



**TOWN OF LOXAHATCHEE GROVES  
TOWN COUNCIL REGULAR MEETING AGENDA  
TOWN HALL COUNCIL CHAMBERS – 155 F. Road, Loxahatchee Groves, FL 33470  
Tuesday, February 06, 2024**

Community Conversation shall begin at 6:00 PM  
Council Meeting shall begin at 6:30 PM

**TOWN COUNCIL**

**Mayor**

Laura Danowski - Seat 2

**Vice Mayor**

Robert Shorr - Seat 4

**Council Members**

Phillis Maniglia - Seat 1

Marianne Miles - Seat 3

Margaret Herzog - Seat 5

**TOWN ADMINISTRATION**

**Town Manager**

Francine L. Ramaglia

**Town Clerk**

Services provided by The Valiant Management Team, LLC

**Public Works Director**

Richard Gallant

**Town Attorney**

Elizabeth Lenihan

Torcivia, Donlon, Goddeau & Rubin, P.A.

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*The public is encouraged to visit the Town's website, [www.loxahatcheegrovesfl.gov](http://www.loxahatcheegrovesfl.gov), for up-to-date information regarding the meeting.*

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**ADA NOTICE**

In accordance with the provisions of the American with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall within five (5) business days prior to any proceeding, contact the Town Clerk's Office, 155 F Road, Loxahatchee Groves, Florida, (561) 793-2418.

**PUBLIC MEETING INFORMATION**

**Civility:** Being "civil" is not a restraint on the First Amendment right to speak out, but it is more than just being polite. Civility is stating your opinions and beliefs, without degrading someone else in the process. Civility requires a person to respect other people's opinions and beliefs even if he or she strongly disagrees. It is finding a common ground for dialogue with others. It is being patient, graceful, and having a strong character. That is why we say "Character Counts" in the Town of Loxahatchee. Civility is practiced at all Town meetings.

**Quasi-Judicial Hearings:** Some of the matters on the agenda may be "quasi-judicial" in nature. Pursuant to Section 120-020 of the Town's Unified Land Development Code, ex-parte communications regarding these items are prohibited and may provide a basis to deny an application. All witnesses testifying will be "sworn" prior to their testimony. However, the public is permitted to comment, without being sworn. An unsworn comment will be given its appropriate weight by the Town Council.

**Appeal of Decision:** If a person decides to appeal any decision made by the Town Council with respect to any matter considered at this meeting, he or she will need a record of the proceeding, and for that purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes any testimony and evidence upon which the appeal will be based.

**Consent Agenda:** Those matters included under the Consent Calendar are typically self-explanatory, non-controversial, and are not expected to require review or discussion. All items will be enacted by a single motion. If discussion on an item is desired, any Town Council Member, without a motion, may "pull" or remove the item to be considered separately. If any item is quasi-judicial, it may be removed from the Consent Calendar to be heard separately, by a Town Council Member, or by any member of the public desiring it to be heard, without a motion.

**Comment Cards:** Anyone from the public wishing to address the Town Council, it is requested that you complete a Comment Card before speaking. Please fill it out completely with your full name and address so that your comments can be entered correctly in the minutes and given to the Town Clerk. During the agenda item portion of the meeting, you may only address the item on the agenda being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comments.

**TOWN COUNCIL AGENDA ITEMS**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE:**
- 4. AGENDA APPROVAL - ADDITIONS, DELETIONS AND MODIFICATIONS:**
- 5. FOLLOW-UP ON PUBLIC COMMENTS FROM PREVIOUS MEETING:**

**6. PUBLIC AUDIENCE:**

Comments from the Public on Non-Agenda Items

Public Comments for all meetings may be received by email, or in writing to the Town Clerk's Office until 5:00 PM on the day of the meeting. Comments will be "received and filed" to be acknowledged as part of the official public record of the meeting. Town Council meetings are live-streamed and close-captioned for the general public via our website, instructions are posted there.

