overlay.

(1) The business shall not alter the identity of the OR-5 Overlay in a way that detracts from its rural character.

(2) The business shall contribute to a diverse and appropriate blend of businesses in the OR-5 Overlay.

(3) The business shall promote and foster the local economic base as a whole.

(4) The business will be compatible with existing surrounding uses.

(5) The business is designed and will be operated in a nonobtrusive manner to preserve the Town's rural character and ambiance and the intensity of uses is appropriate given the uses permitted on the site and on adjoining sites.

(6) The business meets all of the following fixed design criteria:

(a) Uses permitted pursuant to Policy 1.16.2 (2) – (5) shall comply with ULDC design requirements applicable to all developments in Loxahatchee Groves, including commercial standards for the following: Setbacks; height; parking; and signage. Pervious parking for required spaces may be considered by the Town Council.

(b) The following shall be incorporated within each OR-5 Overlay development approval: Front (Okeechobee Boulevard) –

50-foot wide equestrian/recreation easement including a 20-foot landscape buffer ; rear – 100-foot wide buffer; side – 25-foot buffer; side street – 50-foot buffer.

(c). Corporate advertising shall not be used which is visible from the exterior of the premises Okeechobee Boulevard.

(d) Exterior building facade and colors shall comply with the requirements of the OR-5 Overlay additions to Rural Vista Guidelines as amended.

(e) Signage shall be designed to be in harmony with architectural features and elements of the building as approved by the Town and consistent with the requirements of the OR-5 Overlay additions to Rural Vista Guidelines as amended.

- **Amend Proposed Future Land Use Element Policy 1.16.5 to read as follows:**

The owners of ~~non-conforming uses~~ parcels within the OR 5 Overlay with minor non-conformities, including lot size, F.A.R., setbacks, density, signage, etc. shall meet with Town staff to establish a program to identify and rectify such non-conformities. The program shall be subject to a Category B Special Exception review and approval process.

- 2. Future Land Use Element (Southern Boulevard):** No proposed revisions.

The Joint Committee recommended approval of the above revisions at their July 7, 2021 meeting.

IV. ADDITIONAL STAFF POLICY RECOMMENDATION:

Staff recommends the addition of Transportation Element Policy 2.5.4 in support of recently adopted Town Ordinance 2021-04 to read as follows:.

Policy 2.5.4:

Service Level 4 and Service Level 5 roads, including private access easements, shall not provide ingress to and/or egress from the Town from areas outside of its corporate limits.

V. STAFF ANALYSIS:

The proposed amendments consist of revisions and additions to the Maps and text of the Future Land Use and Transportation Elements necessary to refine Town land use planning policy along the Okeechobee and Southern Boulevard corridors.

Amendments are based upon the support data and analysis presented in Florida Department of Economic Opportunity Community Planning Technical Assistance Grant #P0361 Deliverable #2 - *Update the Future Land Use and Transportation Elements of the Comprehensive Plan*, incorporated by reference herein supplemented by extensive review by the Town's appointed PZB/ULDC Joint Committee.

It is concluded that the proposed amendments are consistent with the goals, objectives and policies of the Town's Comprehensive Plan and community involvement efforts related to the Okeechobee Boulevard and Southern Boulevard planning issues.

VI. AUGUST 3, 2021 Town Council Meeting:

CPA Amendment 2020-01 (Ordinance 2020-03) was on the August 3, 2021 Town Council Agenda for consideration of Second Reading of Ordinance 2020-03. The Council voted to extend consideration of the Ordinance until the September 21, 2021 Town Council meeting.

VII. STAFF FINDINGS AND RECOMMENDATION:

Planning staff finds Comprehensive Plan Amendment 2020-01 to be consistent with the intent and direction of the Loxahatchee Groves Comprehensive Plan, historical planning documents and community input regarding development along the Okeechobee Boulevard and Southern Boulevard corridors.. Final amendments, including PZB/ULDC Joint Committee and Staff recommendations are included in Ordinance 2020-03.

Staff recommends approval of the proposed Transportation Element and Future Land Use Element amendments. Staff further recommends that proposed Ordinance 2020-03 adopting CPA Amendment 2020-01 be submitted to the Florida Department of Economic Opportunity (DOE) and other required government agencies for review and processing.

**TOWN OF LOXAHATCHEE GROVES
ORDINANCE NO. 2020-03**

COMPREHENSIVE PLAN AMENDMENTS PROPOSED BY THE TOWN OF LOXAHATCHEE GROVES, TO AMEND THE TOWN OF LOXAHATCHEE GROVES COMPREHENSIVE PLAN TO: (1) AMEND MAP #FLU 1.10 FUTURE LAND USE OF THE FUTURE LAND USE ELEMENT TO ADD THE OKEECHOBEE RURAL 5 OVERLAY; (2) AMEND TABLE 1-8 FUTURE LAND USES OF THE FUTURE LAND USE ELEMENT TO INCREASE THE INTENSITY OF THE COMMERCIAL LOW (CL) LAND USE CATEGORY AND ADD THE OKEECHOBEE RURAL 5 (OR 5) LAND USE OVERLAY; (3) ADD OBJECTIVE 1.16 AND SUPPORTIVE POLICIES TO THE TEXT OF THE FUTURE LAND USE ELEMENT TO REGULATE LAND USE AND INTENSITY OF USE ALONG THE OKEECHOBEE BOULEVARD AND SOUTHERN BOULEVARD CORRIDORS; AND (4) REVISE MAP #TRN 2.3 EXISTING FUNCTIONAL CLASSIFICATION AND MAINTENANCE RESPONSIBILITY OF THE TRANSPORTATION ELEMENT AND ADD MAP #TRN 2.3.1 PROPOSED ROADWAY CLASSIFICATION, TABLE 2.1 LOCAL ROAD FUNCTIONAL CLASSIFICATION SYSTEM, AND POLICIES 2.2.5 AND 2.5.4 TO THE TRANSPORTATION ELEMENT TO CLARIFY THE FUNCTIONAL CLASSIFICATION OF TOWN ROADS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 163.3167, Florida Statutes, requires that each local government prepare a Comprehensive Plan in compliance with the Local Government Comprehensive Planning and Development Act, as amended; and

WHEREAS, the Town of Loxahatchee Groves, Florida, pursuant to the Local Government Comprehensive Planning Act, and in accordance with all of its terms and provisions, adopted a Comprehensive Plan which has been found to be “in compliance” by, the State Department of Community Affairs (DCA); and,

WHEREAS, Section 163.3184, Florida Statutes allows the Comprehensive Plan to be amended in order to further the Town’s planning goals and objectives and address changing conditions; and,

WHEREAS, the Town’s Planning Consultant recommends approval of Town of Loxahatchee Groves Comprehensive Plan as provided herein, through Amendment CPA

2020-01 as set forth in a report to the Town Council, which sets forth findings and recommendations, and which report is incorporated herein; and,

WHEREAS, the Local Planning Agency and Town Council of the Town of Loxahatchee Groves have conducted the required public hearings on Amendment CPA 2020-01 to the Town of Loxahatchee Groves adopted Comprehensive Plan; and,

WHEREAS, the reports, records, and materials from the public hearings to adopt Amendment CPA 2020-01 are incorporated herein and relied upon by the Town Council to the extent not inconsistent with this Ordinance; and,

WHEREAS, the Town Council of the Town of Loxahatchee Groves has deemed it to be in the best interest of the citizens and residents of the Town of Loxahatchee Groves to adopt Amendment 2020-01 to the Town of Loxahatchee Groves Comprehensive Plan in accordance with Chapter 163, Florida Statutes to revise the following elements of the Town of Loxahatchee Groves Comprehensive Plan: Future Land Use Element and Transportation Element.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA:

SECTION 1: The foregoing “WHEREAS” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof; all exhibits attached hereto or referenced herein are incorporated herein and made a specific part of this Ordinance.

SECTION 2: The Town Council approves and adopts the recommendations of the Town’s Planning Consultant, which are incorporated herein.

SECTION 3: In accordance with the requirements of Section 163.3184, Florida Statutes, the Town Council hereby adopts the following amended elements of the Town of Loxahatchee

Groves Comprehensive Plan: Future Land Use Element; and Transportation Element, as set forth in Exhibits “A-1 to A-7”, which are attached hereto and incorporated herein by reference.

SECTION 4: The Town’s Planning Consultant is further authorized and directed to make the necessary map and textual changes to the Town of Loxahatchee Groves Comprehensive Plan in order to reflect the above-stated changes consistent with the recommendations of the Town Planning Consultant Report.

SECTION 5: All Ordinances or parts of Ordinances, and all Resolutions or parts of Resolutions, in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 7: This Ordinance shall become effective as provided by law.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ON FIRST READING, THIS 4th DAY OF AUGUST, 2020.

Council Member **Maniglia** offered the foregoing ordinance. Council Member **Danowski** seconded the motion, and upon being put to a vote, the vote was as follow

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
ROBERT SHORR, MAYOR	☐	☐	☐
LAURA DANOWSKI, VICE MAYOR	☐	☐	☐
MARGARET HERZOG, COUNCIL MEMBER	☐	☐	☐
PHILLIS MANIGILA, COUNCIL MEMBER	☐	☐	☐
MARIANNE MILES, COUNCIL MEMBER	☐	☐	☐

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, ON SECOND READING AND PUBLIC HEARING, THIS ____ DAY OF _____ 2021.

Council Member _____ offered the foregoing ordinance. Council Member _____ seconded the motion, and upon being put to a vote, the vote was as follow

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
ROBERT SHORR, MAYOR	☐	☐	☐
LAURA DANOWSKI, VICE MAYOR	☐	☐	☐
PHYLLIS MANIGLIA, COUNCIL MEMBER	☐	☐	☐
MARGE HERZOG, COUNCIL MEMBER	☐	☐	☐
MARIANNE MILES COUNCIL MEMBER	☐	☐	☐

TOWN OF LOXAHATCHEE GROVES, FLORIDA

ATTEST:

Robert Shorr Mayor

Lakisha Burch, Town Clerk

Laura Danowski, Vice Mayor

APPROVED AS TO LEGAL FORM:

