TOWN OF LOXAHATCHEE GROVES

Town Hall Council Chambers

TOWN COUNCIL WORKSHOP/SPECIAL MEETING

AGENDA

DECEMBER 15, 2020 – 6:00 – 9:00 P.M.

Palm Beach County entered modified "Phase-3" Covid-19 public protocols, limited public audience can be accommodated in Town Hall (currently a max 12-person audience w/mandatory facemasks, social distancing, first come seating). Public comment is also accepted by writing the Clerk's office. This meeting will be streamed and close-captioned as normal, access instructions posted on website.

Lisa El-Ramey, Mayor (Seat 3)

Phillis Maniglia, Councilmember (Seat 1) **Laura Danowski, Councilmember (Seat 2)**

Robert Shorr, Councilmember (Seat 4) **Marge Herzog, Vice Mayor (Seat 5)**

Administration

Town Manager, James S. Titcomb

Assistant Town Manager, Francine L. Ramaglia

Town Attorney, James Brako, Esq.

Town Clerk, Lakisha Q. Burch

Public Works Director, Larry A. Peters, P.E.

Civility: Being "civil" is not a restraint on the First Amendment right to speak out, but it is more than just being polite. Civility is stating your opinions and beliefs, without degrading someone else in the process. Civility requires a person to respect other people's opinions and beliefs even if he or she strongly disagrees. It is finding a common ground for dialogue with others. It is being patient, graceful, and having a strong character. That's why we say "Character Counts" in Town of Loxahatchee Groves. Civility is practiced at all Town meetings.

Special Needs: In accordance with the provisions of the American with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall within three business days prior to any proceeding, contact the Town Clerk's Office, 155 F Road, Loxahatchee Groves, Florida, (561) 793-2418.

Quasi-Judicial Hearings: Some of the matters on the Agenda may be "quasi-judicial" in nature. Town Council Members are required to disclose all ex-parte communications regarding these items and are subject to voir dire (a preliminary examination of a witness or a juror by a judge or council) by any affected party regarding those communications. All witnesses testifying will be "sworn" prior to their testimony. However, the public is permitted to comment, without being sworn. Unsworn comment will be given its appropriate weight by the Town Council.

Appeal of Decision: If a person decides to appeal any decision made by the Town Council with respect to any matter considered at this meeting, he or she will need a record of the proceeding, and for that purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes any testimony and evidence upon which the appeal will be based.

Consent Calendar: Those matters included under the Consent Calendar are typically self-explanatory, non-controversial, and are not expected to require review or discussion. All items will be enacted by a single motion. If discussion on an item is desired, any Town Council Member, without a motion, may "pull" or remove the item to be considered separately. If any item is quasi-judicial, it may be removed from the Consent Calendar to be heard separately, by a Town Council Member, or by any member of the public desiring it to be heard, without a motion.

TOWN COUNCIL AGENDA ITEMS

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Palm Beach County entered "Phase-3" Covid-19 protocols, a limited public audience can be accommodated of up to 12-persons in audience, mandatory masks, social distancing, first come seating). Public Comments for all meetings may be received by email, or in writing to the Town Clerk's Office until 6:00 PM day of the meeting. Comments received will be "received and filed" and acknowledged as part of the official public record for indicated meeting. The Town Council meeting will be live-streamed and close-captioned for the public via our website.

CONSENT AGENDA

1. Appraisal and Agreement to Auction/Sell the "Thing-a-Madigger" for bid.
2. Approval of Interlocal Agreement with Palm Beach County for Municipal CARES Reimbursement Program.
3. Approval of Resolution No. 2020-26 regarding Budget Amendment.

PRESENTATION

4. Presentation of Town Manager evaluation process by Lara Donlon of Torcivia, Dolan & Goddeau P.A.
5. Presentation of Update of Groves Town Center by Town Planning Consultant James Fleishmann and Town Engineer Randy Wertepny from Keshavarz and Associates.

REGULAR AGENDA

6. Approval of Residential Community Vegetative Waste Annual Collection Service Policy.

PUBLIC HEARING

7. Approval of Second Reading of Ordinance No. 2020-08 Nuisance Abatement.

TOWN COUNCILMEMBERS COMMENTS

Phillis Maniglia, Councilmember (Seat 1)
Laura Danowski, Councilmember (Seat 2)
Lisa El-Ramey, Mayor (Seat 3)
Robert Shorr, Councilmember (Seat 4)
Marge Herzog, Vice Mayor (Seat 5)

TOWN STAFF COMMENTS

Town Manager
Town Attorney
Public Works

ADJOURNMENT

Comment Cards: Note public comment rules are modified during the COVID-19 pandemic, see above.

Anyone from the public wishing to address the Town Council, it is requested that you complete a Comment Card before speaking. Please fill out completely with your full name and address so that your comments can be entered correctly in the minutes and give to the Town Clerk. During the agenda item portion of the meeting, you may only address the item on the agenda being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comment. Any person who decides to appeal any decision of the Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which included testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk's Office (561-793-2418), at least 48 hours in advance to request such accommodation.

Florida's Last Frontier

Town of
LOXAHATCHEE GROVES

155 F Road Loxahatchee Groves, FL 33470

Agenda Item # 1

DATE: **December 15, 2020**

TO: **Town Council of Town of Loxahatchee Groves**

FROM: **James Titcomb, Town Manager**

SUBJECT: **Appraisal & Agreement to Auction/Sell the "Thing-a-Madigger" for bid.**

Background:

The Council has asked the Town Management via the Public Works Director to value (appraise) and offer up for sale the truck-mounted back-hoe machinery known as the "Thing-a-Madigger." As our needs for capital improvement projects and ongoing maintenance operations throughout the town evolve, council and staff have opined our needs may be better served by "downsizing" certain equipment assets, eliminating maintenance, cost and staffing by utilizing shorter-term lease/rentals, service contracts and offerings bid from 3rd party contractors where appropriate.

If Council is agreeable, we will have the "Thing-a-Madigger" and any other large-scale equipment appraised for value. Then with documented "book values" in hand, we can place selected equipment one of the bonafide government concession sales web service and, or direct offer/advertise the identified equipment for sale to the highest bidders.

Recommendations:

Staff seeks Council consensus to identify and direct the official appraisal and marketing of Public Works construction equipment for this purpose.

This Page Is Blank Intentionally

155 F Road Loxahatchee Groves, FL 33470

Agenda Item # 2

TO: **Town Council**

FROM: **Francine Ramaglia, Assistant Town Manager**

VIA: **James Titcomb, Town Manager**

DATE: **December 15, 2020**

SUBJECT: **Interlocal Agreement with Palm Beach County for Municipal CARES Reimbursement Program**

Background:

The County has created a Municipal CARES Reimbursement Program in order to lessen the impact of COVID-19 on its cities' cashflow and finances. Pursuant to the Municipal CARES Program, the County will reimburse the Town for COVID-19 related goods or services based on the following requirements:

A. All expenditures must have been made as a result of the COVID-19 virus and must have been procured and paid for between and including March 1, 2020 and October 31, 2020.
B. All expenditures must not have been included in the CITY's most recent budget approved prior to March 1, 2020.
C. On or before December 1, 2020, the Town shall provide County with appropriate documentation, an executed Municipal CARES Act Reimbursement Certification, and an Invoice Activity Report for all eligible items for which the Town is seeking reimbursement from County.

The Town has submitted the required activity report and certification on December 1st (attached) totaling approximately $45,000 primarily for technology. In order to participate in the program, the Town must execute the accompanying interlocal agreement.

Recommendations:

Staff recommends a motion to authorize the Mayor to execute the attached interlocal agreement with Palm Beach County Water to participate in the County's Municipal CARES Act Reimbursement Program on behalf of the Town.

INTERLOCAL AGREEMENT

This Interlocal Agreement is hereby entered into as of the 15th day of **December, 2020**, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the COUNTY, and the Town of Loxahatchee Groves, a municipality located within Palm Beach County, hereinafter referred to as TOWN.

WHEREAS, on March 1, 2020, the State Surgeon General and State Health Officer declared that a public health emergency exists in the State of Florida as a result of COVID-19; and

WHEREAS, on March 9, 2020, Governor Ron DeSantis issued Executive Order 20-52 declaring a State of Emergency for the State of Florida as a result of COVID-19; and

WHEREAS, on March 13, 2020, pursuant to Section 252.38(3)(a)(5), Florida Statutes, COUNTY declared a State of Emergency as a result of COVID-19, and the declaration has been extended through and beyond this date in accordance with applicable law; and

WHEREAS, the COUNTY has received CARES ACT funds from the federal government for the procurement of COVID-19 related goods and services; and

WHEREAS, the TOWN has made expenditures for COVID-19 related goods and services that have not been and are not going to be reimbursed from any CARES ACT funds or other grants or donations; and

WHEREAS, Palm Beach County has determined that it is in the public's best interest to reimburse the TOWN for their procurement and expenditure of COVID-19 related goods or services with CARES ACT funds received by the COUNTY; and

WHEREAS, the COUNTY has created a Municipal CARES ACT Reimbursement Program for the benefit of the TOWN and the general public; and

WHEREAS, COUNTY and TOWN desire to enter into this Interlocal Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as hereinabove specified and as follows:

I. PURPOSE

The purpose of this Interlocal Agreement ("Agreement") is for the COUNTY to reimburse the TOWN for their procurement and expenditure for COVID-19 related goods or services in accordance with the Municipal CARES ACT Reimbursement Program ("Program"), which is attached hereto and incorporated herein as "Attachment A".

II. CONTRACT REPRESENTATIVES

The COUNTY'S representatives during the performance of this Agreement shall be Todd Bonlarron, Assistant County Administrator, telephone number (561) 355-4019 and Ed Chase, Intergovernmental Affairs Director, telephone number (561) 355-6266.

The TOWN's representatives during the performance of this Agreement shall be James S. Titcomb, Town Manager, telephone number (561) 793-2418, email JTitcomb@loxahatcheegrovesfl.gov and Francine Ramaglia, Assistant Town Manager, telephone number (561) 277-2153, email FRamaglia@loxahatcheegrovesfl.gov.

III. COMMENCEMENT OF INTERLOCAL AGREEMENT

This Agreement shall commence upon execution by both parties, and shall terminate on ______________________________.

IV. RESPONSIBILITIES OF TOWN

The TOWN must fully comply with the COUNTY's Program as described below, including the requirements of Attachment A.

A. All expenditures for which the TOWN will be seeking reimbursement from the COUNTY must have been made as a result of the COVID-19 virus and must have been procured and paid for between and including March 1, 2020 and October 31, 2020.
B. All expenditures for which the TOWN will be seeking reimbursement from the COUNTY must not have been included in the TOWN's most recent budget approved prior to March 1, 2020.
C. On or before December 1, 2020, the TOWN shall provide COUNTY with appropriate documentation, an executed Municipal CARES ACT Reimbursement Certification, and an Invoice Activity Report for all eligible items for which the TOWN is seeking reimbursement from COUNTY. The Invoice Activity Report is attached hereto and incorporated herein as "ATTACHMENT B".

V. PAYMENTS

Reimbursement made by the COUNTY to the TOWN under the Program will be provided based on the overall amount of funds requested relative to allocated and available COUNTY CARES ACT funds.

A. If a TOWN receives CARES ACT funds from the COUNTY and the expenses are denied by the federal government, the TOWN shall reimburse the COUNTY for the CARES ACT funds received for the denied expenditure.
B. If a municipality receives funding for expenses previously reimbursed with COUNTY CARES ACT funds, the TOWN shall reimburse the COUNTY for the CARES ACT funds received for those expenditures.
C. Any and all payments made by the COUNTY to the TOWN under the Program are subject

to availability of CARES Act funds.

RESPONSIBILITIES OF THE COUNTY

COUNTY shall review all eligible expenditures and documentation submitted by TOWN for the purpose of reimbursement. COUNTY shall reimburse TOWN for all eligible expenditures on or before December 30, 2020 or provide written denial of submitted expenditures for reimbursement.

VI. TERMINATION

Each Party may terminate this Agreement by serving a minimum fourteen (14) days prior written notice to the other Party.

VIII. PERSONNEL

TOWN ensures that its personnel shall not be employees of or have any contractual relationship with the COUNTY.

All of the services described herein shall be performed by, or under the supervision of TOWN. TOWN shall ensure that all personnel engaged in performing the services set forth herein shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

IX. INSURANCE/INDEMNIFICATION

TOWN acknowledges without waiving the right to sovereign immunity as provided by Florida Statutes 768.28, that it is self-insured for general liability and automobile liability under Florida sovereign immunity statutes with coverage limits of $200,000 per person and $300,000 per occurrence, or such monetary waiver limits that may change and be set forth by the legislature. User's self-insurance shall be primary with respect to any coverage maintained by the County.

Subject to the provisions and only within the limitations of Section 768.28, Florida Statutes, and without waiving sovereign immunity, the parties recognize their respective tort liability for injury or loss of property, personal injury, or death caused by the negligent or wrongful act or omission of any employee acting within the scope of the employee's office or employment. It is expressly understood that this provision shall not be construed as; i) a waiver of any right, defense or immunity that the parties have under Chapter 768.28, Florida Statutes, or any other statute, ii) an agreement by either Party hereto to indemnify the other; or iii) consent by either Party to be sued by third parties. Each party covenants to maintain sufficient general liability and workers' compensation coverage, unless self-insured, regarding its respective liability, throughout the term of this Agreement.

TOWN further agrees, to the extent allowed by law and without waiving the right to sovereign immunity, to indemnify and holds harmless the Federal Government, its employees and/or contractors; the State of Florida, Division of Emergency Management, its employees and/or contractors from liability to third parties for claims asserted under this Agreement. This section shall survive the termination of this Agreement.

X. SUCCESSORS AND ASSIGNS

The COUNTY and TOWN each binds itself and its partners, successors, executors, administrators and assigns to the other party and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement. Except as above, neither the COUNTY nor TOWN shall assign, sublet, convey or transfer its interest in this Agreement without the prior written consent of the other.

XI. REMEDIES

This Agreement shall be governed by the laws of the State of Florida. Any legal action necessary to enforce the Agreement will be held in a court of competent jurisdiction located in Palm Beach County, Florida. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

No provision of this Agreement is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Agreement, including but not limited to any citizen or employees of the COUNTY and/or TOWN.

XI. CONFLICT OF INTEREST

TOWN represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in Chapter 112, Part III, Florida Statutes, and the Palm Beach County Code of Ethics. TOWN further represents that no person having any such conflict of interest shall be employed for said performance of services.

TOWN shall promptly notify the COUNTY's representative, in writing, by certified mail, of all potential conflicts of interest of any prospective business association, interest or other circumstance which may influence or appear to influence the quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that may be undertaken and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute a conflict of interest if entered into by TOWN. The COUNTY agrees to notify TOWN of its opinion as soon as is reasonably possible. If, in the opinion of the COUNTY, the prospective business association, interest or circumstance would not constitute a conflict of interest by TOWN, the COUNTY shall so state in the notification and TOWN shall, at its option, enter into said association, interest or circumstance and it shall be deemed not in conflict of interest with respect to services provided under the terms of this Agreement.

XIII. ARREARS

TOWN shall not pledge the COUNTY'S credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. TOWN further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Agreement.

XIV. DISCLOSURE AND OWNERSHIP OF DOCUMENTS

To the extent allowed by Chapter 119, Florida Statutes, all written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the COUNTY or at its expense will be kept confidential by TOWN and will not be disclosed to any other party, directly or indirectly, without the COUNTY'S prior written consent unless required by a lawful court order. All drawings, maps, sketches, programs, data base, reports and other data developed, or purchased, under this Agreement for or at the COUNTY'S expense shall be and remain the COUNTY'S property and may be reproduced and reused at the discretion of the COUNTY.

All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Agreement and the consummation of the transactions contemplated hereby.

Notwithstanding any other provision in this Agreement, all documents, records, reports and any other materials produced hereunder shall be subject to disclosure, inspection and audit, pursuant to the Palm Beach County Office of the Inspector General, Palm Beach County Code, Sections 2-421 - 2-440, as amended.

XV. AUTHORITY TO PRACTICE

TOWN hereby represents and warrants that it has and will continue to maintain all licenses and approvals required to conduct its business and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the COUNTY's representative upon request.

XVI. SEVERABILITY

If any term or provision of this Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Agreement shall be deemed valid and enforceable to the extent permitted by law.

XVII. PUBLIC ENTITY CRIMES

As provided in F.S. 287.132-133, by entering into this agreement or performing any work in furtherance hereof, TOWN certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133(3)(a).

XVIII. NOTICE

All notices required in this Agreement shall be sent by certified mail, return receipt requested, hand delivery or other delivery service requiring signed acceptance.

If sent to the COUNTY, notices shall be addressed to:

____

____

____

____

If sent to TOWN, notices shall be addressed to:

James S. Titcomb, Town Manager
Francine L. Ramaglia, Assistant Town Manager
155 F Road
Loxahatchee Groves, FL 33470

XIX. ENTIRETY OF AGREEMENT

The COUNTY and TOWN agree that this Agreement sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties.

XX. REGULATIONS; LICENSING REQUIREMENTS

The COUNTY and TOWN shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion, and any other federal requirement now in effect or imposed in the future that apply to this Agreement. The COUNTY and TOWN are presumed to be familiar with all federal, state and local laws, ordinances, codes and regulations that may in any way affect the services offered.

XXI. COUNTERPARTS

This Agreement, including any exhibits that may be referenced herein, may be executed in one or more counterparts, all of which shall constitute collectively but one and the same Agreement. The COUNTY may execute the Agreement through electronic or manual means. TOWN shall execute by manual means only, unless the COUNTY provides otherwise.

XXII. PUBLIC RECORDS, ACCESS AND AUDITS

TOWN shall maintain all records pertaining to the procurement of the goods or services paid with federal funds for a period of five (5) years from the date of submission of the final expenditure report for the entire federal allocation or, for federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the federal awarding agency or pass-through entity. The COUNTY shall have access to such records as required in this Section for the purpose of inspection or audit during normal business hours, at TOWN's place of business. Exceptions include:

1. If any litigation, claim, or audit is started before the expiration of the five (5) year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken.
2. When the COUNTY has received written notification to extend the records retention period from the federal awarding agency, agency for audit, oversight agency for audit, agency for indirect costs, or pass-through entity.
3. Records for equipment acquired with federal funds must be retained for five (5) years *after final disposition*.
4. When records are transferred to or maintained by the federal awarding agency or pass-through entity, the five (5) year retention requirement is *not* applicable to the COUNTY.

IF TOWN HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO TOWN'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, PLEASE CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT RECORDS REQUEST, PALM BEACH COUNTY PUBLIC AFFAIRS DEPARTMENT, 301 N. OLIVE AVENUE, WEST PALM BEACH, FL 33401, BY E-MAIL AT RECORDSREQUEST@PBCGOV.ORG OR BY TELEPHONE AT 561-355-6680.

TOWN shall provide the COUNTY with an annual financial audit report that meets the requirements of sections 11.45 and 216.349, Florida Statutes, and Chapter 10.550 and 10.600, Rules of the Auditor General, and, to the extend applicable, the Single Audit Act of 1984, 31 U.S.C. ss. 7501-7507 and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Any party receiving such funds shall comply with said provisions, and shall fully cooperate with any other party' s compliance with said provisions, including OMB Circulars A-128 or A-133 for the purposes of auditing and monitoring the funds awarded under this Agreement.

XXIII. PALM BEACH COUNTY OFFICE OF THE INSPECTOR GENERAL AUDIT REQUIREMENTS

Pursuant to Palm Beach County Code, Section 2-421 - 2-440, as amended, Palm Beach County's Office of Inspector General is authorized to review past, present and proposed COUNTY contracts, transactions, accounts, and records. The Inspector General's authority includes, but is not limited to, the power to audit, investigate, monitor, and inspect the activities of entities contracting with the COUNTY, or anyone acting on their behalf, in order to ensure compliance with contract requirements and to detect corruption and fraud. Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be a violation of Palm Beach County Code, Section 2-421 – 2-440, and punished pursuant to Section 125.69, F.S., in the same manner as a second degree misdemeanor.

XXIV. CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS

The COUNTY has made all necessary affirmative steps to assure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible. TOWN, if prime subcontracts are to be let, shall take the Affirmative Steps listed below:

1. Placing qualified small and minority businesses and women's business enterprises on Solicitation lists;
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

XXV. CONFLICT OF INTEREST/GIFT POLICY

Conflict of Interest/Gift Policy.

1. CONFLICT OF INTEREST: Notwithstanding any provision of Section 2-443 of the Ethics Code, no employee, officer or agent of the TOWN may participate in the selection, award, or administration of a contract supported by a federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or may receive a tangible personal benefit from a vendor considered for a TOWN contract.

   In addition, all federal criminal law violations involving fraud, bribery or gratuity that potentially affect a federal award are required to be disclosed in writing. Failure to make the required disclosures can result in withheld payments, award termination, suspension or debarment of the vendor.

2. ORGANIZATIONAL CONFLICT OF INTEREST: If the vendor has a parent, affiliate, or subsidiary organization that is not a state government, local government, or Indian tribe, the non-federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest mean that because

of relationships with a parent company, affiliate, or subsidiary organization, the non-federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving the related organization.

GIFT POLICY: Notwithstanding any provision of the Ethics Code, no vendor or TOWN shall offer and no officer, employee, or agent of the COUNTY shall solicit or accept gratuities, favors, or anything of monetary value from TOWN or sub-providers

XXVI. INDEPENDENT PROVIDER RELATIONSHIP

TOWN is, and shall be, in the performance of all work, services, and activities under this Agreement, an Independent Provider and not an employee, agent, or servant of the COUNTY. All persons engaged in any of the work or services performed pursuant to this Agreement shall at all times, and in all places, be subject to TOWN's sole direction, supervision, and control. TOWN shall exercise control over the means and manner in which it and its employees perform the work, and in all respects TOWN's relationship, and the relationship of its employees, to the COUNTY shall be that of an Independent Provider and not as employees or agents of the COUNTY. TOWN does not have the power or authority to bind the COUNTY in any promise, agreement, or representation other than specifically provided for in this Agreement.

XXVII. CONTINGENT FEE

TOWN warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for TOWN, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for TOWN, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement.

XXVIII. NON-DISCRIMINATION

1. The COUNTY is committed to assuring equal opportunity in the award of contracts and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R-2017-1770, as may be amended, TOWN warrants and represents that throughout the term of the Contract, including any renewals thereof, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression, or genetic information. Failure to meet this requirement shall be considered default of the Agreement.

2. Equal Employment Opportunity. During the performance of this Agreement, TOWN agrees as follows:

   TOWN will comply with all applicable federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352)which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation

Act of 1973, as amended (29) - 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) Rehabilitation Act of 1973 any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. TOWN shall comply with the Drug Free Workforce Act of 1988.

XXIX. DISCRIMINATORY VENDOR LIST

An entity or affiliate who has been placed on the discriminatory vendor list may not: submit a proposal on a contract to provide goods or services to a public entity; submit a proposal on a contract with a public entity for the construction or repair of a public building or public work; submit proposals on leases of Real Property to a public entity; award or perform work as a vendor, supplier, sub-provider, or consultant under contract with any public entity; nor transact business with any public entity. The Florida Department of Management Services is responsible for maintaining the discriminatory vendor list and intends to post the list on its website. Questions regarding the discriminatory vendor list may be directed to the Florida Department of Management Services, Office of Supplier Diversity at (850) 487-0915.

XXX. DEBARMENT AND SUSPENSION

A completed "Certification Regarding Debarment and Suspension" (Attachment C) is required at time of response submission. Upon request, TOWN agrees to provide the COUNTY with subsequent certification(s) for it and/or its suppliers, sub-Providers and sub-consultants after Contract award. This Agreement is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such TOWN is required to verify that none of TOWN, its principals (defined at 2 C.F.R. §180.995), or its affiliates (defined at 2 C.F.R. §180.905 are excluded (defined at 2 C.F.R. §180.935). TOWN must comply with 2 C.F.R. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into. This certification is a material representation of fact relied upon by the COUNTY. If it is later determined that TOWN did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the Federal Government serving as grantee and COUNTY as sub-grantee, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. SCHOOL BOARD must comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. TOWN further agrees to include a provision requiring such compliance in its lower tier covered transactions.

XXXI. FEDERAL SYSTEM FOR AWARD MANAGEMENT

A contract award shall not be made to parties listed on the government-wide exclusions set forth in the System for Award Management ("SAM") (found at www.sam.gov), which contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority.

XXXII. SCRUTINIZED COMPANIES

1. As provided in F.S. 287.135, by entering into this Agreement or performing any work in furtherance hereof, TOWN certifies that it, its affiliates, suppliers, sub-providers and consultants who will perform hereunder, have not been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel, pursuant to F.S. 215.4725. Pursuant to F.S. 287.135(3)(b), if CONSULTANT is found to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel, this Agreement may be terminated at the option of the COUNTY.
2. When contract value is greater than $1 million: As provided in F.S. 287.135, by entering into this Agreement or performing any work in furtherance hereof, TOWN certifies that it, its affiliates, suppliers, sub-providers and consultants who will perform hereunder, have not been placed on the Scrutinized Companies With Activities in Sudan List or Scrutinized Companies With Activities in The Iran Petroleum Energy Sector List created pursuant to F.S. 215.473 or is engaged in business operations in Cuba or Syria.

If the COUNTY determines, using credible information available to the public, that a false certification has been submitted by TOWN, this Agreement may be terminated and a civil penalty equal to the greater of $2 million or twice the amount of this Agreement shall be imposed, pursuant to F.S. 287.135. Said certification must also be submitted at the time of Agreement renewal.

XXXIII. MODIFICATIONS OF WORK

The COUNTY reserves the right to make changes in Scope of Work or Program, including alterations, reductions therein, or additions thereto. Upon receipt by TOWN of the COUNTY's notification of a contemplated change, TOWN shall, in writing: (1) provide a detailed estimate for the increase or decrease in cost due to the contemplated change; (2) notify the COUNTY of any estimated change in the completion date; and (3) advise the COUNTY if the contemplated change shall affect TOWN's ability to meet the completion dates or schedules of this Agreement. If the COUNTY so instructs, in writing, TOWN shall suspend work on that portion of the Scope of Work affected by a contemplated change, pending the COUNTY's decision to proceed with the change. If the COUNTY elects to make the change, the COUNTY shall initiate an Agreement Amendment, and TOWN shall not commence work on any such change until such written amendment is signed by TOWN and approved and executed on behalf of Palm Beach County.

XXXIV. CLEAN AIR ACT AND THE FEDERAL WATER POLLUTION CONTROL ACT

TOWN agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended (42 U.S.C. 7401-7671) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251-1387).

TOWN agrees to report each violation to the COUNTY, and understands and agrees that the COUNTY will, in turn, report each violation as required by the federal awarding agency and the appropriate Environmental Protection Agency Regional Office.

TOWN agrees to include these requirements in each subcontract exceeding $100,000 financed in whole or in part with federal assistance money.

XXXV. SCIENTIFIC RESEARCH AND DEVELOPMENT AND COPYRIGHT AND PATENT RIGHTS

Those solicitations or contracts providing federal funds in support of scientific research and development must comply with the requirements of 37 C.F.R. 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. COUNTY shall be the exclusive owner of any patent rights arising as a result of any discovery or invention which arises or is developed in the course of or under this Agreement. The COUNTY shall hold the copyright to works produced or purchased under this Agreement. FEMA and the Federal Government hold a royalty-free, non-exclusive and irrevocable license to produce, publish, or to otherwise authorize others to use, for Federal Government purposes, copyrighted material that was developed under a federal award or purchased under a federal award.