**7. ANNOUNCEMENTS, COMMUNITY/SPECIAL EVENTS AND PRESENTATIONS:**

- A. Presentation: District 17 – 2023 Annual Report, PBCSO, Captain Craig Turner

**8. CONSENT AGENDA:**

- A. Consideration of Approval of the following:

- a. Minutes – January 9, 2024 – Town Council Community Discussion
- b. Minutes – January 9, 2024 – Town Council Regular Meeting

- B. Presentation of Quarterly Reports:

- a. Palm Beach Fire Rescue – District Chief Vomero
- b. Building Department – Jacek Tomacek, Building Official
- c. Code Enforcement – Andrew Armenti, Code Enforcement Officer
- d. Public Works Department – Richard Gallant, Public Works Director
- e. Engineering – Tara Bamber, Engenuity Group / Randy Wertepny, Keshevarz
- f. Planning & Zoning – James Fleischmann, Land Research Management / Kaitlyn Forbes, Complete Cities (formerly with Transystems)
- g. Information Technology – Node0

h. Town Attorney – Elizabeth Lenihan, Torcivia, Donlon, Goddeau & Rubin, P.A.

C. PROPOSED RESOLUTION NO. 2024-09

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA AUTHORIZING ADDITIONAL STATEMENTS OF WORK TO AGREEMENT WITH CIVICPLUS, LLC. FOR FULL-SERVICE SUPPLEMENT SUBSCRIPTION AND CIVICREADY; AND PROVIDING AN EFFECTIVE DATE.

**9. PUBLIC HEARING:**

A. PROPOSED ORDINANCE NO. 2024-01 – FIRST READING

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, ADOPTING THE COMPREHENSIVE PLAN EVALUATION AND APPRAISAL AMENDMENTS 2024 GOALS, OBJECTIVES AND POLICIES DOCUMENT, INCLUDING THE FOLLOWING GOALS, OBJECTIVES AND POLICIES AMENDMENTS TO THE LOXAHATCHEE GROVES COMPREHENSIVE PLAN: ADDITION OF INTRODUCTION AND PROPERTY RIGHTS ELEMENTS; DELETION OF THE PUBLIC SCHOOL FACILITIES ELEMENT; AND AMENDMENTS TO THE FUTURE LAND USE, TRANSPORTATION, INFRASTRUCTURE, CONSERVATION, RECREATION AND OPEN SPACE, HOUSING, INTERGOVERNMENTAL COORDINATION, AND CAPITAL IMPROVEMENTS ELEMENTS. AMENDMENTS ARE MADE TO INCORPORATE REVISIONS REQUIRED BY THE TOWN'S PERIODIC EVALUATION AND APPRAISAL REPORT; PROVIDING FOR SUBMITTAL; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. [Published on January 26, 2024; Palm Beach Post]

**10. REGULAR AGENDA:**

A. PROPOSED RESOLUTION NO. 2024-06

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA APPROVING THE SCOPE AND PRICING FOR INSTALLATION OF A BRIDGE CULVERT AT 11<sup>th</sup> TERRACE AND D ROAD; AUTHORIZING THE MAYOR TO EXECUTE NECESSARY DOCUMENTS IN FORMS ACCEPTABLE TO THE TOWN MANAGER AND TOWN ATTORNEY TO IMPLEMENT THE INTENT OF THIS RESOLUTION; AUTHORIZING THE TOWN MANAGER AND THE TOWN ATTORNEY TO TAKE SUCH ACTIONS AS ARE NECESSARY TO IMPLEMENT THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

B. PROPOSED RESOLUTION NO. 2024-07

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA NOMINATING VICE MAYOR ROBERT SHORR FOR AND SUPPORTING HIS APPOINTMENT TO THE BOARD OF TRUSTEES OF THE FLORIDA MUNICIPAL INSURANCE TRUST; AND PROVIDING FOR AN EFFECTIVE DATE.

C. PROPOSED RESOLUTION NO. 2024-08

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA AMENDING ITS EASEMENT PROTOCOL POLICY; AND PROVIDING FOR AN EFFECTIVE DATE.

D. Discussion Regarding Roadway and Drainage Update.

**11. REPORTS BY THE TOWN ADMINISTRATION:**

- A. Town Manager
- B. Town Attorney
- C. Town Clerk
- D. Public Works Director

**12. STATEMENTS BY THE TOWN COUNCIL:**

- A. Council Member Margaret Herzog (Seat 5)
- B. Council Member Marianne Miles (Seat 3)
- C. Council Member Phillis Maniglia (Seat 1)
- D. Vice Mayor Robert Shorr (Seat 4)
- E. Mayor Laura Danowski (Seat 2)

**13. ADJOURNMENT:**

Posted on January 31, 2024