Phillis Maniglia, Council Member

Elizabeth Lenihan, Town Attorney

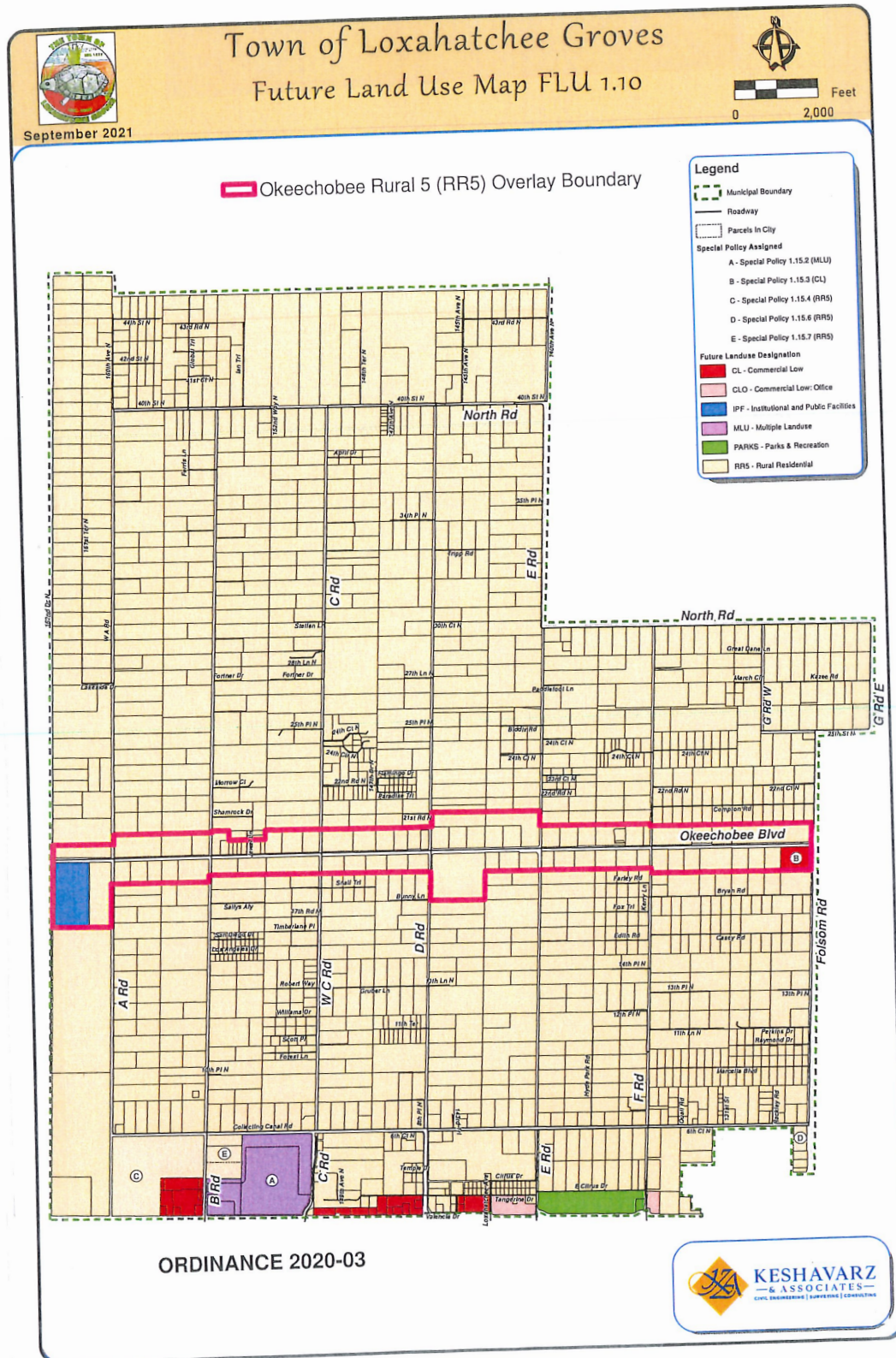
Marg Herzog, Council Member

Marianne Miles, Council Member

TOWN OF LOXAHATCHEE GROVES

ORDINANCE NO. 2020-03

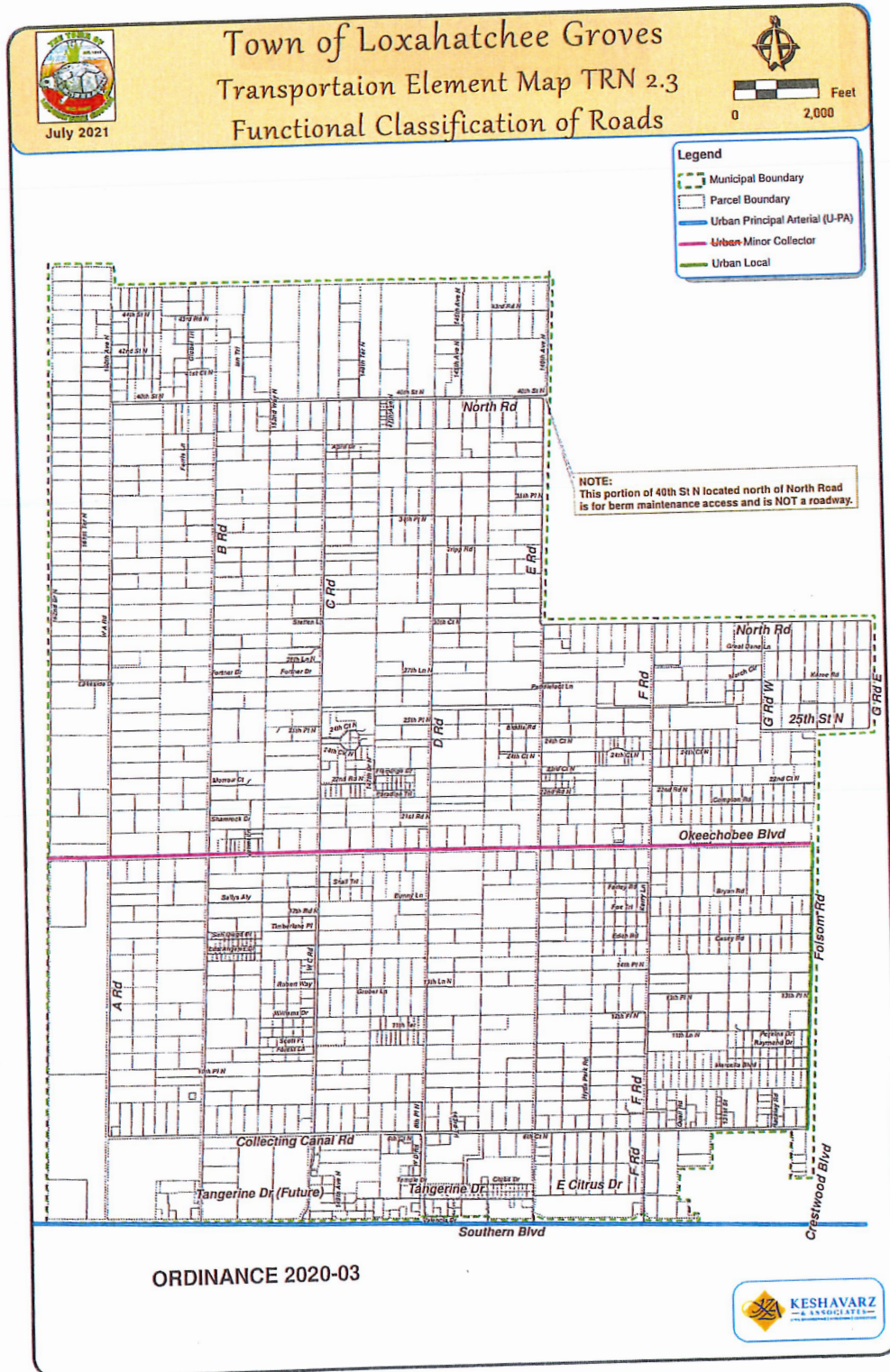
EXHIBIT A.1 – Revision of Future Land Use Element Map #FLU-1.10 Future Land Use



TOWN OF LOXAHATCHEE GROVES

ORDINANCE NO. 2020-03

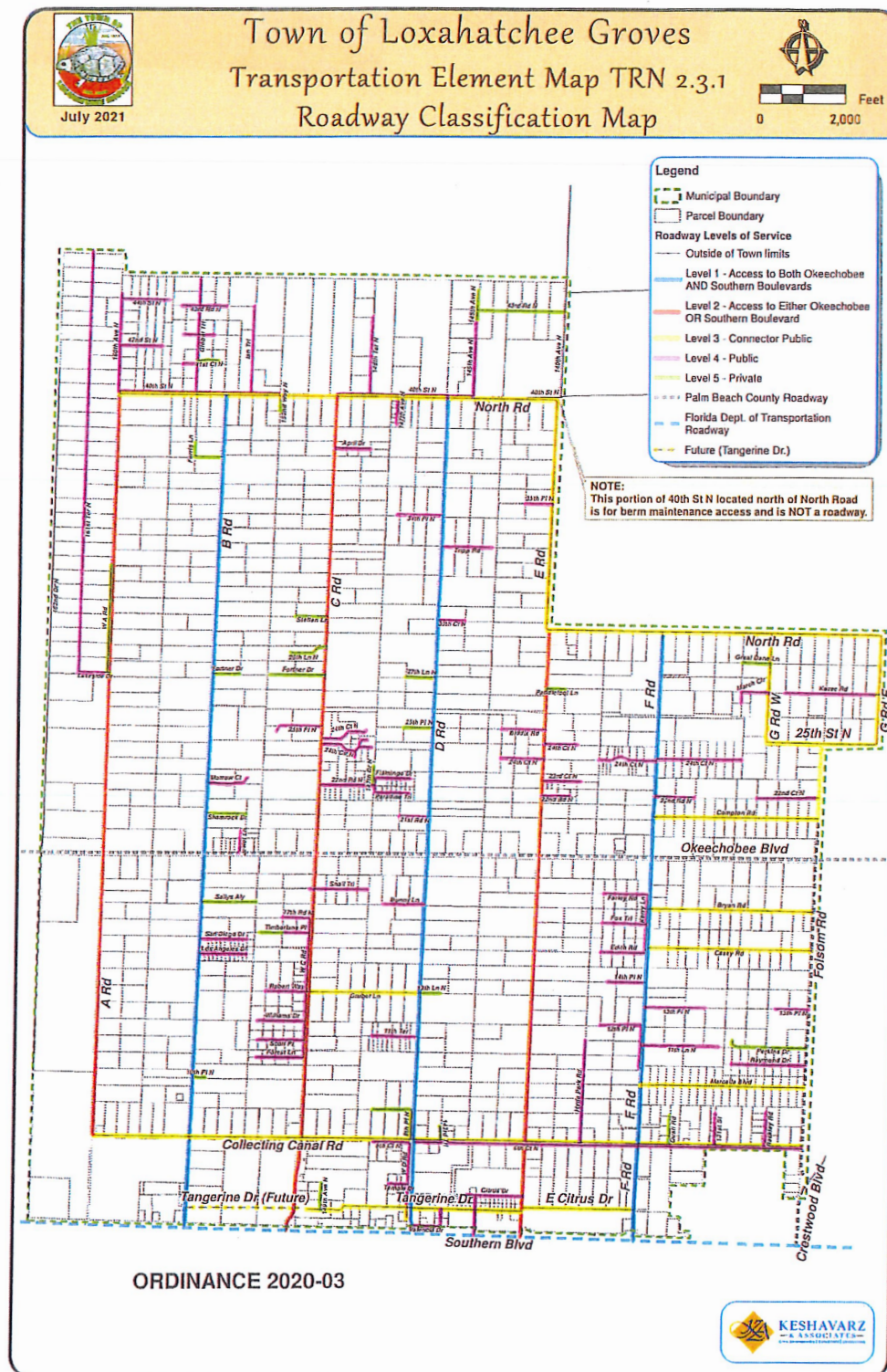
EXHIBIT A.2 – Revision of Transportation Element Map #TRN 2.3



TOWN OF LOXAHATCHEE GROVES

ORDINANCE NO. 2020-03

EXHIBIT A.3 – Addition of Transportation Element Map #TRN 2.3.1



TOWN OF LOXAHATCHEE GROVES

ORDINANCE NO. 2020-03

EXHIBIT A.4 – Addition of Transportation Element Table #TRN 2-1 Local Road Functional Classification System

(Underlined text is an addition to and ~~struck through~~ text is a deletion from existing text)

Safety, Maintenance and Improvement of Roadways

2.7 Objective

The Town shall maintain a safe local roadway network.

2.7.1 Policy:

For the purpose of allocating public maintenance and capital improvements projects funds, the Town's local roads shall be classified as follows

1. ~~Category 1 – Surfaced local public roads under the jurisdiction of the Town.~~
 1. A. ~~Paved local public roads.~~
 1. B. ~~OCEM surfaced local public roads.~~
2. ~~Category 2 – Unsurfaced local public roads.~~
 2. A. ~~Loxahatchee Groves Water Control District roads.~~
 2. B. ~~Town of Loxahatchee Groves roads~~
3. ~~Category 3 – Private local roads (public access).~~
4. ~~Category 4 – Private local roads (no public access).~~

Table #TRN 2-1
Local Road Functional Classification System

<u>Road Classification</u>	<u>Function</u>	<u>Design Objective</u>	<u>Funding</u>
<u>Service Level 1</u>	Principal public access from Town properties to Okeechobee Boulevard and Southern Boulevard	Improved or unimproved, as determined by the Town	Town gas tax, road & drainage assessments, and/or a cost-sharing assessment
<u>Service Level 2</u>	Public access from Town properties to Okeechobee Boulevard or Southern Boulevard	Improved or unimproved, as determined by the Town	Town gas tax and road & drainage assessments, and/or a cost-sharing assessment
<u>Service Level 3</u>	Connector public access between two or more Service Level 1 Roads	Improved or unimproved to be determined by Town and abutting owners	Town gas tax and road & drainage assessments, cost sharing assessment
<u>Service Level 4</u>	Non-through public direct access to Town properties	Improvement can be requested by abutting owners and approved by Town.	Town gas tax and road & drainage assessments, cost sharing assessment
<u>Service Level 5</u>	Non-through private direct access to Town properties	Improvements may be made by abutting owners	Owners responsible for improvements and maintenance at Town standards.

Source: Town of Loxahatchee Groves Roadway Equestrian Trail and Greenways Advisory Committee: 2019.