XXXVI. MANDATORY STANDARDS AND POLICIES RELATING TO ENERGY EFFICIENCY

TOWN is required to comply with mandatory standards and policies related to energy efficiency that are contained in the State energy conservation plan issued in accordance with the Energy Policy and Conservation Act (Pub. L. 94–163, 89 Stat. 871) (42 U.S.C. 6201).

XXXVII. PROCUREMENT OF RECOVERED MATERIALS

TOWN is to provide COUNTY with those goods designated by the Environmental Protection Agency ("EPA"), at 40 C.F.R. 247 – 247.17, that contain the highest percentage of recovered materials practicable while maintaining a satisfactory level of competition for goods valued above $10,000 *or* where the value of the goods procured during the preceding fiscal year exceeded $10,000. Categories of goods with the highest percentage of recovered materials include construction products; landscaping products; miscellaneous products; non-paper office products; paper and paper products; park and recreation products; transportation products; and, vehicular products.

XXXVIII. PROGRAM FRAUD AND FALSE OR FRAUDULENT OR RELATED ACTS

TOWN acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to TOWN's actions pertaining to this contract. (31 U.S.C. Chapter 38).

XXXIX. FEDERAL CRIMINAL LAW/FALSE STATEMENTS ACT

The False Statement Act sets forth liability for, among other things, any person who knowingly submits a false claim to the Federal Government or causes another to submit a false claim to the government or knowingly makes a false record or statement to get a false claim paid by the government. For example, a false claim could include false billing documentation submitted by the COUNTY received from TOWN or sub-provider under the Agreement. (31 U.S.C. 3729).

XXXX. HIRING OF MECHANICS OR LABORERS

For those solicitations and contracts including the employment of mechanics or laborers, the contract must provide for compliance with 40 U.S.C § 3702, as supplemented by Department of Labor regulations (29 C.F.R. 5). Specifically, TOWN shall be required to compute the wages of every mechanic and laborer based on a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half (1½) times the basic rate of pay for all hours worked in excess of 40 hours in the work week.

XXXXI. <u>DRUG-FREE WORKPLACE</u>

TOWN shall implement and maintain a drug-free workplace program of at least the following items:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the TOWN'S policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the services that are under contract a copy of the statement specified in Item Number 1 above.

4. In the statement specified in Item Number 1 above, notify the employees that, as a condition of providing the services that are under Contract, the employee will abide by the terms of the statement and will notify the TOWN of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction or plea.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, for any employee who is so convicted or so pleads.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Section 287.087, Florida Statutes.

XXXXII. AMERICANS WITH DISABILITIES (ADA)

TOWN shall meet all the requirements of the Americans With Disabilities Act (ADA), which shall include, but not be limited to, posting a notice informing service recipients and employees that they can file any complaints of ADA violations directly with the Equal Employment Opportunity Commission (EEOC), One Northeast First Street, Sixth Floor, Miami, Florida 33132.

IN WITNESS WHEREOF, the County Administrator, on behalf of the COUNTY, and TOWN have executed this Agreement on the day and year written above.

PALM BEACH COUNTY, FOR ITS
BOARD OF COUNTY COMMISSIONERS

By: ______________________________
Verdenia C. Baker, County Administrator

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By:______________________________
County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By: ______________________________
Todd J. Bonlarron, Assistant County Administrator

IN WITNESS WHEREOF, the County Administrator, on behalf of the COUNTY, and TOWN have executed this Agreement on the day and year written above.

WITNESS:

____
Signature

____
Name (type or print)

TOWN OF LOXAHATCHEE GROVES

____
Signature

____
Name (type or print)

____
Title

Attachment A

Municipal CARES ACT Reimbursement Program

Purpose of the Program: This Program is designed to reimburse municipalities in Palm Beach County ("PBC") that have made certain expenditures related to COVID-19. For reimbursement by PBC, the municipalities must not have previously received reimbursement from the Coronavirus Aid, Relief, and Economic Security Act ("CARES ACT") for those expenditures and must not have previously received grant funds or donations for those expenditures.
Allocation for the Program: CARES ACT funding will be provided for this Program in an amount to be determined based on a percentage of allocated and available PBC CARES ACT funds.

Assistance Offered: Municipalities must submit their funding reimbursement requests to PBC in accordance with the rules of the Program; and, reimbursements will be provided based on the overall amount of funds requested relative to allocated and available PBC CARES ACT funds.

Eligibility:

- All 39 municipalities located in PBC are eligible to receive CARES ACT funding under this Program; and
- All expenditures must be related to the COVID- 19 virus and must have occurred between March 1, 2020 and ending October 31, 2020; and
- All COVID-19 related expenditures must not have been included in your municipality's budget; and
- All requests for funding must be submitted to the PBC with appropriate backup documentation no later than December 1, 2020.
- Please note that if a municipality receives CARES ACT funds from PBC and the expenses are denied by the federal government, the municipality shall reimburse PBC for the CARES ACT funds received. Further, if a municipality receives funding for expenses previously reimbursed with PBC CARES ACT funds, the municipality shall reimburse PBC for the CARES ACT funds received.

Eligible Reimbursement Categories: Only the following COVID-19 related goods or services are eligible municipal expenditures for reimbursement with CARES ACT funding under the Program:

Testing:
- Testing Kits
- Infrastructure related to testing locations

Public Information:
- Signage for indoor security, sanitization and social distancing guidelines
- Signage for facility and park closures, electronic signage
- Rental items for closure instruction and security; signage, barricades and barriers

Safety Equipment:

- Touchless conversion equipment
- Plexiglas dividers and installation
- Disinfectant sprayers and fogger equipment and supplies

PPE:

- Masks, gloves
- Sanitizer, sanitizer stations, wipes
- Face shields
- First-responder PPE, testing or other eligible items

Technology:

- Laptops and printers purchased for remote employee workstations related directly to COVID-19
- Monitors, screens and other equipment used remotely or for social distancing at facilities
- VPN expenses for remote workers
- Zoom, WebEx and other licenses purchased specifically for virtual public meeting use

Required Documents Required for EACH Reimbursement Request

- Municipality must submit a fully executed invoice, the applicable purchase order or contract, a receipt marked "Paid" or cancelled check or another financial document that shows receipt and payment of the COVID 19 related expenditure.

Each submitted invoice must include a detailed breakdown of the costs incurred within each eligible reimbursement category and the total reportable eligible expenses in response to the COVID-19 public health emergency. Accompanying each invoice must be an executed Coronavirus Relief Fund Certification and Invoice activity report:

1. A completed Municipal CARES ACT Reimbursement Certification:
   - An individual authorized to submit reimbursement requests on behalf of the local government must certify by signing the attached Local Government Coronavirus Relief Funds Certification signifying that the items and costs listed therein are eligible expenditures incurred due to the COVID-19 public health emergency that were not previously accounted for in the most recent approved budget as of March 1, 2020, and that the funds were used in accordance with section 601(a) of the Social Security Act, as added by section 5001 of the CARES Act.

2. A completed Invoice Activity Report (*instructions included in document*):
    - Must be submitted as an Excel spreadsheet, not a PDF, and include the total amount of all previous reimbursement requests and the total amount of funds being requested in the current reimbursement request for each eligible reimbursement category.
    - Include a detailed breakdown of the individual eligible expenditures reported by each eligible reimbursement category.
    - Include a brief description of the use of the funds being requested for each eligible reimbursement category. Keep descriptions as concise as possible, but include adequate context to demonstrate how these funds addressed the COVID-19 emergency.

Incomplete or improperly prepared submissions may result in review and payment delays or denials. Municipalities shall maintain sufficient accounting records in accordance with state and federal laws; and are responsible for maintaining clear and accurate Program records, and making them accessible to PBC upon request.

Justification

- To support municipalities that have been affected by COVID-19 and have had limited funding options to cover expenditures relating to the COVID-19 pandemic.

Other

- Completed applications will be processed in the order that they are received.

####

MUNICIPAL CARES ACT REIMBURSEMENT CERITIFICATION

I, <_____________________ > am the <___________________ > of <______________________>, and I certify that:

(First name, Last Name) (Administrative Title) (Municipal Name)

1. I have the authority and approval from the governing body on behalf of the Municipality to request reimbursement from Palm Beach County ("PBC") per contract number <_________________> from the allocation of Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") for eligible expenditures included on the corresponding invoice voucher for report period <___________>.
2. I understand that as additional federal guidance becomes available, a contract amendment to the agreement between PBC and the Municipality may become necessary.
3. I understand PBC will rely on this certification as a material representation in processing this reimbursement.
4. I certify the use of funds submitted for reimbursement under the PBC Municipal CARES ACT Reimbursement Program were used to cover only those costs that:
    a. Are eligible expenditures as defined by the PBC Municipal CARES ACT Reimbursement Program; and
    b. Were not accounted for in the municipal budget most recently approved prior to March 1, 2020; and
    c. Were incurred during the period that begins on March 1, 2020 and ends on October 31, 2020.
5. I understand that the use of funds pursuant to this certification must adhere to the official guidance issued under the PBC Municipal CARES ACT Reimbursement Program on what constitutes an eligible expenditure. We have reviewed the guidance established by the U.S. Department of Treasury and PBC and certify that the costs meet the required guidance. Any funds expended by the municipality in any manner that does not adhere to official federal or local guidance shall be returned to PBC, and any funds denied by the US Treasury must be remitted back to PBC by the municipality.
6. I understand the municipality receiving funds pursuant to this certification shall retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts in a manner consistent with 2 CFR S 200.333 *Retention requirements for records of 2 CFR Part 200 Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards (*Uniform Guidelines*).* Such documentation may be subject to audit by the County Internal Auditor, PBC Inspector General and/or Federal Inspector General.
7. I understand any funds provided pursuant to this certificate cannot be used as a revenue replacement for lower than expected tax or other revenue collections.
8. I understand funds received pursuant to this certification cannot be used for expenditures for which the municipality has received any other COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense.

I certify that I have read the above certification and my statements herein are true and correct to the best of my knowledge.

_______________________________ ___________________________

Printed Name Signature

_______________________________ ___________________________

Title Date

ATTACHMENT B

INVOICE ACTIVITY REPORT

Municipality:

Vendor	Invoice #	Amount Paid	Description

(The invoice activity report template will be forwarded to you as an Excel document.)

ATTACHMENT C
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

TOWN certifies that:

(a) This Agreement is a covered transaction for purposes of 2 CFR, Part 180 and 2 CFR Part 3000. As such, TOWN is required to verify that none of its principals (defined at 2 CFR 180.995), or its affiliates (defined at 2 CFR 180.905) are excluded (defined at 2 CFR 180.940) or disqualified (defined at 2 CFR 180.935).

(b) TOWN must comply with 2 CFR Part 180, subpart C and 2 CFR Part 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

(c) This certification is a material representation of fact relied upon by the County. If it is later determined that TOWN did not comply with 2 CFR Part 180, subpart C and 2 CFR Part 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/ or debarment.

(d) TOWN agrees to comply with the requirements of 2 CFR Part 180, subpart C and 2 CFR Part 3000, subpart C throughout the term of the Agreement. TOWN further agrees to include a provision requiring such compliance in its lower tier covered transactions, including submission to Agreement or of this Certification completed by its trade contractors, suppliers, subcontractors and sub-consultants.

TOWN

____ ________________
Name, (Title) Date

ATTACHMENT D
CERTIFICATION REGARDING LOBBYING

TOWN certifies, to the best of his or her knowledge, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

TOWN certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, TOWN understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

TOWN

_______________________________________ ______________

Name, (Title) Date

Florida's Last Frontier
Town of
LOXAHATCHEE GROVES

155 F Road • Loxahatchee Groves, Florida 33470 • Telephone (561) 793-2418 • Fax (561) 793-2420 •
www.loxahatcheegrovesfl.gov

December 1, 2020

Mr. Ed Chase, Director of Intergovernmental Affairs and Community Engagement
Ms. Sherry Brown, OFMB Director
Palm Beach County
Governmental Center, 301 North Olive Avenue
West Palm Beach, Florida 33401

RE: Palm Beach County Municipal CARES Reimbursement Program

Dear Ed and Sherry:

Attached you will find the Town of Loxahatchee Groves request for reimbursement for certain expenditures related to COVID-19 pursuant to the Palm Beach County Municipal CARES ACT Reimbursement Program. We have not received reimbursement, grant funds and/or donations for any of the expenditures from any other individual or agency. We believe the expenditures listed on the accompanying worksheet are eligible as they are related to the COVID- 19 virus and occurred between March 1, 2020 and ending October 31, 2020 and were not included in the Town's budget.

The worksheet is organized in the Technology, Safety Equipment and PPE eligibility categories and we have provided what we believe to be appropriate back up documentation—it is mostly limited to invoices with date stamps for receipt and payment dates as these items were obtained using existing vendors for necessary services and purchases in response to the public health emergency. We have also noted this information on the worksheet and, if desired, will provide bank statements to support actual payment.

In addition to the Invoice Activity Report (to which the Muni CARES Reimbursement Worksheet is attached), we have also provided a consolidated executed Coronavirus Relief Fund Certification. Please note that the contract number remains blank for you to fill in as needed. Finally, we are placing the Interlocal Agreement of the Town Council Agenda for December 17, 2020.

Thank you very much for the opportunity to apply for reimbursement. We are hopeful our package enables us to receive reimbursement for the listed expenditures. Should you have any questions and/or need any additional information, please let us know.

Respectfully,

Francine

Francine L. Ramaglia
Assistant Town Manager

Cc: James. S. Titcomb, Town Manager
Lakisha Burch, Town Clerk
James Brako, Town Attorney

PALM BEACH COUNTY MUNICIPAL CARES ACT REIMBURSEMENT PROGRAM

MUNICIPAL CARES ACT REIMBURSEMENT CERITIFICATION

I, **Francine L. Ramaglia** am the **Assistant Town Manager** of **Town of Loxahatchee Groves**, and I certify that:

1. I have the authority and approval from the governing body on behalf of the Municipality to request reimbursement from Palm Beach County ("PBC") per contract number <_______________> from the allocation of Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") for eligible expenditures included on the corresponding invoice voucher for report period **beginning on March 1, 2020 and ending on October 31, 2020**.
2. I understand that as additional federal guidance becomes available, a contract amendment to the agreement between PBC and the Municipality may become necessary.
3. I understand PBC will rely on this certification as a material representation in processing this reimbursement.
4. I certify the use of funds submitted for reimbursement under the PBC Municipal CARES ACT Reimbursement Program were used to cover only those costs that:
    a. Are eligible expenditures as defined by the PBC Municipal CARES ACT Reimbursement Program; and
    b. Were not accounted for in the municipal budget most recently approved prior to March 1, 2020; and
    c. Were incurred during the period that begins on March 1, 2020 and ends on October 31, 2020.
5. I understand that the use of funds pursuant to this certification must adhere to the official guidance issued under the PBC Municipal CARES ACT Reimbursement Program on what constitutes an eligible expenditure. We have reviewed the guidance established by the U.S. Department of Treasury and PBC and certify that the costs meet the required guidance. Any funds expended by the municipality in any manner that does not adhere to official federal or local guidance shall be returned to PBC, and any funds denied by the US Treasury must be remitted back to PBC by the municipality.
6. I understand the municipality receiving funds pursuant to this certification shall retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts in a manner consistent with 2 CFR S 200.333 *Retention requirements for records of 2 CFR Part 200 Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards (*Uniform Guidelines*).* Such documentation may be subject to audit by the County Internal Auditor, PBC Inspector General and/or Federal Inspector General.
7. I understand any funds provided pursuant to this certificate cannot be used as a revenue replacement for lower than expected tax or other revenue collections.
8. I understand funds received pursuant to this certification cannot be used for expenditures for which the municipality has received any other COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense.

I certify that I have read the above certification and my statements herein are true and correct to the best of my knowledge.

Francine L. Ramaglia
Printed Name

Francine Ramaglia
Signature

Assistant Town Manager
Title

November 30, 2020
Date

PALM BEACH COUNTY MUNICIPAL CARES ACT REIMBURSEMENT PROGRAM

INVOICE ACTIVITY REPORT

INVOICE ACTIVITY REPORT

Municipality: ***TOWN OF LOXAHATCHEE GROVES***

Vendor	Invoice #	Amount Paid	Description

**** SEE ATTACHED MUNICIPAL CARES REIMBURSEMENT WORKSHEET***

(The attached was prepared using the invoice activity report template forwarded to us as an Excel document.)

INVOICE ACTIVITY REPORT

MuniCARES Reimbursement Worksheet

Municipality: Town of Loxahatchee Groves

Category	Vendor	Invoice #	Amount Paid	Date Paid	Check#/Credit Card	Description
Technology	Keshavarz & Associates, Inc.	036n-Permit Setup/Process	$ 10,091.50	11/30/2020	9798	Implementation of fully online permitting system due to COVID-19 - Technology
	Keshavarz & Associates, Inc.	037-Permit Setup	$ 9,253.50	11/30/2020	9798	Implementation of fully online permitting system due to COVID-19 - Technology
	Keshavarz & Associates, Inc.	037-Permit Processing	$ 9,405.00	11/30/2020	9798	Implementation of fully online permitting system due to COVID-19 - Technology
	Metropolitan Business Payment Solutions	45178	$ 1,812.00	9/15/2020	Credit Card	Clover Station (remote deposit and online payment) - Technology
	NodeO	1299	$ 239.00	6/26/2020	9616	Upgrade laptop for remote work - Technology
	NodeO	1303	$ 1,033.00	6/26/2020	9616	Purchase of laptops for chamber zoom & remote command and control of water system - Technology
	NodeO	1340	$ 200.00	9/8/2020	9697	Configure laptop for remote work - Technology
	NodeO	1341	$ 100.00	9/8/2020	9697	Data transfer & set up laptops - Technology
	NodeO	1348	$ 100.00	9/8/2020	9697	Data transfer & set up laptops - Technology
	NodeO	1350	$ 578.00	9/8/2020	9697	Install & Configure wireless access for the chambers - Technology
	NodeO	1351	$ 1,212.00	9/8/2020	9697	Install & Configure logitch camera for the chambers - Technology
	NodeO	1384	$ 150.00	10/15/2020	9743	Work station patch in panel - Technology
	NodeO	1385	$ 300.00	10/15/2020	9743	Works station /clover/zoom audio - Technology
	NodeO	1389	$ 100.00	10/15/2020	9743	Calibrated camera for wide view - Technology
	Zoom	26234415	$ 14.99	6/17/2020	Credit Card	Zoom meetings - Technology
	Zoom	31343145	$ 16.62	9/15/2020	Credit Card	Zoom meetings - Technology
	Zoom	36419861	$ 16.62	9/30/2020	Credit Card	Zoom meetings - Technology
	Zoom	41684701	$ 16.62	10/4/2020	Credit Card	Zoom meetings - Technology
	MERCH Bankcard -MBPS	Apr-20	$ 23.50	5/1/2020	EFT	Credit card processing service - Technology
	MERCH Bankcard -MBPS	May-20	$ 36.72	6/1/2020	EFT	Credit card processing service - Technology
	MERCH Bankcard -MBPS	Jun-20	$ 58.04	7/1/2020	EFT	Credit card processing service - Technology
	MERCH Bankcard -MBPS	Jul-20	$ 113.59	8/1/2020	EFT	Credit card processing service - Technology
	MERCH Bankcard -MBPS	Aug-20	$ 95.22	9/1/2020	EFT	Credit card processing service - Technology
	MERCH Bankcard -MBPS	Oct-20	$ 303.05	11/1/2020	EFT	Credit card processing service - Technology
	MERCH Bankcard -MBPS	Sep-20	$ 239.52	10/1/2020	EFT	Credit card processing service - Technology
	GateWay/MBPS	273674537-273921966-3150	$ 53.52	7/1/2020	EFT	Credit card processing service - Technology
	GateWay/MBPS	274425874	$ 50.19	8/1/2020	EFT	Credit card processing service - Technology
	GateWay/MBPS	274678303	$ 26.97	9/1/2020	EFT	Credit card processing service - Technology
	GateWay/MBPS	274940201	$ 28.89	9/3/2020	EFT	Credit card processing service - Technology
	GateWay/MBPS	275202620	$ 27.69	11/2/2020	EFT	Credit card processing service - Technology
			$ 35,695.75			
Sofey Equipment	Comfort Zone	44092	$ 2,550.00	7/23/2020	9641	Halo UV Light -Safety Equipment
	TreeTop Products	CSTRE20188	$ 1,007.05	9/15/2020	Credit Card	Picnic table for social distancing and outdoor overflow - Safety Equipment
	Walmart	1042000314	$ 39.97	6/19/2020	Credit Card	Tent for social distancing and outdoor overflow -Safety Equipment
			$ 3,597.02			
PPE	CQ Concepts	4363	$ 203.33	4/4/2020	Credit Card	Isopropiy Alchohol 99% 1 gallon - PPE
	Tylander Office Solutions	1007466	$ 33.98	9/30/2020	Credit Card	Germicidal Wipe - PPE
	Tylander Office Solutions	OE-1099970-1	$ 107.96	7/29/2020	Credit Card	Germicidal Wipes & Sanitiser Gel - PPE
	Cintas	5031551919	$ 7.47	11/18/2020	9760	Hand Sanitizer - PPE
	Cintas	5017486703	$ 19.82	6/26/2020	9610	Hand Sanitizer - PPE
	Cintas	9089379395	$ 65.00	6/26/2020	9610	Face mask - PPE
	Cintas	5016600520	$ 10.65	9/8/2020	9686	Hand Sanitizer - PPE
	Amazon	112-3996332-7913004	$ 34.99	6/17/2020	Credit Card	Face mask - PPE
	Amazon	112-9056221-6453803	$ 39.98	6/17/2020	Credit Card	Vinyl Gloves - PPE
	Amazon	112-9672501-9100200	$ 64.89	6/17/2020	Credit Card	Hand Sanitizer - PPE
	Amazon	113-138969-4013862	$ 119.97	9/15/2020	Credit Card	Touchless Dispenser Wall mounted - PPE
	Amazon	113-8406952-5926600	$ 76.99	9/15/2020	Credit Card	Gel Hand Sanitizer - PPE
	Home Depot	052379-8032844	$ 67.73	6/17/2020	Credit Card	Hand Sanitizer/Thermometer - PPE
			$ 852.76			
		Total Submitted Covid 19 Spending	$ 40,145.53			

ATTACHMENT C

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

CITY certifies that:

(a) This Agreement is a covered transaction for purposes of 2 CFR, Part 180 and 2 CFR Part 3000. As such, CITY is required to verify that none of its principals (defined at 2 CFR 180.995), or its affiliates (defined at 2 CFR 180.905) are excluded (defined at 2 CFR 180.940) or disqualified (defined at 2 CFR 180.935).

(b) CITY must comply with 2 CFR Part 180, subpart C and 2 CFR Part 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

(c) This certification is a material representation of fact relied upon by the County. If it is later determined that CITY did not comply with 2 CFR Part 180, subpart C and 2 CFR Part 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/ or debarment.

(d) CITY agrees to comply with the requirements of 2 CFR Part 180, subpart C and 2 CFR Part 3000, subpart C throughout the term of the Agreement. CITY further agrees to include a provision requiring such compliance in its lower tier covered transactions, including submission to Agreement or of this Certification completed by its trade contractors, suppliers, subcontractors and sub-consultants.

CITY

Francine L. Ramaglia — 11/30/20

Name, (Title) — Date

Asst. Town Manager

ATTACHMENT D
CERTIFICATION REGARDING LOBBYING

CITY certifies, to the best of his or her knowledge, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

CITY certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, CITY understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

CITY

Francine J. Ramaglia 11/20/20

Name, (Title) Date

Asst. Town Manager

KESHAVARZ & ASSOCIATES
CIVIL ENGINEERING | SURVEYING | CONSULTING

PAID NOV 3 0 2020

INVOICE FOR PROFESSIONAL SERVICES

PROJECT: Land Development Review – "Cost Recovery" PERMITTING SETUP SERVICES — DATE 10/20/2020

TO: Town of Loxahatchee Groves
Attn: Mr. Jamie Titcomb, Town Manager — K&A Project No. 15-1069
155 F Road
Loxahatchee Groves, FL 33470 — **Invoice No. 037.PERMIT SETUP**

For services performed from July 18th through September 30th, 2020 associated with Work Authorization No. 13-0801 TE:

General Consulting Services regarding **"PERMIT SETUP FOR TOWN OF LOXAHATCHEE GROVES":**

- **Set up permitting and update routinely;**
- **Meetings and correspondence with Town Staff regarding permitting processes and transfer protocols;**
- **Updated Standard Operating Procedures;**
- **Review and discuss permitting fee adjustments for the Town;**
- **Update permit application forms, tracking systems and intake protocols.**

Principal	3.00 hours @ $215.00 per hour	$	645.00
Senior Project Manager	20.00 hours @ $160.00 per hour	$	3,200.00
Project Engineer	33.00 hours @ $115.00 per hour	$	3,795.00
Regulatory Liaison	17.75 hours @ $ 80.00 per hour	$	1,420.00
Administrator	2.50 hours @ $ 70.00 per hour	$	175.00
Disbursements:	62 Plot Media on 8.5 x 11 @ $ 0.25 each	$	15.50
	6 Plot Media on 11 x 17 @ $ 0.50 each	$	3.00
	TOTAL AMOUNT NOW DUE	$	9,253.50

THE PRESENT STATUS OF THE ACCOUNT IS AS FOLLOWS:

NEW CHARGES . . . . . $ 9,253.50

AMOUNT NOW DUE . . . . . $ **9,253.50**

Fees for professional services rendered are due and payable upon receipt of invoice. In the event the client has an objection to any portions of said invoice, the client must notify Keshavarz & Associates, Inc. in writing within twenty (20) days of the date of the invoice. Such notice of objection shall be accompanied by payment of any undisputed portion of said invoice. If written objection is not received within twenty (20) days, it shall constitute approval of invoice by client. Amounts not paid in 30 days are subject to 1½% monthly service charge (18% annual rate). If payment is not received within sixty (60) days of the billing date, work could be suspended on the project until the outstanding invoice(s) are paid in full.

001·20·51·515·53451

KESHAVARZ
— & ASSOCIATES —
CIVIL ENGINEERING | SURVEYING | CONSULTING

PAID NOV 3 0 2020

INVOICE FOR PROFESSIONAL SERVICES

PROJECT: Land Development Review – "Cost Recovery" DATE 10/20/2020
PERMIT PROCESSING SERVICES Revised **11/12/2020**
TO: Town of Loxahatchee Groves
Attn: Mr. Jamie Titcomb, Town Manager K&A Project No. 15-1069
155 F Road
Loxahatchee Groves, FL 33470 **Invoice No. 037.PERMIT PROCESS**

For services performed associated with Work Authorization No. 13-0801 TE:

General Consulting Services regarding **"PERMIT PROCESSING ON BEHALF OF THE TOWN OF LOXAHATCHEE GROVES"**:

See attached detailed spreadsheet associated with permitting services on behalf of the Town

Senior Project Manager	5.50 hours @ $160.00 per hour.	$ 3,160.00
Project Engineer	20.50 hours @ $115.00 per hour	$ 5,405.00
Regulatory Liaison	62.75 hours @ $ 80.00 per hour	$ 840.00

TOTAL AMOUNT NOW DUE $ 9,405.00

THE PRESENT STATUS OF THE ACCOUNT IS AS FOLLOWS:

PREVIOUS BALANCE . . . . $ 10,091.50

PAYMENT RECEIVED. . . . . $ (0.00)

NEW CHARGES. . . . . $ 9,405.00

AMOUNT NOW DUE . . . . $ 19,496.50

Fees for professional services rendered are due and payable upon receipt of invoice. In the event the client has an objection to any portions of said invoice, the client must notify Keshavarz & Associates, Inc. in writing within twenty (20) days of the date of the invoice. Such notice of objection shall be accompanied by payment of any undisputed portion of said invoice. If written objection is not received within twenty (20) days, it shall constitute approval of invoice by client. Amounts not paid in 30 days are subject to 1½% monthly service charge (18% annual rate). If payment is not received within sixty (60) days of the billing date, work could be suspended on the project until the outstanding invoice(s) are paid in full.