TOWN OF LOXAHATCHEE GROVES

ORDINANCE NO. 2020-03

EXHIBIT A.5 – Future Land Use Element Text Amendments

(Underlined text is an addition to and ~~struckthrough~~ text is a deletion from existing Future Land Use Element text)

(Underlined text is an addition to and ~~struckthrough~~ text is a deletion from existing Comprehensive Plan text)

Policy 1.1A.1:

In order to maintain the two-lane section, the Town shall support implementation of the following Okeechobee Boulevard improvements:

- a) Designation, in cooperation with Palm Beach County, of the section of Okeechobee Boulevard within Loxahatchee Groves a Rural Parkway; specifically Expansion expansion to a two-lane divided median enhanced rural parkway with properly-spaced left-turn lanes.
- b) Traffic calming features, to include but not limited to roundabouts at Folsom Road and the Letter Road intersections with Okeechobee Boulevard.
- c) Implementation and enforcement of reduced speed limits.

1.2 Objective: *Development of a rural style commercial center shall be limited to the Southern Boulevard Corridor.*

Policy 1.2.5:

The following uses: are prohibited: additional big box; vehicle/car dealerships; and large industrial complexes.

Policy 1.2.6:

The maximum Floor-Area-Ratio of a self-storage facility may be increased above 0.15 provided that parking, loading, landscape, building height, setback and buffer requirements are satisfied,

1.16 Objective: Insure compatible, Low impact uses on properties with frontage on Okeechobee Boulevard by establishing and implementing the Okeechobee Rural 5 Overlay (OR 5 Overlay) as a means to control the allocation, location, scale and timing of development along the corridor.

Policy 1.16.1:

The minimum parcel size of a development pursuant to Policy 1.16.2 within the OR 5 Overlay shall be 5 acres and comply with the land development regulations of the Town's Agricultural Residential (AR) zoning district, unless specifically stated otherwise by the provisions of this Comprehensive Plan.

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2020-03

Policy 1.16.2:

Low impact development within the OR 5 Overlay may be granted by Category A Special Exception and Site Plan approvals pursuant to ULDC Sections 170-010(B) and 155-005 only in accordance with designated uses within the following six categories:

- (1) Residential and non-residential principal and accessory uses permitted on conforming and legal non-conforming parcels in the Towns Agricultural Residential (AR) zoning district.
- (2) Agricultural retail uses not co-located on a bona fide agriculture property including: Agriculture products, including hay, feed, bedding, etc.; retail nursery lawn and garden sales and services farmer's market (generally year-round operation five to seven days per week); green market (seasonal and/or weekend operation); and Agri/Eco Tourism, including educational and event venues and tours.
- (3) Low impact commercial uses, including saddle shop/leather goods; coffee shop/breakfast and lunch; family-style restaurant; farm-to-table restaurant; specialty foods (ice cream, yogurt, bakery, butcher, etc.); florist; bed and breakfast; Residential Enterprise; landscape service; and pet grooming.
- (4) Community Serving Uses: Town Center; multi-purpose arena; botanical gardens; and park/public events.
- (5) Historical Legacy Uses, as approved by the Town Council. Certain uses that were in existence as of December 31, 2020 within the OR 5 Overlay are not contained in the table of permitted uses in the Agricultural Residential (AR) zoning district or Policies 1.16.2. (1) – (4), above. Such uses, referred to as "Okeechobee Overlay Historical Legacy Uses", may be allowed to continue to exist, subject to the following:

(a) The property owner/operator shall apply for a Category A Special Exception and Site Plan approvals pursuant to ULDC Sections 170-010(B) and 155-005;

(b) The use does not present a threat to public health or safety.

(c) If the property is currently the subject of a Town code enforcement action, the code violation shall be resolved during the Special Exception and Site Plan approval processes.

(d) The property owner shall submit an affidavit: (1) limiting the continued operation of the existing business to the current owner/operator; (2) agreeing not to diversify or expand the existing business; (3) agreeing to maintain an active annual Town local business tax receipt; (4) acknowledging that, in the event of the transfer of the

TOWN OF LOXAHATCHEE GROVES

ORDINANCE NO. 2020-03

property to a new owner the right to operate the use shall cease; and (5) agreeing to Site Plan Conditions of Approval approved by Town Council including, but not limited to, landscaping and buffering, access, parking, hours of operation, noise generation, location of the business activities upon the property, number of on-site employees, clients or customers allowed, deliveries, waste disposal, proof of insurance, etc.

(e) Uses determined by the Town Council to be non-compliant with Articles 45: Property Maintenance and/or Article 50: Public Nuisances shall not be eligible for designation as an Okeechobee Overlay Historical Legacy Use under this section unless and until such maintenance and nuisance issues are resolved to the satisfaction of the Town Council.

(6) Multiple Uses, including combinations of (1) – (4), above.

Policy 1.16.3:

The Maximum Floor-Area-Ratio of a development within the OR 5 Overlay, with the exception of residential and agriculture uses which shall comply with AR zoning district standards shall not exceed 0.10 with a maximum of 25,000 sq. f t. of building per parcel.

Policy 1.16.4:

The following business and design standards shall apply to non-residential uses in the OR-5 Overlay.

- (1) The business shall not alter the identity of the OR-5 Overlay in a way that detracts from its rural character.
- (2) The business shall contribute to a diverse and appropriate blend of businesses in the OR-5 Overlay.
- (3) The business shall promote and foster the local economic base as a whole.
- (4) The business will be compatible with existing surrounding uses.
- (5) The business is designed and will be operated in a nonobtrusive manner to preserve the Town's rural character and ambiance and the intensity of use is appropriate given the uses permitted on the site and on adjoining sites.

(6) The business meets all of the following fixed design criteria:

(a) Uses permitted pursuant to Policy 1.16.2 (2) – (6) shall comply with ULDC design requirements applicable to all developments in Loxahatchee Groves, including commercial standards for the following: Setbacks; height; parking; and signage. Pervious parking for required spaces may be considered by the Town Council.

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2020-03

(b) The following shall be incorporated within each OR-5 Overlay development approval: Front (Okeechobee Boulevard) – 50-foot wide equestrian/recreation easement including a 20-foot landscape buffer ; rear – 100-foot wide buffer; side – 25-foot buffer; side street – 50-foot buffer.

(c) Corporate advertising shall not be used which is visible from Okeechobee Boulevard.

(d) Exterior building facade and colors shall comply with the requirements of the OR-5 Overlay additions to Rural Vista Guidelines as amended.

(e) Signage shall be designed to be in harmony with architectural features and elements of the building as approved by the Town and consistent with the requirements of the OR-5 Overlay additions to Rural Vista Guidelines as amended.

(f) No drive thru windows shall be used.

Policy 1.16.5:

The owners of parcels within the OR 5 Overlay with minor non-conformities, including lot size, F.A.R., setbacks, density, signage, etc. shall meet with Town staff to establish a program to identify and rectify such non-conformities. The program shall be subject to a Category B Special Exception review and approval process

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2020-03

EXHIBIT A.6 – Table # FLU 1-8 Amendments

(Underlined text is an addition to and struckthrough text is a deletion from existing Future Land Use Element text)

Table 1-8 Future Land Uses

<i>Land Use Category</i>	<i>Density</i>	<i>Intensity (Maximum Floor Area Ratio)</i>	<i>Uses</i>
<i>RESIDENTIAL</i>			
Rural Residential 5 (RR-5)	1 du/5 acres	0.2 (non-residential uses only)	Single-family dwelling units, public schools, and limited institutional and public facilities. Agricultural uses shall be compatible with a rural residential neighborhood.
<i>COMMERCIAL</i>			
Commercial Low Uses (CL)		0.40 <u>0.15. Exception Refer to Policy 1.2.6</u>	A limited range of neighborhood-oriented commercial activities designed primarily to provide services to adjacent residential areas.. Limited institutional and public facilities allowed.
Commercial Office Uses - Commercial Low (CL-O)		0.20	Offices for administrative, professional and business purposes; banking and financial institutions; membership organizations; and, uses that are accessory to the office use including restaurants and public schools. Limited institutional and public facilities allowed.
<i>INSTITUTIONAL</i>			
Institutional and Public Facilities (INST)		0.10	Uses permitted in the Institutional and Public Facilities future land use designation include a full range of regional and community uses such as educational; child care facilities and adult day care facilities; congregate living facilities; medical and accessory offices; hospitals, public health clinics, emergency shelters; governmental, religious, cemetery, civic, cultural, judicial and caretakers' quarters.
<i>PARKS AND RECREATION</i>			
Parks and Recreation (PARK)		0.10	Developed or planned sites owned by a governmental entity that provide the public an opportunity to partake in a variety of recreational activities that may be active, passive, or special in nature in a safe and convenient manner that is compatible with its environs.

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2020-03

EXHIBIT A.6 – Table # FLU 1-8 Amendments

(Underlined text is an addition to and struckthrough text is a deletion from existing Future Land Use Element text)

<i>Land Use Category</i>	<i>Density</i>	<i>Intensity (Maximum Floor Area Ratio)</i>	<i>Uses</i>
CONSERVATION			
Conservation (CON)		0.05	Natural areas for the purpose of conserving or protecting natural resources or environmental quality. These areas may be used for wildlife management, passive recreation, and environmental restoration/ preservation. The Town shall designate lands which contain natural resources that are to be protected, restored, enhanced, and managed, as appropriate, to sustain viable ecosystems and wildlife habitat and natural resources. These natural areas may include site improvements to support uses which are deemed appropriate and consistent with the function of the designated area.
MULTIPLE LAND USE			
Multiple Land Use (MLU)	Ref: Policy 1.1.14	Ref: Policy 1.1.14	Parcels planned to incorporate multiple Town land use categories, as defined herein, within a unified development concept. Uses may vary from parcel to parcel, depending upon the approved mix of Town land use categories incorporated therein, consistent with Policy 1.1.14 and site specific policies, per Objective 1.15.
<u>OKEECHOBEE RURAL 5 OVERLAY</u>			
<u>Okeechobee Rural 5 (OR 5) Overlay</u>	<u>1 du/5 acres</u>	<u>0.10</u>	<u>Uses permitted in the Okeechobee Rural 5 Overlay include agriculture, residential and limited commercial and institutional uses consistent with Objective 1.16</u>

Notes:

1. The density calculation for a property is based on the property's gross acreage.
2. That portion of a property dedicated for right-of-way in exchange for compensation may not subsequently be included with the parent property or another property for the purpose of a density or intensity calculation.

TOWN OF LOXAHATACHEE GROVES

ORDINANCE NO. 2020-03

EXHIBIT A.7– Transportation Element Text Amendments

(Underlined text is an addition to and ~~struckthrough~~ text is a deletion from existing Transportation Element text)

Policy 2.2.5 to read as follows:

The following shall be Town policies (1) permanent removal of the E road, 140th Avenue thoroughfare from the Palm Beach County Thoroughfare Right-of-Way Identification Map; (2) annual exclusion of that portion of Okeechobee Boulevard from Folsom Road to east of A Road from consideration of expansion to four lanes from the County's 5-Year Road Program; (3) support for the extension of Seminole Pratt-Whitney Road north to State Road 710, the Beeline Highway; (4) opposition to the extension of Okeechobee Boulevard to State Road 80 (Southern Boulevard); and (5) support of the extension of State Road 7 from Okeechobee Boulevard to Northlake Boulevard.

Policy 2.5.4 to read as follows:

Service Level 4 and Service Level 5 roads, including private access easements, shall not provide ingress to and/or egress from the Town from areas outside of its corporate limits.