001·26·51·515·53451

711 N Dixie Hwy Suite #201, West Palm Beach, FL 33401 Tel: (561) 689-8600
Keshavarz.com

KESHAVARZ
— & ASSOCIATES —
CIVIL ENGINEERING | SURVEYING | CONSULTING

PAID NOV 30 2020

INVOICE FOR PROFESSIONAL SERVICES

PROJECT:	Land Development Review – "Cost Recovery" PERMITTING SERVICES	DATE 7/24/2020 **revised 11/12/2020**
TO:	Town of Loxahatchee Groves Attn: Mr. Jamie Titcomb, Town Manager 155 F Road Loxahatchee Groves, FL 33470	K&A Project No. 15-1069 **Invoice No. 036.n - 1**

For services performed through July 17th, 2020 associated with Work Authorization No. 13-0801 TE:

General Consulting Services regarding **"PERMITTING FOR TOWN OF LOXAHATCHEE GROVES"**:

- **Preparation for and attendance of conference call with Town staff to discuss permitting services for the Town, and organizational methods;**
- **Review permitting standards, development of infrastructure permit flow chart and Standard Operating Procedures (SOPs);**
- **Attendance of "Go To Meeting" with Town staff on permitting processes;**
- **Continued development of SOPs related to infrastructure permits, right-of-way permits, and vegetative land clearing permits;**
- **Meeting to discuss permitting takeover, and continued development of infrastructure, right of way, vegetative land clearing and floodplain development permit packages including applications, checklist, permit and general SOPs;**
- **Extensive data configurations for excel files to generate permit spreadsheets and forms with autoread table functions; processing of flow charts, etc. for creation of forms;**
- **General consultation regarding same.**

Principal	2.50 hours @ $215.00 per hour.	$	537.50
Senior Project Manager	12.75 hours @ $160.00 per hour.	$	2,040.00
Project Engineer (PE)	38.00 hours @ $115.00 per hour	$	4,370.00
Project Engineer (EI)	27.50 hours @ $ 95.00 per hour	$	2,612.50
Regulatory Liaison	5.50 hours @ $ 80.00 per hour	$	440.00
Administrator	1.00 hours @ $ 70.00 per hour	$	70.00

Disbursements:	58 Plot Media on 8.5 x 11 @ $ 0.25 each	$	14.50
	14 Plot Media on 11 x 17 @ $ 0.50 each	$	7.00

TOTAL AMOUNT NOW DUE $ 10,091.50

THE PRESENT STATUS OF THE ACCOUNT IS AS FOLLOWS:

AMOUNT NOW DUE . . . . $ 10,091.50

Fees for professional services rendered are due and payable upon receipt of invoice. In the event the client has an objection to any portions of said invoice, the client must notify Keshavarz & Associates, Inc. in writing within twenty (20) days of the date of the invoice. Such notice of objection shall be accompanied by payment of any undisputed portion of said invoice. If written objection is not received within twenty (20) days, it shall constitute approval of invoice by client. Amounts not paid in 30 days are subject to 1½% monthly service charge (18% annual rate)

001·20·51·515·53451

MBPS METROPOLITAN BUSINESS **PAYMENT SOLUTIONS**

INVOICE

Card Data Systems Inc.
3555 Veterans Hwy Suite K
Ronkonkoma, NY 11779
Phone 800-942-7970 Fax 631-467-6702

INVOICE #45178
DATE: AUGUST 19, 2020

TO:
Town of Loxahatchee Groves

DELIVER TO:

PAID SEP 15 2020

Comments or special instructions: Equipment Quote

Account Representative	MID# (Account#)	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
Sandra Slominski	4223699234002773				

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Clover Station Bundle	$1,750.00	$1,750.00
1	Deployment Fee	$32.00	$32.00
		TOTAL	$1,782.00
		TAX	N/A
		S/H	$30.00
		TOTAL DUE	$1,812.00

Make all checks payable to MetroBPS – Mail payment to 3555 Veterans Hwy Suite K Ronkonkoma, NY 11779
If you have any questions concerning this invoice, contact 800-942-7970 x3321

Thank you for your business!

Node0 IT LLC
12765 W Forest Hill Blvd
Suite 1310
Wellington, FL 33414
561-508-6763
info@node0it.com

IT Professionals
www.node0it.com

Invoice

Date	Invoice #
6/17/2020	1299

JUN 1 7 2020
RECEIVED

PAID JUN 2 6 2020

Bill To
Town of Loxahatchee Groves 155 F Road Loxahatchee Groves, FL 33470

Work Order #	Terms
	Due on receipt

Date	Description	Quantity	Rate	Amount
	JLopez laptop dard drive replacement estimate			
	500gb SSD (solid state hard drive) 2.5" Laptop Hard Drive	1	89.00	89.00T
	Clone and Replace old hard drive	1.5	100.00	150.00

V# 0847

Approved: Flo
GL# 001-32-51-519-54910
PO# ______ Balance: ______
Receded# ______ Date: ______
Keyed: ______

Thank you for your business!

Subtotal	$239.00
Sales Tax (0.0%)	$0.00
Total	$239.00
Balance Due	$239.00

Node0 IT LLC
12765 W Forest Hill Blvd
Suite 1310
Wellington, FL 33414
561-508-6763
info@node0it.com

IT Professionals
www.node0it.com

Invoice

Date	Invoice #
6/18/2020	1303

PAID JUN 26 2020

JUN 2 7 2020
RECEIVED

Bill To
Town of Loxahatchee Groves 155 F Road Loxahatchee Groves, FL 33470

Work Order #	Terms
	Due on receipt

Date	Description	Quantity	Rate	Amount
	Water Department Laptop Dell Vostro Vostro 15" 3000	1	459.00	459.00T
	Intel Core 8th Generation i3-8145U Processor (Dual Core, Up to 3.90GHz, 4MB Cache, 15W) Windows 10 Pro 128GB PCIe M.2 NVMe Class 35 Solid State Drive 4GB (1x4GB) 2666MHz DDR4 Non-ECC 15.6 inch FHD (1920 x 1080) Anti-Glare LED-Backlit Non-Touch Display Intel UHD Graphics Black - LCD Back Cover (Non-Touch Screen)			
	Commission Chambers Laptop Dell Latitude 13 - 3300 Laptop	1	574.00	574.00T
	Intel Core 7th Generation i3-7020U Processor (Dual Core, 2.30GHz, 3MB Cache, 15W) Windows 10 Pro 128GB PCIe M.2 NVMe Class 35 Solid State Drive 8GB (1x8GB) 2666MHz DDR4 Non-ECC 13.3 inch FHD (1920 x 1080) Wide View Angle Embedded Touch Display, WLAN Capable Intel HD Graphics Black - LCD Back Cover (Touch)			

V#0847
Approved: Fp
GL # 105 · 50 · 53 · 538 · 54910
PO# ______ Balance: ______
Recoded# ______ Date: ______
Keyed:

Thank you for your business!

Subtotal	$1,033.00
Sales Tax (0.0%)	$0.00
Total	**$1,033.00**
Balance Due	**$1,033.00**

Node0 IT LLC
12765 W Forest Hill Blvd
Suite 1310
Wellington, FL 33414
561-508-6763
info@node0it.com

IT Professionals
www.node0it.com

Invoice

Date	Invoice #
7/3/2020	1340

TOWN OF LOXAHATCHEE GROVES
AUG 1 1 2020
RECEIVED

PAID SEP - 8 2020

Bill To
Town of Loxahatchee Groves 155 F Road Loxahatchee Groves, FL 33470

Work Order #	Terms
	Due on receipt

Date	Description	Quantity	Rate	Amount
7/3/2020	Setup and configure Larry Peters laptop	2	100.00	200.00

V# 0847

Approved:
GL # 001-3251-519-54910
PO# ______ Balance: ______
Receded# ______ Date: ______
Keyed: ______

Thank you for your business!

Subtotal	$200.00
Sales Tax (0.0%)	$0.00
Total	**$200.00**
Balance Due	**$200.00**

Node0 IT LLC
12765 W Forest Hill Blvd
Suite 1310
Wellington, FL 33414
561-508-6763
info@node0it.com

IT Professionals
www.node0it.com

Invoice

Date	Invoice #
7/7/2020	1341

TOWN OF LOXAHATCHEE GROVES
AUG 1 1 2020
RECEIVED

PAID SEP - 8 2020

Bill To
Town of Loxahatchee Groves 155 F Road Loxahatchee Groves, FL 33470

Work Order #	Terms
	Due on receipt

Date	Description	Quantity	Rate	Amount
7/7/2020	Commission Computer - Water department laptop data transfer and setup	1	100.00	100.00

V# 0847

Approved:
GL # 001·32·51·519·54910
PO# ________ Balance: ________
Receded# ________ Date: ________
Keyed: ________

Thank you for your business!

Subtotal	$100.00
Sales Tax (0.0%)	$0.00
Total	$100.00
Balance Due	$100.00

Node0 IT LLC

12765 W Forest Hill Blvd
Suite 1310
Wellington, FL 33414
561-508-6763
info@node0it.com

IT Professionals
www.node0it.com

Invoice

Date	Invoice #
7/20/2020	1348

AUG 1 1 2020
RECEIVED

PAID SEP - 8 2020

Bill To
Town of Loxahatchee Groves 155 F Road Loxahatchee Groves, FL 33470

Work Order #	Terms
	Due on receipt

Date	Description	Quantity	Rate	Amount
7/20/2020	Data transfer from old computer Larry Peters	1	100.00	100.00

VH 0847

Approved:
GL# 001·32·51·519·54910
PO# Balance:
Receded# Date:
Keyed:

Subtotal	$100.00
Sales Tax (0.0%)	$0.00
Total	**$100.00**
Balance Due	**$100.00**

Node0 IT LLC

12765 W Forest Hill Blvd
Suite 1310
Wellington, FL 33414
561-508-6763
info@node0it.com

node0
IT Professionals
www.node0it.com

Invoice

Date	Invoice #
7/27/2020	1350

PAID SEP 09 2020

AUG 11 2020
RECEIVED

Bill To
Town of Loxahatchee Groves 155 F Road Loxahatchee Groves, FL 33470

Work Order #	Terms
	Due on receipt

Date	Description	Quantity	Rate	Amount
7/27/2020	Install and configure wireless access points for commission chambers and hallway	3	100.00	300.00
	Ubiquiti AC Pro	2	139.00	278.00T

V#0845)

Approved:
GL # 001-32-51-519-54910
PO# Balance:
Receded# Date:
Keyed:

Thank you for your business!

Subtotal	$578.00
Sales Tax (0.0%)	$0.00
Total	$578.00
Balance Due	$578.00

Node0 IT LLC
12765 W Forest Hill Blvd
Suite 1310
Wellington, FL 33414
561-508-6763
info@node0it.com

IT Professionals
www.node0it.com

Invoice

Date	Invoice #
7/29/2020	1351

PAID SEP 09 2020

AUG 11 2020
RECEIVED

Bill To
Town of Loxahatchee Groves 155 F Road Loxahatchee Groves, FL 33470

Work Order #	Terms
	Due on receipt

Date	Description	Quantity	Rate	Amount
7/29/2020	Install and configure Logitech ptz pro 2 camera in commission chamber	3.5	100.00	350.00
	USB 3.0 SuperSpeed Active Extension Cable Repeater Cable (USB-A M/F) 15M 49' (U330-15M)	1	83.00	83.00T
	Logitech PTZ PRO 2 Video Camera	1	779.00	779.00T

V#0847

Approved: KB
GL# 001-32-51-519-54920
PO# ______ Balance: ______
Receded# ______ Date: ______
Keyed: ______

Thank you for your business!

Subtotal	$1,212.00
Sales Tax (0.0%)	$0.00
Total	$1,212.00
Balance Due	$1,212.00

Node0 IT LLC
12765 W Forest Hill Blvd
Suite 1310
Wellington, FL 33414
561-508-6763
info@node0it.com

IT Professionals
www.node0it.com

Invoice

Date	Invoice #
7/31/2020	1384

RECEIVED

PAID OCT 15 2020

Bill To
Town of Loxahatchee Groves 155 F Road Loxahatchee Groves, FL 33470

Work Order #	Terms
	Due on receipt

Date	Description	Quantity	Rate	Amount
7/31/2020	Set up Bev's network. Connected patch panel to switch	1.5	100.00	150.00

Approved: ______________

001 · 32 · 51 · 519 5466

Receded# ________ Date ________

Keyed: TB

Thank you for your business!

Subtotal	$150.00
Sales Tax (0.0%)	$0.00
Total	**$150.00**
Balance Due	**$150.00**

Node0 IT LLC
12765 W Forest Hill Blvd
Suite 1310
Wellington, FL 33414
561-508-6763
info@node0it.com

node0
IT Professionals
www.node0it.com

Invoice

Date	Invoice #
8/4/2020	1385

Bill To
Town of Loxahatchee Groves 155 F Road Loxahatchee Groves, FL 33470

PAID OCT 15 2020

Work Order #	Terms
	Due on receipt

Date	Description	Quantity	Rate	Amount
8/4/2020	Moved Bev's switch from water department to Town hall.Clover POS Setup. Test Zoom audio for Council Chambers.	3	100.00	300.00

Approved:

GL # 001·32·51·519·5496

PO# Balance:

Receded# Date:

Keyed:

Thank you for your business!

Subtotal	$300.00
Sales Tax (0.0%)	$0.00
Total	**$300.00**
Balance Due	**$300.00**

Node0 IT LLC

12765 W Forest Hill Blvd
Suite 1310
Wellington, FL 33414
561-508-6763
info@node0it.com

IT Professionals
www.node0it.com

Invoice

Date	Invoice #
8/20/2020	1389

PAID OCT 15 2020

RECEIVED

Bill To
Town of Loxahatchee Groves 155 F Road Loxahatchee Groves, FL 33470

Work Order #	Terms
	Due on receipt

Date	Description	Quantity	Rate	Amount
8/20/2020	Calibrated commission chamber camera for wider view	1	100.00	100.00

V#0847

Approved: ______________

GL # 001·32·51·519·~~5416~~ 54916

PO# ______ Balance: ______

Receded# ______ Date: ______

Keyed: ______

Thank you for your business!

Subtotal	$100.00
Sales Tax (0.0%)	$0.00
Total	$100.00
Balance Due	$100.00

zoom

INVOICE

Zoom Video Communications Inc.
55 Almaden Blvd. 6th Floor
San Jose, CA 95113
billing@zoom.us

Invoice Date:	06/16/2020
Invoice #:	INV26234415
Payment Terms:	Due Upon Receipt
Due Date:	06/16/2020
Account Number	7000165946
Currency:	USD
Account Information:	Town of Loxahatchee Groves 155 F Rd. Loxahatchee Groves, Florida 33470 United States jtitcomb@loxahatcheegrovesfl.gov

Purchase Order #:

TaxExemptCertificateID:

Zoom W-9

PAID JUN 17 2020

CHARGE DETAILS

Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Standard Pro Monthly Quantity: 1 Unit Price: $14.99	*06/16/2020-07/15/2020*	*$14.99*	*$0.00*	*$14.99*

INVOICE TOTALS

Subtotal:	$14.99
Total (Including Tax):	$14.99
Invoice Balance:	$0.00

TAX DETAILS

Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
			Total Tax	**$0.00**

TRANSACTIONS

Invoice Total **$14.99**

Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
06/16/2020	P-27601436	Payment		($14.99)
			Invoice **Balance**	$0.00

zoom

INVOICE

Zoom Video Communications Inc
55 Almaden Blvd. 6th Floor
San Jose, CA 95113
billing@zoom.us

Invoice Date:	07/16/2020
Invoice #:	INV31343145
Payment Terms:	Due Upon Receipt
Due Date:	07/16/2020
Account Number:	7000165946
Currency:	USD
Account Information:	Town of Loxahatchee Groves 155 F Rd. Loxahatchee Groves, Florida 33470 United States
	jtitcomb@loxahatcheegrovesfl.gov

Purchase Order Number:

TaxExemptCertificateID:

Zoom W-9

PAID SEP 15 2020

CHARGE DETAILS

Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Standard Pro Monthly Quantity: 1 Unit Price: $14.99	*07/16/2020-08/15/2020*	*$14.99*	*$1.63*	*$16.62*

INVOICE TOTALS

Subtotal:	$14.99
Total (Including Tax):	$16.62
Invoice Balance:	$0.00

TAX DETAILS

Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
Standard Pro Monthly	Statutory Gross Receipts NFR (Business)	State	$14.99	$0.02
Standard Pro Monthly	Communications Service Tax NFR	City	$14.99	$0.87
Standard Pro Monthly	Communications Service Tax NFR	State	$14.99	$0.74
			Total Tax	$1.63

TRANSACTIONS

Invoice Total	$16.62

zoom

INVOICE

Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113
billing@zoom.us

Invoice Date:	08/16/2020
Invoice #:	INV36419861
Payment Terms:	Due Upon Receipt
Due Date:	08/16/2020
Account Number	7000165946
Currency:	USD
Account Information:	Town of Loxahatchee Groves 155 F Rd. Loxahatchee Groves, Florida 33470 United States jtitcomb@loxahatcheegrovesfl.gov

Remittance Details should be sent to:
Finance@zoom.us

Purchase Order Number:

TaxExemptCertificateID:

Zoom W-9

PAID SEP 30 2020

CHARGE DETAILS

Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Standard Pro Monthly Quantity: 1 Unit Price: $14.99	*08/16/2020-09/15/2020*	*$14.99*	*$1.63*	*$16.62*

INVOICE TOTALS

Subtotal:	$14.99
Total (Including Tax):	$16.62
Invoice Balance:	$0.00

TAX DETAILS

Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
Standard Pro Monthly	Statutory Gross Receipts NFR (Business)	State	$14.99	$0.02
Standard Pro Monthly	Communications Service Tax NFR	City	$14.99	$0.87
Standard Pro Monthly	Communications Service Tax NFR	State	$14.99	$0.74
			Total Tax	**$1.63**

TRANSACTIONS

zoom

INVOICE

Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113
billing@zoom.us

Invoice Date: 09/16/2020
Invoice #: INV41684701
Payment Terms: Due Upon Receipt
Due Date: 09/16/2020
Account Number: 7000165946
Currency: USD
Account Information: Town of Loxahatchee Groves
155 F Rd.
Loxahatchee Groves, Florida 33470
United States

jtitcomb@loxahatcheegrovesfl.gov

VH

Remittance Details should be sent to:
Finance@zoom.us

Purchase Order Number

Approved: ____________

GL # 001 · 10 · 51 · 511 · 55400

Tax Exempt Certificate ID

PO# ____________ Balance: ____________

Receded# ____________ Date: ____________

Zoom W-9

Keyed: ____________

PAID OCT - 4 2020

TOWN OF LOXAHATCHEE GROVES SEP 16 2020 RECEIVED

CHARGE DETAILS

Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Standard Pro Monthly Quantity: 1 Unit Price: $14.99	09/16/2020-10/15/2020	$14.99	$1.63	$16.62

INVOICE TOTALS

Subtotal:	$14.99
Total (Including Tax):	$16.62
Invoice Balance:	$0.00

TAX DETAILS

Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
Standard Pro Monthly	Statutory Gross Receipts NFR (Business)	State	$14.99	$0.02
Standard Pro Monthly	Communications Service Tax NFR	City	$14.99	$0.87
Standard Pro Monthly	Communications Service Tax NFR	State	$14.99	$0.74
			Total Tax	**$1.63**

MBPS
3555 VETERANS HWY SU
RONKONKOMA, NY 11779
FOR CUSTOMER SERVICE CALL 1-800-942-7970

MBPS METROPOLITAN BUSINESS PAYMENT SOLUTIONS

Attention: TOWN OF LOXAHATCHEE GROVES
TOWN OF LOXAHATCHEE GROVES
155 F ROAD
LOXAHATCHEE GROVES, FL 33470

MERCHANT STATEMENT

PAID MAY - 1 2020

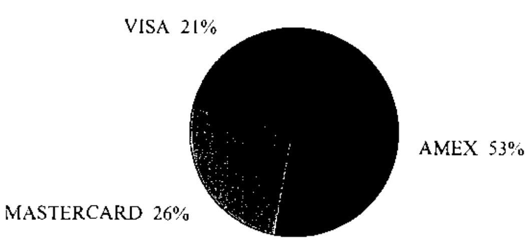
520003986646

PROCESSING MONTH: APR 2020
MERCHANT NBR: 520003986646

DBA NAME: TOWN OF LOXAHATCHEE GROVES

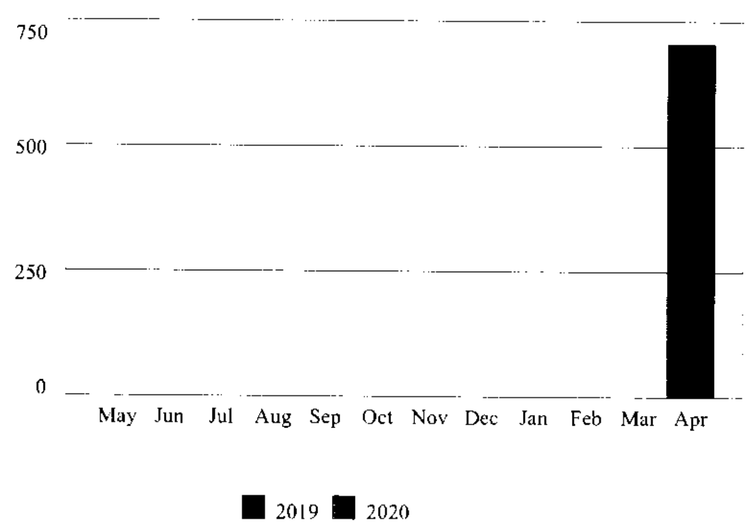
ACTIVITY SUMMARY

Card Type	Number of Sales	Amount of Sales	Number of Credits	Amount of Credits	Net Sales	Average Ticket
VISA	1	150.00	0	0.00	150.00	150.00
MASTERCARD	2	183.00	0	0.00	183.00	91.50
AMEX	1	372.00	0	0.00	372.00	372.00
Total	4	705.00	0	0.00	705.00	176.25



CURRENT MONTH SALES

NET SALES VOLUME



DEPOSIT DETAIL

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
15-Apr	1	372.00	0.00	0.00	0.0000	0.00	372.00
21-Apr	1	61.00	0.00	0.00	0.0000	0.00	61.00
29-Apr	1	122.00	0.00	0.00	0.0000	0.00	122.00

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

ICPSW

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
30-Apr	1	150.00	0.00	0.00	0.0000	0.00	150.00
Deposits Total	4	705.00	0.00	0.00	0.0000	0.00	705.00

INTERCHANGE & CARD PROCESSING FEES

Description	Number of Sales	Amount of Sales	Interchange	Disc $	Total
VISA	1	150.00	0.30	0.30	0.60
MASTERCARD	2	183.00	3.83	0.36	4.19
AMERICAN EXPRESS	1	372.00	5.42	0.74	6.16
Total Interchange And Card Processing Fees	4	705.00	9.55	1.40	10.95

CARD BRAND ASSESSMENTS

Amount	Description	Rate	Fees
150.00	VISA ASSESSMENTS	0.1300	0.20
183.00	MASTERCARD ASSESSMENTS	0.1300	0.24
372.00	AMEX ASSESSMENTS	0.1500	0.56
	Card Brand Assessments		1.00

OTHER DETAIL

Number	Amount	Description	Rate	Fees
2		MASTERCARD INQUIRIES	0.1500	0.30
5		VISA INQUIRIES	0.1500	0.75
1		AMEX INQUIRIES	0.1500	0.15
1		ACQUIRER PROCESSOR FEE - DEBIT/PREPAID	0.0155	0.02
4		BATCH SETTLE FEE - 6995	0.0600	0.24
2		MASTERCARD CVC2 TRANSACTION FEE	0.0025	0.01
	183.00	MC DIGITAL ENABLEMENT FEE	0.0001	0.02
2		MC NABU FEE	0.0195	0.04
1		PAPER STATEMENT FEE	10.0000	10.00
5		VISA BASE II TRAN FEE	0.0035	0.02
		Total Other Fees		11.55

TOTAL FEES

Interchange Fees	9.55
Card Processing Fees	1.40
Card Brand Assessments	1.00
Other Fees	11.55
Total Fees	23.50

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

Review this statement closely. On a daily basis, you should balance each day's sales tickets against daily debit and credits to your bank account, and specifically verify all deposits, adjustments, chargeback's and fees. Per your merchant processing agreement, it is the merchant's responsibility to report any error or discrepancies in writing within 30 days following the reporting period. After this time, the statement information and fees are deemed to be accepted by the merchant.Requests for analysis beyond this time frame may result in additional research fees.

It is especially important to confirm deposits against daily sales tickets after certain situations such as (I) equipment failures, (II) adding new or additional equipment, (III) adding new products to your terminal or other changes resulting in a download, (IV) power outages or (V) any changes to your bank account information.