To: Town Council

Through: Jamie Titcomb, Town Manager

From: Jim Fleischmann, Town Planning Consultant

Re: Proposed Okeechobee Overlay Future Land Use Map Revision

Date: September 21, 2021

A lot split/combination along the Okeechobee Boulevard has resulted in a proposed revision to the Okeechobee Overlay, as illustrated on the revised Future Land Use Map included in proposed Ordinance 2020-03. The following documents are submitted in support of the proposed Overlay map revision:

- Page 1 – The proposed lot split/combination that results in enlarged Parcels #38 and #40 on the north side of Okeechobee Boulevard, east of “D” Road..
- Pages 2-7 - Certificates of Conformity approved by the Town Manager in April of 2017 indicating that the proposed split/combination will comply with Town land development regulations..
- Page 8 – Palm Beach County Parcel Split request in June of 2021 to create the two parcels to be combined with Parcels #38 and #40..
- Page 9 - Letter from the Palm Beach County Property Appraiser office on August 4, 2021 acknowledging the request to split and combine the three subject parcels resulting in the creation of two new parcels and describing Parcel Control Numbers to be assigned after the combination is finalized.
- Page 10 - Okeechobee Overlay map illustrating the Overlay area after the combination/split is finalized (i.e. enlarged Parcels #38 and #40).
- Page 11 - Town proposed Future Land Use Map (Ordinance 2020-03) prior to the lot split/combination.
- Page 12 - Town revised proposed Future Land Use Map (Ordinance 2020-03) prior to the lot split/combination

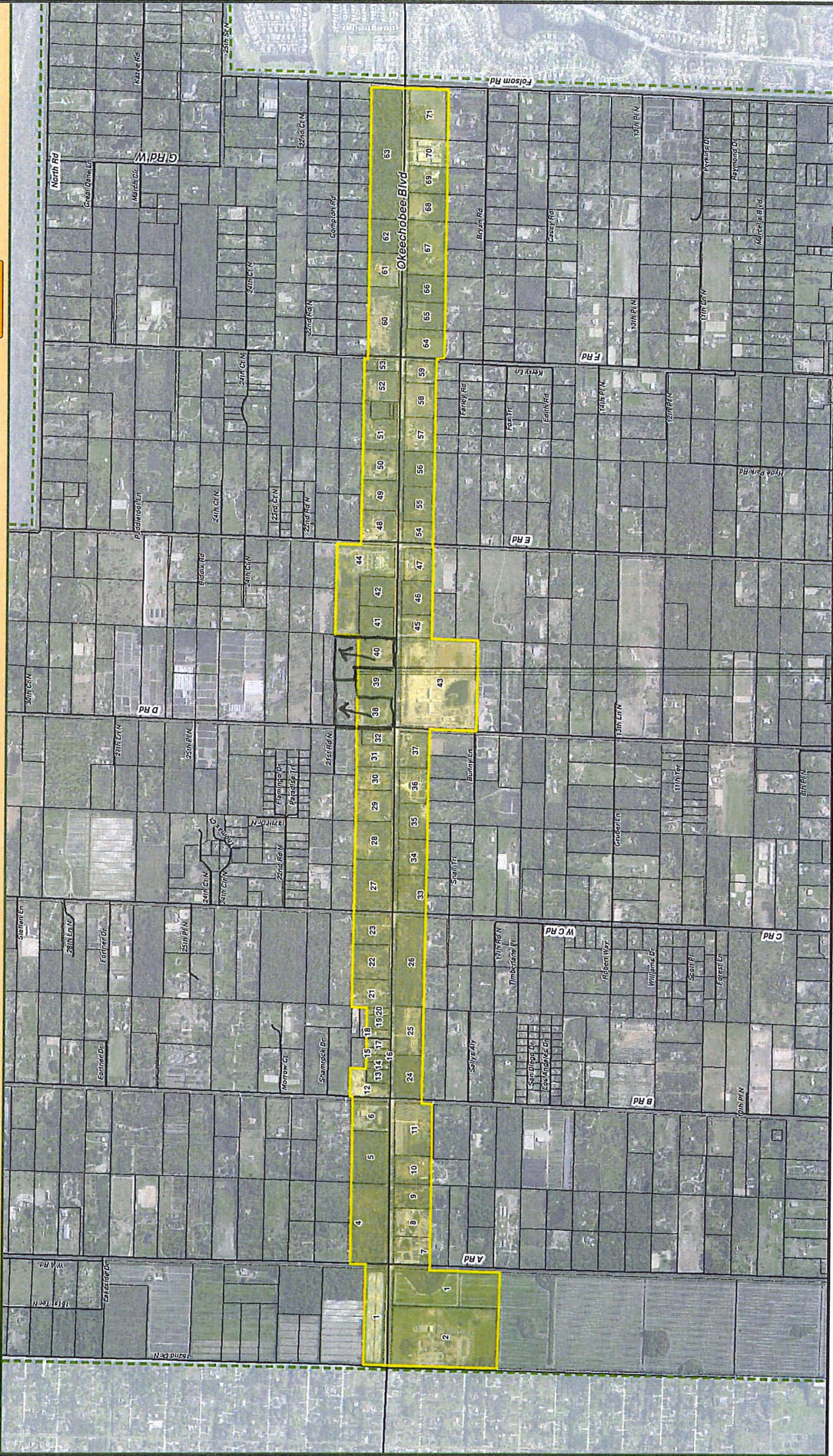


December 2020

Town of Loxahatchee Groves Town Parcels Along Okeechobee Blvd



Feet
0 500



**TOWN OF LOXAHATCHEE GROVES FLORIDA
CERTIFICATE OF CONFORMITY**

PROPOSED ACTION (describe): SPLIT AN EXISTING 10-ACRE PARCEL INTO 2 FIVE-ACRE PARCELS

PROPERTY OWNER INFORMATION:

Owner Name: LBL NURSERY LLC
Phone Number: (305) 986-5307
Address: 16892 FOX TRAIL LANE LOXAHATCHEE, FL 33470
E-Mail Address: simondive69@hotmail.com

SITE INFORMATION:

Location: "D" ROAD, NORTH OF OKEECHOBEE BLVD.
Site Address: 2140 "D" ROAD
Parcel Control Number: 41-41-43-17-01-414-0020
Parcel Size (acres): 10
Frontage Road Name: "D" ROAD Frontage (feet): 337
Alternative Access (describe): 20' INGRESS / EGRESS EASEMENT OFF "D" RD.
Property Width (feet): 337 Property Depth (feet): 1,292
Future Land Use Designation: RR-5 Zoning Designation: AR
Existing Structures (describe): SINGLE-FAMILY

PROPOSED SUBDIVISION. LOT COMBINATION OR LOT SPLIT (Circle One)

Plot No.	Acres	Frontage Road	Plot Width	Plot Depth	Alternate Access
<u>A*</u>	<u>5.05</u>	<u>"D" ROAD</u>	<u>337</u>	<u>645</u>	<u>EASEMENT</u>
<u>B*</u>	<u>4.95</u>	<u>NA</u>	<u>337</u>	<u>646</u>	<u>EASEMENT</u>

* REF: ATTACHED SURVEY
ULDC ANALYSIS: AR Zoning District

ULDC Standard		Meets Standard
Minimum Parcel size	5 acres	<u>yes</u>
Minimum dimensions	200 ft. - width & depth	<u>yes</u>
Front setback	100 feet	<u>yes</u>
Rear setback	100 feet	<u>yes</u>
Side setback	50 feet	<u>yes</u>
Private ingress/egress arrangement	<u>N/A</u>	<u>N/A</u>

RECEIVED

Date 6/11/21 By MB

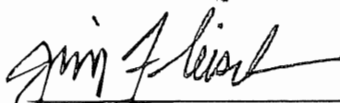
OFFICE USE AREA: This Certificate of Conformity does not become valid until signed below by the Property Owner and authorized representatives of the Town of Loxahatchee Groves and all related fees received by the Town.

CONDITIONS OF APPROVAL:



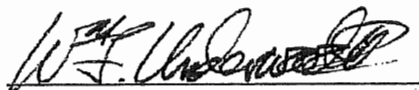
Property Owner

Date: 5/1/17



Planning and Zoning Official

Date: 4/19/2017



Town Manager

Date: 4/20/2017

**TOWN OF LOXAHATCHEE GROVES FLORIDA
CERTIFICATE OF CONFORMITY**

PROPOSED ACTION (describe): COMBINE 1/2 OF PREVIOUS 10 ACRE PARCEL WITH EXISTING APPROXIMATE 5-ACRE PARCEL TO CREATE AN APPROXIMATE 10 ACRE PARCEL *
PROPERTY OWNER INFORMATION:

Owner Name: LBL NURSERY LLC
 Phone Number: (305) 980-5307
 Address: 16892 FOX TRAIL LANE, LOXAHATCHEE FL 33470
 E-Mail Address: SIMONDIVE69@HOTMAIL.COM

SITE INFORMATION:

Location: NORTH SIDE OF OKEECHOBEE BLVD., EAST OF "D" ROAD
 Site Address: 1439 OKEECHOBEE BLVD.
 Parcel Control Number: 41-41-43-17-01-413-0030 + 1/2 41-41-43-17-01-414-0020
 Parcel Size (acres): LOT COMBINATION = APPROXIMATELY 10 ACRES
 Frontage Road Name: OKEECHOBEE BLVD Frontage (feet): 428
 Alternative Access (describe): EASEMENT FROM "D" ROAD
 Property Width (feet): 428 Property Depth (feet): 845
 Future Land Use Designation: RR-5 Zoning Designation: AR
 Existing Structures (describe): _____

PROPOSED SUBDIVISION LOT COMBINATION OR LOT SPLIT (Circle One)

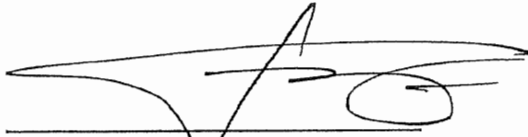
Plot No.	Acres	Frontage Road	Plot Width	Plot Depth	Alternate Access
A*	5.00	NA	634	337	EASEMENT TO "D" RD
B*	4.99	OKEECHOBEE	428	507	EASEMENT TO "D" RD
TOTAL	9.99	OKEECHOBEE	428	844	EASEMENT TO "D" RD

*** REF ATTACHED SURVEY**
ULDC ANALYSIS: AR Zoning District

ULDC Standard		Meets Standard
Minimum Parcel size	5 acres	yes
Minimum dimensions	200 ft. - width & depth	yes
Front setback	100 feet	yes
Rear setback	100 feet	yes
Side setback	50 feet	yes
Private ingress/egress arrangement	N/A	N/A

OFFICE USE AREA: This Certificate of Conformity does not become valid until signed below by the Property Owner and authorized representatives of the Town of Loxahatchee Groves and all related fees received by the Town.

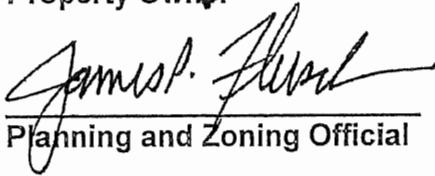
CONDITIONS OF APPROVAL:



Property Owner

Date:

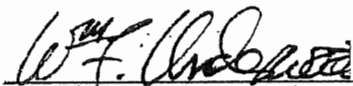
5/1/17



Planning and Zoning Official

Date:

4/19/2017



Town Manager

Date:

4/20/2017

**TOWN OF LOXAHATCHEE GROVES FLORIDA
CERTIFICATE OF CONFORMITY**

PROPOSED ACTION (describe): COMBINE 1/2 OF PREVIOUS 10 ACRE PARCEL WITH EXISTING APPROXIMATE 5-ACRE PARCEL TO CREATE AN APPROXIMATE 10 ACRE PARCEL *
PROPERTY OWNER INFORMATION:

Owner Name: LBL NURSERY LLC
 Phone Number: (305) 980-5307
 Address: 16892 FOX TRAIL WANE, LOXAHATCHEE FL 33470
 E-Mail Address: SIMONDIVE69@HOTMAIL.COM

SITE INFORMATION:

Location: N/E CORNER OF OKEECHOBEE BLVD & "D" RD.
 Site Address: 14375 OKEECHOBEE BLVD.
 Parcel Control Number: 41-41-43-17-01-43-0040 + 1/2 41-41-43-17-01-41-0020
 Parcel Size (acres): LOT COMBINATION = APPROXIMATELY 10 ACRES
 Frontage Road Name: OKEECHOBEE BLVD Frontage (feet): 424
 Alternative Access (describe): "D" ROAD FRONTAGE
 Property Width (feet): 424 Property Depth (feet): 849
 Future Land Use Designation: RR-5 Zoning Designation: AR
 Existing Structures (describe): 800' WAREHOUSE

PROPOSED SUBDIVISION (LOT COMBINATION) OR LOT SPLIT (Circle One)

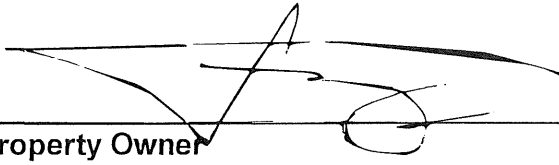
Plot No.	Acres	Frontage Road	Plot Width	Plot Depth	Alternate Access
A*	5.05	"D" ROAD	337	645	EASEMENT
B*	4.94	OKEECHOBEE	424	512	"D" RD + EASEMENT
TOTAL	9.99	OKEECHOBEE	424	1157 851	"D" RD

* REF ATTACHED SURVEY
ULDC ANALYSIS: AR Zoning District

ULDC Standard		Meets Standard
Minimum Parcel size	5 acres	YES
Minimum dimensions	200 ft. - width & depth	YES
Front setback	100 feet	YES
Rear setback	100 feet	YES
Side setback	50 feet	YES
Private ingress/egress arrangement	N/A	N/A

OFFICE USE AREA: This Certificate of Conformity does not become valid until signed below by the Property Owner and authorized representatives of the Town of Loxahatchee Groves and all related fees received by the Town.

CONDITIONS OF APPROVAL:



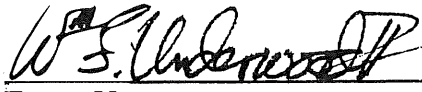
Property Owner

Date: 5/1/17



Planning and Zoning Official

Date: 4/19/2017



Town Manager

Date: 4/20/2017



Geoprocessing Department
Governmental Center-Fifth Floor
301 North Olive Avenue
West Palm Beach, FL 33401
tel 561.355.1558
fax 561.355.3065



DOROTHY JACKS
CFA, AAS
Palm Beach County Property Appraiser

Governmental Center - Fifth Floor
301 North Olive Avenue
West Palm Beach, FL 33401
tel 561.355.3230
fax 561.355.3963
pbcgov.org/papa

Geoprocessing Department
Governmental Center-Fifth Floor
301 North Olive Avenue
West Palm Beach, FL 33401
tel 561.355.1558
fax 561.355.3065

August 4, 2021

L B L NURSERY LLC
16892 Fox Trail Ln
Loxahatchee FL 33470-3960

Dear property owner,

Our office has received a request to combine the following parcels for our 2021 Tax Roll year:

PCN: 41-41-43-17-01-413-0030
Legal: LOXAHATCHEE GROVES, W 423.43 FT OF TR 13 (LESS S 10 FT & TRGLR PAR SR 704 R/W) BLK D
Together with a portion of
PCN: 41-41-43-17-01-414-0020
Legal: LOXAHATCHEE GROVES S 1/2 OF TR 14 BLK D
&
PCN: 41-41-43-17-01-413-0040
Legal: LOXAHATCHEE GROVES, W 423.43 FT OF TR 13 (LESS S 10 FT & TRGLR PAR SR 704 R/W) BLK D
Together with a portion of
PCN: 41-41-43-17-01-414-0020
Legal: LOXAHATCHEE GROVES S 1/2 OF TR 14 BLK D

After the combination the parcels will be:

PCN: 41-41-43-17-01-413-0030
Legal: LOXAHATCHEE GROVES, W 423.43 FT OF TR 13 (LESS S 10 FT & TRGLR PAR SR 704 R/W) & SE 1/4 OF TR 14 BLK D
&
PCN: 41-41-43-17-01-413-0040
Legal: LOXAHATCHEE GROVES, W 423.43 FT OF TR 13 (LESS S 10 FT & TRGLR PAR SR 704 R/W) & SW 1/4 OF TR 14 BLK D

This information is preliminary and is for information purposes only. It is subject to change based on our policies and procedures for splitting/combining property and certification of the 2021 Tax Roll.

Sincerely,

Jacqueline L. Padilla, CMS, CFE
Map Technician – GIS Department
Phone: 561-355-3480

**WEST COUNTY
SERVICE CENTER**

2976 State Road 15
Belle Glade, FL 33430
tel 561.996.4890
fax 561.996.1661

**NORTH COUNTY
SERVICE CENTER**

3188 PGA Blvd., Suite 2301
Palm Beach Gardens, FL 33410
tel 561.624.6521
fax 561.624.6565

**MID-WESTERN COMMUNITIES
SERVICE CENTER**

200 Civic Center Way, Suite 200
Royal Palm Beach, FL 33411
tel 561.784.1220
fax 561.784.1241

**SOUTH COUNTY
SERVICE CENTER**

14925 Cumberland Drive
Delray Beach, FL 33446
tel 561.276.1250
fax 561.276.12100

9



155 F Road Loxahatchee Groves, FL 33470

Agenda Item # 4

TO: Town Council of Town of Loxahatchee Groves

FROM: Elizabeth V. Lenihan, Town Attorney

VIA: James Titcomb, Town Manager

DATE: June 15, 2021

SUBJECT: Interlocal Agreement with Palm Beach County for Roadway Projects on Okeechobee Boulevard

Background:

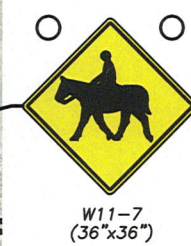
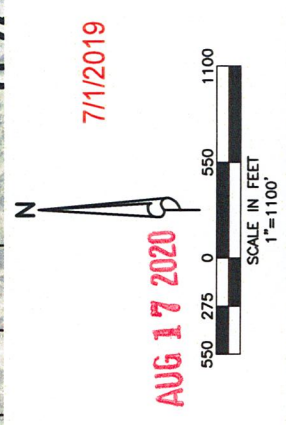
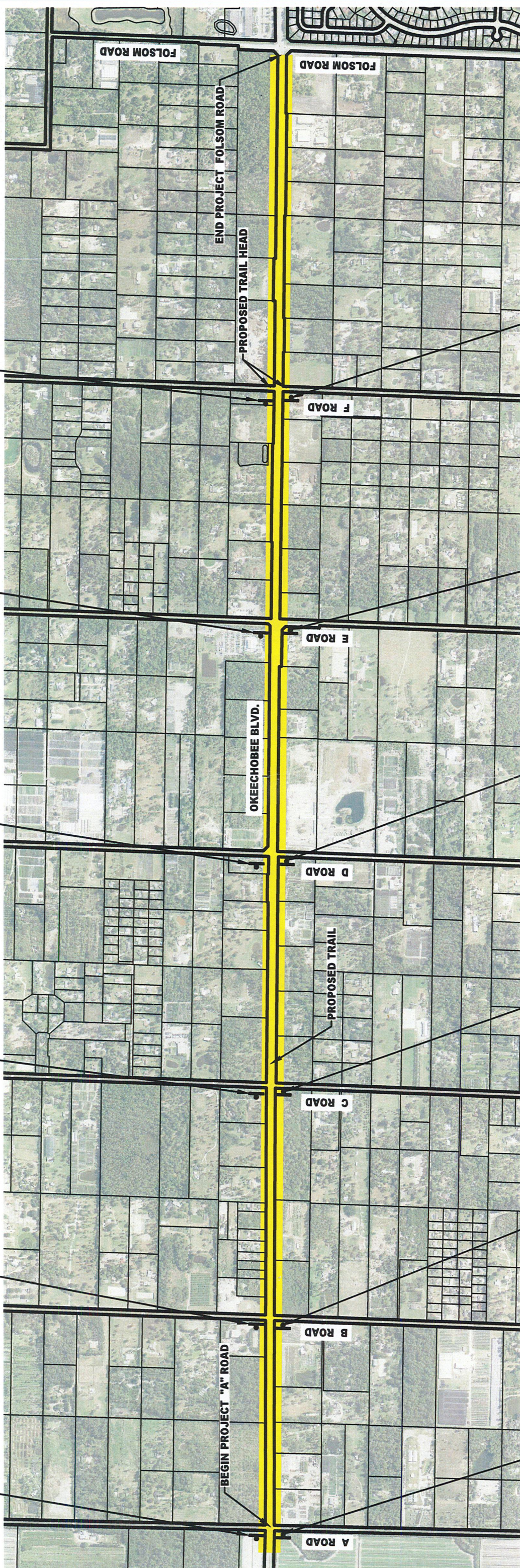
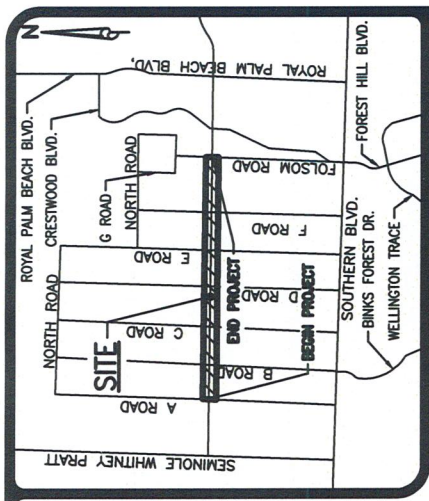
The Interlocal Agreement is still under review by Palm Beach County. The County anticipates that it will provide comments back before the Town Council meeting, but not in time for the release of the agenda. Staff will be prepared to present the Interlocal Agreement to the Town Council as soon as it becomes available.

Recommendations:

Move that the Council approve the Interlocal Agreement with Palm Beach County for the multi-use trail and roundabout projects on Okeechobee Boulevard, with any final revisions deemed necessary and appropriate by the Town Manager and Town Attorney.

Move that the Council direct staff to pursue financing for the projects in compliance with the conditions in the Town's Charter and other applicable laws.

Move that the Council direct staff to bring an item back to move forward with a Charter amendment for consideration by the voters at referendum related to financing of capital improvement projects.



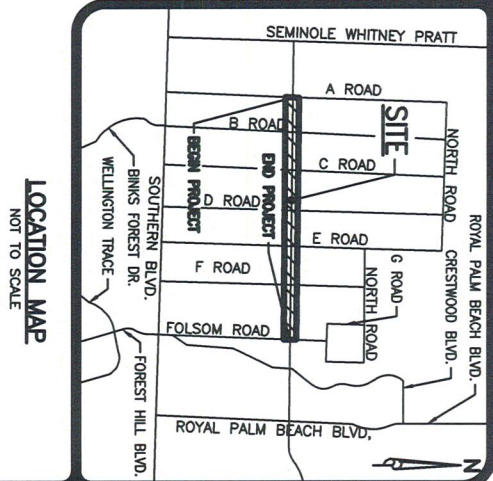
LOXAHATCHEE GROVES
MULTI-USE TRAIL
LOXAHATCHEE GROVES, FLORIDA

ENGINEERING & PLANNING CONSULTING SINCE 1982
2551 Metrocenter Blvd. Suite 200, Fort Lauderdale, Florida 33407 • (561) 478-7848

DESIGN	DRAWN	CHECKED	APPROVED	DATE
	B.L.			

JOB NO.	DRAWING NO.	SHEET	OF
19-024	19024S01	1	1

MULTI-USE TRAIL
(SEE TYPICAL SECTION #1)



NOT TO SCALE



OKEECHOBEE BLVD.

NOT TO SCALE

 SIMMONS & WHITE ENGINEERING & CONSTRUCTION SINCE 1982 2261 Metcalfway Blvd • Suite 310 West Palm Beach, Florida 33407 • (561) 476-7848					
REVISIONS		DESIGN		DRAWING	
		B.L.		CHECKED	
		APPROVED		DATE	
JOB NO. 19-024		DRAWING NO. 1902ASDS		SHEET 1 OF 1	
LOXAHATCHEE GROVES MULTI-USE TRAIL LOXAHATCHEE GROVES, FLORIDA TYPICAL SECTION					

ENGINEERS COST ESTIMATE
(Use for Off-System Projects - Administered through LAP)