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

MBPS
3555 VETERANS HWY SU
RONKONKOMA, NY 11779
FOR CUSTOMER SERVICE CALL 1-800-942-7970

MBPS METROPOLITAN BUSINESS PAYMENT SOLUTIONS

Attention: TOWN OF LOXAHATCHEE GROVES
TOWN OF LOXAHATCHEE GROVES
155 F ROAD
LOXAHATCHEE GROVES, FL 33470

MERCHANT STATEMENT

PAID JUN - 1 2020

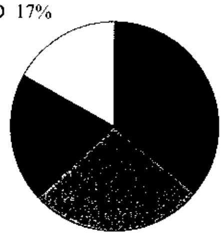
520003986646

PROCESSING MONTH: MAY 2020
MERCHANT NBR: 520003986646

DBA NAME: TOWN OF LOXAHATCHEE GROVES

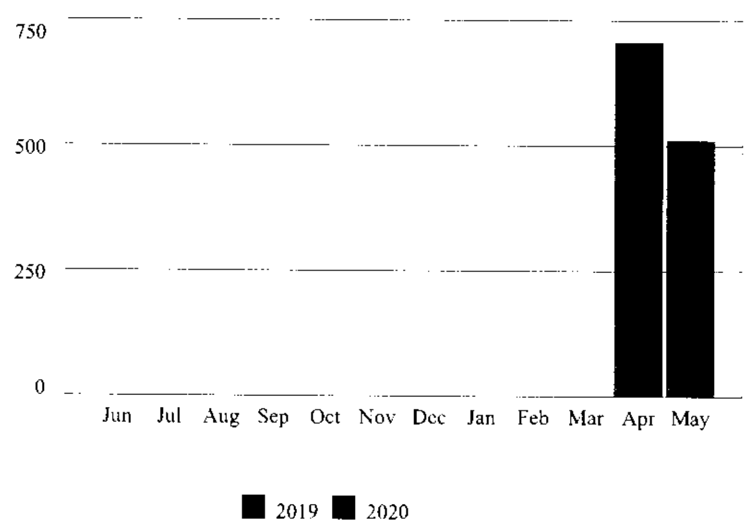
ACTIVITY SUMMARY

Card Type	Number of Sales	Amount of Sales	Number of Credits	Amount of Credits	Net Sales	Average Ticket
VISA	3	183.00	0	0.00	183.00	61.00
MASTERCARD	2	87.00	0	0.00	87.00	43.50
DISCOVER	1	102.00	0	0.00	102.00	102.00
AMEX	2	139.00	0	0.00	139.00	69.50
Total	8	511.00	0	0.00	511.00	63.88



CURRENT MONTH SALES

NET SALES VOLUME



DEPOSIT DETAIL

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
04-May	1	61.00	0.00	0.00	0.0000	0.00	61.00
05-May	1	61.00	0.00	0.00	0.0000	0.00	61.00

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

ICPSW

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
11-May	2	104.00	0.00	0.00	0.0000	0.00	104.00
11-May	0	0.00	-23.50	0.00	0.0000	0.00	-23.50
13-May	1	61.00	0.00	0.00	0.0000	0.00	61.00
20-May	3	224.00	0.00	0.00	0.0000	0.00	224.00
Deposits Total	8	511.00	-23.50	0.00	0.0000	0.00	487.50

ADJUSTMENT DETAIL

Date	Batch Amount	Reason	Deposit Correction	Amount
11-May	-23.50	ACH REJECT NET	0000000000	-23.50
			Total Adjustments	-23.50

INTERCHANGE & CARD PROCESSING FEES

Description	Number of Sales	Amount of Sales	Interchange	Disc $	Total
VISA	3	183.00	4.75	0.36	5.11
MASTERCARD	2	87.00	2.07	0.17	2.24
DISCOVER	1	102.00	1.69	0.20	1.89
AMERICAN EXPRESS	2	139.00	2.19	0.28	2.47
Total Interchange And Card Processing Fees	8	511.00	10.70	1.01	11.71

CARD BRAND ASSESSMENTS

Amount	Description	Rate	Fees
183.00	VISA ASSESSMENTS	0.1400	0.26
87.00	MASTERCARD ASSESSMENTS	0.1300	0.11
102.00	DISCOVER ASSESSMENTS	0.1300	0.13
139.00	AMEX ASSESSMENTS	0.1500	0.21
	Card Brand Assessments		0.71

OTHER DETAIL

Number	Amount	Description	Rate	Fees
2		MASTERCARD INQUIRIES	0.1500	0.30
3		VISA INQUIRIES	0.1500	0.45
1		DISCOVER INQUIRIES	0.1500	0.15
2		AMEX INQUIRIES	0.1500	0.30
1		ACQUIRER NETWORK FEE	0.0700	0.07
5		BATCH SETTLE FEE - 6995	0.0600	0.30
1		DISCOVER DATA USAGE FEE	0.0195	0.02
2		MASTERCARD CVC2 TRANSACTION FEE	0.0025	0.01
	87.00	MC DIGITAL ENABLEMENT FEE	0.0001	0.01
2		MC NABU FEE	0.0195	0.04
1		PAPER STATEMENT FEE	10.0000	10.00
3		VISA ACQUIRER PROCESSING FEE	0.0195	0.06
3		VISA BASE II TRAN FEE	0.0035	0.01
1		MINIMUM BILL ADJUSTMENT	12.5800	12.58
		Total Other Fees		24.30

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

TOTAL FEES

Interchange Fees	10.70
Card Processing Fees	1.01
Card Brand Assessments	0.71
Other Fees	24.30
Total Fees	36.72

Review this statement closely. On a daily basis, you should balance each day's sales tickets against daily debit and credits to your bank account, and specifically verify all deposits, adjustments, chargeback's and fees. Per your merchant processing agreement, it is the merchant's responsibility to report any error or discrepancies in writing within 30 days following the reporting period. After this time, the statement information and fees are deemed to be accepted by the merchant. Requests for analysis beyond this time frame may result in additional research fees.

It is especially important to confirm deposits against daily sales tickets after certain situations such as (I) equipment failures, (II) adding new or additional equipment, (III) adding new products to your terminal or other changes resulting in a download, (IV) power outages or (V) any changes to your bank account information.

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

MBPS
3555 VETERANS HWY SU
RONKONKOMA, NY 11779
FOR CUSTOMER SERVICE CALL 1-800-942-7970

MBPS METROPOLITAN BUSINESS PAYMENT SOLUTIONS

Attention: TOWN OF LOXAHATCHEE GROVES
TOWN OF LOXAHATCHEE GROVES
155 F ROAD
LOXAHATCHEE GROVES, FL 33470

MERCHANT STATEMENT

520003986646

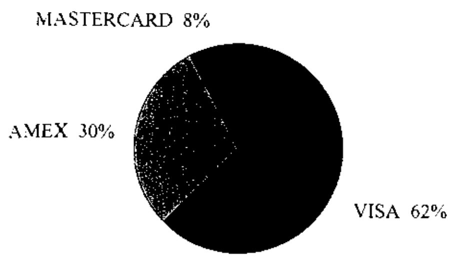
PAID JUL - 1 2020

PROCESSING MONTH: JUN 2020
MERCHANT NBR: 520003986646

DBA NAME: TOWN OF LOXAHATCHEE GROVES

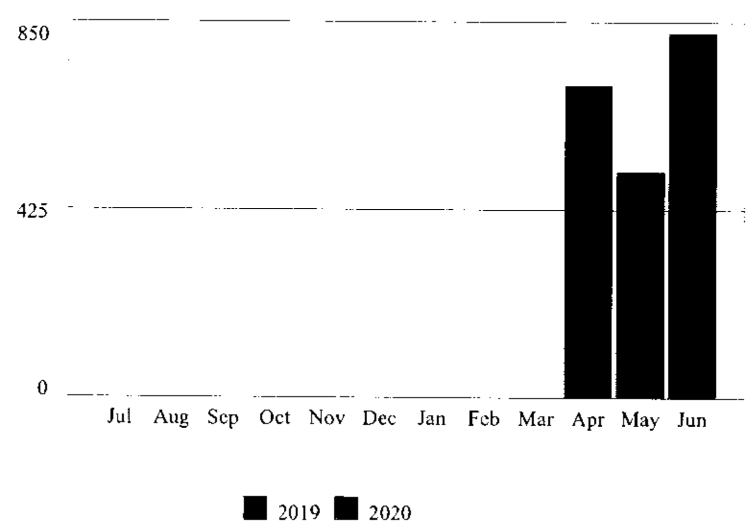
ACTIVITY SUMMARY

Card Type	Number of Sales	Amount of Sales	Number of Credits	Amount of Credits	Net Sales	Average Ticket
VISA	8	516.00	0	0.00	516.00	64.50
MASTERCARD	2	63.00	0	0.00	63.00	31.50
AMEX	4	246.00	0	0.00	246.00	61.50
Total	14	825.00	0	0.00	825.00	58.93



CURRENT MONTH SALES

NET SALES VOLUME



DEPOSIT DETAIL

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
02-Jun	3	183.00	0.00	0.00	0.0000	0.00	183.00
08-Jun	1	26.00	0.00	0.00	0.0000	0.00	26.00
09-Jun	1	63.00	0.00	0.00	0.0000	0.00	63.00

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

ICPSW

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
09-Jun	0	0.00	-36.72	0.00	0.0000	0.00	-36.72
10-Jun	1	61.00	0.00	0.00	0.0000	0.00	61.00
11-Jun	1	61.00	0.00	0.00	0.0000	0.00	61.00
18-Jun	1	61.00	0.00	0.00	0.0000	0.00	61.00
22-Jun	1	122.00	0.00	0.00	0.0000	0.00	122.00
24-Jun	3	185.00	0.00	0.00	0.0000	0.00	185.00
25-Jun	2	63.00	0.00	0.00	0.0000	0.00	63.00
Deposits Total	14	825.00	-36.72	0.00	0.0000	0.00	788.28

ADJUSTMENT DETAIL

Date	Batch Amount	Reason	Deposit Correction	Amount
09-Jun	-36.72	ACH REJECT NET	0000000000	-36.72
		Total Adjustments		-36.72

INTERCHANGE & CARD PROCESSING FEES

Description	Number of Sales	Amount of Sales	Interchange	Disc $	Total
VISA	8	516.00	12.78	1.03	13.81
MASTERCARD	2	63.00	0.47	0.13	0.60
AMERICAN EXPRESS	4	246.00	3.91	0.49	4.40
Total Interchange And Card Processing Fees	14	825.00	17.16	1.65	18.81

CARD BRAND ASSESSMENTS

Amount	Description	Rate	Fees
516.00	VISA ASSESSMENTS	0.1400	0.72
63.00	MASTERCARD ASSESSMENTS	0.1300	0.08
246.00	AMEX ASSESSMENTS	0.1500	0.37
	Card Brand Assessments		1.17

OTHER DETAIL

Number	Amount	Description	Rate	Fees
3		MASTERCARD INQUIRIES	0.1500	0.45
8		VISA INQUIRIES	0.1500	1.20
4		AMEX INQUIRIES	0.1500	0.60
1		ACQUIRER NETWORK FEE	0.0300	0.03
1		ACQUIRER PROCESSOR FEE - DEBIT/PREPAID	0.0155	0.02
9		BATCH SETTLE FEE - 6995	0.0600	0.54
3		MASTERCARD CVC2 TRANSACTION FEE	0.0025	0.01
	63.00	MC DIGITAL ENABLEMENT FEE	0.0001	0.01
3		MC NABU FEE	0.0195	0.06
1		PAPER STATEMENT FEE	10.0000	10.00
1		PCI NON-COMPLIANCE FEE	19.9500	19.95
7		VISA ACQUIRER PROCESSING FEE	0.0195	0.14
8		VISA BASE II TRAN FEE	0.0035	0.03
1		MINIMUM BILL ADJUSTMENT	5.0200	5.02

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

Number	Amount	Description	Rate	Fees
		Total Other Fees		38.06

TOTAL FEES

Interchange Fees	17.16
Card Processing Fees	1.65
Card Brand Assessments	1.17
Other Fees	38.06
Total Fees	58.04

Review this statement closely. On a daily basis, you should balance each day's sales tickets against daily debit and credits to your bank account, and specifically verify all deposits, adjustments, chargeback's and fees. Per your merchant processing agreement, it is the merchant's responsibility to report any error or discrepancies in writing within 30 days following the reporting period. After this time, the statement information and fees are deemed to be accepted by the merchant. Requests for analysis beyond this time frame may result in additional research fees.

It is especially important to confirm deposits against daily sales tickets after certain situations such as (I) equipment failures, (II) adding new or additional equipment, (III) adding new products to your terminal or other changes resulting in a download, (IV) power outages or (V) any changes to your bank account information.

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

MBPS
3555 VETERANS HWY SU
RONKONKOMA, NY 11779
FOR CUSTOMER SERVICE CALL 1-800-942-7970

MBPS METROPOLITAN BUSINESS PAYMENT SOLUTIONS

Attention: TOWN OF LOXAHATCHEE GROVES
TOWN OF LOXAHATCHEE GROVES
155 F ROAD
LOXAHATCHEE GROVES, FL 33470

MERCHANT STATEMENT

PAID AUG - 1 2020

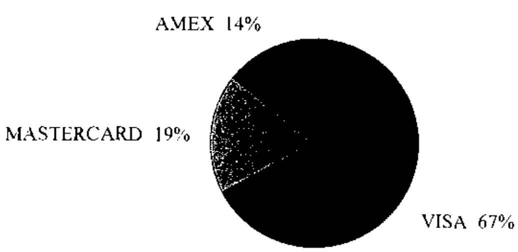
520003986646

PROCESSING MONTH: JUL 2020
MERCHANT NBR: 520003986646

DBA NAME: TOWN OF LOXAHATCHEE GROVES

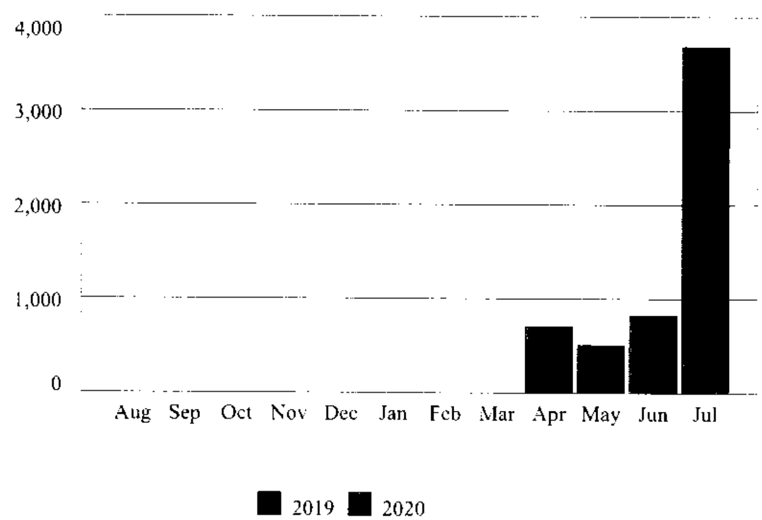
ACTIVITY SUMMARY

Card Type	Number of Sales	Amount of Sales	Number of Credits	Amount of Credits	Net Sales	Average Ticket
VISA	15	2,472.00	0	0.00	2,472.00	164.80
MASTERCARD	7	688.00	0	0.00	688.00	98.29
AMEX	5	522.00	0	0.00	522.00	104.40
Total	27	3,682.00	0	0.00	3,682.00	136.37



CURRENT MONTH SALES

NET SALES VOLUME



DEPOSIT DETAIL

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
07-Jul	3	222.00	0.00	0.00	0.0000	0.00	222.00
08-Jul	2	200.00	0.00	0.00	0.0000	0.00	200.00
14-Jul	3	295.00	0.00	0.00	0.0000	0.00	295.00

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

ICPSW

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
15-Jul	7	885.00	0.00	0.00	0.0000	0.00	885.00
20-Jul	4	505.00	0.00	0.00	0.0000	0.00	505.00
21-Jul	1	400.00	0.00	0.00	0.0000	0.00	400.00
22-Jul	1	250.00	0.00	0.00	0.0000	0.00	250.00
23-Jul	1	200.00	0.00	0.00	0.0000	0.00	200.00
24-Jul	1	122.00	0.00	0.00	0.0000	0.00	122.00
27-Jul	1	61.00	0.00	0.00	0.0000	0.00	61.00
28-Jul	1	200.00	0.00	0.00	0.0000	0.00	200.00
29-Jul	2	342.00	0.00	0.00	0.0000	0.00	342.00
Deposits Total	27	3,682.00	0.00	0.00	0.0000	0.00	3,682.00

INTERCHANGE & CARD PROCESSING FEES

Description	Number of Sales	Amount of Sales	Interchange	Disc $	Total
VISA	15	2,472.00	37.83	4.94	42.77
MASTERCARD	7	688.00	5.26	1.37	6.63
AMERICAN EXPRESS	5	522.00	7.96	1.04	9.00
Total Interchange And Card Processing Fees	27	3,682.00	51.05	7.35	58.40

CARD BRAND ASSESSMENTS

Amount	Description	Rate	Fees
2,472.00	VISA ASSESSMENTS	0.1400	3.37
688.00	MASTERCARD ASSESSMENTS	0.1300	0.90
522.00	AMEX ASSESSMENTS	0.1500	0.78
	Card Brand Assessments		5.05

OTHER DETAIL

Number	Amount	Description	Rate	Fees
7		MASTERCARD INQUIRIES	0.1500	1.05
17		VISA INQUIRIES	0.1500	2.55
5		AMEX INQUIRIES	0.1500	0.75
1		ACQUIRER NETWORK FEE	0.7900	0.79
5		ACQUIRER PROCESSOR FEE - DEBIT/PREPAID	0.0155	0.08
12		BATCH SETTLE FEE - 6995	0.0600	0.72
7		MASTERCARD CVC2 TRANSACTION FEE	0.0025	0.02
	688.00	MC DIGITAL ENABLEMENT FEE	0.0001	0.07
7		MC FILE TRANSMISSION FEE - 6957	0.0014	0.01
7		MC NABU FEE	0.0195	0.14
1		PAPER STATEMENT FEE	10.0000	10.00
1		PCI NON-COMPLIANCE FEE	19.9500	19.95
1		PCI PROGRAM MONTHLY	13.7500	13.75
10		VISA ACQUIRER PROCESSING FEE	0.0195	0.20
17		VISA BASE II TRAN FEE	0.0035	0.06
		Total Other Fees		50.14

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

TOTAL FEES

Interchange Fees	51.05
Card Processing Fees	7.35
Card Brand Assessments	5.05
Other Fees	50.14
Total Fees	113.59

Review this statement closely. On a daily basis, you should balance each day's sales tickets against daily debit and credits to your bank account, and specifically verify all deposits, adjustments, chargeback's and fees. Per your merchant processing agreement, it is the merchant's responsibility to report any error or discrepancies in writing within 30 days following the reporting period. After this time, the statement information and fees are deemed to be accepted by the merchant. Requests for analysis beyond this time frame may result in additional research fees.

It is especially important to confirm deposits against daily sales tickets after certain situations such as (I) equipment failures, (II) adding new or additional equipment, (III) adding new products to your terminal or other changes resulting in a download, (IV) power outages or (V) any changes to your bank account information.

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

MBPS
3555 VETERANS HWY SU
RONKONKOMA, NY 11779
FOR CUSTOMER SERVICE CALL 1-800-942-7970

MBPS METROPOLITAN BUSINESS PAYMENT SOLUTIONS

Attention: TOWN OF LOXAHATCHEE GROVES
TOWN OF LOXAHATCHEE GROVES
155 F ROAD
LOXAHATCHEE GROVES, FL 33470

MERCHANT STATEMENT

520003986646

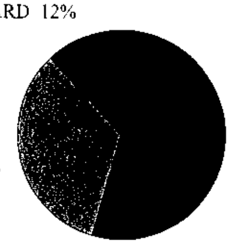
PAID SEP - 1 2020

PROCESSING MONTH: AUG 2020
MERCHANT NBR: 520003986646

DBA NAME: TOWN OF LOXAHATCHEE GROVES

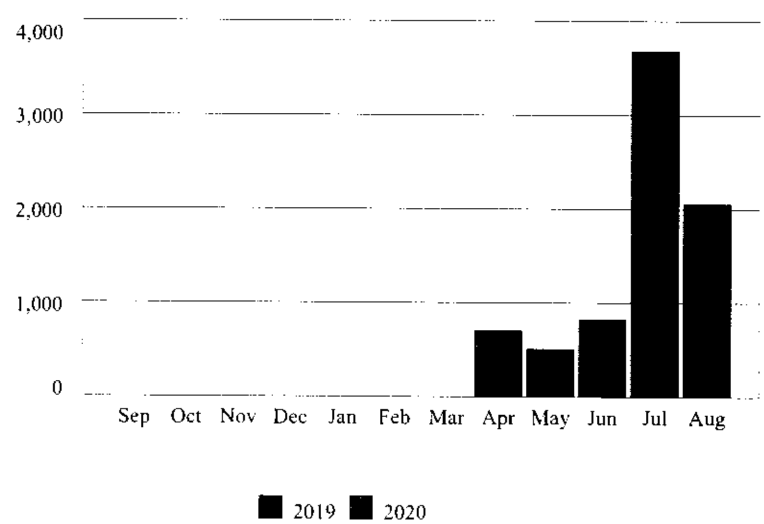
ACTIVITY SUMMARY

Card Type	Number of Sales	Amount of Sales	Number of Credits	Amount of Credits	Net Sales	Average Ticket
VISA	12	1,119.00	0	0.00	1,119.00	93.25
MASTERCARD	4	244.00	0	0.00	244.00	61.00
AMEX	4	692.00	0	0.00	692.00	173.00
Total	20	2,055.00	0	0.00	2,055.00	102.75



CURRENT MONTH SALES

NET SALES VOLUME



DEPOSIT DETAIL

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
03-Aug	1	63.00	0.00	0.00	0.0000	0.00	63.00
04-Aug	1	200.00	0.00	0.00	0.0000	0.00	200.00
05-Aug	1	61.00	0.00	0.00	0.0000	0.00	61.00

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

ICPSW

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
06-Aug	1	61.00	0.00	0.00	0.0000	0.00	61.00
10-Aug	1	200.00	0.00	0.00	0.0000	0.00	200.00
11-Aug	2	122.00	0.00	0.00	0.0000	0.00	122.00
12-Aug	4	692.00	0.00	0.00	0.0000	0.00	692.00
14-Aug	3	185.00	0.00	0.00	0.0000	0.00	185.00
18-Aug	2	122.00	0.00	0.00	0.0000	0.00	122.00
19-Aug	1	103.00	0.00	0.00	0.0000	0.00	103.00
24-Aug	1	122.00	0.00	0.00	0.0000	0.00	122.00
25-Aug	1	61.00	0.00	0.00	0.0000	0.00	61.00
26-Aug	1	63.00	0.00	0.00	0.0000	0.00	63.00
Deposits Total	20	2,055.00	0.00	0.00	0.0000	0.00	2,055.00

INTERCHANGE & CARD PROCESSING FEES

Description	Number of Sales	Amount of Sales	Interchange	Disc $	Total
VISA	12	1,119.00	16.08	2.24	18.32
MASTERCARD	4	244.00	5.53	0.48	6.01
AMERICAN EXPRESS	4	692.00	10.29	1.38	11.67
Total Interchange And Card Processing Fees	20	2,055.00	31.90	4.10	36.00

CARD BRAND ASSESSMENTS

Amount	Description	Rate	Fees
1,119.00	VISA ASSESSMENTS	0.1400	1.51
244.00	MASTERCARD ASSESSMENTS	0.1300	0.32
692.00	AMEX ASSESSMENTS	0.1500	1.04
	Card Brand Assessments		2.87

OTHER DETAIL

Number	Amount	Description	Rate	Fees
4		MASTERCARD INQUIRIES	0.1500	0.60
12		VISA INQUIRIES	0.1500	1.80
4		AMEX INQUIRIES	0.1500	0.60
1		ACQUIRER NETWORK FEE	7.2500	7.25
6		ACQUIRER PROCESSOR FEE - DEBIT/PREPAID	0.0155	0.09
13		BATCH SETTLE FEE - 6995	0.0600	0.78
4		MASTERCARD CVC2 TRANSACTION FEE	0.0025	0.01
	244.00	MC DIGITAL ENABLEMENT FEE	0.0001	0.02
4		MC FILE TRANSMISSION FEE - 6957	0.0014	0.01
1		MC MONTHLY LOCATION FEE	1.2500	1.25
4		MC NABU FEE	0.0195	0.08
1		PAPER STATEMENT FEE	10.0000	10.00
1		PCI NON-COMPLIANCE FEE	19.9500	19.95
1		PCI PROGRAM MONTHLY	13.7500	13.75
6		VISA ACQUIRER PROCESSING FEE	0.0195	0.12
12		VISA BASE II TRAN FEE	0.0035	0.04
		Total Other Fees		56.35

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

TOTAL FEES

Interchange Fees	31.90
Card Processing Fees	4.10
Card Brand Assessments	2.87
Other Fees	56.35
Total Fees	95.22

Review this statement closely. On a daily basis, you should balance each day's sales tickets against daily debit and credits to your bank account, and specifically verify all deposits, adjustments, chargeback's and fees. Per your merchant processing agreement, it is the merchant's responsibility to report any error or discrepancies in writing within 30 days following the reporting period. After this time, the statement information and fees are deemed to be accepted by the merchant. Requests for analysis beyond this time frame may result in additional research fees.

It is especially important to confirm deposits against daily sales tickets after certain situations such as (I) equipment failures, (II) adding new or additional equipment, (III) adding new products to your terminal or other changes resulting in a download, (IV) power outages or (V) any changes to your bank account information.

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

MBPS
3555 VETERANS HWY SU
RONKONKOMA, NY 11779
FOR CUSTOMER SERVICE CALL 1-800-942-7970

MBPS METROPOLITAN BUSINESS PAYMENT SOLUTIONS

Attention: TOWN OF LOXAHATCHEE GROVES
TOWN OF LOXAHATCHEE GROVES
155 F ROAD
LOXAHATCHEE GROVES, FL 33470

MERCHANT STATEMENT

PAID OCT - 1 2020

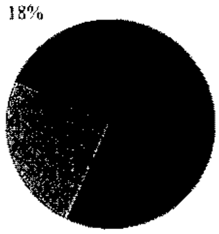
520003986646

PROCESSING MONTH: SEP 2020
MERCHANT NBR: 520003986646

DBA NAME: TOWN OF LOXAHATCHEE GROVES

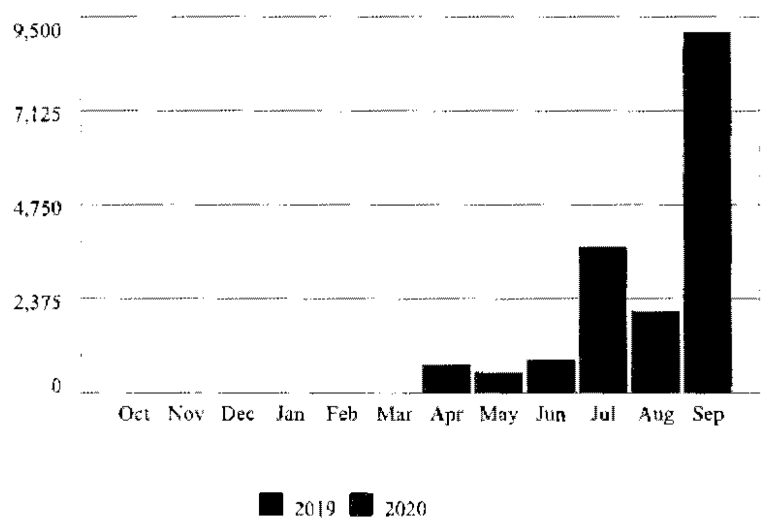
ACTIVITY SUMMARY

Card Type	Number of Sales	Amount of Sales	Number of Credits	Amount of Credits	Net Sales	Average Ticket
VISA	25	5,170.00	0	0.00	5,170.00	206.80
MASTERCARD	13	2,273.80	0	0.00	2,273.80	174.91
AMEX	9	1,654.00	0	0.00	1,654.00	183.78
Total	47	9,097.80	0	0.00	9,097.80	193.57



CURRENT MONTH SALES

NET SALES VOLUME



DEPOSIT DETAIL

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
01-Sep	1	98.00	0.00	0.00	0.0000	0.00	98.00
02-Sep	2	336.00	0.00	0.00	0.0000	0.00	336.00
03-Sep	2	124.00	0.00	0.00	0.0000	0.00	124.00

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

ICPSW

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
09-Sep	3	183.00	0.00	0.00	0.0000	0.00	183.00
10-Sep	1	61.00	0.00	0.00	0.0000	0.00	61.00
14-Sep	3	877.00	0.00	0.00	0.0000	0.00	877.00
15-Sep	2	275.00	0.00	0.00	0.0000	0.00	275.00
16-Sep	1	526.00	0.00	0.00	0.0000	0.00	526.00
17-Sep	1	100.00	0.00	0.00	0.0000	0.00	100.00
21-Sep	7	1,177.80	0.00	0.00	0.0000	0.00	1,177.80
22-Sep	1	100.00	0.00	0.00	0.0000	0.00	100.00
23-Sep	2	511.00	0.00	0.00	0.0000	0.00	511.00
28-Sep	8	2,076.00	0.00	0.00	0.0000	0.00	2,076.00
29-Sep	9	2,330.00	0.00	0.00	0.0000	0.00	2,330.00
30-Sep	4	323.00	0.00	0.00	0.0000	0.00	323.00
Deposits Total	47	9,097.80	0.00	0.00	0.0000	0.00	9,097.80

INTERCHANGE & CARD PROCESSING FEES

Description	Number of Sales	Amount of Sales	Interchange	Disc $	Total
VISA	25	5,170.00	96.76	10.35	107.11
MASTERCARD	13	2,273.80	31.26	4.54	35.80
AMERICAN EXPRESS	9	1,654.00	24.54	3.31	27.85
Total Interchange And Card Processing Fees	47	9,097.80	152.56	18.20	170.76

CARD BRAND ASSESSMENTS

Amount	Description	Rate	Fees
5,170.00	VISA ASSESSMENTS	0.1400	7.08
2,273.80	MASTERCARD ASSESSMENTS	0.1300	2.96
1,654.00	AMEX ASSESSMENTS	0.1500	2.48
	Card Brand Assessments		12.52

OTHER DETAIL

Number	Amount	Description	Rate	Fees
15		MASTERCARD INQUIRIES	0.1500	2.25
26		VISA INQUIRIES	0.1500	3.90
9		AMEX INQUIRIES	0.1500	1.35
1		ACQUIRER NETWORK FEE	1.7700	1.77
8		ACQUIRER PROCESSOR FEE - DEBIT/PREPAID	0.0155	0.12
15		BATCH SETTLE FEE - 6995	0.0600	0.90
15		MASTERCARD CVC2 TRANSACTION FEE	0.0025	0.04
	2,273.80	MC DIGITAL ENABLEMENT FEE	0.0001	0.23
13		MC FILE TRANSMISSION FEE - 6957	0.0014	0.02
1		MC MONTHLY LOCATION FEE	1.2500	1.25
15		MC NABU FEE	0.0195	0.29
1		PAPER STATEMENT FEE	10.0000	10.00
1		PCI NON-COMPLIANCE FEE	19.9500	19.95
1		PCI PROGRAM MONTHLY	13.7500	13.75
17		VISA ACQUIRER PROCESSING FEE	0.0195	0.33

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

Number	Amount	Description		Rate	Fees
26		VISA BASE II TRAN FEE		0.0035	0.09
			Total Other Fees		56.24

TOTAL FEES

Interchange Fees	152.56
Card Processing Fees	18.20
Card Brand Assessments	12.52
Other Fees	56.24
Total Fees	239.52

Review this statement closely. On a daily basis, you should balance each day's sales tickets against daily debit and credits to your bank account, and specifically verify all deposits, adjustments, chargeback's and fees. Per your merchant processing agreement, it is the merchant's responsibility to report any error or discrepancies in writing within 30 days following the reporting period. After this time, the statement information and fees are deemed to be accepted by the merchant. Requests for analysis beyond this time frame may result in additional research fees.

It is especially important to confirm deposits against daily sales tickets after certain situations such as (I) equipment failures, (II) adding new or additional equipment, (III) adding new products to your terminal or other changes resulting in a download, (IV) power outages or (V) any changes to your bank account information.

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

MBPS
3555 VETERANS HWY SU
RONKONKOMA, NY 11779
FOR CUSTOMER SERVICE CALL 1-800-942-7970

MBPS METROPOLITAN BUSINESS PAYMENT SOLUTIONS

Attention: TOWN OF LOXAHATCHEE GROVES
TOWN OF LOXAHATCHEE GROVES
155 F ROAD
LOXAHATCHEE GROVES, FL 33470

MERCHANT STATEMENT

520003986646

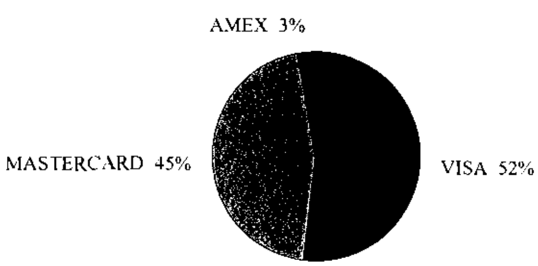
PAID NOV - 1 2020

PROCESSING MONTH: OCT 2020
MERCHANT NBR: 520003986646

DBA NAME: TOWN OF LOXAHATCHEE GROVES

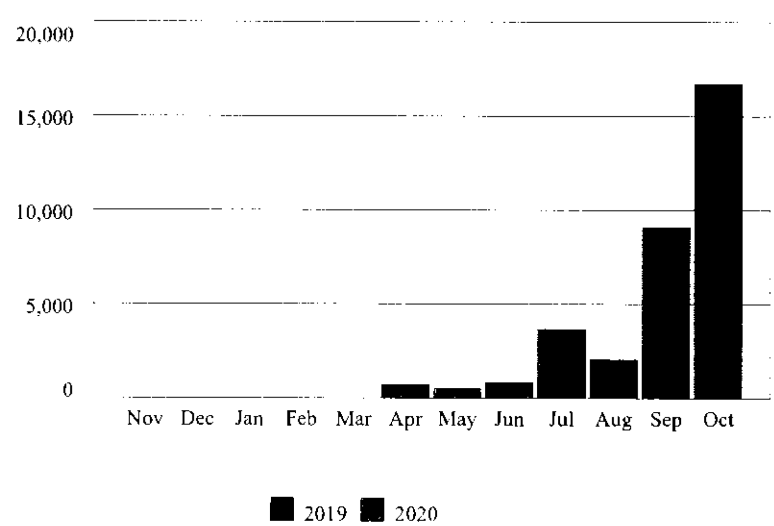
ACTIVITY SUMMARY

Card Type	Number of Sales	Amount of Sales	Number of Credits	Amount of Credits	Net Sales	Average Ticket
VISA	16	8,670.62	0	0.00	8,670.62	541.91
MASTERCARD	11	7,554.00	0	0.00	7,554.00	686.73
AMEX	4	486.00	0	0.00	486.00	121.50
Total	31	16,710.62	0	0.00	16,710.62	539.05



CURRENT MONTH SALES

NET SALES VOLUME



DEPOSIT DETAIL

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
01-Oct	3	183.00	0.00	0.00	0.0000	0.00	183.00
05-Oct	1	100.00	0.00	0.00	0.0000	0.00	100.00
07-Oct	7	1,380.00	0.00	0.00	0.0000	0.00	1,380.00

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

Process Date	Number of Trans	Net Sales	Adjustments	Chargebacks	Disc	3rd Party Funded	Net Deposits
08-Oct	2	122.00	0.00	0.00	0.0000	0.00	122.00
12-Oct	1	2.00	0.00	0.00	0.0000	0.00	2.00
13-Oct	2	183.00	0.00	0.00	0.0000	0.00	183.00
14-Oct	1	100.00	0.00	0.00	0.0000	0.00	100.00
15-Oct	2	6,530.00	0.00	0.00	0.0000	0.00	6,530.00
19-Oct	1	171.00	0.00	0.00	0.0000	0.00	171.00
21-Oct	3	386.00	0.00	0.00	0.0000	0.00	386.00
27-Oct	4	709.00	0.00	0.00	0.0000	0.00	709.00
28-Oct	3	6,542.79	0.00	0.00	0.0000	0.00	6,542.79
29-Oct	1	301.83	0.00	0.00	0.0000	0.00	301.83
Deposits Total	31	16,710.62	0.00	0.00	0.0000	0.00	16,710.62

INTERCHANGE & CARD PROCESSING FEES

Description	Number of Sales	Amount of Sales	Interchange	Disc $	Total
VISA	16	8,670.62	62.28	17.35	79.63
MASTERCARD	11	7,554.00	115.63	15.11	130.74
AMERICAN EXPRESS	4	486.00	7.35	0.97	8.32
Total Interchange And Card Processing Fees	31	16,710.62	185.26	33.43	218.69

CARD BRAND ASSESSMENTS

Amount	Description	Rate	Fees
8,670.62	VISA ASSESSMENTS	0.1400	11.49
7,554.00	MASTERCARD ASSESSMENTS	0.1300	9.82
486.00	AMEX ASSESSMENTS	0.1500	0.73
	Card Brand Assessments		22.04

OTHER DETAIL

Number	Amount	Description	Rate	Fees
11		MASTERCARD INQUIRIES	0.1500	1.65
16		VISA INQUIRIES	0.1500	2.40
5		AMEX INQUIRIES	0.1500	0.75
1		ACQUIRER NETWORK FEE	9.8200	9.82
6		ACQUIRER PROCESSOR FEE - DEBIT/PREPAID	0.0155	0.09
13		BATCH SETTLE FEE - 6995	0.0600	0.78
11		MASTERCARD CVC2 TRANSACTION FEE	0.0025	0.03
	6,000.00	MC ADDITIONAL ASSESSMENT TRANS > $1000	0.0001	0.60
	7,554.00	MC DIGITAL ENABLEMENT FEE	0.0001	0.76
11		MC FILE TRANSMISSION FEE - 6957	0.0014	0.02
1		MC MONTHLY LOCATION FEE	1.2500	1.25
11		MC NABU FEE	0.0195	0.21
1		PAPER STATEMENT FEE	10.0000	10.00
1		PCI NON-COMPLIANCE FEE	19.9500	19.95
1		PCI PROGRAM MONTHLY	13.7500	13.75
10		VISA ACQUIRER PROCESSING FEE	0.0195	0.20
16		VISA BASE II TRAN FEE	0.0035	0.06

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

Number	Amount	Description	Rate	Fees
		Total Other Fees		62.32

TOTAL FEES

Interchange Fees	185.26
Card Processing Fees	33.43
Card Brand Assessments	22.04
Other Fees	62.32
Total Fees	303.05

Review this statement closely. On a daily basis, you should balance each day's sales tickets against daily debit and credits to your bank account, and specifically verify all deposits, adjustments, chargeback's and fees. Per your merchant processing agreement, it is the merchant's responsibility to report any error or discrepancies in writing within 30 days following the reporting period. After this time, the statement information and fees are deemed to be accepted by the merchant. Requests for analysis beyond this time frame may result in additional research fees.

It is especially important to confirm deposits against daily sales tickets after certain situations such as (I) equipment failures, (II) adding new or additional equipment, (III) adding new products to your terminal or other changes resulting in a download, (IV) power outages or (V) any changes to your bank account information.

American Express does not charge "interchange." For Amex, this amount is the percentage fee applicable to your Amex card transactions.

Billing Statement

Town of Loxahatchee Groves
155 F Road
Loxahatchee Grove, FL 33470 US
drice@loxahatcheegrovesfl.gov

PAID JUL - 1 2020

Invoice No. 273674537
Statement Date: 05/02/2020
Service Date: 04/14/2020 through 04/29/2020

Credit Card Processing Fees

Service	Fee Type	Qty	Price	Total
Vantiv Now Worldpay Core - Terminal Capture	Monthly Fee	1.53*	$19.99	**$30.5847**
Vantiv Now Worldpay Core - Terminal Capture	Per Transaction Fee	12	$0.06	**$0.72**

Total Amount: $31.31

For Support, call: 18009427970.

*Denotes proration of monthly fee. May include prorated amount in addition to one full monthly amount.

"Transaction(s)" means any billable occurrence completed or submitted including but not limited to sale, void, refund, offline force capture, authorization, validate, update or settlement regardless of whether approved or declined

Billing Statement

Town of Loxahatchee Groves
155 F Road
Loxahatchee Grove, FL 33470 US
drice@loxahatcheegrovesfl.gov

PAID JUL - 1 2020

Invoice No. 273921966
Statement Date: 06/04/2020
Service Date: 05/03/2020 through 05/30/2020

Credit Card Processing Fees

Service	Fee Type	Qty	Price	Total
Vantiv Now Worldpay Core - Terminal Capture	Monthly Fee	1	$19.99	**$19.99**
Vantiv Now Worldpay Core - Terminal Capture	Per Transaction Fee	13	$0.06	**$0.78**

Total Amount: $20.77

For Support, call. 18009427970.

*Denotes proration of monthly fee. May include prorated amount in addition to one full monthly amount.

"Transaction(s)" means any billable occurrence completed or submitted including but not limited to sale, void, refund, offline force, capture, authorization, validate, update or settlement regardless of whether approved or declined

Billing Statement

Town of Loxahatchee Groves
155 F Road
Loxahatchee Grove, FL 33470 US
drice@loxahatcheegrovesfl.gov

PAID JUL - 1 2020

Invoice No. 274173150
Statement Date: 07/02/2020
Service Date: 06/01/2020 through 06/24/2020

Credit Card Processing Fees

Service	Fee Type	Qty	Price	Total
Vantiv Now Worldpay Core - Terminal Capture	Per Transaction Fee	24	$0.06	**$1.44**

Total Amount: $1.44

For Support, call: 18009427970

*Denotes proration of monthly fee. May include prorated amount in addition to one full monthly amount.

"Transaction(s)" means any billable occurrence completed or submitted including but not limited to sale, void, refund, offline force, capture, authorization, validate, update or settlement regardless of whether approved or declined.

Billing Statement

Town of Loxahatchee Groves
155 F Road
Loxahatchee Grove, FL 33470 US
drice@loxahatcheegrovesfl.gov

PAID AUG - 1 2020

Invoice No. 274425874
Statement Date: 08/02/2020
Service Date: 06/30/2020 through 07/30/2020

Credit Card Processing Fees

Service	Fee Type	Qty	Price	Total
Vantiv Now Worldpay Core - Terminal Capture	Monthly Fee	2*	$19.99	**$39.98**
Vantiv Now Worldpay Core - Terminal Capture	Per Transaction Fee	41	$0.06	**$2.46**

Other Service Fees

Service	Fee Type	Qty	Price	Total
Invoicing	Monthly Fee	1.55*	$5.00	**$7.75**

Total Amount: $50.19

For Support, call, 18009427970.

*Denotes proration of monthly fee May include prorated amount in addition to one full monthly amount.

"Transaction(s)" means any billable occurrence completed or submitted including but not limited to sale, void, refund, offline force capture, authorization, validate, update or settlement regardless of whether approved or declined.

Billing Statement

Town of Loxahatchee Groves
155 F Road
Loxahatchee Grove, FL 33470 US
drice@loxahatcheegrovesfl.gov

PAID SEP - 3 2020

Invoice No. 274678308
Statement Date: 09/03/2020
Service Date: 08/02/2020 through 08/30/2020

Credit Card Processing Fees

Service	Fee Type	Qty	Price	Total
Vantiv Now Worldpay Core - Terminal Capture	Monthly Fee	1	$19.99	**$19.99**
Vantiv Now Worldpay Core - Terminal Capture	Per Transaction Fee	33	$0.06	**$1.98**

Other Service Fees

Service	Fee Type	Qty	Price	Total
Invoicing	Monthly Fee	1	$5.00	**$5.00**

Total Amount: $26.97

For Support, call: 18009427970.

*Denotes proration of monthly fee. May include prorated amount in addition to one full monthly amount.

"Transaction(s)" means any billable occurrence completed or submitted including but not limited to sale, void, refund, offline force, capture, authorization, validate, update or settlement regardless of whether approved or declined.

Billing Statement

Town of Loxahatchee Groves
155 F Road
Loxahatchee Grove, FL 33470 US
drice@loxahatcheegrovesfl.gov

PAID SEP - 3 2020

Invoice No. 274940201
Statement Date: 10/03/2020
Service Date: 08/31/2020 through 09/29/2020

Credit Card Processing Fees

Service	Fee Type	Qty	Price	Total
Vantiv Now Worldpay Core - Terminal Capture	Monthly Fee	1	$19.99	**$19.99**
Vantiv Now Worldpay Core - Terminal Capture	Per Transaction Fee	65	$0.06	**$3.90**

Other Service Fees

Service	Fee Type	Qty	Price	Total
Invoicing	Monthly Fee	1	$5.00	**$5.00**

Total Amount: $28.89

For Support, call. 18009427970.

*Denotes proration of monthly fee. May include prorated amount in addition to one full monthly amount.

"Transaction(s)" means any billable occurrence completed or submitted including but not limited to sale, void, refund, offline force, capture, authorization, validate, update or settlement regardless of whether approved or declined.

Billing Statement

Town of Loxahatchee Groves
155 F Road
Loxahatchee Grove, FL 33470 US
drice@loxahatcheegrovesfl.gov

PAID NOV - 2 2020

Invoice No. 275202620
Statement Date: 11/02/2020
Service Date: 09/30/2020 through 10/30/2020

Credit Card Processing Fees

Service	Fee Type	Qty	Price	Total
Vantiv Now Worldpay Core - Terminal Capture	Monthly Fee	1	$19.99	**$19.99**
Vantiv Now Worldpay Core - Terminal Capture	Per Transaction Fee	45	$0.06	**$2.70**

Other Service Fees

Service	Fee Type	Qty	Price	Total
Invoicing	Monthly Fee	1	$5.00	**$5.00**

Total Amount: $27.69

For Support, call. 18009427970.

*Denotes proration of monthly fee. May include prorated amount in addition to one full monthly amount.

"Transactions" means any billable occurrence completed or submitted including but not limited to sale, void, refund, offline force capture, authorization, validate, update or settlement regardless of whether approved or declined

Comfort Zone Invoice

Invoice No: 44092
Invoice Date: Jul 8, 2020

Comfort Zone Air Conditioning
13928 87th St N
WPB, FL 33412
(561) 557-3529 Office
561-329-9683 Cell
comfortzonefl@gmail.com

PAID JUL 26 2020

JUL 14 2020
RECEIVED

Bill To:
The Town of Loxahatchee Groves - 4003
155 F Rd
Loxahatchee, FL 33470
billing@loxahatcheegrovesfl.gov
561-793-2418 Cheryl

Job Date	Time	Description	Job Location	Qty	Each	Amount
Jul 8, 2020	2:00pm to 3:00pm	**Reme Halo installation**	155 F Rd: Loxahatchee, FL 33470	3	$850.00	$2,550.00

Install Reme Halo uv light system into duct system. Unit is adjusted for peak performance and wired into system. The manufacture recommends replacing cell every 2 years. Units working at this time.

Total $2,550.00

Signature:

Date Signed: Jul 8, 2020
IP Address: 174.227.17.84
Service Person(s): Matt Chevres

Thank you for your Business!

V# 0024

Approved:
GL # 001 32 51 519 54600
PO# 251 $ 2550.00 in full
Receded# 4100 Date: 7/20/20
Keyed:

Beverly G. Kuipers

From:	TreeTop Products <accounting@treetopproducts.com>
Sent:	Friday, August 14, 2020 4:28 PM
To:	Beverly G. Kuipers
Subject:	TreeTop Products: Payment Receipt #CSTRE20188

Treetop Products Inc.
222 East State Street
Batavia IL 60510
(866) 511-5642
info@treetopproducts.com

Payment Receipt

#CSTRE20188

#5OTRE65378

8/14/2020

PAID SEP 15 2020

Bill To

Bev Kuipers
Town of Loxahatchee Groves
155 F Road
Loxahatchee Groves FL 33470
(561) 798-2418
(561) 798-2418

Payment Method	Check #	Job	Shipping Method	Tracking Number
VISA			ABF Freight	039970733

Item	Qty.	Rate	Amount
1ZK5545-TN BarcoBoard Walk-Thru Table/ 8' Table/ Desert Tan	1	$848.85	$848.85

Subtotal	$848.85
Tax Total (%)	$0.00
Shipping	$285.53
DEAL15 (Exclusive Promotion)	- $127.33
Total	$1,007.05

PAID IN FULL

PAID JUL 29 2020

See back of receipt for your chance
to win $1000 ID #:7P8VM18TBDD

Walmart

863-763-7970 Mgr:MICHELE
2101 S PARROTT AVE
OKEECHOBEE FL 34974
ST# 00814 OP# 007255 TE# 02 TR# 02937
SLANT CANOPY 075283044811 39.97 0
SUBTOTAL 39.97
TOTAL 39.97
VISA TEND 39.97
VISA CREDIT **** **** **** 0643 I 1
APPROVAL # 025872
REF # 1042000314
TRANS ID - 300171659871677
VALIDATION - 9QJW
PAYMENT SERVICE - E
P.O. # 3
AID A0000000031010
TC 9DAC8E27CE48A8A6
TERMINAL # 283801559
*Pin Verified
06/19/20 14:19:52

Bev's CC

See back of receipt for your chance
to win $1000 ID #:7P8VM18TBDD

Walmart

863-763-7970 Mgr:MICHELE
2101 S PARROTT AVE
OKEECHOBEE FL 34974
ST# 00814 OP# 007255 TE# 02 TR# 02937
SLANT CANOPY 075283044811 39.97 0
SUBTOTAL 39.97
TOTAL 39.97
VISA TEND 39.97
VISA CREDIT **** **** **** 0643 I 1
APPROVAL # 025872
REF # 1042000314
TRANS ID - 300171659871677
VALIDATION - 9QJW
PAYMENT SERVICE - E
P.O. # 3
AID A0000000031010
TC 9DAC8E27CE48A8A6
TERMINAL # 283801559
*Pin Verified
06/19/20 14:19:52

V# 0830

Approved: ____________

GL # 001.12.51.512.55100

PO# ________ Balance: ________

Receded# ________ Date: ________

Keyed: R

Beverly G. Kuipers

From:	CQ Concepts <scott@cqconcepts.com>
Sent:	Wednesday, March 25, 2020 3:01 PM
To:	Beverly G. Kuipers
Subject:	Your CQ Concepts order receipt from March 25, 2020

Thank you for your order

Your order has been received and is now being processed. Your order details are shown below for your reference:

PAID APR 04 2020

Order #4363

Product	Quantity	Price
Isopropyl Alcohol 99%- 1 Gallon	4	$130.28
Subtotal:		$130.28
Shipping:		$38.05 via Ground
Hazard Fee:		$35.00
Tax:		$0.00
Payment Method:		Credit Card Payment
Total:		$203.33

What are you using this product for?: Cleaning

Preferred Shipper for Freight Collect Shipments: UPS

Customer details

- Note: Tax Exempt Municipality
- Email: bkuipers@gloxahatcheegrovesfl.gov
- Tel: 561-807-5671

COVID-19 DISINFECTING SOLUTION

4/15/20

0060

Ap.

GL# 105 · 56 · 53 · 538 · 55100

PO# ____

Proceeded# ____ Date: ____

1

. DICE \

TYLANDER'S OFFICE SOLUTIONS
2000 AVENUE P
SUITE 11
RIVIERA BEACH, FL 33404
Phone: 561-833-7997
Fax: 561-833-8010

Invoice: IN-1007466
Date: 07/07/2020

TYLANDER'S OFFICE SOLUTIONS
Integrating Products and Work Spaces

PAID SEP 30 2020

JUL 7 '20

Sold To:
TOWN OF LOXAHATCHEE GROVES
155 F ROAD
LOXAHATCHEE GROVES, FL 33470

Ship To: 1806
TOWN OF LOXAHATCHEE GROVES
155 F ROAD
LOXAHATCHEE GROVES, FL 33470
Attn: BEVERLY KUIPERS
Phone: 561-793-2418

Customer ID	Customer PO	Payment Terms	Ship Date	Route Code
1806	7/6	Net 10 Days	07/07/2020	FL1
Salesperson	**Order Number**	**Ordered By**	**Due Date**	
IRIS G. ARIAS			07/17/2020	

Product Number	Description	Unit	Qty Ord	Qty Ship	Qty B/O	Unit Price	Extension
CLO30577	Clorox Healthcare Bleach Germicidal Wipes - Ready-To-Use Wipe6 in. Width x 5 in Length - 150 / Canister - 1 Each	EA		2		16.99	33.98

CC:
VS, ************0643

Subtotal:	$33.98
Total Sales Tax:	$0.00
Total Invoice Amount:	$33.98
Total Amount Due:	$0.00

Thank you for your order We appreciate your support of local businesses

Approved: ____________
GL # 001-12-51-512-55100
PO# ____________ Balance ____________
Receded# ____________ Date: ____________
Keyed: ____________

To ensure proper credit, include your Customer Number and invoice number on your check, otherwise please detach this portion and return with your payment

1806, TOWN OF LOXAHATCHEE GROVES IN-1007466

Please Remit Payment To:
TYLANDER'S OFFICE SOLUTIONS
706 TURNBULL AVENUE
SUITE 305
ALTAMONTE SPRINGS, FL 32701

INVOICE: IN-1007466
AMOUNT DUE: $0.00

INVOICE

TYLANDER'S OFFICE SOLUTIONS
2000 AVENUE P
SUITE 11
RIVIERA BEACH, FL 33404
Phone: 561-833-7997
Fax: 561-833-8010

Invoice: OE-1099970-1

Date: 06/05/2020

TYLANDER'S OFFICE SOLUTIONS
Integrating Products and Work Spaces

PAID JUL 28 2020

Sold To:
TOWN OF LOXAHATCHEE GROVES
155 F ROAD
LOXAHATCHEE GROVES, FL 33470

Ship To: 1806
TOWN OF LOXAHATCHEE GROVES
245 WEST D ROAD
PUBLIC WORKS
LOXAHATCHEE GROVES, FL 33470
Attn: BEVERLY KUIPERS
Phone: 561-793-2418

Customer ID	Customer PO	Payment Terms	Ship Date	Route Code
1806	6/4	Net 10 Days	06/05/2020	FL1

Salesperson	Order Number	Ordered By	Due Date
IRIS G. ARIAS	OE-1099970		06/15/2020

TOWN OF LOXAHATCHEE GROVES
JUN 16 2020
RECEIVED

Product Number	Description	Unit	Qty Ord	Qty Ship	Qty B/O	Unit Price	Extension
COMBO3	CLO35309 2 TUBS CLOROX BLEACH GERMICIDAL WIPES / 1 16OZ ANTIMICROBIAL SOAP PUMP	EA	2	2		38.00	76.00
SANITIZER16OZ	CLEAN FREAK GEL SANITIZER16OZ PUMP	EA	2	2		15.98	31.96

CC:
VS, ************0643

Subtotal:	**$107.96**
Total Sales Tax:	**$0.00**
Total Invoice Amount:	**$107.96**
Total Amount Due:	**$0.00**

Thank you for your order. We appreciate your support of local businesses

Approved: ____________

GL # 105 · 50 · 54 · 541 · 55206

PO# ________ Balance: ________

Receded# ________ Date: ________

Keyed: KW

To ensure proper credit, include your Customer Number and invoice number on your check, otherwise please detach this portion and return with your payment.