FM#

Project Title: Okeechobee Boulevard Multi-Use Trail
Date: May 24, 2019

Pay Item Number*	Pay Item Description*	FHWA Participating			FHWA non-participating (Local funds)			Total Quantity	Total Engineer's Cost	
		Quantity	Unit	Engineer's Unit Cost	Engineer's Subtotal Cost	Quantity	Unit			Engineer's Unit Cost
Roadway										
101-1	Mobilization	1	LS	\$ 45,000.00	\$ 45,000.00			\$ -	1	\$ 45,000.00
102-1	Maintenance of Traffic	1	LS	\$ 37,500.00	\$ 37,500.00	1	LS*	\$ 7,500.00	2	\$ 45,000.00
104-10-3	Sediment Barrier	15,000	LF	\$ 2.80	\$ 42,000.00			\$ -	15000	\$ 42,000.00
104-11	Floating Turbidity Barrier	500	LF	\$ 10.47	\$ 5,235.00			\$ -	500	\$ 5,235.00
107-1	Litter Removal				\$ -	6	AC	\$ 9.10	6	\$ 54.60
107-2	Mowing				\$ -	6	AC	\$ 15.90	6	\$ 95.40
110-1-1	Clearing and Grubbing	4	AC	\$ 9,000.00	\$ 36,000.00			\$ -	4	\$ 36,000.00
110-7-1	Mailbox (F&I)	10	EA	\$ 275.00	\$ 2,750.00			\$ -	10	\$ 2,750.00
120-1	Excavation	4680	CY	\$ 3.04	\$ 14,227.20			\$ -	4680	\$ 14,227.20
120-6	Embankment	1980	CY	\$ 5.48	\$ 10,850.40			\$ -	1980	\$ 10,850.40
145-1	Geosynthetic	10,263	SF	\$ 0.10	\$ 1,026.30			\$ -	10263	\$ 1,026.30
160-4	Compacted Subgrade	11,000	SY	\$ 4.16	\$ 45,760.00			\$ -	11000	\$ 45,760.00
Trail	Compacted Aggregate Base on Okeechobee Boulevard Trail	11,000	SY	\$ 3.89	\$ 42,790.00			\$ -	11000	\$ 42,790.00
Trail	Compacted Aggregate Surface on Okeechobee Boulevard Trail	11,000	SY	\$ 3.89	\$ 42,790.00			\$ -	11000	\$ 42,790.00
425-1-910	Flume	3	EA	\$ 4,500.00	\$ 13,500.00			\$ -	3	\$ 13,500.00
425-6	Valve Box Adjust			\$ -	\$ -	18	EA	430	\$ 7,740.00	\$ 7,740.00
520-2-2	Type D Curb	10,000	LF	\$ 22.00	\$ 220,000.00			\$ -	10000	\$ 220,000.00
527-2	Detectable Warnings	16	SF	\$ 26.00	\$ 416.00			\$ -	16	\$ 416.00
700-1-11	Single Post Sign, F&I, <12 SF	26	EA	\$ 350.00	\$ 9,100.00			\$ -	26	\$ 9,100.00
700-1-12	Single Post Sign, F&I, 12-20 SF	6	EA	\$ 1,085.00	\$ 6,510.00			\$ -	6	\$ 6,510.00
700-2-14	Multi-post Sign, F&I, 31-50 SF	2	EA	\$ 4,950.00	\$ 9,900.00			\$ -	2	\$ 9,900.00
X-ing	Solar Powered Crossings, F&I	7	EA	\$ 18,000.00	\$ 126,000.00			\$ -	7	\$ 126,000.00
Fence	Fence - Three-rail wood pressure treated	10,000	LF	\$ 9.45	\$ 94,500.00			\$ -	10000	\$ 94,500.00
Permit	Permit fees			\$ -	\$ -	1	LS	10,000	\$ 10,000.00	\$ 10,000.00
As-builts	As-builts			\$ -	\$ -	1	LS	2500	\$ 2,500.00	\$ 2,500.00
Landscape										
570-1-2	Sod	11,000	SY	\$ 2.75	\$ 30,250.00			\$ -	0	\$ -
580-1-2	Landscape			\$ -	\$ -	1	LS	50,000	\$ 50,000.00	\$ 50,000.00
Trail	Trail Head Monuments	8	EA	\$ 5,000.00	\$ 40,000.00			\$ -	8	\$ 40,000.00
				\$ -	\$ -			\$ -	0	\$ -
				\$ -	\$ -			\$ -	0	\$ -
				\$ -	\$ -			\$ -	0	\$ -
	*MOT Plans Preparation only			\$ -	\$ -			\$ -	0	\$ -
				\$ -	\$ -			\$ -	0	\$ -
				\$ -	\$ -			\$ -	0	\$ -
				TAP Funds for Construction		Local Funds for Construction		Subtotal		\$ 953,994.90
				\$ 876,104.90		\$ 77,890.00		\$ 77,890.00		\$ 953,994.90
FDOT IN-HOUSE DESIGN SUPPORT (Phase 31) (REQUIRED)										
	ADDITIONAL FDOT IN-HOUSE DESIGN SUPPORT FOR CRITICAL PROJECTS	0	LS	\$2,000	\$ -	FDOT In-House Support must be included as an FHWA Participating Item				
	FDOT IN-HOUSE CONSTRUCTION SUPPORT (Phase 61) (REQUIRED)	1	LS	\$5,000	\$ 5,000.00					
	ADDITIONAL FDOT IN-HOUSE CONSTRUCTION SUPPORT FOR CRITICAL PROJECTS	0	LS	\$2,000	\$ -					
	LOCAL FUNDS FOR DESIGN	Local Agency Design Work is not a FHWA Participating Item				1	LS	\$215,000	\$ 215,000.00	
	CONTINGENCY (REQUIRED)	Contingency is not a FHWA Participating Item				1	LS	20%	\$ 190,798.98	
	TRANSIT RELATED PROJECTS (10% FTA ADMINISTRATIVE FEE)	Administrative Fee is not a FHWA Participating Item				0	LS	10%	\$ -	
	LOCAL FUNDS FOR CONSTRUCTION ENGINEERING & INSPECTION ACTIVITIES (CEI)					1	LS	12%	\$ 9,346.80	
	FDOT OVERSIGHT CEI (3% OF TOTAL CONSTRUCTION COST ESTIMATE) (Phase 62) (REQUIRED)	1	LS	3%	\$ -	FDOT In-House Support must be included as an FHWA Participating Item				
				\$ 886,104.90		\$ 893,035.78		\$ 893,035.78		\$ 1,379,140.68

*Projects on the State Highway System and Critical Projects SHALL utilize FDOT pay items numbers and descriptions.

Non-participating items:

- Mowing & Litter removal
- Engineering work; Optional services; Survey; Video inspection; MOT plans preparation; As-builts/record drawings
- Utility work -- this includes, but is not limited to: valve adjustments, utility relocations, FPL power pole relocations, AT&T directional bore, etc....
- Contingency

Other elements may be non-participating; the ones listed above are the commonly used pay items that are non-participating.

If you have any questions regarding an eligible or non-participating item, please contact District Four Local Program Unit.

The following item as been electronically signed and sealed by Patricia M. Barr, P.E. on May 24, 2019 using a SHA-1 authentication code.

Printed copies of this documents are not considered signed and sealed and the SHA-1 authentication code must be verified on any electronic copies.

Prepared by: 56925

24-May-19

Signature: Patricia Barr
Digitally signed by Patricia M Barr
Date: 2019.06.28 13:36:56 -04'00'

Reviewed by:

Date:

Signature:

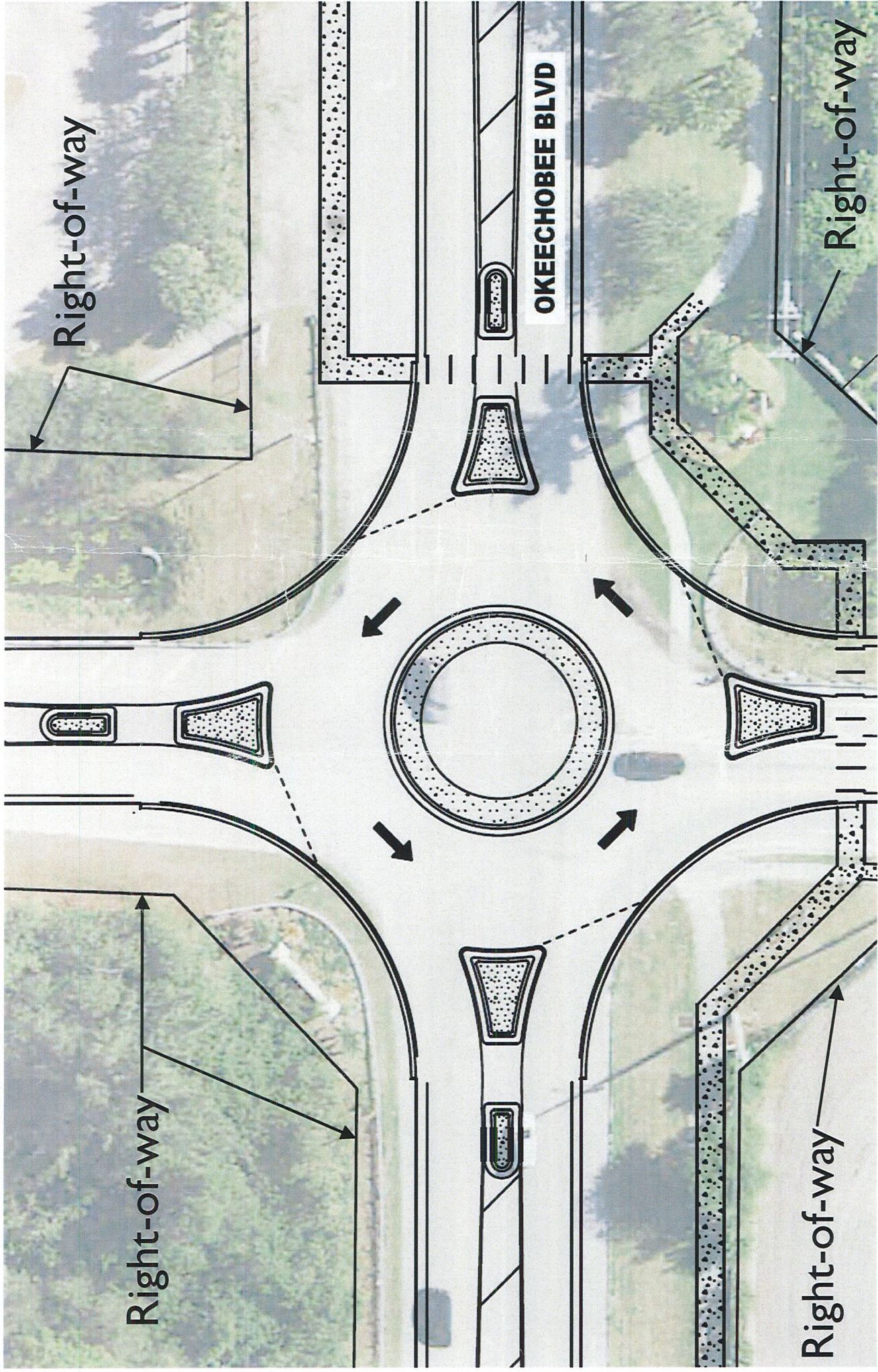
Approved by (Agency Responsible Charge):

Date:

Signature:

AUG 17 2020

Gateway Roundabout at Folsom Road



PROOF OF CONCEPT
Expandable for ultimate four lane

**INTERLOCAL AGREEMENT BETWEEN
PALM BEACH COUNTY, FLORIDA
AND THE TOWN OF LOXAHATCHEE GROVES
FOR DESIGN, CONSTRUCTION AND MAINTENANCE
OF A MULTI-USE TRAIL ON OKEECHOBEE BOULEVARD
AND A ROUNDABOUT AT OKEECHOBEE BOULEVARD AND FOLSOM ROAD**

This **INTERLOCAL AGREEMENT**, hereinafter “**AGREEMENT**”, is made and entered into this _____ day of _____, 2021, by and between the Board of County Commissioners of Palm Beach County, a political subdivision in the State of Florida, hereinafter “**COUNTY**” and the Town of Loxahatchee Groves, a municipal corporation of the State of Florida, hereinafter “**TOWN**,” (individually “**Party**” and collectively “**Parties**”).

W I T N E S S E T H :

WHEREAS, Section 163.01 of the Florida Statutes allows governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby provide services and facilities that will harmonize geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, the TOWN has identified a need to install a multi-use trail with pedestrian warning signals and horse crossings along and in the Okeechobee Boulevard right-of-way within the municipal limits of the TOWN from “A” Road to Folsom Road (“Trail Project”); and

WHEREAS, the TOWN has identified a need to provide the construction of a roundabout at the intersection of Okeechobee Blvd. and Folsom Road (“Roundabout Project”); and

WHEREAS, Okeechobee Boulevard, from “A” Road to Folsom Road, is a two-lane County right-of-way within the municipal limits of the TOWN (“Okeechobee Blvd.”); and

WHEREAS, the Trail Project qualifies for the Federal Transportation Alternatives (TA) Program, a cost-reimbursement program where projects are submitted to the Palm Beach County Transportation Planning Authority (TPA) for ranking and prioritization for funding; and

WHEREAS, the Roundabout Project qualifies for the Federal Local Initiative (LI) Program, a cost-reimbursement program where projects are submitted to the TPA for ranking and prioritization for funding; and

WHEREAS, the TOWN has requested that the COUNTY, a certified agency for the Local Agency Program (LAP) through the Florida Department of Transportation (FDOT), sponsor the TA and LI program grant applications on TOWN’S behalf (collectively “Grant Applications”); and

WHEREAS, as documentation of sponsorship and commitment to construction, operation and maintenance of the Trail Project and Roundabout Project (collectively “Projects”), the TPA has requested that the COUNTY adopt a resolution in support of the Projects and Grant Applications; and

WHEREAS, the COUNTY adopted its supporting resolutions (R-2019-0564 and R-2019-0565) contingent on the Parties executing this AGREEMENT, outlining the responsibilities of both Parties with respect to the Projects; and

WHEREAS, for the TOWN to receive the benefits of the TA and LI program grants (collectively “Grants”), the COUNTY and FDOT have to enter into an agreement, outlining the terms and conditions upon which the Grants will be provided to the COUNTY (“LAP Agreement”); and

WHEREAS, pursuant to FDOT District IV LAP Agreement policies, the COUNTY is required to design and construct the Projects; and

WHEREAS, the Parties agree that it is most efficient to design the Projects through one contract in Fiscal Year (FY) 2022 and to construct the Projects through one contract in FY 2024; and

WHEREAS, the Parties agree that the Projects can be constructed in the existing right-of-way of Okeechobee Blvd.; and

WHEREAS, the COUNTY intends to first widen Okeechobee Blvd. to 4-lanes, and, ultimately, to 6-lanes (“Widening Project”) at a future date; and

WHEREAS, based on current traffic projections, the Widening Project to 4-lanes is anticipated no sooner than 2030 and to 6-lanes no sooner than 2035; and

WHEREAS, the Widening Project will be within the limits of the Trail Project and will require removal or relocation of the Trail Project; and

WHEREAS, according to the TPA, the useful life of the Trail Project is seven years (“Trail Project Useful Life”); and

WHEREAS, if traffic volume increases cause Okeechobee Boulevard to operate at less than Level of Service D before the expiration of the useful life of either Project, the COUNTY may begin the **planning** process necessary to implement the Widening Project; and

WHEREAS, the COUNTY may be able to replace the Trail Project with a standard 6’ sidewalk as part of the Widening Project; and

WHEREAS, the Widening Project ~~will~~ may require ~~complete~~ relocation and/or reconfiguration or removal of the Projects from the Okeechobee Blvd. right-of-way; and

WHEREAS, if the LAP Agreement or any applicable Grant condition requires the COUNTY to repay or return any funds that the COUNTY expended for the Trail Project or the Roundabout Project, the TOWN agrees to fully reimburse the COUNTY; and

WHEREAS, the Parties declare it to be in the public interest for the Trail Project and Roundabout Project to be constructed; and

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, the Parties agree as follows:

Section 1. Recitals

The above recitals are true and correct and are incorporated herein.