1806, TOWN OF LOXAHATCHEE GROVES OE-1099970-1

Please Remit Payment To:

TYLANDER'S OFFICE SOLUTIONS
706 TURNBULL AVENUE
SUITE 305

INVOICE: OE-1099970-1

AMOUNT DUE: $0.00

CINTAS®
READY FOR THE WORKDAY™

Cintas
P O Box 631025
CINCINNATI OH 45263-1025

Service / Billing # (954)585-8080
Fax # (954)585-0272
Payment Inquiry # (817)479-4396

Invoice

Ship To Loxahatchee Groves Water Control Di
LOXAHTCHEE GROVES WTR CTRL DST
101 W D RD
LOXAHATCHEE, FL 33470-4866

Invoice # 5031551919
Invoice Date 09/17/2020
Credit Terms NET 30 DAYS
Customer # 10596150
Cintas Route LOC #0291 ROUTE 0021
Order # 7020826255
Payer # 10596150

Bill To LOXAHTCHEE GROVES WTR CTRL DST
155 F RD
LOXAHATCHEE, FL 33470-4949

PAID OCT 19 2020

Material #		Description		Quantity		Unit Price	Ext Price	Tax
Unit	000000000005793991	**Unit Description:**	Office					
110		SERVICE ACKNOWLEDGEMENT		1	EA	$0 00	$0.00	
120		CABINET ORGANIZED		1	EA	$0.00	$0.00	
130		EXPIRATION DATES CHECKED		1	EA	$0.00	$0 00	
132		BBP KIT CHECKED		1	EA	$0.00	$0 00	
51030		HAND SANITIZER SMALL		1	BAG	$7.47	$7.47	
111529		PAIN AWAY X-STRENGTH SM		1	BAG	$11.83	$11 83	
130209		INDUST EYE RELIEF 1/2 OZ		1	EA	$9 07	$9.07	
						Unit Subtotal:	**$28.37**	
Unit	000000000005793998	**Unit Description:**	Warehouse					
110		SERVICE ACKNOWLEDGEMENT		1	EA	$0 00	$0.00	
120		CABINET ORGANIZED		1	EA	$0.00	$0 00	
130		EXPIRATION DATES CHECKED		1	EA	$0.00	$0.00	
132		BBP KIT CHECKED		1	EA	$0 00	$0 00	
55556		DISINFECTANT WIPE		1	EA	$10 65	$10.65	
111989		IBUPROFEN TABS MEDIUM		1	BOX	$6 10	$6 10	
130209		INDUST EYE RELIEF 1/2 OZ		1	EA	$9 07	$9 07	
						Unit Subtotal:	**$25.82**	
Unit	000000000010733405	**Unit Description:**	EWI EQUIP SHED					
150		EYE STATION DATES CHECKED		1	EA	$0 00	$0 00	
						Unit Subtotal:	**$0.00**	
Unit	000000000999900999	**Unit Description:**	Other					
400		SERVICE CHARGE		1	EA	$5 63	$5.63	
						Unit Subtotal:	**$5.63**	
						Invoice Sub-total	**$59.82**	
						Tax	**$0.00**	
						Invoice Total	**$59.82**	

V#0253

Approved: 9/22/2020

GL # ~~105.50.53.538.58465~~ - 541-541-55200

PO# ____________ Balance: ____________

Receded# ____________ Date: ____________

Keyed: ____________

CINTAS®
READY FOR THE WORKDAY™

REMIT TO: Cintas
P.O. Box 631025
CINCINNATI, OH 45263 1025

SVC/BILLING QUESTIONS: 954-585-8180
FAX : 954-585-0270
PAYMENT INQUIRY : 469 248-4762
ROUTE # : LOC #0291 ROUTE 0001

INVOICE
PLEASE PAY DIRECTLY FROM THIS INVOICE

C O Loxahatchee Groves Water Control Di
LOXAHATCHEE GROVES WTR CTRL DST
101 W D RD
LOXAHATCHEE, FL 33470-4666
561-333-6024

INVOICE # : 5017486703
DATE : 5/28 20
PO # : N/A
STORE # :
CUSTOMER # : 0010598150
PAYER # : 0010598150
SVC ORDER # : 8024269910
CREDIT TERMS: NET 30 DAYS

PAID JUN 26 2020

MATERIAL #	DESCRIPTION		QTY	UNIT PRICE	EXT PRICE	TAX
10733405	*EWI EQUIP SHED*	*02619350*				
150	EYE STATION DATES CHECKED		1	$0.00	$0.00	
				UNIT SUBTOTAL :	$0.00	
5793998	*Warehouse*	*01259428*				
110	SERVICE ACKNOWLEDGEMENT		1	$0.00	$0.00	
120	CABINET ORGANIZED		1	$0.00	$0.00	
130	EXPIRATION DATES CHECKED		1	$0.00	$0.00	
132	BBP KIT CHECKED		1	$0.00	$0.00	
135	INSPECTION STICKER REPLACED		1	$0.00	$0.00	
400	SERVICE CHARGE		1	$5.63	$5.63	
55556	DISINFECTANT WIPE		1	$10.65	$10.65	
616962	NEW LIFE 7.8OZ GEL HAND SANITIZER		1	$9.91	$9.91	
				UNIT SUBTOTAL :	$26.19	
5793991	*Office*	*01256250*				
110	SERVICE ACKNOWLEDGEMENT		1	$0.00	$0.00	
120	CABINET ORGANIZED		1	$0.00	$0.00	
130	EXPIRATION DATES CHECKED		1	$0.00	$0.00	
132	BBP KIT CHECKED		1	$0.00	$0.00	
135	INSPECTION STICKER REPLACED		1	$0.00	$0.00	
55556	DISINFECTANT WIPE		1	$10.65	$10.65	
616962	NEW LIFE 7.8OZ GEL HAND SANITIZER		1	$9.91	$9.91	
				UNIT SUBTOTAL :	$20.56	

REMIT TO : Cintas
P.O. Box 631025
CINCINNATI, OH 45263-1025

SUB-TOTAL : $46.75
TAX : $0.00
TOTAL : $46.75

SIGNATURE :

DATE : 5/28/20

NAME : LARRY A. PETERS

Approved:

GL # 105·50·54·541·55200

V# 0253

PO# Balance:

Receded# Date:

Keyed:

INVOICE # 5017486703 PAYER # 0010598150

CINTAS
READY FOR THE WORKDAY™

[illegible]
CINTAS
P O BOX [illegible]
CINCINNATI, OH [illegible]

[illegible]
[illegible]

CUSTOMER SVC/BILLING	561-686-1444
CINTAS FAX #	561-686-5908

INVOICE

SHIP TO
LOXAHATCHEE [illegible] WATER
155 F RD
LOXAHATCHEE [illegible] 33470 [illegible]

BILL TO:
LOXAHATCHEE [illegible] WATER
155 F RD
LOXAHATCHEE, FL 33470-[illegible]

INVOICE #	9089379395
INVOICE DATE	05/19/2020
SERVICE TICKET #	9089379395
SOLD TO #	14077611
PAYER #	14077611
PAYMENT TERMS	NET 10 EOM
SORT #	0285000[illegible]
CINTAS ROUTE	58 / DAY 5 / STOP 00[illegible]

EMP#/LOCK#	MATERIAL	DESCRIPTION	FREQ	EXCH	QTY	UNIT PRICE	LINE TOTAL	TAX
	0434[illegible]21[illegible]	FACEMASK/[illegible]			[illegible]	1.300	65.00	N
		SUBTOTAL					65.00	
		SUBTOTAL					65.00	
		TAX					0.00	
		TOTAL USD					65.00	

PAID JUN 26 2020

VH 0253

Approved: ____________________

GL# 105·50·54 541·5520

PO# ____________ Balance: ____________

Receded# ____________ Date: ____________

Keyed: ____________

COPY

[illegible]

CINTAS®
READY FOR THE WORKDAY™

REMIT TO: Cintas
P.O. Box 631025
CINCINNATI, OH 45263-1025

SVC/BILLING QUESTIONS : 954-585-8080
FAX : 954-585-0272
PAYMENT INQUIRY : (469)248-4762
ROUTE # : LOC #0291 ROUTE 0021

INVOICE

PLEASE PAY DIRECTLY FROM THIS INVOICE

C/O Loxahatchee Groves Water Control Di
LOXAHTCHEE GROVES WTR CTRL DST
101 W D RD
LOXAHATCHEE, FL 33470-4866
561-335-6024

INVOICE # : 5016600520
DATE : 3/30/20
PO # : N/A
STORE # :
CUSTOMER # : 0010596150
PAYER # : 0010596150
SVC ORDER # : 8023716687
CREDIT TERMS : NET 30 DAYS

PAID SEP 08 2020

MATERIAL #	DESCRIPTION		QTY	UNIT PRICE	EXT PRICE	TAX
10733405	*EWI EQUIP SHED*	*02619350*				
150	EYE STATION DATES CHECKED		1	$0.00	$0.00	
				UNIT SUBTOTAL :	$0.00	
5793991	*Office*	*01256250*				
110	SERVICE ACKNOWLEDGEMENT		1	$0.00	$0.00	
120	CABINET ORGANIZED		1	$0.00	$0.00	
130	EXPIRATION DATES CHECKED		1	$0.00	$0.00	
132	BBP KIT CHECKED		1	$0.00	$0.00	
135	INSPECTION STICKER REPLACED		1	$0.00	$0.00	
400	SERVICE CHARGE		1	$12.95	$12.95	
55556	DISINFECTANT WIPE		1	$10.65	$10.65	
61029	ANTISEPTIC PUMP 2 OZ		1	$2.95	$2.95	
62029	BURN CARE PUMP 2 OZ		1	$2.95	$2.95	
121220	ALEVE SMALL		2	$8.33	$16.66	
				UNIT SUBTOTAL :	$46.16	

REMIT TO : Cintas
P.O. Box 631025
CINCINNATI, OH 45263-1025

SUB-TOTAL : $46.16
TAX : $0.00
TOTAL : $46.16

SIGNATURE :

DATE : 3/30/20

NAME : LARRY A. PETERS

INVOICE # 5016600520 PAYER # 0010596150

amazon business

Packing slip

For customer support visit Amazon.com/contact-us

Order date: May 19, 2020
Purchase Order #:
Order #: 112-3996332-7913004
Date shipped: May 21, 2020

Ship to:
Cheryl Miller
155 F RD
LOXAHATCHEE, FL 33470-4949
United States

Custom info: 0

Shipment details

Item description	Qty	Item price	Item subtotal
Face Mask, Pack of 50 (SKU: B086KMYNSS) Condition: New Sold by: Amazon.com Services LLC	1	$34.99	$34.99

Item subtotal	$34.99
Shipping & handling	$0.27
Promos & discounts	-$0.27
Sales tax	$0.00
Total	**$34.99**

PAID JUN 17 2020

V# 0832
W-12-51-512-55100

Return or replace your item

Visit Amazon.com/returns

Have feedback on how we packaged your order? Tell us at Amazon.com/packaging

amazon.com

Details for Order #112-9056221-6453803

PAID JUN 17 2020

Order Placed: May 19, 2020
Amazon.com order number: 112-9056221-6453803
Order Total: **$39.98**

Business order information
Tax Exempt: 0

Not Yet Shipped	
Items Ordered	**Price**
2 of: *Powder-Free, Vinyl Gloves, 100 Gloves, (Transparent, L)* Sold by: Meistar Global LLC (seller profile) Condition: New	$19.99
Shipping Address: Cheryl Miller 155 F RD LOXAHATCHEE, FL 33470-4949 United States **Shipping Speed:** Two-Day Shipping	

Payment Information		
Payment Method: Visa | Last digits: 0643 **Billing Address:** Cheryl Miller 155 F RD LOXAHATCHEE, FL 33470-4949 United States	Item(s) Subtotal: Shipping & Handling: Total before tax: Estimated tax to be collected: **Grand Total:**	$39.98 $0.00 ----- $39.98 $0.00 ----- **$39.98**

To view the status of your order, return to Order Summary.

V# C832

Approved:

GL # C01-12-51-512-5100

PO# Balance:

amazon.com

Details for Order #112-9672501-9100200

Order Placed: May 19, 2020
Amazon.com order number: 112-9672501-9100200
Order Total: **$64.89**

Business order information
Tax Exempt: 0

Not Yet Shipped

Items Ordered	**Price**
1 of: *Anti-Microbial Germicidal Hand Gel: One Gallon ALC. Based Bulk (128 oz) 70% Isopropyl ALC. Refill Jug by Sanit* Sold by: Shop Wise USA (seller profile) Condition: New	$64.89 ✓

Shipping Address:
Cheryl Miller
155 F RD
LOXAHATCHEE, FL 33470-4949
United States

PAID JUN 17 2020

Shipping Speed:
Standard Shipping

Payment Information

Payment Method:
Visa | Last digits: 0643

Billing Address:
Cheryl Miller
155 F RD
LOXAHATCHEE, FL 33470-4949
United States

Item(s) Subtotal:	$64.89
Shipping & Handling:	$0.00

Total before tax:	$64.89
Estimated tax to be collected:	$0.00

Grand Total:	**$64.89**

To view the status of your order, return to Order Summary.

V:11 0850

Approved:

GL # 001.12.51.512.55100

PO# ______ Balance: ______

Receded# ______ Date: ______

Keyed: ______

Beverly G. Kuipers

From:	Cheryl Miller
Sent:	Monday, July 20, 2020 10:38 AM
To:	Beverly G. Kuipers
Subject:	FW: Your Amazon.com order

Here you go Bev
Sent from Mail for Windows 10

From: Amazon.com
Sent: Monday, July 20, 2020 10:35 AM
To: Cheryl Miller
Subject: Your Amazon.com order

PAID SEP 15 2020

amazon business

Your Account : Amazon.com

Order Confirmation

Order #113-1389694-4013862
Order #113-8406952-5926600

Hello Cheryl Miller,

Thank you for shopping with us. We'll send a confirmation once your items have shipped. Your order details are indicated below. If you would like to view the status of your order or make any changes to it, please visit Your Orders on Amazon.com.

Your purchase has been divided into 2 orders.

This order is placed on behalf of Town Of Loxahatchee Groves.

Order Details

Order #113-1389694-4013862
Placed on today, July 20

Your guaranteed delivery date is:
Monday, July 27

Your shipping speed:
prime **FREE Shipping**

Order Details

Your order will be sent to:
Cheryl Miller
LOXAHATCHEE, FL
United States

[3 x Forno Automatic Touchless Alcohol Sprayer Dispenser,Wall Mounted 1200ml Refillable Large Capacity Infrared Induction Sensor Smart Dispenser] **$39.99**

Sold by JS LifeStyle

Condition: New

Item Subtotal:	$119.97
Shipping & Handling:	$9.69
Promotion Applied:	-$9.69
Total Before Tax:	$119.97
Estimated Tax:	$0.00
Order Total:	**$119.97**

The payment details of your transaction can be found on the order invoice.

Order #113-8406952-5926600

Placed on today, July 20

Your estimated delivery date is:
July 30-
Wednesday, August 5

Your shipping speed:
prime **Standard Shipping**

Order Details

Your order will be sent to:
Cheryl Miller
LOXAHATCHEE, FL
United States

PAID SEP 15 2020

Wave Gel Hand Sanitizer | Advanced No-Rinse Gel | 75% Alcohol | Made in USA | 2 Pack of 1 Gallon Bottles, Includes 1 Easy to use Pump **$76.99**

Health and Beauty

Sold by RitzCamera

Condition: New

Item Subtotal:	$76.99
Shipping & Handling:	$0.00
Total Before Tax:	$76.99
Estimated Tax:	$0.00
Order Total:	**$76.99**

The payment details of your transaction can be found on the order invoice.

To learn more about ordering, go to Ordering from Amazon.com.
If you want more information or need more assistance, go to Help.

amazon.com

Final Details for Order #113-1389694-4013862

Order Placed: July 20, 2020
Amazon.com order number: 113-1389694-4013862
Order Total: **$119.97**

Business order information
Tax Exempt: 85-8013836013C-8

Shipped on July 22, 2020

Items Ordered	Price
2 of: *Forno Automatic Touchless Alcohol Sprayer Dispenser,Wall Mounted 1200ml Refillable Large Capacity Infrared Induction Sensor Smart Dispenser* Sold by: JS LifeStyle (seller profile) Condition: New	$39.99

Shipping Address:
Cheryl Miller
155 F RD
LOXAHATCHEE, FL 33470-4949
United States

Shipping Speed:
FREE Shipping

Item(s) Subtotal:	$79.98
Shipping & Handling:	$6.46
Free Shipping:	-$6.46

Total before tax:	$79.98
Sales Tax:	$0.00

Total for This Shipment:	**$79.98**

Shipped on July 23, 2020

Items Ordered	Price
1 of: *Forno Automatic Touchless Alcohol Sprayer Dispenser,Wall Mounted 1200ml Refillable Large Capacity Infrared Induction Sensor Smart Dispenser* Sold by: JS LifeStyle (seller profile) Condition: New	$39.99

Shipping Address:
Cheryl Miller
155 F RD
LOXAHATCHEE, FL 33470-4949
United States

Shipping Speed:
FREE Shipping

Item(s) Subtotal:	$39.99
Shipping & Handling:	$3.23
Free Shipping:	-$3.23

Total before tax:	$39.99
Sales Tax:	$0.00

Total for This Shipment:	**$39.99**

Payment information

Payment Method:

Item(s) Subtotal: $119.97

Visa | Last digits: 0643	Shipping & Handling: $9.69
Billing address Cheryl Miller 155 F RD LOXAHATCHEE, FL 33470-4949 United States	Promotion applied: -$9.69 ----- Total before tax: $119.97 **Estimated Tax:** $0.00 ----- **Grand Total: $119.97**

To view the status of your order, return to Order Summary .

More saving.
More doing.℠

6800 OKEECHOBEE BLVD
WEST PALM BEACH, FL 33411 (561)478-0783

6330 00003 34631 04/29/20 12:52 PM
SALE CASHIER BINDU

648846069708 CUT OFF MACH <A> 179.00N
RGD 14" ABRASIVE CUTOFF MACHINE
046677479718 PLCT8CW10P <A> 29.98N
PLC 32W 4FT T8 DAYLIGHT DELUXE 10PK
725916814274 OUTDOOR LT <A> 5.97N
JELLY JAR 7-1/4" BLK EXT WALL LNTRN
648846066561 RGD 7IN GRDR <A> 129.00N
RGD 15 AMP 7" ANGLE GRINDER
849665021834 150W PAR38 F <A> 12.38N
CREE 150W BW PAR38 FLOOD LED
815710020213 LAMP HOLDER <A> 4.98N
PORTABLE LANDSCAPE LIGHTHOLDER - BRZ
008925094692 14" MTL CUT <A> 6.97N
DIABLO 14X1/8X20MM MTL CUTOFF BLADE
070798087927 SM CLR 2.8 W <A>
DAP SILICONE MAX W&D CLEAR 2.8 OZ
2@4.78 9.56N
033287165803 BITHOLDER <A> 12.97N
RYB 11" FLEXIBLE MAG BIT HOLDER
783250754915 ORGBLUCNCT <A> 17.28N
AST ORNGE&BLUE STD WIRE CNCTRS 450PK
076174308303 30'TAPE RULE <A>
STANLEY 30' LEVERLOCK TAPE MEASURE
2@10.87 21.74N
678408003345 FLHANDSAN8OZ <A>
8 OZ HAND SANITIZER UNSCENTED
2@3.88 7.76N
008925128953 GRIND10PK <A>
DIABLO 4-1/2X1/16X7/8 MTL CUTOFF10PK
2@21.97 43.94N
092644690198 MM300 <A> 29.97N
DIGITAL MULTIMETER
092644690303 IR5THERMO <A> 59.97N
KLEIN DUAL LASER INFRARED THERM
088381040181 71/4"CRCLSAW <A> 129.00N N/A
MAK 15A 7-1/4 CIRCULAR SAW

SUBTOTAL 700.47
SALES TAX 0.00
TAX EXEMPT
TOTAL $700.47
XXXXXXXXXXXX8366 VISA
USD$ 700.47
AUTH CODE 052379/8032844 TA
Chip Read Verified By PIN
AID A0000000031010 VISA CREDIT

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-0884 SUMMARY
THIS RECEIPT PO/JOB NAME: 04292020

PAID JUN 17 2020

155 F Road Loxahatchee Groves, FL 33470

Agenda Item # 3

TO: **Town Council of Town of Loxahatchee Groves**

FROM: **Francine Ramaglia, Assistant Town Manager**

VIA: **James Titcomb, Town Manager**

DATE **December 15, 2020**

SUBJECT: **Resolution 2020-26 Adopting the year end Budget Amendment FY 2020-02**

Background:

Attached Resolution 2020-26 provides for budget amendments to the FY 2020 budget in the attached Exhibit A which includes the final budget amendment for FY 2020 which requires amendment for revenue adjustments, transfers between funds, and reclassification between line items.

In January, the opening budget amendment for FY 2021 will be presented to carryforward or transfer funds from FY 2019 to FY 2020 for open purchase orders and projects/services continuing from last fiscal year to this fiscal year.

Recommendation:

Motion to approve Resolution 2020-26 of the Town Council of the Town of Loxahatchee Groves, Florida, adopting a budget amendment for the Town's adopted budget for the fiscal years beginning October 1, 2019 and ending September 30, 2020.

TOWN OF LOXAHATCHEE GROVES

RESOLUTION NO. 2020-26

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ADOPTING BUDGETS AMENDMENT FOR THE TOWN'S BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 166.241(4), Florida Statutes, the Town may amend its adopted budget for the Fiscal Years beginning October 1, 2019 and ending September 30, 2020, at any time within a fiscal year, and

WHEREAS, the Town Management has concluded a review of the budgets and expenditures during the Fiscal Year beginning October 1, 2019 and ending September 30, 2020 and is recommending amendments to the Town's budgets as set forth in **Exhibit "A"** hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA:

Section 1. Each "WHEREAS" clause set forth above is true and correct and herein incorporated by this reference.

Section 2. The Town's adopted budgets for the Fiscal Years beginning October 1, 2019 and ending September 30, 2020, is hereby amended as set forth in **Exhibit "A"** attached hereto and expressly made a part hereof.

Section 3. If any clause, section, or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and shall in no way affect the validity of the remaining portions of this Resolution.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This Resolution shall become effective immediately upon its passage and adoption.

Council Member ______________offered foregoing resolution. Council Member ____________ seconded the motion, and upon being put to a vote, the vote was as follows:

	Aye	Nay	Absent
Lisa El-Ramey, MAYOR	□	□	□
Marge Herzog, VICE MAYOR	□	□	□
Laura Danowski, COUNCIL MEMBER	□	□	□
Phillis Maniglia, COUNCIL MEMBER	□	□	□
Robert Shorr, COUNCIL MEMBER	□	□	□

ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THIS 15th DAY OF DECEMBER 2020.

TOWN OF LOXAHATCHEE GROVES, FLORIDA

ATTEST:

____
Mayor Lisa El-Ramey

____
Lakisha Burch Town Clerk

____
Vice-Mayor Marge Herzog

____
Council Member Laura Danowski

APPROVED AS TO LEGAL FORM:

____
Council Member Lisa El-Ramey

____
Office of the Town Attorney

____
Council Member Phillis Maniglia

EXHIBIT "A"

BUDGET AMENDMENT FOR THE FISCAL YEAR
BEGINNING OCTOBER 1, 2019 AND ENDING ON SEPTEMBER 30, 2020

001 - GENERAL FUND

REVENUES			
001-01-31-314-31410	Electric Utility Tax		$ 15,000.00
001-01-36-369-36990	Other Miscellaneous Revenue		$ 25,000.00
001-01-31-316-31600	Local Business Tax		$ 27,000.00
001-01-34-341-34190	Cost Recovery Fees		$ 60,000.00
001-01-32-341-34135	Administrative Charge Dependent District		$ 170,000.00
	TOTAL REVENUES	$ -	$ 297,000.00
EXPENSES			
001-16-51-514-53101	Litigation	$ 3,500.00	
001-32-51-519-54920	Computer Services	$ 10,000.00	
001-12-51-512-52100	FICA & Medicare Taxes	$ 16,300.00	
001-12-51-512-52300	Health and Life Insurance	$ 17,400.00	
001-12-51-512-52200	Retirement FRS	$ 23,800.00	
001-32-51-519-54500	Insurance	$ 24,000.00	
001-14-51-513-53200	Accounting and Auditing	$ 25,000.00	
001-16-51-514-53100	Professional Services	$ 38,000.00	
001-10-51-511-53100	Professional Service	$ 46,000.00	
001-20-51-515-53100	Professional Service	$ 53,000.00	
001-90-58-581-59405	Transfer to Solid Waste Fund	$ 80,000.00	
001-20-51-515-53490	Cost Recovery Expenditure	$ 92,000.00	
001-12-51-512-51200	Regular Salaries	$ 228,000.00	
001-12-51-512-53400	Other Services		$ 200,000.00
001-14-51-513-54920	Computer Services		$ 13,400.00
001-20-51-515-53400	Other Services		$ 23,000.00
001-20-51-515-54960	Legal Advertising		$ 5,000.00
001-22-51-519-53150	Special Magistrate		$ 18,000.00
001-22-51-519-53400	Other Services - Code		$ 35,000.00
001-26-52-521-53410	Law Enforcement (PBSO)		$ 1,800.00
001-30-53-539-53400	Other Services-Public Works		$ 46,000.00
001-32-51-519-54100	Communication Services		$ 17,800.00
	TOTAL EXPENSES	$ 657,000.00	$ 360,000.00
	TOTAL FUND	$ 657,000.00	$ 657,000.00

105 - ROADS & DRAINAGE FUND

REVENUES			
105-01-38-381-38100	Transfer from Fund Balance		$ 340,000.00
	TOTAL REVENUES	$ -	$ 340,000.00
EXPENSES			

105-50-53-538-57101	Principal	$ 340,000.00	
105-50-53-538-54901	Indirect Cost Allocations	$ 170,000.00	
105-50-53-538-52200	Retirement FRS	$ 19,600.00	
105-50-53-538-51400	Overtime		$ 15,750.00
105-50-53-538-52300	Health and Life Insurance		$ 25,000.00
105-50-53-538-54680	Repair and Maintenance Svc -		$ 6,850.00
105-50-54-541-54680	Repair and Maintenance - Machinery		$ 42,000.00
105-50-54-541-55310	Road Maintenance and Service		$ 100,000.00
	TOTAL EXPENSES	$ 529,600.00	$ 189,600.00
	TOTAL FUND	$ 529,600.00	$ 529,600.00
405 - SOLID WASTE			
REVENUES			
405-01-38-381-38110	Transfer from General Fund		$ 80,000.00
	TOTAL REVENUES	$ -	$ 80,000.00
EXPENSES			
405-70-53-534-53440	Other Services - Solid Waste Contractor	$ 80,000.00	
	TOTAL EXPENSES	$ 80,000.00	$ -
	TOTAL FUND	$ 80,000.00	$ 80,000.00

This Page Is Blank Intentionally

Town of
LOXAHATCHEE GROVES

155 F Road Loxahatchee Groves, FL 33470

Agenda Item # 4

TO: **Town Council of Town of Loxahatchee Groves**

FROM: **James Titcomb, Town Manager**

DATE: **December 8, 2020**

SUBJECT: **Town Manger evaluation presented by Lara Donlon of Torcivia, Dolan & Goddeau P.A.**

Background:

Previously, the Town Council expressed interest to begin a proper process and timeline for annual evaluation(s) of the Town Manager, as is a requirement within the Town Manager's Employment Contract in place. The town expressly wishes to avoid any problems as associated with past management and related practices by providing regular and usable performance feedback to assist the town and manager.

On November 17th Town Council reached a consensus that each Town Councilmember would meet with Mr. Titcomb and have all evaluation documents returned to Attorney Donlon by December 4, 2020 to be presented at the December 15, 2020 Town Council Workshop/Special Meeting.

Ms. Donlon will present the Town Manager's evaluation results which will be bought to the meeting and distributed for discussion.

Recommendation:

Staff recommends Town Council discuss and make any recommendation to Attorney Donlon and Town Manager Titcomb.

This Page Is Blank Intentionally

155 F Road Loxahatchee Groves, FL 33470

Agenda Item # 5

TO: **Town Council of Town of Loxahatchee Groves**

FROM: **James Fleishmann, Town Planning Consultant**

VIA: **James Titcomb, Town Manager**

DATE: **December 8, 2020**

SUBJECT: **Update Status on Grove Town Center**

Background:

The following is a current status report on several issues related to Groves Town Center:

A. Uses: The approved Groves Town Center Conceptual Master Plan is attached. Larger copies of the Conceptual Master Plan are available at Town Hall. Uses approved for Pod A include Wawa gas/convenience store; Chase Bank; and Aldi grocery. Since the approval, Chase Bank has withdrawn from the project. Aldi is under construction and nearing a Certificate of Occupancy. Wawa has an approved infrastructure permit but has not submitted a building permit application.

Although no uses have been approved for Pod at this time, both Heartland Dental Office and Culver's Restaurant have submitted site plan approval applications. Also, a car wash and tire store are nearing site plan submittal.

B. Site Clearing: There have been some questions regarding clearing of the property without any mitigation to date. Attached are two aerial photos; one taken in 2019 prior to any clearing and a second taken in 2020 showing areas cleared to date.

Permitting and mitigation actions taken in response to clearing include the following:

1. Pod A was cleared in anticipation of the Wawa/Chase/Aldi development. The Town issued Vegetation Removal Permit 2019-01 in September of 2019. Mitigation took the form of a cash payment to the Town Tree Removal Fund in the amount of $76,635.

2. Per ULDC Section 87-01 S(C), a Vegetative Clearing Exemption was issued by the Town in July of 2020 for clearing of the equestrian trail.

3. Per Condition D.6 of Ordinance 2019-08, a Vegetative Clearing Exemption was issued by the Town in July of 2020 to clear understory and non-native trees from the 20-foot wide maintenance easement along the south side of Collecting Canal.

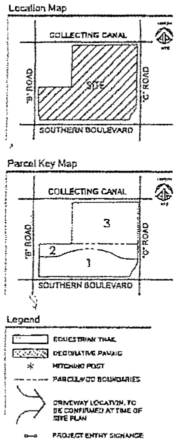
4. Clearing for 6 stormwater management ponds occurred from December 13, 2019 to January 7, 2020. Trees removed consisted of Australian Pine (251); Dahoon Holly (46); Sabal Palm (33); and Cabbage Palm (156). An after the fact Vegetation Clearing Permit application was submitted in August 2020. Included with the application was an inventory of trees removed for each of the lakes (NOTE: The tree inventory was taken as part of the initial PUD application when the trees were in place).

Staff completed a Tree Mitigation Fee in Lieu Summary which resulted in a mitigation cost of $226,100. This is the amount that would be paid to the Town's Tree Mitigation Fund if the cash payment option is selected. However, other options exist, including replacement of removed trees; and a combination of replacement and cash payment. The owner hasn't proposed a final mitigation plan at this time. The final mitigation plan must be approved by the Town Council.

C. Surface Water Management Area: The location of the Surface Water Management Area is illustrated on the attached Conceptual Master Plan. The associated draft Landscape Plan is attached. The final plan is to be approved by the Town Council. Larger copies of the Landscape Plan are available at Town Hall.

D. RETAG Advisory Committee Equestrian Trail Tour: Committee member notes are attached.

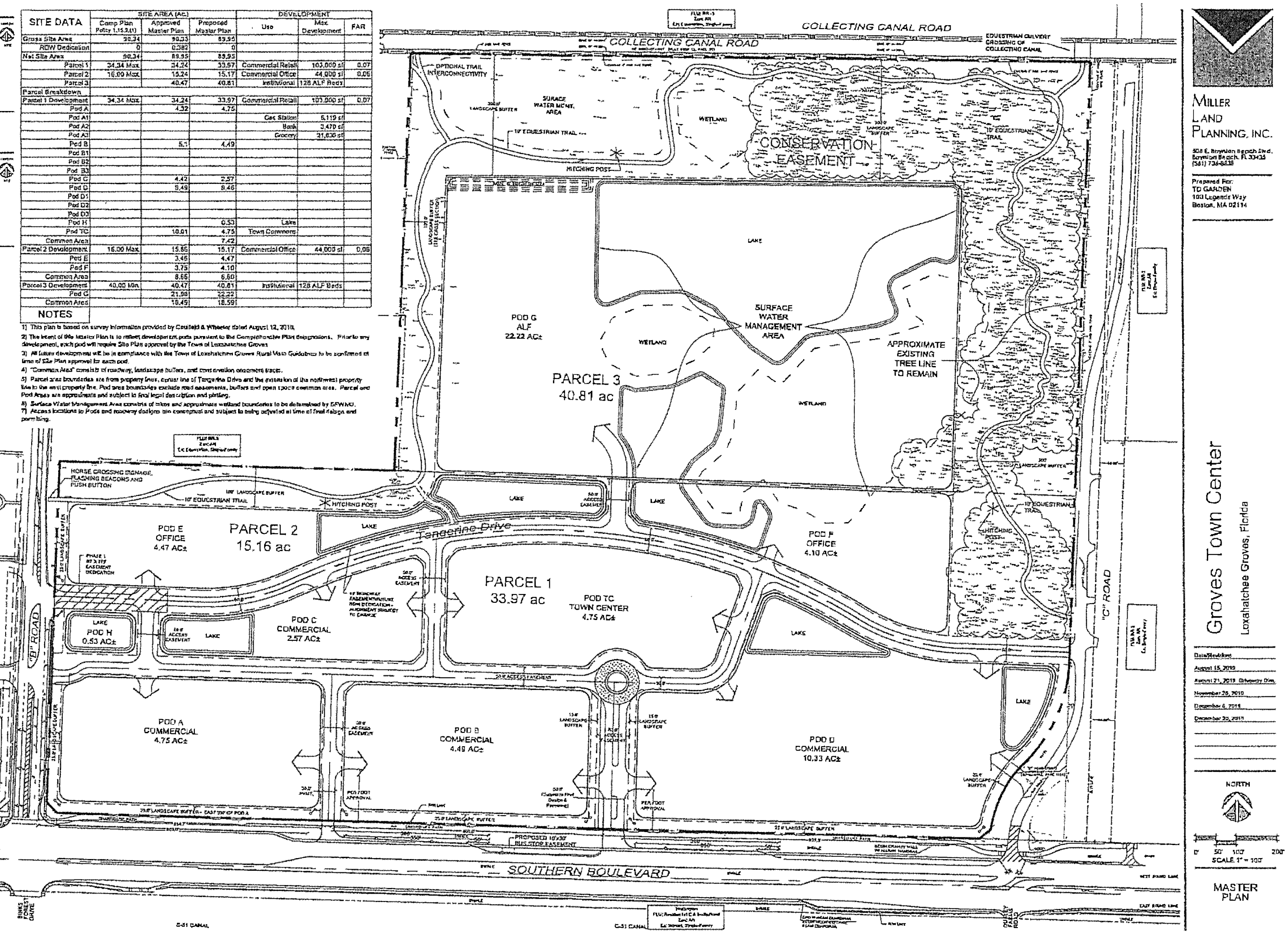
Recommendations:



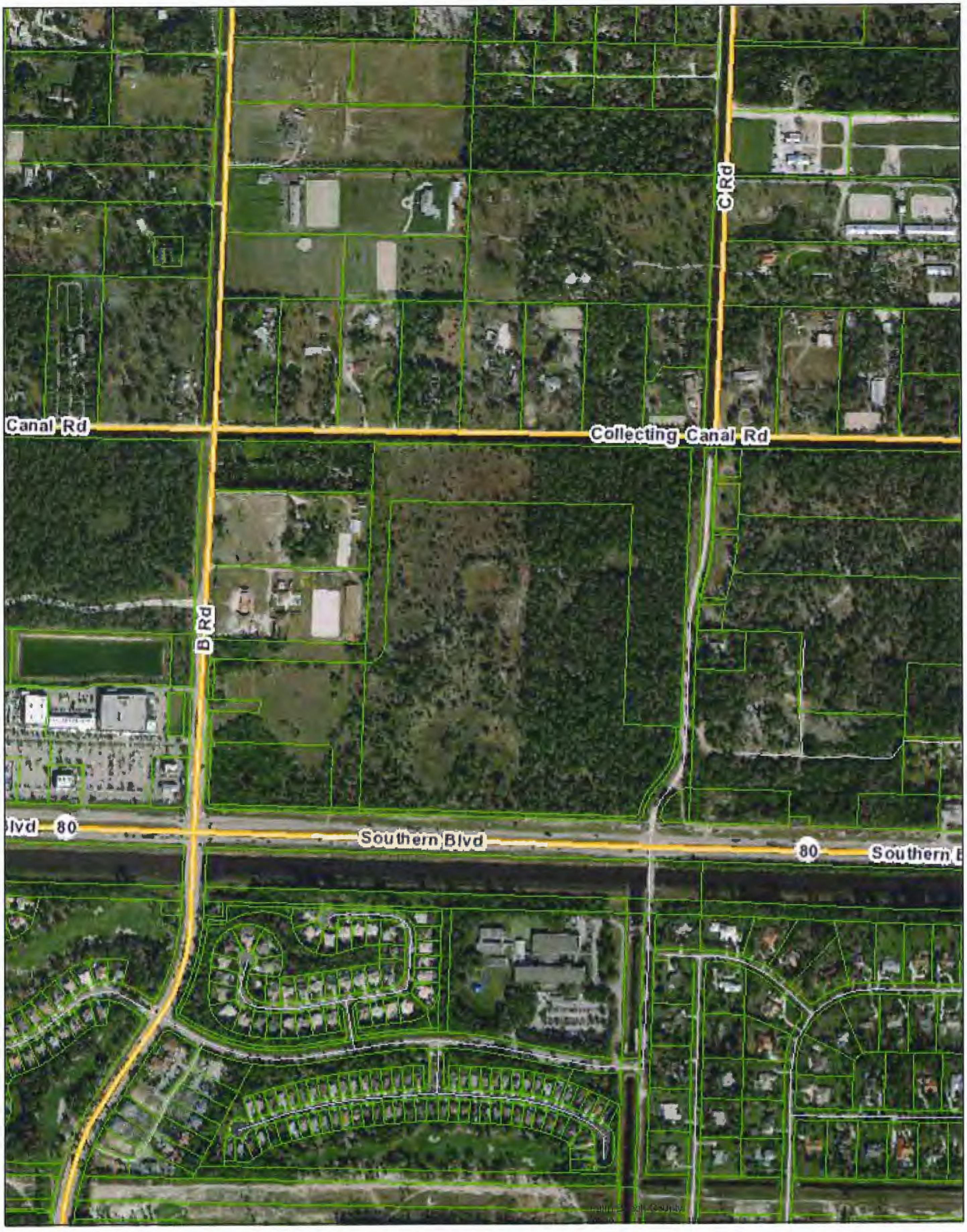
SITE DATA	SITE AREA (AC.)			DEVELOPMENT		
	Comp Plan Policy 1.15.2.(1)	Approved Master Plan	Proposed Master Plan	Use	Max. Development	FAR
Gross Site Area	90.34	90.33	89.95			
ROW Dedication	0	0.382	0			
Net Site Area	90.34	89.95	89.95			
Parcel 1	34.34 Max.	34.24	33.97	Commercial Retail	103,000 sf	0.07
Parcel 2	16.00 Max.	15.24	15.17	Commercial Office	44,000 sf	0.06
Parcel 3		40.47	40.81	Institutional	128 ALF Beds	
Parcel Breakdown						
Parcel 1 Development	34.34 Max.	34.24	33.97	Commercial Retail	103,000 sf	0.07
Pod A		4.32	4.75			
Pod A1				Gas Station	6,119 sf	
Pod A2				Bank	3,470 sf	
Pod A3				Grocery	21,630 sf	
Pod B		5.1	4.49			
Pod B1						
Pod B2						
Pod B3						
Pod C		4.42	2.57			
Pod D		8.49	8.46			
Pod D1						
Pod D2						
Pod D3						
Pod H			0.53	Lake		
Pod TC		10.01	4.75	Town Commons		
Common Area			7.42			
Parcel 2 Development	16.00 Max.	15.86	15.17	Commercial Office	44,000 sf	0.08
Pod E		3.46	4.47			
Pod F		3.75	4.10			
Common Area		8.65	6.60			
Parcel 3 Development	40.00 Min.	40.47	40.81	Institutional	128 ALF Beds	
Pod G		21.98	22.22			
Common Area		18.49	18.59			

NOTES

1) This plan is based on survey information provided by Caulfield & Wheeler dated August 12, 2018.
2) The intent of this Master Plan is to reflect development pods pursuant to the Comprehensive Plan designations. Prior to any development, each pod will require Site Plan approval by the Town of Loxahatchee Groves.
3) All future development will be in compliance with the Town of Loxahatchee Groves Rural Vista Guidelines to be confirmed at time of Site Plan approval for each pod.
4) "Common Area" consists of roadway, landscape buffers, and conservation easement tracts.
5) Parcel area boundaries are from property lines, center line of Tangerine Drive and the extension of the northwest property line to the east property line. Pod area boundaries exclude road easements, buffers and open space common area. Parcel and Pod Areas are approximate and subject to final legal description and platting.
6) Surface Water Management Area consists of lakes and approximate wetland boundaries to be determined by SFWMD.
7) Access locations to Pods and roadway designs are conceptual and subject to being adjusted at time of final design and permitting.



Groves Town Center 2019



December 7, 2020

1:9,028

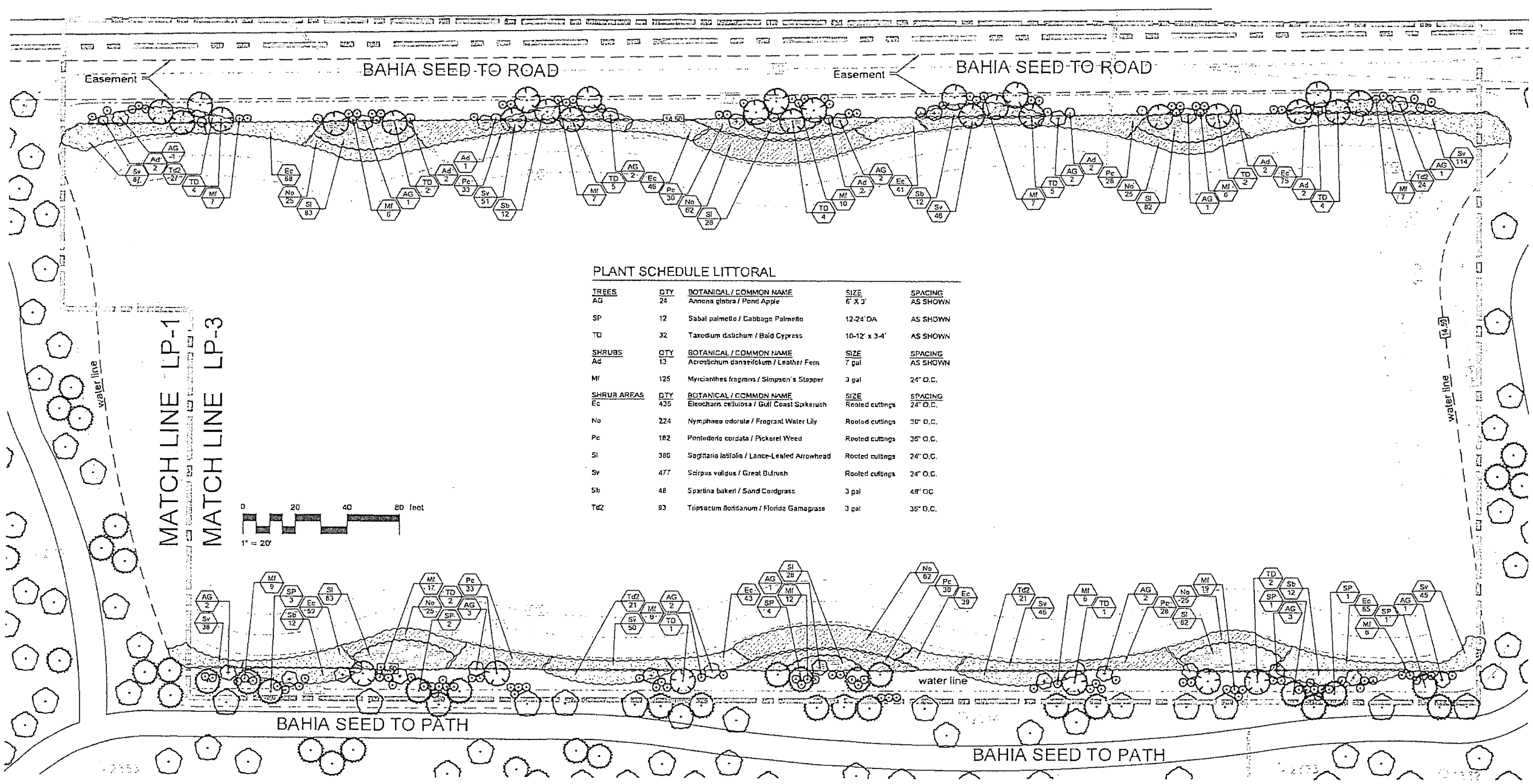
0 0.075 0.15 0.3 mi

Groves Town Center

December 7, 2020

1:9,028

0 0.075 0.15 0.3 mi



PLANT SCHEDULE LITTORAL

TREES	QTY	BOTANICAL / COMMON NAME	SIZE	SPACING
AG	24	Annona glabra / Pond Apple	6' X 3'	AS SHOWN
SP	12	Sabal palmetto / Cabbage Palmetto	12-24' OA	AS SHOWN
TD	32	Taxodium distichum / Bald Cypress	10-12' x 3-4'	AS SHOWN
SHRUBS	**QTY**	**BOTANICAL / COMMON NAME**	**SIZE**	**SPACING**
Ad	13	Acrostichum danaeifolium / Leather Fern	7 gal	AS SHOWN
Mf	125	Myrcianthes fragrans / Simpson's Stopper	3 gal	24" O.C.
SHRUB AREAS	**QTY**	**BOTANICAL / COMMON NAME**	**SIZE**	**SPACING**
Ec	435	Eleocharis cellulosa / Gulf Coast Spikerush	Rooted cuttings	24" O.C.
No	224	Nymphaea odorata / Fragrant Water Lily	Rooted cuttings	30" O.C.
Pc	182	Pontederia cordata / Pickerel Weed	Rooted cuttings	36" O.C.
Sl	380	Sagittaria latifolia / Lance-Leafed Arrowhead	Rooted cuttings	24" O.C.
Sv	477	Scirpus validus / Great Bulrush	Rooted cuttings	24" O.C.
Sb	48	Spartina bakeri / Sand Cordgrass	3 gal	48" OC
Td2	93	Tripsacum floridanum / Florida Gamagrass	3 gal	36" O.C.

IF YOU DIG FLORIDA...
CALL US FIRST!
1-800-432-4770
SUNSHINE STATE ONECALLING OF FLORIDA, INC.
IT'S THE LAW

NOTE:
INDICATED UTILITIES ARE APPROXIMATE.
CONTRACTOR IS RESPONSIBLE FOR VERIFICATION OF ALL UTILITIES ON SITE PRIOR TO COMMENCEMENT OF ANY WORK.
LANDSCAPE ARCHITECT ASSUMES NO LIABILITY FOR UTILITY DAMAGE.

REGISTERED LANDSCAPE ARCHITECT
GABRIELA FOJT
LA 6667277
STATE OF FLORIDA

Gabriela Fojt

Gabriela Fojt
Digitally signed by Gabriela Fojt
Date: 2020.12.04 10:19:18 -05'00'

The Mirror of Paradise
Gabriela Fojt
LA 6667277
3900 Galt Ocean Dr
Fort Lauderdale
FL 33308
Tel (954) 478 3064
www.florida-landscape.com
gabriela@themirrorofparadise.com

SCALE	1" = 20'-0'
DESIGNED BY	GF
DRAWN BY	GF
CHECKED BY	GF
CAD DWG.	
DATE	12.04.2020
REVISIONS	

GROVES TOWN CENTER
LOXAHATCHEE GROVES
FLORIDA

LITTORAL PART LANDSCAPE PLAN

TO: Jamie Titcomo, Town Manager

FROM: Jim Fleischmann, town Planning Consultant

RE: RETAG Advisory Committee Comments – Equestrian Trail Tour

DATE: November 25, 2020

M E M O

Notes and comments/recommendations from yesterday's Equestrian Trail Tour by the RETAG Advisory Committee:

RETAG Advisory Committee members in attendance included: Brian McNeil; Darcy Murray; Marianne Miles; and Late Lakeman (alternate). Those that could not attend were: Patrick Painter; Paul Coleman; and Matthew Tacilsuskas (alternate).

Those that represented the trail project include: Sergio Martinez (Briteworks, developer's agent); and Joe Whitten (HJC Contracting that performed the trail work).

Generally, the Committee had a favorable impression/response to the trail (i.e. "beautiful" or "A+ asset to the Town).

Comments/recommendations from the members included:

1. A horse trailer parking area should be incorporated on the property. A potential site is within the Town Commons Development Pod.

2. Equine access to the retention ponds should be prohibited for safety purposes and maintenance of the trail. Signs and other features (e.g. landscaping and berms etc.) can be incorporated to discourage access.

3. Check with Florida Statutes to determine whether or not liability signs need to be periodically placed along the interior of the trail.

4. Consider controlled access to the trail via a permit and coded access gates. (NOTE: Section 11 of the Restrictive Covenant and Limited Access and Conservation Easement states that the equestrian trail shall be available to the public free of charge.)

5. Consider incorporating designated equine water stops at a few locations along the trail. (NOTE: The approved Site Plan dated May 18, 2018 states that a minimum of 3 hitching post/rest areas shall be provided along the trail).

6. Consider placing a gate on the south side of the equine bridge over Collecting Canal to assist in limiting access.

7. Consider placing mounting blocks that cannot be moved at the "B" and "C" Road entrances.

8. The trail should not be sodded with the exceptions of the retention pond banks.

In addition to the above comments, Brian Mc Neil offered individual comments which are included in the attachment.

Jim Fleischmann

Fwd: Equestrian Trail Marker #273 fluid potential

From: brian mcneil (dirtforhorses@gmail.com)

To: lrmijim@bellsouth.net; emc@equine.design

Date: Wednesday, November 25, 2020, 09:15 AM EST

jim - this should get to you along with an earlier email with some recommendations. Just let me know they came through. Thanks.

Regards, Brian McNeil

E=MC Equestrian Arenas & Surfaces,
A Division of Broad Park Equestrian Services Inc.
Pro Equus N.A. Sales and Service
cell ~ text 561.723.4538 dirtforhorses@gmail.com
PO Box 1544 Loxahatchee, FL 33470
www.equestrian-arenas.com
"...Because It's All About the Horse...!"

---------- Forwarded message ---------
From: **brian mcneil** <dirtforhorses@gmail.com>
Date: Wed, Nov 25, 2020 at 8:43 AM
Subject: Fwd: Equestrian Trail Marker #273 fluid potential
To: <lrmijim@bellsouth.net>, Lisa El-Ramey <lel-ramey@loxahatcheegrovesfl.gov>, James Titcomb <jtitcomb@loxahatcheegrovesfl.gov>, brian mcneil <emc@equine.design>

Hi Folks - just a shot of the lowest most vulnerable section of the Trail, located at Marker #273. By marker #275 there resumes good elevation and compaction, so this is not a very large section of Trail to upgrade. Image is attached at bottom.

Regards, Brian McNeil

E=MC Equestrian Arenas & Surfaces,
A Division of Broad Park Equestrian Services Inc.
Pro Equus N.A. Sales and Service
cell ~ text 561.723.4538 dirtforhorses@gmail.com
PO Box 1544 Loxahatchee, FL 33470
www.equestrian-arenas.com
"...Because It's All About the Horse...!"

---------- Forwarded message ---------
From: **Brian McNeil** <emcarenas@icloud.com>
Date: Wed, Nov 25, 2020 at 8:36 AM
Subject: Equestrian Trail Marker #273 flooding potential
To: brian mcneil <emc@equine.design>

Possible need to build up the wetland side another 12" then monoslope towards retention pond?.

Sent from my iPhone

Observations: Equestrian Trail Inspection of 11.24.2020

From: brian mcneil (dirtforhorses@gmail.com)

To: lrmijim@bellsouth.net; lel-ramey@loxahatcheegrovesfl.gov; jtitcomb@loxahatcheegrovesfl.gov; emc@equine.design

Date: Wednesday, November 25, 2020, 08:26 AM EST

Hi Folks - thanks for inviting us to take a walkabout with Jim Fleischmann and contractors yesterday. It is a very impressive capital improvement for the equestrian community and a tangible beginning towards the presence of a true Town Center for Loxahatchee Groves.

Jim asked me to share some of my observations and questions. I am not being at all negative and can endorse 95% completion, full speed ahead with endorsing the Trail, with some provisions:

1. after probing the Trail to sample **density/compaction** of the base in place and assess the surface, I have some concerns:
a. the first half-mile of the trail is pretty inconsistent as far as footing(loose material) depth and sub-base density. It would be wise to **power-rake/Harley rake the 10' wide track from end to end**. This will expel larger stones, root debris, and provide a uniform loose footing depth of a few inches. This is a simple process and will leave the Trail ready for use and free of debris. Once the Trail passes the **stake marker # 275**, it is much more consistent and the probe was not able to penetrate the sub-grade; the first half of the Trail was less dense and I worry that the footing is going to get very deep very quickly.

b. I was shown a copy of some **sub-base specifications @ 12", topsoils @ 2", and sod.** By pulling the topsoil and sod from the program, it would be wise to ask the contractor how many cubic yards of sub-base were installed along the total length, including bridge accessway spurs, of approx. 5461 feet. Having been told that the overall cost for the Trail, including bridges, is about 750K, and backing out the costs for soils/sod, there should be **ample** budget left for the contractor to attend to the punch-list concerns expressed by the RETAG participants.

c. be aware that as we enter the dry season the section of the Trail near Seth's equestrian facility will generate dust and it could become an issue.

2. Drainage concerns expressed by several members, merit concern. At marker # 275 there is a very low dip with wetland and retention pond sandwiching the Trial. This will fail over time. Why not add another 12" of sub-base and mono-slope this small, vulnerable section of the Trail so surface waters drain to the retention pond and the wetland side is much higher/stronger/less prone to flooding? Simple fix and good insurance.

These observations/suggestions are not criticisms - but I work in the equestrian industry and safety is job #1. And we know folks will howl if the Trail becomes a safety issue, regardless of hold-harmless signs and limits of liability. I hope the contractor understands that they are almost there, that this is a wonderful community resource, but that they do need to listen carefully.

Regards, Brian McNeil

E=MC Equestrian Arenas & Surfaces,
A Division of Broad Park Equestrian Services Inc.
Pro Equus N.A. Sales and Service
cell ~ text 561.723.4538 dirtforhorses@gmail.com
PO Box 1544 Loxahatchee, FL 33470
www.equestrian-arenas.com
"...Because It's All About the Horse...!"

Re: RETAG Trail Tour

From: Darcy Murray (ddean125@bellsouth.net)

To: lrmijim@bellsouth.net

Cc: JTitcomb@loxahatcheegrovesfl.gov; FRamaglia@loxahatcheegrovesfl.gov; smartinez@brightworkre.com; roper1027@live.com; dirtforhorses@gmail.com; mmmilesp@bellsouth.net; tevo80@outlook.com; pepainter48@gmail.com

Date: Wednesday, November 25, 2020, 06:58 PM EST

Hello All,

What a wonderful place!!!
Only one member was opposed to the horses swimming in the water. We actually asked if the developer could provide us with an enterable pond for those purposes, slope, demucking etc. The town of Davie has Wolf Lake which is a commodity were horses have been swimming there for years.

Also, I distinctly stated they the permit can be free and the purpose of said permit would be in reference to liability issues and "ride at your own risk". They fill out the "permit" and sign the rules and regulations and the receive a gate code for access to the trails, much like ERM does with their natural areas. I also suggested gates with codes be at all entrances for said reason and to keep people out at night to prevent vandalism.

Thank you for considering my two-cents.

Darcy Dean Murray
Certified Legal Transcriptionist

> On Nov 25, 2020, at 3:13 PM, Dawn lrmijim <lrmijim@bellsouth.net> wrote:
>
> Jamie et al:
>
> Attached are my and Brian McNeil's notes from the RETAG trail tour on 11/24. If any member has an addition or correction to my notes, please contact me by return email.
>
> Jim
> <RETAG_Responses_and_Recommendations.pdf>

Darcy Dean Murray
Certified Legal Transcriptionist

On Nov 25, 2020, at 3:13 PM, Dawn lrmijim <lrmijim@bellsouth.net> wrote:

Jamie et al:

Attached are my and Brian McNeil's notes from the RETAG trail tour on 11/24. If any member has an addition or correction to my notes, please contact me by return email.