Section 2. Scope of Projects and Parties' Commitments and Duties

2.1 Scope of Projects

The scope of the Projects shall be as stated in this Section.

A. Okeechobee Boulevard Multi-use Trail (Trail Project)

Design, permit, bid, and construct the Trail Project within the Okeechobee Blvd. The multi-use trail surface shall be per the approved design section in the Grant Application, and shall be located south of the existing Okeechobee Boulevard road pavement.

B. Signalization for Trail (Trail Project)

Design, permit, bid, and construct six (6) pedestrian crossing warning signals at the intersection of "A", "B", "C", "D", "E" and "F" Roads with Okeechobee Blvd. per the approved design in the Grant Application (collectively "Crossing Signals").

C. Roundabout at Okeechobee Blvd and Folsom Road (Roundabout Project)

Design, permit, bid, and construct a single lane roundabout at the intersection of Okeechobee Boulevard and Folsom Road, which roundabout shall be expandable to 4-lanes.

2.2 TOWN Commitments and Duties

TOWN agrees to perform the following:

- A. Forward all grant requirements and conditions received from FDOT, to the COUNTY.
- B. Forward all background information received for the Projects to the COUNTY by or before December 1, 2021.
- C. Provide specific guidance and information to the COUNTY regarding the Scope of the Projects (including aesthetic requirements) within 10 days of written request by the COUNTY.
- D. Review design plans for the Projects at all stages of development and provide any comments or input to the COUNTY within 30 days of receipt of the plans by the TOWN.
- E. Perform all public coordination and address all public information requests regarding the Projects in accordance with the Projects' schedule.
- F. The TOWN shall have the opportunity to remove from Okeechobee Blvd., at TOWN's expense, any facility that it owns, maintains, or desires to salvage, within 90 days of COUNTY'S notification of a start date for the construction of the COUNTY'S Widening Project.
- G. Pursuant to Section 316.006(2)(c), Florida Statutes, the TOWN shall temporarily transfer traffic regulatory authority to the COUNTY for the express, narrow, and limited purpose of authorizing the COUNTY to install the Crossing Signals.
- H. Approve and pay within 30 days of COUNTY'S written notice, any change related to the cost of the Projects, including but not limited to any change to the estimated costs in Exhibit A, which is attached and incorporated herein. The TOWN acknowledges that any delay in providing approval and payment in a timely manner may adversely affect the Projects' schedule, and/or result in additional Projects' costs, and/or loss of grant funding, for which the TOWN shall be responsible to pay.

2.3 COUNTY Commitments and Duties

COUNTY agrees to perform the following:

- A. Enter into a LAP agreement with FDOT for the Grants.
- B. Provide a copy of all LAP Agreement Grants' communications to the TOWN.
- C. Coordinate with FDOT to meet all design phase LAP and federal requirements.

D. The COUNTY shall add the Projects to the Five-Year Road Program at its Annual Update in Fiscal Year 2022. The COUNTY shall not execute a Consultant Services Authorization for design of the Projects until COUNTY has received payment from the TOWN for the Projects' Total DESIGN Cost. If COUNTY does not receive payment for the Projects' Total DESIGN Cost on or before December 31, 2021, COUNTY shall remove the Projects from the Five-Year Road Program.

E. Coordinate with TOWN in the Projects' Scopes of Work.

F. Hire a design consultant to produce plans, acquire necessary permits, and prepare required LAP documentation for FDOT.

G. Provide TOWN with a copy of design plans at preliminary and 65% stages of development for review and input. TOWN may request, receive and review to comment on design plans for the Project at all stages of development.

H. Prepare bid documents and contract for construction of the Projects, including administration of the bid process, and contract finalization.

I. Hire Construction Engineering & Inspection (CEI) or use in-house staff to administer contract for construction of the Projects as required by LAP. This duty includes engineering coordination.

J. Submit to FDOT for all appropriate reimbursements for the Grants.

K. Reimburse the TOWN as funding reimbursement is received from FDOT for the Town's TA and LI Grants. The amount of reimbursement will equal the grant funds received by County from FDOT.

L. Return any unused funding received from the TOWN at the later of the conclusion of the final accounting and final construction inspection and acceptance of the Projects, or upon completion and acceptance of FDOT's Project Closeout.

2.4 Funding Requirements

A. The TOWN shall pay be responsible for its portion of advance costs associated with the Projects' design and implementation as delineated within the TPA awarded grant(s), combined trail project and roundabout grants as awarded, including any documented increase from the estimated costs in Exhibit "A."

B. As provided in Exhibit "A," the COUNTY'S total estimated cost for design of the

Projects is \$823,020.00, and the total estimated cost for construction of the Projects is \$3,046,419.57. On or before December 31, 2021, the TOWN shall pay its portion/share of the initial design phase costs. The Projects' Total Cost ~~of~~ is projected to be \$3,869,429.57 ~~to by~~ the COUNTY. Out of the Projects' Total Cost, the TOWN may elect to pay the design and construction contingency costs in the form of a Letter of Credit or Surety Bond, on a form approved by the County Attorney's Office. The TOWN'S portion of Project Construction Costs will be paid to the COUNTY within 30 days after the request from the COUNTY, but no sooner than completion of the design of the PROJECTS.

C. If FDOT does not reimburse the COUNTY, the TOWN shall not receive reimbursement funds and shall be responsible for funding the Projects in full and until final acceptance, if notice to proceed has already been issued to the contractor, or if the LAP Agreement requires construction completion.

D. At the completion of the Projects, any unused funds paid by the TOWN to the COUNTY for the Projects, will be returned to the TOWN.

E. If the LAP Agreement or any other applicable TA program grant condition requires the COUNTY to repay or return any funds that the COUNTY expended for the Trail Project, the TOWN shall fully reimburse the COUNTY, within sixty (60) days of the COUNTY's request for reimbursement.

2.5 Maintenance and Operation of Trail Project

Pursuant to Section 316.006(2)(c), Florida Statutes, the TOWN hereby agrees to temporarily transfer traffic regulatory authority to the COUNTY for the express narrow and limited purpose of authorizing the COUNTY to install the Crossing Signals. Upon the COUNTY'S final acceptance of the construction of the Trail Project, the COUNTY shall convey, and the TOWN shall accept full responsibility for operation and maintenance of the Trail Project. Within 30 days of the COUNTY'S issuance of a Notice to Proceed to begin construction of the Trail Project, the TOWN shall apply to the COUNTY for a right-of-way permit, to allow TOWN to perform maintenance of the Trail Project, including the Crossing Signals (ROW Permit). The TOWN agrees to comply with all ROW Permit conditions and requirements and the COUNTY agrees to issue said ROW Permit. Upon the COUNTY'S final acceptance of the construction of the Trail Project, the COUNTY shall be relieved of all duties and responsibilities for the Trail Project. Upon the COUNTY'S final acceptance of the construction of the Trail Project, the TOWN's temporary transfer of the traffic regulatory authority for the installation of the Crossing Signals shall terminate, and the TOWN shall resume its original traffic control jurisdiction for and shall maintain the Crossing Signals, pursuant to Section 316.006(2) and the ROW Permit.

2.6 Maintenance and Operation of Roundabout Project

Upon the COUNTY'S final acceptance of the construction of the Roundabout Project, the COUNTY shall retain responsibility for operation and maintenance of the Roundabout Project, as part of the COUNTY's responsibility for the operation and maintenance of the Okeechobee Blvd. right-of-way. Within 30 days of the COUNTY'S issuance of the Notice to Proceed to begin construction of the Roundabout Project, the TOWN shall apply to the COUNTY for a right-of-way permit and shall have maintenance responsibility over the center of the roundabout, which shall include all sod, landscape, irrigation, lighting and other improvements located within the inside radius of the roundabout curb ("Maintenance Responsibility"). The TOWN's Maintenance Responsibility shall not interfere with or obstruct the use of the roundabout. The TOWN shall comply with all COUNTY right-of-way permit conditions and requirements. Other than as stated in this Section, upon the COUNTY'S final acceptance of the construction of the Roundabout Project, the TOWN shall be relieved of all duties and responsibilities for the Roundabout Project.

Section 3. Termination

The COUNTY shall have the right to terminate this AGREEMENT, due to lack of funding, cause, or convenience of the COUNTY, which may occur before the expiration of the useful life of the Projects, by providing the TOWN ninety (90) days written notice. Except as otherwise provided in this Section, within ninety (90) days of receipt of written termination notice, the TOWN may be required to reconfigure and remove all Projects improvements, and restore the Right of Way to its original or like condition. The TOWN shall not be required to remove or reconfigure the Projects improvements, if the COUNTY's reason for terminating the AGREEMENT is to undertake the Widening Project. Termination of this AGREEMENT shall not relieve either Party of its operation and maintenance obligations for the Projects, through designated traffic regulatory authority or right-of-way permit, as applicable.

Section 4. Indemnification

The TOWN and the COUNTY shall each protect, defend, reimburse, indemnify and hold the COUNTY, each others its agents, employees and elected officers free and harmless from and against any and all claims, liability, expenses, losses, costs, fines and damages or causes of action of every kind or character including attorney's fees, whether at trial or appellate levels or otherwise arising out of or related to the indemnifying party's negligent acts or omissions in the performance of this AGREEMENT or related to the Trail Project and the Roundabout Project, or arising during or as a result of the TOWN's and, or COUNTY's performance of the terms of this AGREEMENT, or due to the acts or omissions of the TOWN and, or COUNTY. The TOWN's aforesaid indemnity and hold harmless obligations shall apply to the fullest extent permitted by law. Notwithstanding

the foregoing, nothing set forth in this paragraph shall constitute a waiver of sovereign immunity beyond the limits set forth at Section 768.28, Florida Statutes. This paragraph shall survive the expiration or termination of this AGREEMENT.

Section 5. Enforcement Costs

In any action brought by either Party to enforce this AGREEMENT, each Party shall be responsible for its own attorneys' fees and costs.

Section 6. Independent Contractor

COUNTY and the TOWN are and shall be, in the performance of all work, services and activities under this AGREEMENT Independent Contractors and not employees, agents or servants of the other party. All COUNTY employees engaged in the work or services performed pursuant to this AGREEMENT shall at all times, and in all places, be subject to COUNTY'S sole direction, supervision, and control. All TOWN employees engaged in the work or services performed pursuant to this AGREEMENT shall at all times, and in all places, be subject to TOWN'S sole direction, supervision, and control. The Parties shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the Parties relationship and the relationship of its employees to the other Party shall be that of an Independent Contractor and not as employees or agents of the other.

COUNTY does not have the power or authority to bind the TOWN in any promise, agreement, or representation.

Section 7. Personnel

COUNTY represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this AGREEMENT. Such personnel shall not be employees of or have any contractual relationship with the TOWN.