Jim

<RETAG_Responses_and_Recommendations.pdf>

Florida's Last Frontier
Town of
LOXAHATCHEE GROVES

155 F Road Loxahatchee Groves, FL 33470

Agenda Item # 6

TO: **Town Council**

FROM: **Francine Ramaglia, Assistant Town Manager**

VIA: **James Titcomb, Town Manager**

DATE: **December 15, 2020**

SUBJECT: **Residential Vegetative Waste Community Piles**

Background:

The Town recognizes the need for residential community piles: Community piles were specified as part of the service requirements in last year's RFP and discussed in detail at the mandatory bidders meeting. Ordinance 2019-05 provides for Town designation of location and/or placement in conjunction with hauler. Designated location and placement are necessary for access, logistics, health safety and other public interest matters. However, the Town has not previously adopted any policy or "official" practice for servicing residential community piles.

Currently, Coastal services approximately 50 community piles (over 100 participating addresses) of which Coastal proposes to continue with collection of 25 of the those and separate 2 of the existing piles into different combinations (see attached email and list) effective January 1st. They have prepared a preliminary draft notice to be sent to participants in the 20 community piles proposed to be discontinued (see attached rough draft language). Coastal' s recommendation is based on an unsuccessful attempt to confirm participants in the existing community piles as well as their observations/experience with collection of these piles.

Attached is a preliminary Proposed Residential Community Pile Vegetative Waste Annual Collection Service Policy outlining guideline for Council consideration and adoption.

Recommendations:

Staff recommends a motion to approve the accompanying Proposed Residential Community Pile Vegetative Waste Annual Collection Service Policy.

Town of Loxahatchee Groves
RESIDENTIAL COMMUNITY PILE VEGETATIVE WASTE ANNUAL COLLECTION SERVICE POLICY

This policy establishes authority for the collection of community piles consisting of combined vegetative waste from multiple residential addresses. Business entities including but not limited to nurseries and landscapers are not entitled to participate in this program.

1. Collection of such piles will be based on access, logistics, health safety and other public interest matters.
2. Participants in community piles will be generally be limited to no more than three or four addresses based on individual locations.
3. An annual registration form must be submitted yearly by each property owner participating in the community pile. The completed form must include all applicant names, full billing and service addresses, phone numbers and email addresses for each participant. *All participants must sign form to be considered for approval.*
4. Participants must agree to have yard waste picked up together in one pile and that collection will be on a schedule set by the hauler. Vegetative Waste is not to exceed 6 cubic yards per residential property participant per week. Any additional material greater than the sum of 6 cubic yards per residential property participant will be charged at $8.00 per cubic yard and billed to each resident equally. Participants may not put vegetative waste out on any other day except for the agreed to designated community pile collection date.
5. Submission of a properly completed form does not guarantee that community piles will be automatically approved for collection. The Town reserves the right, in conjunction with the hauler, to deny approval of certain proposed community piles. Further, as this service will be provided as a courtesy and may be stopped and/or changed at any time. Notice will be provided in writing to all participants.
6. Approval of community pile service as well as designated location and collection schedule will be provided to all approved participants in community pile in writing. The hauler in conjunction with the Town may change location and/or placement if necessary, depending on access, logistics, safety and other public interest.
7. Non-compliance is subject to code enforcement action.

Effective Date December 15, 2020

COMMUNITY PILE YARD WASTE ANNUAL COLLECTION SERVICE APPLICATION

Please complete this application and return to 155 F Road, Loxahatchee Groves, FL. 33470

Name of Applicants: ______________________________ Address:____

Telephone Number: ______________________________

Name of Applicants: ______________________________ Address:____

Telephone Number: ______________________________

Name of Applicants: ______________________________ Address:____

Telephone Number: ______________________________

Name of Applicants: ______________________________ Address:____

Telephone Number: ______________________________

By Signing this application, we understand and agree that this service will be provided as a courtesy and may be stopped at any time or if false or misleading information is included with this application. We certify that the properties listed above agree to have yard waste picked up together in one pile, on a schedule set by the contractor. Yard Waste is not to exceed 6 cubic yards per residential property. **Any additional material greater than the sum of 6 cubic yards per residential property will be charged at $8.00 per cubic yard and billed to each resident equally.**

Signature of Applicant:____ **Date:** ____________________________

Signature of Applicant:____ **Date:** ____________________________

Signature of Applicant:____ **Date:** ____________________________

Signature of Applicant:____ **Date:** ____________________________

Town of Loxahatchee Groves Approval

Signature: ____Date______________________________

Coastal Waste & Recycling Approval:

Signature: ____**Date** ______________________________

Lakisha Burch

From: John Casagrande <jcasagrande@coastalwasteinc.com>
Sent: Wednesday, December 2, 2020 1:48 PM
To: Francine Ramaglia; James Titcomb
Cc: Jilliann Lopapa; Trevor Black
Subject: Community Piles
Attachments: Copy of Coastl multi-res approvals.xlsx

How are you both!

Attached is the list of community plies that were visited by All! We would like to approach this in two steps. First we will be preparing a letter to send out hopefully by the end next week top all the addresses that we no longer be eligible for Community pile service. Of course you will have a chance to review and edit as needed before hand. We will explain that their yard waste must be placed in front of their home in proximity of their mailbox to be serviced. We will explain that the limit will be 6 yards and what happens when its over. Our goal is stop service January 1st ,as we explained at the meeting.
Once this is done we will wait for the calls to subside then we will prepare another softer community pile verification letter for all the residents who have legitimate community piles to sign off on. This probably will happen sometime in January.

Let me know your thoughts.

Overall the ride along were very informative and helpful for everyone!. I am glad we did it.

John Casagrande
Vice President

p: 954-947-4000
c: 954-444-7457
e: jcasagrande@coastalwasteinc.com
w: www.coastalwasteinc.com

Coastal
Waste & Recycling

Yards	Community Pile Location	YES/NO	Participating Address	Service Day	Notes
18	13026 Compton Rd	NO	Were not given (3 res)	Wednesday	
12	13245 Compton Rd	NO	13244, 13245 Compton Rd	Wednesday	
24	13338 Compton Rd	NO	Were not given (4 res)	Wednesday	
12	13427 Compton Rd	NO	13426, 13427 Compton Rd	Wednesday	
12	2340 B Rd	NO	2274, 2340 B Rd	Wednesday	
12	2942 B Rd	NO	2918, 2942 B Rd	Wednesday	
18	3002 B RD	NO	Were not given (3 res)	Wednesday	
12	12776 North Rd	NO	12720, 12776 North Rd	Wednesday	
12	2800 161st Ter N	NO	2800 161st/2749 A Rd	Wednesday	
12	3320 161st Ter N	NO	3298, 3320 161st Ter N	Wednesday	
24	14925 24th Cir N	NO	14799, 14895, 14925, 14930 24th Cir	Wednesday	
18	1850 A Rd	NO	1850, 1858 A Rd/15960 Okeechobee	Friday	COMMERCIAL
18	14516 Cth Ct N	NO	14516, 14620 6th Ct, 359 D Rd	Friday	Sent in partial registration for 2 properties
18	2999 C Rd	NO	2999, 3065 C Rd & 15182 Steffan Ln	Friday	Sent in incomplete registration
12	852 E Rd	NO	851, 852 E Rd	Friday	Powerlines
18	1472 E Rd	NO	1472, 1483 E Rd	Friday	Located on the Soth side of mailbox
12	759 Hyde Park	NO	759 Hyde Park, 13845 Collecting Canal	Friday	
12	1812 B Rd	NO	1812 B Rd & 15200 Sally Ally	Friday	
18	14732 11th Ter	NO	14712, 14717, 14732 11th Ter N	Friday	
	14856 Thomas Ct	NO	14865, 2486 Thomas Ct, 14835 24 Cir N	Wednesday	
12	2140 C Rd	OK	2140, 2150 C Rd	Wednesday	
18	3588 C Rd	OK	3588, 3604, 3572 C Rd	Wednesday	
12	3629 C Rd	OK	3629, 3637 C Rd	Wednesday	ILLEGAL DUMPING AREA
12	2241 B Rd	OK	2241, 2269 B Rd	Wednesday	
12	3444 B Rd	OK	3430, 3444 B Rd	Wednesday	
12	13566 North RD	OK	13536, 13566 North Rd	Wednesday	Same Property Owner
24	2585 F Rd	OK	2511, 2545, 2585, 2587 F Rd	Wednesday	Says same property owner-
18	12895 22nd Ct N	OK	Were not given (3 res)	Wednesday	Must have all property addresses for final approval
18	2140 E rd	OK	2140, 2150 E Rd	Wednesday	COMPLETE Registration sent
12	2811 G Rd	OK	2811, 2821 G Rd	Wednesday	
18	15156 Forrest Lane	OK	15156, 15213, 15212 Forrest Ln	Wednesday	Powerlines must be fixed
18	981 D Rd	OK	687, 979, 981 D Rd	Friday	Corner of D Rd Eastside and Collecting Canal
12	1484 D Rd	OK	1484 D Rd & 14851 13th Lane	Friday	Gruber/D
12	1492 D Rd	OK	1492, 1496 D Rd	Friday	
30	1103 F Rd	OK	1037, 1103, 1161, 1345 F Rd & 13659 12th Place	Friday	
12	1280 F RD	OK	1280 F Rd & 13424 13th Place	Friday	
12	1363 F Rd	OK	1363, 1471 F Rd	Friday	
18	1300 E Rd	OK	1300, 1350, 1362 E Rd	Friday	COMPLETE Registration sent in
18	1625 E Rd	OK	1549, 1615, 1625 E Rd	Friday	
18	1095 Hyde Park Rd	OK	1095, 1102, 1162 Hyde Park	Friday	Need to look into 1095
18	999 B Rd	OK	915, 917, 999 B Rd	Friday	Sent in incomplete registration
24	1059 B Rd	OK	1055, 1059, 1111, 1115 B Rd	Friday	
18	1538 B Rd	OK	1538, 1544 B Rd	Friday	
18	2552 B Rd	Separate	2550, 2552, 2622 B Rd	Wednesday	2550 can be on its own, sent incomplete registration
30	1150 F RD	Separate	1150, 1218, 1230 F Rd/ 13161, 13265 11th	Friday	Remove 1150, rest are ok, sent incomplete registration

PRELIMINARY PROPOSED NOTICE FOR DISCONTINUED VEGETATIVE WASTE COMMUNITY PILES

(to be on Town Letterhead)

Address

The establishment of a community vegetation pile is a service that is provided as a courtesy. The community vegetation piles were established to ensure the health and safety of both the residents and the employees of the Town's contracted franchised solid waste hauler.

Community piles are approved strictly in the circumstance where the collection vehicle is unable to access material on the ground in a safe manner.

Based on a careful review of your location by the Town Council and Staff, the community pile that you have been participating in, does not meet these criteria.

Your property clearly allows for the normal vegetation pile collection as outlined in the contract and Town ordinance 2019-05.

Beginning January 1, 2021, the community pile your address was associated with will no longer be collected as a community pile. To receive your yard waste service, please place your material in front of your property address. Per Town ordinance each resident is allowed 6 yards per week.

Florida's Last Frontier
Town of
LOXAHATCHEE GROVES
155 F Road Loxahatchee Groves, FL 33470

Agenda Item # 7

TO: **Town Council of Town of Loxahatchee Groves**

FROM: **James Brako, Town Attorney**

VIA: **James Titcomb, Town Manager**

SUBJECT: **Approval of Second Reading of Ordinance No. 2020-08**

Background:

The Town Council previously gave direction to prepare an ordinance as it relates to modifying/clarifying the Town's regulations regarding nuisances. The proposed ordinance modifies the current regulations by clarifying that the accumulation of vegetative material placed in a roadway, where it obstructs a roadway, is a nuisance and can also be declared an imminent public-health threat. A section of the garbage ordinance also needed to be modified to clarify that even if vegetative or bulk waste is placed for pickup it may not be placed in the public right of way or roadway. The period of time to abate a nuisance was also reduced from 20 to 10 calendar days.

On September 8, 2020 First Reading of Ordinance No 2020-08 came before Town Council for approval. Motion was made to approve First Reading with corrections discussed by Town Council.

On November 3, 2020 Town Council made a motion to postpone Second Reading of Ordinance No. 2020-08 amending Nuisance Abatement until December 15, 2020.

Recommendations:

Town Staff recommends Town Council approve on Second Reading Ordinance No. 2020-08.

ORDINANCE NO. 2020-08

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING ITS CODE OF ORDINANCES BY AMENDING CHAPTER 30 "NUISANCES", ARTICLE I "IN GENERAL"; AMENDING CHAPTER 38 "SOLID WASTE", ARTICLE III "COLLECTION OF WASTE; FRANCHISES AND REGISTRATION OF CONTRACTORS AUTHORIZED", SECTION 38.59 "COLLECTION OF WASTE; FRANCHISES AND REGISTRATION OF CONTRACTORS AUTHORIZED" TO MODIFY AND CLARIFY THE REGULATIONS REGARDING NUISANCES RELATED TO IMMIMENT PUBLIC HEALTH THREATS AND THE OBSTRUCTION OF RIGHT OF WAYS/ROADS; PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

WHEREAS, the Town Council believes it is necessary to modify and clarify its regulations regarding nuisances; and,

WHEREAS, this proposed ordinance modifies and clarifies the current code more specifically as it relates to imminent public health threats and obstructing of the right-of-ways/roads as the Town has received increased complaints regarding these issues; and

WHEREAS, the Town Council has determined that the enactment of this ordinance is for a proper municipal purpose and in the best interests of the residents of the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, THAT:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and incorporated herein by this reference.

Section 2. The Town of Loxahatchee Groves hereby amends Chapter 30 "Nuisances", Article I "In General" to read as follows:

…..

Sec. 30-2. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

…..

Imminent public-health threat means the condition of a lot, tract, or parcel of land <u>and the adjacent unpaved and ungraded portion of the right-of-way or roads</u>, whether such lot or tract or parcel is improved or unimproved that, because of the accumulation of trash, junk, <u>garbage, living or non-living plant material,</u> or debris, such as broken glass, rusted metal, automotive and appliance parts, some of which may contain chemicals, such as Freon, oils, fluids, or the like, may cause injury or disease to humans or contaminate the environment, or the condition of a lot, tract, ~~or~~ parcel or adjacent right-of-way or road that, because of the excessive growth or accumulation of grass, weeds, or brush, can harbor criminal activity, vermin, or disease or obstruct the use of right-of-way/road.

…..

Property means a lot or tract or parcel of land and the adjacent unpaved and ungraded portion of the right-of-way or roads, whether such lot or tract or parcel is improved or unimproved.

Right-of-way means that property, typically 60 feet, 80 feet, 100 feet or 120 feet in width, that is deeded to the Town per plats and/or other dedicatory means or language.

Road means a strip of land, owned privately or publicly, which affords legal access to abutting land and is designated for vehicular traffic. "Road" includes street, thoroughfare, parkway, avenue, boulevard, expressway, lane, throughway, place and square, or however otherwise designated.

…..

Sec. 30-3. - Declaration of nuisance and menace.

The accumulation of trash, junk, or debris, living and nonliving plant material upon property, the excessive growth of grass, weeds, brush, branches, and other overgrowth, the keeping of fill in an unsafe and unsanitary manner, and the permitting vegetation to grow over public ~~roadways~~ roads are declared to be nuisances and menaces to the public health, safety, and welfare of the citizens of the town for the following reasons:

(1) The aesthetic appearance of property preserves the value of other properties within the town.

(2) The accumulation of trash, junk, or debris, living and nonliving plant material, the excessive growth of grass, weeds, brush, branches, and other overgrowth, the keeping of fill in an unsafe and unsanitary manner, and the permitting vegetation to grow over public roads in violation of section 50-035 of the town ULDC, is dangerous, unhygienic, unhealthy, visually unpleasant to the reasonable person of average sensibilities, and a visual nuisance because it depreciates, or potentially can depreciate, the value of neighboring property, or could cause hazards to the use of public roads, that, unless addressed properly in this Code, town taxpayers could be and would be required to pay the cost of remedying, and such clean-ups would have to be undertaken by the town several times a year, in some cases for the same properties.

(3) The obstruction of or encroachment into any public right-of-way/road by permitting any living or non-living plant material to encroach upon the public right-of-way/road so as to hinder safe and convenient vehicular or pedestrian movement in the public right-of-way/road, or by the placement of, maintenance of or causing any other encroachment in or to such right-of-way/road, or any part thereof, is declared to be a public nuisance and may be abated as provided by law.

Except as provided in this article or as otherwise authorized by the town, the town shall have the right to remove any obstruction or encroachment from any public right-or-way/road and to prohibit any use in a public right-of-way/road.

Sec. 30-4. - Accumulation of trash, junk, or debris, living and nonliving plant material.

(a) Every owner and, if applicable, every agent, custodian, lessee, or occupant of property shall reasonably regulate and effectively control accumulations of trash, junk, or debris, living and nonliving plant material:

(1) On the property; and

(2) On that portion of the adjoining public right-of-way/road between the property and the paved or graded street.

(b) The following uses are permissible:

(1) Storage of trash, junk, debris, and living and nonliving plant material in garbage cans that comply with applicable ordinances relating to solid waste collection.

(2) The storage of nonliving plant material in compost bins.

…..

Sec. 30-7. - Imminent public-health threat.

(a) The accumulation of trash, junk, debris, living and nonliving plant material, the excessive growth of grass, weeds, brush, or other overgrowth, the keeping of fill on property that presents an imminent public health threat, or the permitting vegetation to grow over public ~~roadways~~ right-of-way/roads, may be remedied by the town immediately without notice to the owner or, if applicable, the agent, custodian, lessee, or occupant. The town manager, or his/her designee shall determine whether, under the provisions of this article, an imminent public health threat exists.

(b) After-the-fact notice will be provided by the town to the owner and, if applicable, the agent, custodian, lessee, or occupant within a reasonable time after the abatement. After-the-fact notice shall be sent as set forth in section 30-8(d), and the owner and, if applicable, the agent, custodian, lessee, or occupant shall have 15 days from the date notice is received to:

(1) Reimburse the town; or

(2) Appeal the town manager's determination to the town council that an imminent public-health threat existed on the property.

Sec. 30-8. - Enforcement.

…..

(b) *Notice of violation.*

(1) Whenever the town manager or his/her designee determines there is a violation of this article, the town manager or his/her designee shall serve, or cause to be served, a notice of violation on the owner and, if applicable, the agent, custodian, lessee, or occupant of the property. The notice of violation shall direct the owner and, if applicable, the agent, custodian, lessee, or occupant to

terminate and abate the violation within ~~20~~ 10 calendar days of the date the notice is received. If the "notice of violation" pertains to an imminent public health threat abated by the town, the notice shall direct the owner and, if applicable, the agent, custodian, lessee, or occupant to pay to the town the cost of such abatement.

…..

Section 3. The Town of Loxahatchee Groves hereby amends Chapter 38 “Solid Waste”, Article III “Collection of Waste; Franchises and Registration of Contractors Authorized”, Section 38.59 “Precollection procedures generally" to read as follows:

Sec. 38-59. - Precollection procedures generally.

(a) All items placed out for collection shall be placed in the area designated by the property owner for the placement of such items. Should the town of a franchisor request, the property owner shall designate such location in writing. Any items placed in an area not designated for pickup shall be deemed a blighting condition and/or nuisance pursuant to subsections (b) through (i) of this section.

(b) At all times, any exterior premises adjacent to a public roadway used for access to the property shall be maintained by the owner or operator of such premises such that the appearance of such premises shall not constitute a blighting condition, blighting factor or nuisance. Items placed for collection in violation of section 38-58 and this section 38-59, shall be deemed a violation hereof.

(c) The placement of garbage in a loose and uncontained manner on the roadside, swale, other locations adjacent to the road, or in dumpster enclosures shall be strictly prohibited.

(d) No person shall place for curbside collection any garbage, bulk waste, vegetative waste, or recyclable materials upon any property other than in the swale or area adjacent to and directly in front of the same property from which the garbage, bulk waste, vegetative waste, or recyclable materials was generated or accumulated, unless a predetermined location has been approved by the Town and the Town’s Contractor.

(e) All garbage containers, when placed for curbside collection, shall be at ground level, not within the road, and immediately accessible to collection crews.

(f) No person shall place any garbage containers, or any accumulation of garbage, bulk waste or vegetative waste in any portion of a road, right-of-way or upon private property in any part of a front yard or a side yard abutting a right-of-way except during the day scheduled for collection or during the day immediately preceding the day scheduled for collection, as provided herein. No person shall place any garbage containers, or any accumulation of garbage, bulk waste or vegetative waste in any portion of a road or right-of-way where it obstructs the road or public right-of-way so as to hinder safe and convenient vehicular or pedestrian movement in the public right-of-way or road. No person in possession of real property shall allow any garbage containers or roll out cart, or any accumulation of garbage, bulk waste or vegetative waste to remain an any portion or a road or right-of-way abutting his/her property to the centerline of the road or right-of-way, or in any part of the front yard or side yard abutting the road or right-of-way, except during the day scheduled for collection or the day immediately preceding the day scheduled for collection.

(g) Private roads shall be fully accessible to the Town's contractor and equipment in order for collections to be made by the Town's Contractor without delay.
(h) Unacceptable materials shall be stored and properly disposed of by the person responsible for their generation or accumulation.
(i) Hazardous wastes shall be stored and properly disposed of by the person responsible for their generation or accumulation.

Section 4. Conflict. All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith be, and the same are hereby repealed to the extent of such conflict.

Section 5. Severability. If any clause, section, or other part or application of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated and so not affecting the validity of the remaining portions or applications remaining in full force and effect.

Section 6. Codification. It is the intention of the Town Council of the Town of Loxahatchee Groves that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the Town of Loxahatchee Groves, Florida, that the Sections of this ordinance may be renumbered, re-lettered, and the word "Ordinance" may be changed to "Section", "Article" or such other word or phrase in order to accomplish such intention.

Section 7. Effective Date. This Ordinance shall become effective immediately upon its passage and adoption.

Council Member ______________ offered the foregoing ordinance. Council Member _______ seconded the motion, and upon being put to a vote, the vote was as follows:

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ON FIRST READING, THIS __ DAY OF ______, 2020.

Council Member ______________________ offered the foregoing ordinance. Council Member seconded the motion, and upon being put to a vote, the vote was as follows:

	Aye	Nay	Absent
LISA EL-RAMEY, MAYOR	□	□	□
MARGE HERZOG, VICE MAYOR	□	□	□
LAURA DANOWSKI, COUNCIL MEMBER	□	□	□
PHILLIS MANIGLIA, COUNCIL MEMBER	□	□	□
ROBERT SHORR, COUNCILMEMBER	□	□	□

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN LOXAHATCHEE GROVES, ON SECOND READING AND PUBLIC HEARING, THIS _____ DAY OF ____________________, 2020.

TOWN OF LOXAHATCHEE GROVES, FLORIDA

ATTEST:

____
Lakisha Q. Burch, Town Clerk

APPROVED AS TO LEGAL FORM:

____
Office of the Town Attorney

____
Mayor Lisa El-Ramey

____
Vice Mayor Marge Herzog

____
Council Member Laura Danowski

____
Council Member Phillis Maniglia

____
Council Member Robert Shorr

DATE: 12/7/2020

TO: **Town of Loxahatchee Groves**

FROM: Asphalt Paving Systems, Inc.
Kris Shane - East Coast Florida Rep
9021 Wire Road
Zephyrhills, FL 33540
Ph: 813-480-1865

RE: Project proposal- Various Roads
Loxahatchee Groves- Soil Cement- Double Chip Seal (Entire 12 Miles)

Product	Description	Units	Quantity	Unit Price	Total Price
	Lee County Contract				
APM-005	Full Depth Reclamation / 6"-9"	SY	140,800.00	$ 4.00	$ 563,200.00
APM-006a	Cement for Reclamation (3%)	Ton	1,268.00	$ 155.00	$ 196,540.00
APM-004	Double Chip Seal	SY	140,800.00	$ 3.90	$ 549,120.00
APM-006b	Emulsion (Fog Seal)	GAL	21,120.00	$ 2.55	$ 53,856.00
	Application rate of .15Gal/SY				
575-1	Sodding (Bahia)	SY	21,120.00	$ 2.75	$ 58,080.00
	one strip of sod along EOP				
120-4	Swale Grading (Shoulder Rework) **as needed**	LF	5,280.00	$ 1.25	$ 6,600.00
101-1	Mobilization	1.0%	2.00	$ 14,273.96	$ 28,547.92
102-1	Maintenance Of Traffic	1.0%	2.00	$ 14,273.96	$ 28,547.92
	Road to be fog sealed after Chip Seal is complete				
	Town to supply layout for roads: grade and slope				
	Silt Fence not included but can be added to contract at Towns request				
				Total	$ 1,484,491.84

Respectfully Submitted,

Kris D. Shane

Asphalt Paving Systems, Inc.
Zephyrhills, Florida
c: 813-480-1865
e: k.shaneaps@gmail.com

Accepted By: ____________________

Signature: ____________________

Date: ____________________

* Proposal valid for 30 days.

DATE: 12/7/2020

TO: **Town of Loxahatchee Groves**

FROM: Asphalt Paving Systems, Inc.
Kris Shane - East Coast Florida Rep
9021 Wire Road
Zephyrhills, FL 33540
Ph: 813-480-1865

RE: Project proposal- Various Roads

Loxahatchee Groves- Soil Cement- Double Chip Seal- 3 Phases (4 miles per phase)

Product	Description	Units	Quantity	Unit Price	Total Price
	Lee County Contract				
APM-005	Full Depth Reclamation / 6"-9"	SY	46,933.00	$ 4.00	$ 187,732.00
APM-006a	Cement for Reclamation (3%)	Ton	423.00	$ 155.00	$ 65,565.00
APM-004	Double Chip Seal	SY	46,933.00	$ 4.20	$ 197,118.60
APM-006b	Emulsion (Fog Seal)	GAL	7,040.00	$ 2.55	$ 17,952.00
	Application rate of .15Gal/SY				
575-1	Sodding (Bahia)	SY	7,040.00	$ 2.75	$ 19,360.00
	one strip of sod along EOP				
120-4	Swale Grading (Shoulder Rework) **as needed**	LF	5,280.00	$ 1.25	$ 6,600.00
101-1	Mobilization	1.0%	2.50	$ 4,943.28	$ 12,358.19
102-1	Maintenance Of Traffic	1.0%	2.50	$ 4,943.28	$ 12,358.19
	Road to be fog sealed after Chip Seal is complete				
	Town to supply layout for roads: grade and slope				
	Silt Fence not included but can be added to contract at Towns request				
				Total	$ 519,043.98

Respectfully Submitted,

Kris D. Shane

Asphalt Paving Systems, Inc.
Zephyrhills, Florida
c: 813-480-1865
e: k.shaneaps@gmail.com

Accepted By: ____________________

Signature: ____________________

Date: ____________________

* Proposal valid for 30 days.

Project Street list

ITEM	STREET NAME	FROM	TO	LENGTH	WIDTH	TOTAL UNITS	UNIT PRICE	Total
	Loxahatchee Groves- 12 miles of road			63,360	20.0	140,800.00		
		Phase 1- 46,933 SY						
		Phase 2- 46,933 SY						
		Phase 3- 46,933 SY						
				63,360.00		140,800	Total	$0.00

Asphalt Paving Systems, Inc.
Kris Shane - East Coast Florida Rep
Zephyrhills, FL 33540
Ph: 813-892-0056