All of the services required hereinunder shall be performed by COUNTY or its consultant, and personnel engaged in performing the services shall be fully qualified and, if required, authorized, or permitted under state and local law to perform such services.

Section 8. Insurance

Without waiving the right to sovereign immunity as provided by section 768.28, Florida Statutes, (STATUTE), **the TOWN and COUNTY each represents** that **it each entity** is self-insured with coverage subject to the limitations of the STATUTE, as may be amended. If **either** the TOWN **or the COUNTY** is not self-insured, **the TOWN it** shall, at its sole expense, purchase and maintain in full force and effect at all times during the life of this contract, insurance coverage at limits not

less than those contained in the STATUTE. Should the TOWN or the COUNTY purchase excess liability coverage, ~~the TOWN~~ it agrees to include the COUNTY other party as an Additional Insured. The TOWN and the COUNTY agree to maintain or to be self-insured for Workers' Compensation insurance in accordance with Chapter 440, Florida Statutes. Should the TOWN or the COUNTY contract with a third-party (CONTRACTOR) to perform any service related to the AGREEMENT, ~~the TOWN~~ it shall require the CONTRACTOR to provide the following minimum insurance:

- A. Commercial General Liability insurance with minimum limits of \$1,000,000 combined single limit for property damage and bodily injury per occurrence and \$2,000,000 per aggregate. Such policy shall be endorsed to include the TOWN and the COUNTY as Additional Insureds. ~~The TOWN~~ It shall also require that the CONTRACTOR include a Waiver of Subrogation against the TOWN and the COUNTY.
- B. Business Automobile Liability insurance with minimum limits of \$1,000,000 combined single limits for property damage and bodily injury per occurrence.
- C. Workers' Compensation insurance in compliance with Chapter 440, Florida Statutes, and which shall include coverage for Employer's Liability with minimum limits of \$1,000,000 each accident.

When requested, the TOWN and the COUNTY shall provide an affidavit or Certificate of Insurance evidencing insurance or self-insurance. Compliance with the foregoing requirement shall not relieve the TOWN or the COUNTY of its liability and obligations under this AGREEMENT.

Right to Review COUNTY Each party reserves the right, but not the obligation, to review and revise any insurance requirement, not limited to limits, coverages and endorsements based on insurance market conditions affecting the availability or affordability of coverage; or changes in the scope of work / specifications affecting the applicability of coverage. All changes in requirements are subject to mutual agreement by the parties Additionally, ~~the COUNTY~~ Each party reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein or any insurer providing coverage due to its poor financial condition or failure to operating legally.

Section 9. Breach and Opportunity to Cure

The parties expressly covenant and agree that in the event either party is in default of its obligations under this AGREEMENT, each party shall have thirty (30) days written notice before exercising any of its rights.

Section 10. Notice

All notices required or allowed under this AGREEMENT shall be in writing, and deemed sufficient to each party when sent by United States Mail, postage prepaid, to the following:

All notice to the TOWN shall be sent to:

Town of Loxahatchee Groves
155 F Road
Loxahatchee Groves, FL 33470
Attn: Jamie Titcomb, Town Manager

All notice to the COUNTY shall be sent to:

Palm Beach County
Engineering and Public Works Department
P.O. Box 21229
West Palm Beach, FL 33416-1229
Attn: David L. Ricks, P.E.
County Engineer

Section 11. Modification and Amendment

Except as expressly permitted herein to the contrary, no modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and equality of dignity herewith. Except that either Party may from time to time change the address to which notice under this AGREEMENT shall be given upon three (3) days prior written notice to the other Party.

Section 12. Remedies

This AGREEMENT shall be governed by and in accordance with the laws of the State of Florida. Any legal action necessary to enforce this AGREEMENT shall be held in Palm Beach County. No remedy herein conferred upon any Party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity by statute or otherwise. No single or partial exercise by any party of any right, power or remedy hereunder shall preclude any other or further exercise thereof.

Section 13. No Waiver

Any waiver by either Party of its rights with respect to a default under this AGREEMENT, or with respect to any other matters arising in connection with this AGREEMENT, shall not be deemed a waiver with respect to any subsequent default or other matter. The failure of either Party to enforce

strict performance by the other Party of any of the provisions of this AGREEMENT or to exercise any rights under this AGREEMENT shall not be construed as a waiver or relinquishment to any extent of such Party's right to assert or rely upon any such provisions or rights in that or any other instance.

Section 14. Joint Preparation

The preparation of this AGREEMENT has been a joint effort of the Parties, and the resulting document shall not, solely as a matter of judicial constraint, be construed more severely against one Party than the other.

Section 15. Non-Discrimination.

The Parties agree to comply with the COUNTY's Nondiscrimination Policy, as described in Resolution 2017-1770, as amended, and that neither Party conducts business with nor appropriate funds to any entity that practices discrimination on the basis of race, color, national origin, disability, religion, ancestry, sex, age, familial status, marital status, sexual orientation, gender identity or expression, disability, or genetic information. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party.

Section 16. Execution

This AGREEMENT may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Section 17. Filing

A copy of this AGREEMENT shall be filed by the COUNTY with the Clerk of the Circuit Court in and for Palm Beach County, Florida.

Section 18. Compliance with Codes and Laws

COUNTY and TOWN shall abide by all applicable federal, state and local laws, orders, rules and regulations when performing under this AGREEMENT. COUNTY and TOWN further agree to include this provision in all contracts and subcontracts issued as a result of this AGREEMENT.

Section 19. Legal Compliance

The COUNTY and TOWN shall abide by all applicable federal, state and local laws, orders, rules and regulations when performing under this AGREEMENT. COUNTY and TOWN further agrees to include this provision in all contracts issued as a result of this AGREEMENT.

Section 20. Office of the Inspector General

The COUNTY has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 – 2-440, as may be amended. The Inspector General's authority includes but is not limited to the power to review past, present and proposed COUNTY contracts, transactions, accounts and records to require the production of records, and to audit, investigate, monitor, and inspect the activities of the Parties, their officers, agents, employees, and lobbyists in order to ensure compliance with contract requirements and detect corruption and fraud. Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be a violation of Palm Beach County Code, Section 2-421 – 2-440 and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second-degree misdemeanor.

Section 21. Public Entity Crimes, Scrutinized Companies, and E-Verify

- A. As provided in F.S. 287.132-133, as may be amended from time to time, by entering into this AGREEMENT or performing any work in furtherance hereof, COUNTY shall have its consultants and contractors certify that they and their affiliates, suppliers and sub consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within thirty-six (36) months immediately preceding the date hereof. This notice is required by F.S. 287.133 (3) (a).
- B. As provided in F.S. 287.135, as may be amended from time to time, by entering into this AGREEMENT or performing any work in furtherance hereof, COUNTY shall have its consultants and contractors certify that they are not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, that they do not have business operations in Cuba or Syria, and that they are not participating in a boycott of Israel.
- C. By entering into this AGREEMENT or performing any work in furtherance hereof, COUNTY shall notify its consultants and contractors of the obligations to register with and use E-Verify pursuant to, and the consequences of violating, F.S. 448.095, as may be amended from time to time.

Section 22. Public Records

Each party shall be responsible for its own public records related to this AGREEMENT, pursuant to Chapter 119, F.S.

Section 23. Severability

If any section, paragraph, sentence, clause or provision of this AGREEMENT is for any reason held by a court of competent jurisdiction to be unconstitutional, inoperative, or void, such holding shall not affect the remaining portions of this AGREEMENT.

Section 24. Entirety of AGREEMENT

COUNTY and TOWN agree that this AGREEMENT sets forth the entire agreement between the parties and there are no promises or understandings other than those stated herein.

Section 25. Survival

The obligations, rights, and remedies of the Parties hereunder, which by their nature survive the termination of this AGREEMENT or the completion of the Projects, shall survive such termination or Project completion and inure to the benefit of the Parties.

Section 26. Third Party Beneficiary.

No provision of this AGREEMENT is intended to, or shall be construed to, create any third-party beneficiary or to provide any rights to any person or entity not a party to this AGREEMENT, including, but not limited to, any citizen or employees of the COUNTY and/or the TOWN.

Section 27. Assignment.

Neither the COUNTY nor the TOWN shall assign, sublet, convey or transfer its interest in this AGREEMENT, in whole or in part, at any time.

Section 28. Effective Date

This AGREEMENT shall become effective immediately upon the execution by both parties and upon filing with the Clerk of the Circuit Court of Palm Beach County, Florida.

IN WITNESS WHEREOF, the Parties have caused this AGREEMENT to be executed and sealed this __ day of _____, 2021.

TOWN OF LOXAHATCHEE GROVES

BOARD OF COUNTY COMMISSIONERS
Palm Beach County, Florida
a political Subdivision of the
State of Florida

By: _____
Robert Shorr, Mayor

By: _____
Dave Kerner, Mayor

ATTEST:

ATTEST:

TOWN CLERK

Joseph Abruzzo,
Clerk of the Circuit Court and Comptroller

By: _____
Lakisha Burch

(DATE)

By: _____
(Deputy Clerk)

(DATE)

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: _____
Town Attorney

By: _____
Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By: _____
Division Director

EXHIBIT "A"

PROJECTS' ESTIMATED DESIGN AND CONSTRUCTION COSTS

DESIGN COSTS

Consultant Fee - Roundabout Project Design*	\$ 363,000.00
Consultant Fee – Multi-Use Trail Project Design*	\$ 238,000.00
TOTAL CONSULTANT FEE	\$ 601,000.00
PBC Staff Costs (20%)	\$ 120,200.00
Permit Fees*	\$ 25,000.00
Advertisement	\$ 2,000.00
Subtotal	\$ 748,200.00
Design Contingency (10%)	\$ 74,820.00
TOTAL ESTIMATED DESIGN COST	\$ 823,020.00

CONSTRUCTION COSTS

Roundabout Construction*	\$ 1,153,936.33
Multi-Use Trail Construction*	\$ 1,112,744.90
TOTAL CONSTRUCTION	\$ 2,266,681.23
PBC Staff, Advertisement & CEI Costs (12%)	\$ 272,001.75
Subtotal	\$ 2,538,682.98
Construction Contingency (20%)	\$ 507,736.60
TOTAL ESTIMATED CONSTRUCTION COST	\$ 3,046,419.57
PROJECTS' TOTAL COST	\$ 3,869,429.57

* Estimated costs contained in TPA Grant Applications

James Titcomb

From: David Ricks <DRicks@pbcgov.org>
Sent: Saturday, April 24, 2021 7:36 PM
To: James Titcomb
Cc: Motasem Al-Turk; Morton Rose; Patrick Rutter
Subject: Re: LOXAHATCHEE GROVES TPA GRANT Projects

James, here is what I believe the County can commit to:

The existing right-of-way for Okeechobee Blvd. within the limits of the Town of Loxahatchee Groves(Town), varies from 100' to 120', but it is mostly 100' wide. The County's comprehensive plan requires this corridor to provide a 120' wide right-of-way, to ultimately accommodate a 6 lane roadway. Currently, Okeechobee Blvd. is a 2 lane roadway within the Town limits.

Therefore, this segment of Okeechobee Blvd. will eventually be widened to 6 lanes. However, the County does not expect the need for the 6-lane widening to occur before the year 2035. Widening of Okeechobee Blvd. would occur in phases, by first completing the 4-lane widening, with the 6-lane widening occurring at a much later point in the future.

The County agrees that the planned construction of the Town's Multiuse Trail (Trail), can be installed within the existing R/W, alongside the existing 2-lane roadway. A future 4-lane widening of Okeechobee Blvd., would require relocation of the Multiuse Trail if it happens before the end of the useful life of the project, which is 7 years according to the TPA. The Multiuse Trail may be replaced with a standard 6' sidewalk when the road is widened in the future after the 7-year end of useful life. Based upon current traffic projections, the 4-lane widening is not anticipated to be needed before the year 2030.

David L. Ricks, P.E.
Palm Beach County Engineer
Director of Engineering & Public Works Dept
P.O. Box 21229
West Palm Beach, FL 33416-1229
E-mail: DRicks@pbcgov.org
Phone (561)-355-2006

From: David Ricks
Sent: Saturday, April 17, 2021 7:57 PM
To: James Titcomb <JTitcomb@loxahatcheegrovesfl.gov>
Cc: Todd J. Bonlarron <TBonlarr@pbcgov.org>; Morton Rose <MRose@pbcgov.org>; Patrick Rutter <PRutter@pbcgov.org>
Subject: Re: LOXAHATCHEE GROVES TPA GRANT Projects